

AGENDA
Mobridge City Council - Special Meeting
Wednesday December 27, 2023 5:30 P.M.
Mobridge City Hall

- 1) Call to Order & Roll Call
- 2) Pledge of Allegiance
- 3) Adopt Agenda
- 4) Unfinished Business
 - Approve 2nd Reading Supplemental Appropriations Ordinance [1]
- 5) New Business
 - Ted Dickey and Jerod – discussion on wastewater treatment plant project
 - Approve Resolution 23-06, resolution authorizing an application [2]
 - Discussion and/or approval of Chamber employee benefits and reimbursement [3]
- 6) Payment of Bills [4]
- 7) Adjournment

****No action will be taken on items not on the Agenda due to the 24 hour public notice requirement.*

*****IF YOU WOULD LIKE TO ADDRESS THE COUNCIL YOU MUST COME TO THE PODIUM.
PLEASE SPEAK INTO THE MICROPHONE.**

ORDINANCE NO. 23-05
SUPPLEMENTAL APPROPRIATION ORDINANCE

BE IT ORDAINED by the Common Council of the City of Mobridge, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

| | PSAP | | 3B | fund | Fund | Total |
|---------------------------------------|----------------|--------------|----------|----------|----------|----------------|
| | General Fund | 911 Fund | | | | |
| 410 General Government | | | | | | |
| 411.1 Board, Council or Commission | 0 | | | | | 0 |
| 412.1 Mayor | 0 | | | | | 0 |
| 412.2 City Administrator | 0 | | | | | 0 |
| 413.0 Elections | 0 | | | | | 0 |
| 414.2 Finance Officer | 0 | | | | | 0 |
| 419 Other General Government | 0 | | | | | 0 |
| 419 Other General Government | 0 | | | | | 0 |
| 419.11 Advertising | 0 | | | | | 0 |
| 419.2 General Government Buildings | 0 | | | | | 0 |
| 419.8 Old City Hall | 0 | | | | | 0 |
| Total General Government | 0 | 0 | 0 | 0 | 0 | 0 |
| 420 Public Safety | | | | | | |
| 421 Police | 0 | 6,000 | | | | 6,000 |
| 422 Fire | 140,000 | | | | | 140,000 |
| 429 Other Protection | 20 | | | | | 20 |
| Total Public Safety | 140,020 | 6,000 | 0 | 0 | 0 | 146,020 |
| 430 Public Works | | | | | | |
| 431 Highways and Streets | 0 | | | | | 0 |
| 431.01 Street Reconstruction Project | 0 | | | | | 0 |
| 431.1 Entrance Signs | 0 | | | | | 0 |
| 432.3 Solid Waste Collection | 0 | | | | | 0 |
| 433 Water | 0 | | | | | 0 |
| 435 Airport | | | | | | 0 |
| 437 Cemetery | | | | | | 0 |
| Total Public Works | 0 | 0 | 0 | 0 | 0 | 0 |
| 440 Health and Welfare | | | | | | |
| 441.1 Regulation & Inspection | 0 | | | | | 0 |
| 441.3 West Nile | 0 | | | | | 0 |
| Total Health and Welfare | 0 | 0 | 0 | 0 | 0 | 0 |
| 450 Culture and Recreation | | | | | | |
| 451 Pool | 108,000 | | | | | 108,000 |
| 451.1 Culture & Recreation Management | 25,000 | | | | | 25,000 |
| 452 Parks | 10,000 | | | | | 10,000 |
| 452.1 Trails | 0 | | | | | 0 |
| 455 Library | 0 | | | | | 0 |
| 456 Auditorium | 2,500 | | | | | 2,500 |
| 458 Museum | 0 | | | | | 0 |
| Total Culture and Recreation | 145,500 | 0 | 0 | 0 | 0 | 145,500 |

| | | | | | | |
|------------------------------------|---------|-------|--------|---|---|---------|
| 460 Conservation and Development | | | | | | |
| 463.1 Urban Redevelopment | 0 | | 0 | | | 0 |
| 465.0 Ec Development and Assist | 0 | | 10,000 | | | 10,000 |
| 465.3 Riverfront Development | 0 | | | | | 0 |
| Total Conservation and Development | 0 | 0 | 10,000 | 0 | 0 | 10,000 |
| | | | | | | |
| Total Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | |
| 490 Miscellaneous | | | | | | |
| 499 Liquor | 50 | | | | | 50 |
| Total Miscellaneous | 50 | 0 | 0 | 0 | 0 | 50 |
| | | | | | | |
| 510 Other Financial Uses | | | | | | |
| 511 Operating Transfers Out | 0 | | | | | 0 |
| Total Appropriations | 285,570 | 6,000 | 10,000 | 0 | 0 | 301,570 |

Source of Funding

| | | | | | | |
|------------------------------------|---------|-------|--------|---|---|---------|
| Unassigned Fund Balance | 170,570 | 6,000 | 0 | 0 | 0 | 176,570 |
| Assigned Fund Balance | 0 | | | | | 0 |
| 310 Taxes | | | 10,000 | | | 10,000 |
| 330 Intergovernmental Revenue | | | | | | 0 |
| 340 Charges for Goods and Services | | | | | | 0 |
| 360 Miscellaneous Revenue | | | | | | 0 |
| 388 Solid Waste Collection Fees | | | | | | 0 |
| 367 Other Contributions | 115,000 | | | | | 115,000 |
| 390 Other Sources | | | | | | 0 |
| 39110 Operating Transfers In | | | | | | 0 |
| Total Means for Finance | 285,570 | 6,000 | 10,000 | 0 | 0 | 301,570 |

Passed First Reading: December 13, 2023
Passed Second Reading: December 27, 2023
Adopted: December 27, 2023
Published: January 3, 2024
Effective: January 25, 2024

ATTEST: _____
Heather Beck, Finance Officer

APPROVED: _____
Gene Cox, Mayor

RESOLUTION NO. 23-06

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Mobridge (the "City") has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to constructing new final clarifiers and repurposing of existing tanks for new treatment processes and implement a sludge dewatering system to remove biosolids in the city (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$7,500,000 to the South Dakota Board of Water and Natural Resources for the Project.
2. The City Administrator is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The City Administrator is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at _____, South Dakota, this ____ day of _____ 202_.

APPROVED:

Mayor
City of Mobridge

(Seal)

Attest: _____
City Finance Officer

City of Mobridge Loaded Wages

Executive Director - Straight Pay

| Description | Rate | Proposed | |
|--------------------------|-------|-------------|--|
| Base Hourly Rate | | 20.19 | \$42K per year |
| Overtime Multiplier | | 1.00 | |
| Hourly Rate | | 20.19 | |
| Matching Social Security | 6.20% | 1.25 | |
| Matching Medicare | 1.45% | 0.29 | |
| SD Retirement | 6.00% | 1.21 | |
| Workers Comp | 0.39% | 0.08 | |
| Health Insurance | | 3.49 | Based on age of employee plus \$1500 H SA contribution |
| State Unemployment | 0.37% | 0.07 | |
| | | 26.59 | |
| yrly hrs | | 2080 | |
| | | \$55,305.91 | |

| | | | |
|---|-------------------|---|-------------------|
| ADMINISTRATION | 12/27/2023 | LIBRARY | |
| Salaries | 2,647.79 | Salaries | 3,092.80 |
| Accounts Management Inc., garnishment | 113.70 | TimeClock Plus, computer software & hardware | 90.88 |
| Bridges Against Domestic Violence, council donation | 1,500.00 | Dady Drug, supplies | 25.92 |
| CHS River Plains, refund | 350.00 | Library Director, supplies | 8.00 |
| Credit Collections Bureau, garnishment | 460.02 | Quenzer Electric, repair & maintenance | 1,491.39 |
| First Interstate Bank, HSA contributions | 2,957.46 | Servall, supplies | 53.56 |
| First Interstate Bank, payroll taxes | 14,188.02 | | 4,762.55 |
| Klein Musuem, council donation | 1,500.00 | AUDITORIUM | |
| Marco, copier lease | 70.25 | GTC Auto Parts, repair & maintenance | 43.19 |
| Mobridge Pink Ladies, refund | 39.15 | Mobridge Hardware, supplies/repair & maintenance | 527.39 |
| Mobridge Senior Citizen Center, council donation | 1,500.00 | Walworth County Landfill, prof. services | 24.64 |
| Mobridge Tribune, supplies | 774.48 | | 595.22 |
| Mobridge Youth Wrestling, council donation | 1,253.00 | ZONING | |
| ODP Business Solutions, supplies | 71.37 | Salaries | 502.93 |
| Rodenburg Law firm, garnishment | 287.62 | ODP Business Solutions, supplies | 13.49 |
| SD Child Support Payment Center, garnishment | 279.69 | | 516.42 |
| SD Retirement System, retirement | 17,989.11 | LIQUOR | |
| SDRS Supplemental Retirement, retirement | 175.00 | Mobridge Tribune, publishing | 13.23 |
| Wellmark, health insurance | 17,504.77 | | 13.23 |
| TimeClock Plus, computer software & hardware | 136.32 | PSAP | |
| | 63,797.75 | Mobridge Regional Hospital, prof. services | 273.00 |
| CITY ADMINISTRATOR | | Verizon, utilities | 40.01 |
| Salaries | 1,046.94 | Venture Communications, utilities | 424.09 |
| Marco, copier lease | 70.25 | | 737.10 |
| | 1,117.19 | 24/7 | |
| GOVERNMENT BUILDINGS | | Salaries | 45.58 |
| Wade's Carpet & Flooring Covering, repair & maintenance | 9,155.36 | | 45.58 |
| | 9,155.36 | WATER DEPARTMENT | |
| POLICE DEPARTMENT | | Salaries | 10,356.78 |
| Salaries | 33,533.84 | Beadle's Chervrolet, vehicle maintenance | 759.54 |
| Walworth County Landfill, prof. services | 6.72 | Gregg's Drilling & Excavating, repair & maintenance | 5,990.05 |
| Beadle Ford, vehicle maintenance | 114.91 | Hawkins, chemicals | 60.00 |
| Capital Trophy, prof. services | 143.50 | Marco, copier lease | 70.26 |
| Galls, supplies | 101.76 | Midco Diving & Marine Services, other capital | 50,848.00 |
| Graham Tire, tires | 3,558.24 | Mobridge Hardware, supplies/building maintenance/improve other than buildings/small tools | 172.88 |
| Marco, copier lease | 70.26 | Runnings Supply, supplies/vehicle maintenance/small tools/repair & maintenance | 724.95 |
| Merkel's Foods, supplies | 16.77 | SD Plumbing Commission, supplies | 130.00 |
| Mobridge Hardware, supplies | 80.13 | Slater Oil & L.P Gas, lp gas/gasoline | 4,248.14 |
| Paylessfoods, supplies | 42.94 | TimeClock Plus, computer software & hardware | 227.20 |
| TimeClock Plus, computer software & hardware | 817.93 | Verizon, telephone | 32.64 |
| Verizon, telephone | 80.02 | | 73,620.44 |
| | 38,567.02 | SEWER DEPARTMENT | |
| FIRE DEPARTMENT | | Salaries | 4,892.37 |
| Salaries | | Beadle's Chervrolet, vehicle maintenance | 379.78 |
| Dakota Glass & Alignment, truck maintenance | 169.07 | GTC Auto Parts, truck maintenance | 151.18 |
| Hanson Tools, supplies | 187.50 | Hawkins, chemicals | 40.00 |
| Mobridge Hardware, supplies | 2,199.65 | Marco, copier lease | 70.26 |
| NAPA Central, equipment | 437.95 | Minnesota Valley Testing Laboratories, water samples | 149.60 |
| Runnings Supply, supplies | 3,025.92 | Mobridge Hardware, supplies/ sup. Inhouse repairs | 297.19 |
| | 6,020.09 | Runnings Supply, sup. in house repairs/small tools | 424.95 |
| STREET DEPARTMENT | | SD Plumbing Commission, supplies | 130.00 |
| Salaries | 6,115.19 | Slater Oil & LP Gas, lp gas | 1,511.30 |
| Bridge City Small Engine, repair & maintenance | 12.99 | TimeClock Plus, computer software & hardware | 106.03 |
| Dents 2 Darkness, repair & maintenance | 300.00 | | 8,152.66 |
| GTC Auto Parts, repair & maintenance | 17.54 | AIRPORT | |
| John Deere Financial, equipment maintenance | 2,102.86 | Salaries | |
| Michael Todd, repair & maintenance | 489.97 | Dish TV, utilities | 58.35 |
| Mobridge Hardware, supplies/repair & maintenance | 788.25 | Mobridge Hardware, supplies | 68.98 |
| Quenzer Electric, street lights | 15,830.00 | Runnings Supply, supplies | 89.94 |
| Runnings Supply, repair & maintenance/supplies | 707.61 | Slater Oil & LP Gas, gasoline | 61.00 |
| TimeClock Plus, computer software & hardware | 136.32 | | 278.27 |
| Walworth County Landfill, prof. services | 16.00 | CEMETERY | |
| | 26,516.73 | Gregg's Drilling & Excavating, prof. services | 3,950.00 |
| SOLID WASTE COLLECTION | | | 3,950.00 |
| Mobridge Tribune, publishing | 42.05 | | |
| | 42.05 | | |
| REGULATION & INSPECTION | | | |
| Bantz, Gosch & Cremer, LLC, attorney services | 498.49 | | |
| | 498.49 | | |
| POOL | | | |
| Salaries | | | |
| TimeClock Plus, computer software & hardware | 22.72 | | |
| | 22.72 | | |
| CULTURE RECREATION | | | |
| Salaries | 1,600.00 | | |
| TimeClock Plus, computer software & hardware | 22.72 | | |
| Verizon, telephone | 41.92 | | |
| | 1,664.64 | | |
| PARK DEPARTMENT | | | |
| Salaries | 184.00 | | |
| GTC Auto Parts, repair & maintenance | 4.55 | | |
| Mobridge Hardware, supplies | 89.52 | | |
| Runnings, supplies | 15.98 | | |
| TimeClock Plus, computer software & hardware | 151.47 | | |
| | 445.52 | | |
| | | | 240,519.03 |