

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 4, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 4, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Cerney and carried.

MINUTES:

Moved by Cerney, second by Carlson and carried, to approve the minutes from the December 21, 2016 regular meeting. Yellow Boy abstained.

PUBLIC FORUM & VISITORS:

Doug DeLaRoi, Mobridge Fire Dept., was present along with the other members of the fire department to discuss with the Council the issue of the personnel policy manual. After much discussion, all members of the Mobridge Fire Department turned in the acknowledgement forms for the personnel policy manual as required.

DEPT HEAD REPORTS:

Zoning/Nuisance – Cindy Rische:

- **Building Permit/Nuisance Update** – Rische gave the Council an update.
- **1st Reading Ordinance No. 952** - Moved by Carlson, second by Yellow Boy and carried, to approve the 1st reading of Ordinance No. 952, an ordinance entitled: An ordinance in revision of building permit sections 19.02 and 19.03 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to building permits.
- **Updated Building Permit Forms** – Moved by Yellow Boy, second by Carlson and carried, to approve the revised forms for the building permit application and the demolition permit application.

VISITOR:

Rachel Hoisington was present to discuss her concerns regarding the recent power outage and lack of information and preparedness. She stated that she would like to see some method utilized to get information out to the public. During the outage she tried contacting the County Emergency Manager and didn't get a response until 2 days later. Hoisington laid out her concerns regarding emergency shelter and where people go. Mayor Dietterle told Hoisington that her concerns were valid and the City would work with the Emergency Manager to try to come up with a plan/communication system for these situations.

Airport – Christine Goldsmith:

- **Runway Project** – Goldsmith gave an update on the runway project. Due to funding going to larger airports with similar deteriorating runways, funds are being prioritized to them. The City's project is being pushed off until 2019 at the earliest.
- **Maintenance Agreement for Runway** – Moved by Carlson, second by Cerney and carried, to approve the Mayor signing the Maintenance and Financial Agreement between the SD Dept of Transportation and the City of Mobridge for the maintenance of the Mobridge Municipal Airport runway with an estimated City match of \$5,608.21.

Police Dept – Shawn Madison:

- **Step Increase** – Moved by Yellow Boy, second by Quaschnick and carried, to approve a step increase for Nick Bratland, police officer, increasing his hourly wage from \$18.98 to \$19.22 effective December 12, 2016.

OLD BUSINESS:

RESOLUTION TO VACATE ALLEY – Moved by Carlson, second by Yellow Boy and carried, to approve Resolution 17-02, a resolution to vacate an alley located between Lots 1, 2, 3 and 4, Block 5 East Mobridge Addition to the City of Mobridge.

RESOLUTION NO. 17-02

RESOLUTION TO VACATE ALLEY BETWEEN LOTS 1, 2, 3 AND 4, BLOCK 5, EAST MOBRIDGE ADDITION TO THE CITY OF MOBRIDGE, SOUTH DAKOTA

WHEREAS, the owners of all of the real property abutting all sides of the alley between Lots 1, 2, 3 and 4, Block 5, East Mobridge Addition to the City of Mobridge, South Dakota have signed a Petition to vacate the alley; and

WHEREAS, all of the property owned by the petitioners would be better used if the alley was closed; and

WHEREAS, that portion of the alley requesting to be vacated has never been opened.

WHEREAS, notice of time and place for hearing has been published and the hearing having been held;

NOW THEREFORE, the City of Mobridge hereby resolves to vacate the alley located between Lots 1, 2, 3 and 4, Block 5, East Mobridge Addition to the City of Mobridge, South Dakota, subject to any existing easements of record.

NEW BUSINESS:

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Yellow Boy, second by Cox, and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2017.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Yellow Boy, second by Cerney, and carried, to designate the Mobridge Tribune as the official newspaper for 2017.

ELECTRONIC PAYMENTS - Moved by Yellow Boy, second by Cox, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Clerk of Courts, Credit Collections Bureau, First National Bank, Fleet Services, Great Western Bank, SD Retirement System, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, Unum Life Insurance, USDA Rural Development, Verizon Wireless, and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Cox, second by Cerney and carried, to set the annual municipal election date as April 11, 2017 and to combine the April 11, 2017 municipal election with Mobridge-Pollock School District school election.

CITY ATTORNEY AGREEMENT - Moved by Yellow Box, second by Carlson and carried, to approve the city attorney agreement with Cain Law Office for an hourly rate of \$150.00.

RESOLUTION 17-01, WAGES - Moved by Yellow Boy, second by Cox, and carried, to approve Resolution 17-01, the 2017 wages reflecting a 3% cost of living adjustment.

RESOLUTION 17-01 WITH 3% COLA

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and

WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);

NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for December 26, 2016;

Name	Position	Hourly	Annually
Dietterle, Jamie	Mayor		\$9,000.00

Cerney, Amy	Councilperson		\$6,000.00
Cox, Gene	Councilperson		\$6,000.00
Quaschnick, Jackie	Councilperson		\$6,000.00
Carlson, Randy	Councilperson		\$6,000.00
O'Connell, Thomas	Councilperson		\$6,000.00
Yellow Boy, Tony	Councilperson		\$6,000.00
Open	Fire Chief		\$4,500.00
Open	Assistant Fire Chief		\$600.00
Open	Fire Dept Sec-Treas		\$900.00
Goldsmith, Christine	City Administrator		\$56,275.00
Beck, Heather	Finance Officer	\$26.22	
Hintz, Anna	Deputy Finance Officer	\$15.21	
Rische, Cindy	Nuisance/Zoning Officer	\$13.90	
Blankartz, Donald	Waste Water Plant Operator	\$17.26	
Dame, Justin	Asst. Water & Waste Water Superintendent		\$49,420.00
Keller, Chris	Water Dept	\$16.64	
Naasz, Boyd	Water Plant Manager	\$21.32	
Pollock, William	Water Plant Operator	\$17.52	
Schilling, Dean	Part Time Waste Water Plant Operator	\$35.00	
Schmaltz, Kurt	Water Dept	\$18.20	
Bilben, Mark	Dispatcher	\$15.64	
Bohle, Allen T.	Investigator	\$25.36	
Bratland, Nick	Police Officer	\$19.79	
Ducheneaux, Tonia	Dispatcher	\$17.19	
Fischer, Tammie Rae	Dispatcher	\$19.21	
Johnson, Brooks	911 Coordinator	\$20.97	
Kienholz, Kyle	Police Officer	\$19.04	
Lutz, Candice	Dispatcher	\$18.21	
Lutz, Carrie	Dispatcher	\$18.45	
Madison, Shawn	Police Chief		\$60,385.00
Maier, Laura	Dispatcher	\$19.21	
Norder, Ashton	Police Officer	\$20.32	
Open	Dispatcher	\$13.86	
Strickland, Thomas	Police Officer	\$20.32	
Godkin, Carol	24/7 Administrator	\$13.38	
Romans, Teresa	24/7 Administrator	\$13.38	
DeLaroi, Doug	Part-time Police Officer	\$20.36	
Farmen, Lesley	Fill In Police Officer	\$20.36	
Baumann, Dwight	Street Superintendent	\$21.77	
Enderson, Ryan	Asst Street Superintendent	\$18.60	
Reichert, Matthew	Street Maintenance	\$17.27	
Ford, Ted	Properties Manager	\$15.91	
Berg, Vickie	Part-time Librarian	\$10.45	
Bieber, Karla	Library Director	\$16.20	
Chandler, Linda	Assistant Librarian	\$13.76	
Fuhrer, Mark	Library Custodian	\$11.84	
Holzer, Virginia	Part-time Librarian	\$11.04	
Rabenburg, Judy	Part-time Librarian	\$11.04	
Shadduck, Julie	Part-time Librarian	\$12.18	

POLICE DEPT GRANTS – The police dept received two grants totaling \$50,426. Moved by Yellow Boy, second by Cox and carried, to increase the police department 2017 expense budget by \$50,426 for the grants received.

1st READING ORDINANCE NO. 953, INDECENCY – Moved by Cox, second by Cerney and carried, to approve the 1st reading of Ordinance No. 953, an ordinance in revision of Chapter 7-2 of the ordinances of the City of Mobridge, South Dakota amending Section 7-2-7 Indecency.

1st READING ORDINANCE NO. 954, GATHERINGS ON STREETS – Moved by Cox, second by Cerney and carried, to approve the 1st reading of Ordinance No. 954, an ordinance in revision of Chapter 7-3 of the ordinances of the City of Mobridge, South Dakota amending Section 7-3-1 Gatherings on Streets.

1st READING ORDINANCE NO. 955, GOODS ON SIDEWALK – Moved by Carlson, second by Cox and carried, to approve the 1st reading of Ordinance No. 955, an ordinance in revision of Chapter 7-3 of the ordinances of the City of Mobridge, South Dakota amending Section 7-3-4 Goods on Sidewalk.

PAY REQUEST NO. 4 CLARIFIER PROJECT – Moved by Yellow Boy, second by Cox and carried, to approve pay request no. 4 to AB Contracting, LLC in the amount of \$92,133.49 for the wastewater clarifier project.

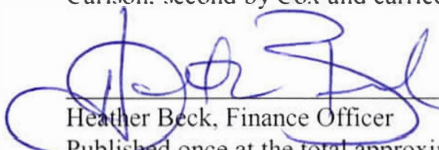
PAYMENT OF BILLS:

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment:

AB Contracting, clarifier project-92,133.49 ;Beverly & Richard Hausauer, refund-64.44 ;Butler Machinery, repairs-192.00 ;Cain Law Office, attorney fees-612.00 ;Center Point, books-45.54 ;Code 2 K-9 Services, drug dog deposit-4,500.00 ;Commerical Elec. Corp., maintenance fee-2,786.50 ;Core Fitness, gym membership-235.01 ;Dakota Pump & Control, back wash pump-37,704.15 ;Dakota Pump & Control, lift station panel-21,913.30 ;Davis Martin Rentals, refund-64.51 ;Deputy Finance Officer, postage/supplies-75.18 ;Dollar General, refund-502.50 ;Doughterty & Co., prof services-300.00 ;Eisemann Building Products, building/dog park-2,266.90 ;Fitness Center, gym membership-135.00 ;GameTime, slide-7,070.36 ;Great Western Bank, payroll taxes-13,876.91 ;Gregg's Drilling & Excavating, prof services-4,257.50 ;GTC Auto, supplies-238.18 ;Hammers Honda, repairs-95.90 ;Harley Overseth, refund-55.86 ;Hawkins, chemicals-1,633.50 ;HD Supply, hydrants-15,081.75 ;Heartland Waste, solid waste collection-18,036.25 ;HF Scientific, repairs-107.80 ;Ingram, books-46.88 ;Johnson Controls, building maintenance-213.18 ;JP Cooke Co., supplies-75.39 ;Lee & Jundt Auto Body, vehicle maintenance-1,649.00 ;Library Director, supplies/other-15.37 ;M&M Electric, building maintenance-248.28 ;MDU, utilities-17,285.94 ;Michael Todd, equipment maintenance-937.84 ;Milbank Winwater Co., frame & grate-3,220.00 ;Millers Machine, repairs-1,275.00 ;Mobridge Tribune, publishing/supplies-613.92 ;MVTL, water testing-123.00 ;NECOG, 17 dues-1,559.20 ;Neves, uniforms-869.43 ;Premier Equipment, repairs-640.87 ;Rees Communications, radios-7,729.96 ;SD DENR, prof services-3,500.00 ;SD One Call, prof services-13.65 ;SD Retirement, retirement-13,310.56 ;SD Secretary of State, prof services-30.00 ;SD State Treasurer, sales tax-1,522.38 ;Shirley Bauder, refund-27.94 ;Slater Oil, gasoline/diesel/oil/propane-4,370.50 ;Tyler Hearnen, prof services-3,200.00 ;Walworth County Treasurer, prof services-25.20 ;Water Resources, repairs-187.80 ;Western Equipment, mower lease-1,004.09.

Salaries: Administration-4910.22; City Administrator-2,101.38; Police Department-27,418.18; Fire Dept – 500.00; Street Department-6,352.29; Health & Inspection – 1080.00; Park – 1,713.65; Library-3,173.67; Auditorium-102.60; 24/7-198.08; Water Department-7,025.98; and Sewer Department-4,791.42.

There being no further business to come before the council, the meeting adjourned at 6:29 PM on a motion by Carlson, second by Cox and carried.


Heather Beck, Finance Officer

Published once at the total approximate cost of \$


Jamie Diester, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 18, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 18, 2017 at 5:30 PM. Finance Officer Heather Beck, City Administrator, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Quaschnick, O'Connell, and Carlson. Mayor Dietterle and Yellow Boy were absent. In the absence of Mayor Dietterle, Council President Cox presided over the meeting.

AGENDA:

The agenda was approved on a motion by Cerney, second by Quaschnick and carried.

MINUTES:

Moved by O'Connell, second by Carlson and carried, to approve the minutes from the January 4, 2017 regular meeting.

DEPT HEAD REPORTS:

Library – Karla Bieber, Director:

- Review of 2016 library statistics.

Zoning/Nuisance – Cindy Rische:

- **Building Permit for Property** - Rische informed the Council that the property owner of 414 1st Ave. West requested a 60 day extension for his demolition permit. The original permit expires on January 19, 2017. Cain advised the Council not to give an opinion on the matter until Rische has either approved or denied the extension.

Police Dept – Chief Shawn Madison:

- Review of 2016 police department statistics.

OLD BUSINESS:

2ND READING ORDINANCE NO. 952 - Moved by Carlson, second by O'Connell and carried, to approve the 2nd reading of Ordinance No. 952, an ordinance entitled: An ordinance in revision of building permit sections 19.02 and 19.03 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to building permits.

ORDINANCE NO. 952

**AN ORDINANCE ENTITLED: AN ORDINANCE IN
REVISION OF BUILDING PERMIT SECTIONS 19.02 AND 19.03
OF THE ZONING ORDINANCES OF THE CITY
OF MOBRIDGE, SOUTH DAKOTA**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Sections 19.02 and 19.03 of the Zoning Ordinances of the City of Mobridge pertaining to Building and Demolition Permits be and are hereby amended to read as follows:

19.02 Building or Demolition Permits Required. No building, sprinkler system, fence, structure, or concrete improvement (including, but not limited to sidewalks, curb, gutter, steps, patios, pads, driveways, footings and slabs) shall be demolished, constructed, replaced, erected, partially erected, moved, added to, or structurally altered without a permit therefore issued by the Zoning Administrator. No building or demolition permit shall be issued by the Zoning Administrator except in conformity with the provisions of this Ordinance, unless he/she received a written order from the City Planning Commission in the form of an administrative review, conditional use, or variance as provided by this Ordinance. NO building permit shall be required to repair or replace roofing, siding, windows and flooring in buildings which do not structurally alter the building.

19.03 Application for Building or Demolition Permits. All applications for building or demolition permits shall

describe the exact nature of the work to be completed; show the actual dimensions and shape of the lot to be built upon; the exact size and locations on the lot of buildings already existing, if any; and the location and dimensions of the work to be completed. Building or demolition permit applications may be obtained from the Zoning Administrator. The application shall include such other information as lawfully may be required by the Zoning Administrator, including existing or proposed building, alteration or demolition; existing or proposed uses of the building and land; the number of families, housekeeping units, or rental units the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of this Ordinance. All building or demolition permit applications approved or disapproved shall be kept on file by the Zoning Administrator. The approved building or demolition permit applications shall have a letter attached showing the date of the letter, date of application, address of work, and expiration date of building or demolition permit. If a building or demolition permit application is disapproved, the Zoning Administrator shall state the reasons for such refusal in writing to the applicant on the building or demolition permit.

The issuance of a building or demolition permit shall, in no case, be construed as waiving any provisions of this Ordinance or any other Ordinance of the City of Mobridge. The applicant and Owner of the property shall remain responsible for complying with all other Mobridge Municipal Ordinances, notwithstanding the issuance of the requested building or demolition permit.

If the work described in any building permit for new construction has not been completed within one (1) year of the date of issuance thereof or any building permit for remodeling construction has not been completed within six (6) months of the date of issuance thereof or any building permit for demolition has not been completed and reclaimed within six (6) months of the date of issuance thereof, said permit shall expire and be canceled by the Zoning Administrator; and written notice thereof shall be given to the persons affected, together with notice that further work as described in the canceled permit shall not proceed unless and until a new building or demolition permit or an extension of the existing building or demolition permit had been obtained. A building permit may also be cancelled if the work described on the building or demolition permit has not been started within 90 days after the date of issuance. Unless an extension building or demolition permit is issued, after the work described therein has commenced, the failure to complete the work described in the building or demolition permit shall be deemed a nuisance and in addition to all other penalties described in this CODE, the city is authorized to abate the nuisance in any manner authorized by law and the owner shall be liable to the city for all costs of abatement, including attorney fees.

An applicant for a building or demolition permit may apply to the Zoning Administrator for an extension of the building or demolition permit upon showing good cause for not completing the work within the applicable period. Upon application, and a showing of good cause the Zoning Administrator shall be entitled to grant the applicant for extension of the building or demolition permit an extension of the building or demolition permit for a period not to exceed six (6) months upon conditions as the Zoning Administrator deems appropriate and just. There shall be no fee charged for the extension of time and the extension of time is not required to be approved by the Council.

The Zoning Administrator shall deny any building or demolition permit if the property which is the subject of the building or demolition permit or if other property owned by the Applicant or Owner of the property is in violation of any provision of these Zoning Ordinances or is in violation of any Nuisance Ordinance of the City or is the subject of any lien imposed thereon by the City due to abatement of any Nuisance or if the property or the owner of the property is in default in paying any sums to the City of Mobridge, including but not limited to charges for water, sewer or garbage fees. Upon a showing of good cause, the City Council may grant a building or demolition permit even though the Zoning Administrator is not authorized to issue the building permit pursuant to this paragraph.

2nd READING ORDINANCE NO. 953, INDECENCY – Moved by Cox, second by Cerney and carried, to approve the 2nd reading of Ordinance No. 953, an ordinance in revision of Chapter 7-2 of the ordinances of the City of Mobridge, South Dakota amending Section 7-2-7 Indecency.

ORDINANCE NO. 953

**AN ORDINANCE ENTITLED:
AN ORDINANCE IN REVISION OF CHAPTER 7-2
OF THE ORDINANCES OF THE CITY**

**OF MOBRIDGE, SOUTH DAKOTA AMENDING
SECTION 7-2-7 INDECENCY**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Ordinance 7-2-7 shall be amended to read as follows:

7-2-7 Indecency

No person shall appear in any public place in the state of nudity, in indecent dress or make any indecent exposure of his or her person. No person shall exhibit, show or perform any indecent, immoral, or lewd show, act, play, motion picture or other representation in any theater or place of public resort. The forgoing shall not be interpreted or construed to prohibit or regulate, women from nursing or breast-feeding in public or private.

2nd READING ORDINANCE NO. 954, GATHERINGS ON STREETS – Moved by Cox, second by Cerney and carried, to approve the 2nd reading of Ordinance No. 954, an ordinance in revision of Chapter 7-3 of the ordinances of the City of Mobridge, South Dakota amending Section 7-3-1 Gatherings on Streets.

ORDINANCE NO. 954

**AN ORDINANCE ENTITLED:
AN ORDINANCE IN REVISION OF CHAPTER 7-3
OF THE ORDINANCES OF THE CITY
OF MOBRIDGE, SOUTH DAKOTA AMENDING
SECTION 7-3-1 GATHERINGS ON STREETS**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Ordinance 7-3-1 shall be amended to read as follows:

7-3-1 Gatherings on Streets

No person shall call or cause the gathering of any crowd of people or address or exhibit any show or performance to such crowd, in any alley, street or other public property of the City, without the written permission of the Chief of Police.

2nd READING ORDINANCE NO. 955, GOODS ON SIDEWALK – Moved by Carlson, second by Cox and carried, to approve the 2nd reading of Ordinance No. 955, an ordinance in revision of Chapter 7-3 of the ordinances of the City of Mobridge, South Dakota amending Section 7-3-4 Goods on Sidewalk.

ORDINANCE NO. 955

**AN ORDINANCE ENTITLED:
AN ORDINANCE IN REVISION OF CHAPTER 7-3
OF THE ORDINANCES OF THE CITY
OF MOBRIDGE, SOUTH DAKOTA AMENDING
SECTION 7-3-4 GOODS ON SIDEWALK**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Ordinance 7-3-4 shall be amended to read as follows:

7-3-4 Goods on Sidewalk

No person shall place any goods or merchandise for sale or exhibition upon any sidewalk, except that, for the purpose of loading and unloading, such articles may be placed upon the outer sidewalk for such time as may be necessary to load or unload or obstruct the same.

The forgoing shall not apply to events sponsored by the Mobridge Chamber of Commerce during normal business hours.

In no instance shall any such articles be left upon the sidewalk in the night time without the written permission of the Chief of Police.

NEW BUSINESS:

WEST RIVER TELECOMMUNICATIONS LEASE – Goldsmith reported that West River was interested in leasing a portion of the old armory to store supplies and equipment while they upgrade the City's telecommunications system. Moved by O'Connell, second by Carlson and carried, to approve the proposed lease agreement with West River Telecommunications and advertising for a public hearing.

AIRPORT MANAGEMENT CONTRACT – Goldsmith informed the Council of some revisions to the airport management contract in order to comply with the FAA requirements. Moved by Cerney, second by Carlson and carried, to approve the airport management contract with the revisions.

ADVERTISING FOR AIRPORT MANAGER – Moved by Cerney, second by Quaschnick and carried, to approve advertising for bids for the airport manager.

NECOG AGREEMENT - Moved by O'Connell, second by Carlson, and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2017.

CEMETERY TRANSFER – Moved by Cerney, second by Quaschnick and carried, to approve the following cemetery transfer: James W. Hepper transferring Graves 1 and 2, Lot 87, in Block E Greenwood Cemetery to J.C. Hepper.

MOBRIDGE GAS LEASE – Moved by Carlson, second by Cerney and carried, to renew a lease with Mobridge Gas Company in the amount of \$250 per year for a term of 10 years, commencing on January 1, 2017 and ending on December 31, 2026 the following real property: a parcel of land 180 feet by 125 feet in the SE1/4NE1/4 of Section 30, Township 124 North, Range 79 West, Walworth County, SD.

VOLUNTEER FIREFIGHTERS – Moved by Cerney, second by Carlson and carried, to approve the following list of volunteer firefighters with the expectation from the Council that the officers have the responsibility for the department as any other City department head: Chief – Zach Milliken; Assistant Chief – Mitchel Voller; Secretary/Treasurer – Scott Mertz; Jason Voegelé; Justin Wiest; Gordon Hintz; Kelly Silbernagel; Ed Ries; James Bieber; Doug DeLaRoi; Kris Mossett; Steve Schneider Jr.; Craig Schaeffbauer and Brent Wiederholt. Cox abstained.

WAGE CORRECTIONS – Beck explained that when she did the wage resolution that was approved for 2017, she missed 3 employees. Moved by Quaschnick, second by Carlson and carried, to approve the following COLA increases effective December 26, 2017: Jordan Baumann - \$8.80; Linda Chappell - \$17.39; and Andy Dockter - \$11.06.

TEMPORARY LIQUOR LICENSE – Moved by O'Connell, second by Cerney and carried, to approve advertising for a public hearing for a temporary liquor permit to the Mobridge Area Chamber of Commerce for March 25, 2016 for a fundraiser for the Scherr Howe bathroom project.

APPOINT ZONING BOARD MEMBER – Moved by Carlson, second by O'Connell and carried, to approve Tom Singer as Zoning Board for a 3 year term beginning January 1, 2017. Cox abstained.

DISCUSSION AND INFORMATION ITEMS:

Fire Whistle – Cox informed the Council and public that at the request of the Fire Department the fire whistle would once again begin going off effective Thursday morning. Cox urged the public not to call dispatch regarding the location of the fire as it backs up the dispatch center and takes the dispatcher away from true emergencies.

Fire Dept Applications – Applications to become a member of the fire department can be found on the City's website www.cityofmobridge.com.

Financial Report – Beck presented the Council a financial report

TRAVEL:

Moved by Cerney, second by Quaschnick and carried, to approve Nate Pepin to Omaha on January 19-20, 2017 to pick up the Police Dog Zane.

Moved by Quaschnick, second by Cerney and carried, to approve Nate Pepin and Zane to Omaha on February 6-10 and February 13-17, 2017 for K9 training.

Moved by O'Connell, second by Quaschnick and carried, to approve Chris Keller and Boyd Naasz to Rapid City on February 8-9, 2017 for water/wastewater seminar.

PAYMENT OF BILLS:

Moved by Cerney, second by O'Connell and carried, to approve the following bills for payment:


A&B Business, supplies-11.47 ;Aflac, insurance-961.10 ;AT&T, utilities-246.63 ;Banner Associates, prof services-10,217.29 ;Cam Wal Electric, utilities-359.44 ;Cardmember Service, equipment/uniforms-2,244.12 ;Chamber of Commerce, prof services-9,305.01 ;Clerk of Courts, garnishments-600.00 ;Deputy Finance Officer, other-31.02 ;Dish TV, utilities-25.02 ;Eggers Electric, repairs-395.94 ;Environmental Resource, chemical-323.89 ;Fisher Scientific, chemicals-112.02 ;Gas N Goodies, gasoline-183.03 ;Gienger Sales, wupplies-155.00 ;Great Western Bank, payroll taxes-15,373.00 ;Hach Company, repairs-917.77 ;Hawkins, in house repair-825.28 ;HF Scientific, supplies-364.69 ;High Point Networks, computer -288.75 ;Howard Fairfield, equipment-1,422.72 ;John Deere Financial, repairs-185.08 ;Key Insurance, 2017 insurance-82,905.00 ;Klein Museum, other services-6,000.00 ;Language Line Services, prof services-90.00 ;Larry's Lock & Key, repairs-45.00 ;Leonards Studio equipment-1,287.00 ;Locators & Supplies, equipment-657.86 ;Lucky's, supplies-74.26 ;Marco, Inc., copier-252.67 ;MDU, utilities-2,810.21 ;Merkels Foods, supplies-92.33 ;Midco, utilities-105.00 ;Mobr Regional Hospital, prof services-89.00 ;Mobr Tribune, publishing-243.74 ;Mobridge Gas, LP gas-142.50 ;Mobridge Hardware, supplies-511.40 ;Mobridge Manufacturing, building maintenance-875.00 ;Napa Auto Parts, equipment maintenance-390.74 ;Napa Auto Parts, maintenance-6.97 ;Office Depot, supplies-199.40 ;Payless Foods, supplies-51.96 ;Penny Keller, prof services-175.00 ;Pete Lien, chemicals-3,995.13 ;Pollard Water, equipment-729.24 ;QT Pod, supplies-12.25 ;Runnings, supplies-620.07 ;SD Airport Management Assoc., dues-25.00 ;SD Assoc of Code Enforcement, dues-40.00 ;SD City Management Assoc., dues-150.00 ;SD Dept of Revenue, water samples-337.00 ;SD Govt Finance Officers Assoc., dues-40.00 ;SD Municipal Street Maintenance Assoc., dues-35.00 ;SD One Call, prof services-3.15 ;SD Police Chiefs Assoc., other-99.85 ;SD Unemployment, unemployment-149.60 ;SDML Workers Comp, work comp-34,203.00 ;SDML, dues-2,485.69 ;SDRS Supplemental Retirement, retirement-175.00 ;Slater Oil, diesel/propane-6,070.31 ;Team Lab, supplies-105.50 ;Tri State Water, supplies-8.85 ;Unum Life Insurance, insurance-331.80 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-884.16 ;Vander Haags, repairs-291.19 ;Venture Comm., utilities-424.09 ;Verizon Wireless, cell phone-459.87 ;Walworth County Register of Deeds, prof services-30.00 ;Wellmark BC/BS, health insurance-33,566.20 ;West River Telecommunications, utilities-3,612.84.

Salaries: Administration-6,392.41; City Administrator-2,164.42; Police Department-27,341.48; Street Department-8,248.15; Health & Inspection – 1,112.00; Park – 1,836.27; Library-2,785.47; Auditorium-114.40; 24/7-214.08; Water Department-7,821.60; and Sewer Department-4,570.11.

There being no further business to come before the council, the meeting adjourned at 6:11 PM on a motion by Quaschnick, second by Cerney and carried.


Heather Beck, Finance Officer

Published once at the total approximate cost of \$


Gene Cox, Council President

1.

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
February 1, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, February 1, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator, and the following council persons were present: Cox, Cerney, Quaschnick, O'Connell, Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Carlson and carried.

MINUTES:

Moved by O'Connell, second by Cox and carried, to approve the minutes from the January 18, 2017 regular meeting with corrections on fire department roster. Yellow Boy abstained.

PUBLIC FORUM AND VISITORS:

Rachel Hoisington was present to discuss snow removal.

DEPT HEAD REPORTS:

Zoning/Nuisance – Cindy Rische:

- **Building Permits** - Rische went over the building permits issued for January.

OLD BUSINESS:

PURCHASE AGREEMENTS - Moved by Cerney, second by O'Connell and carried, to approve the following purchase agreements for the airport land acquisition project:

Loren Yates and Linda Yates purchasing Lots 1 and Lot 2 in Tract 3 of Spiry Addition in the S1/2SW1/4 of 21-124-79 consisting of 6.06 acres in the amount of \$60,000.00; Keith Ray Jensen and Jane Ann Hart purchasing Airport Lot 1 of Tract A of Lack's Addition in the SE1/4 of 17-124-79 consisting of .42 acres and Lot 1 of Airport 1st Subdivision in the SE1/4 17-124-79 consisting of .02 acres in the amount of \$14,800.00; Gerald J Thompson Jr. and Tina D Thompson purchasing Airport Lot 1 of Tract 7 of Neumeyer's Addition in the SW1/4 of 17-124-79 consisting of .49 acres in the amount of \$2,100.00; Regg A and Danielle R Hagge purchasing Lot 2 of Airport 2nd Subdivision in the SW1/4 of 16-124-79 consisting of .05 acres in the amount of \$1,100.00; and James D. Peterson and Frances L. Peterson purchasing Lot 1 of Airport 2nd Subdivision in the SW1/4 of 16-124-79 consisting of 1.48 acres in the amount of \$6,900.00.

NEW BUSINESS:

LEVEL INCREASE – Moved by Cox, second by O'Connell and carried, to approve a level increase for Karla Bieber increasing her hourly wage from \$16.20 to \$18.34 effective January 9, 2017.

WATER/WATERWATER PICKUP PURCHASE – Moved by O'Connell, second by Cerney and carried, to approve the purchase of a Ford F350 1 ton pickup in the amount of \$31,892.00 from State bid. The purchase was included in the 2017 budget.

DISCUSSION AND INFORMATION ITEMS:

Equalization Meetings – The equalization meetings will begin March 20, 2017 at 5:30 PM. A quorum of the City Council must be present.

TRAVEL:

Moved by Yellow Boy, second by Quaschnick and carried, to approve Christine Goldsmith, Amy Cerney and Gene Cox to Pierre on February 15, 2017 for Arts Award.

Moved by Yellow Boy, second by O'Connell and carried, to approve Christine Goldsmith and Heather Beck to Selby on February 16, 2017 for Incident Command Class.

PAYMENT OF BILLS:

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment:

Atlac, insurance-961.10 ;Clerk of Courts, garnishment-300.00 ;American Aluminum, drug dog-2,991.87 ;Aqua Pure, chemicals-224.50 ;Banner Assoc., prof services-3,907.00 ;Cain Law Office, attorney fees-1,515.00 ;Center Point, books-45.54 ;Century Link, utilities-1,237.64 ;Code 2 K-9 Services, drug dog-4,500.00 ;Core Fitness, gym membership-79.65 ;Dakota Fluid Power, repairs-8.14 ;Dakota Pump & Control, repairs-357.14 ;Dakota Supply Group, supplies-70.55 ;Don Blankart, supplies-80.00 ;Ethanol Products, chemicals-1,696.93 ;Fair Manufacturing, repairs-1,339.24 ;Gienger Sales, supplies-110.00 ;Grand Central, vehicle maintenance-97.40 ;Great Western Bank, payroll taxes-13,362.11 ;Hawkins, chemicals-2,932.50 ;Heartland Waste, solid waste collection-18,059.75 ;High Point Network, prof services-330.00 ;Homestead Building Center, supplies-368.46 ;Ingram, books-159.07 ;Larry's Lock & Key, repairs-65.00 ;Lu's Cleaning, prof services-175.00 ;Matt Reichert, supplies-80.00 ;MDU, utilities-7,089.83 ;Milliken Electric, building maintenance-1,831.05 ;Mountain Plains Library Assoc., dues-20.00 ;Neves, uniforms-543.79 ;OverDrive, books-1,500.00 ;Premier Equipment, repairs-39.11 ;Ray Allen Manufacturing, drug dog-2,271.55 ;Rees Communications, radios-1,190.00 ;SD Attorney General, scam fees/participation fees-725.00 ;SD Dept of Revenue, water testing-390.00 ;SD Library Association, dues-70.00 ;SD Retirement, retirement-13,897.44 ;SD State Historical Society, other-40.00 ;SD State Treasurer, sales tax-1,540.69 ;SDRS Supplemental Retirement Plan, retirement-175.00 ;Share Corp, supplies-342.59 ;Slater Oil, gasoline/diesel/LP gas-5,903.69 ;Tyler Hearnen, prof services-3,200.00 ;US Post Office, postage-77.64 ;Western Equipment, mower lease-1,004.09 ;Zuercher Tech., maintenance agreement-5,550.00.

Salaries: Administration-2511.31; City Administrator-2,164.42; Police Department-26154.81; Street Department-5488.55; Health & Inspection – 1,112.00; Park – 1618.84; Library-3285.96 Auditorium-470.22; 24/7-267.00; Water Department-6790.97; and Sewer Department-4,518.33.

There being no further business to come before the council, the meeting adjourned at 5:50 PM on a motion by Cerney, second by Quaschnick and carried.


Heather Beck, Finance Officer

Published once at the total approximate cost of \$


Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
February 15, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, February 15, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Attorney Rick Cain, and the following council persons were present: Quaschnick, O'Connell, Yellow Boy and Carlson. Cox and Cerney were absent in order to attend an awards presentation on behalf of the City.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by O'Connell and carried.

MINUTES:

Moved by Yellow Boy, second by Carlson and carried, to approve the minutes from the February 1, 2017 regular meeting.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison:

- **New Hire** - Moved by Yellow Boy, second by Quaschnick and carried, to approve hiring Kim Longbrake as dispatcher at \$13.87 per hour effective February 21, 2017.
- **Step Increase** – Moved by Carlson, second by Quaschnick and carried, to approve a step increase for Linda Chappell increasing her hourly wage from \$17.39 per hour to \$17.63 effective February 21, 2017.
- **Dispatch Trainers** – Chief Madison requested additional compensation for dispatchers who train new hires. Moved by Carlson, second by Quaschnick and carried, to approve an additional \$50 per week to dispatchers that are training new hires for a trial period.

Auditorium

- **Floor Scrubber** - Moved by Quaschnick, second by O'Connell and carried, to table the purchase of a floor scrubber.

NEW BUSINESS:

CHEMICAL BIDS – Two companies bid on chemicals as follows:

	Aqua-Pure	Hawkins
Ammonium Sulfate	\$.69 lb.	\$.75 lb
Carbon Dioxide	No Bid Received	
Chlorine		\$.96 lb.
Lime	No Bid Received	
Polymer	\$.98 lb.	\$.95 lb.
Polyphosphate	\$1.39 lb.	\$1.28 lb.
Sulfer Dioxide		\$1.48 lb.

Moved by Yellow Boy, second by O'Connell and carried, to approve 2017 chemical bids: Ammonium Sulfate – AquaPure; Chlorine – Hawkins; Polymer – Hawkins; Polyphosphate – Hawkins;; and Sulfer Dioxide – Hawkins.

2016 AUDIT - Moved by Carlson, second by O'Connell, and carried, to approve the audit proposal of \$15,700 from Kohlman, Bierschbach and Anderson, LLP.

COUNTY AGREEMENTS – Moved by Yellow Boy, second by Carlson and carried, to approve the one year agreement with Corson County Sheriff's for communication services in the amount of \$7,515.00 and with Potter County Sheriff's for communications services in the amount of \$14,346.75 effective from January 1, 2017 to December 31, 2017.

PUBLIC HEARING TEMPORARY LIQUOR LICENSE – A public hearing was held on a temporary liquor license for Mobridge Area Chamber of Commerce. Hearing no opinion for or against, moved by Yellow Boy,

second by Quaschnick and carried, to approve a temporary liquor license to the Mobridge Area Chamber of Commerce for March 25, 2017 for the event of Adult Prom at Scherr Howe Event Center to raise money for Scherr Howe bathrooms.

PUBLIC HEARING FOR LEASE AGREEMENT – A public hearing was held for a lease agreement with West River Telecommunications. Hearing no opinion for or against, moved by O’Connell, second by Quaschnick and carried, to approve a lease agreement with West River Telecommunications from March 1, 2017 to December 31, 2017 for \$200 per month for approximately 1.5 acres of the Old Armory fenced in yard.

SEASONAL EMPLOYEES – Moved by Carlson, second by O’Connell and carried, to approve advertising for seasonal employees.

CONTRACT FOR AIRPORT MANAGER – One bid was received for the Airport Manager position. Moved by Yellow Boy, second by Carlson and carried, to approve the bid from Tyler Hearnan for airport manager in the amount of \$3,950 plus storage of a one single engine airplane for a 2 year contract. This is an increase of \$9,000 per year from the previous contact.

LIBRARY EXPENDITURE BUDGET – Moved by O’Connell, second by Quaschnick and carried, to approve increasing the library expenditure budget by \$22,582 for the Deadwood Grant on the library chimney repair.

CEMETERY DEED – Moved by Yellow Boy, second by Quaschnick and carried, to approve the following cemetery deed: the City of Mobridge transferring Graves 5 and 6, Lot 13, Block H in Greenwood Cemetery to Clayton Fischer & Betty Fischer.

PAY REQUEST FOR CLARIFIER PROJECT – Moved by Quaschnick, second by O’Connell and carried, to approve pay request no. 5 to AB Contracting, LLC in the amount of \$128,738.53 for the Wastewater Clarifier Project.

READ ACROSS AMERICA PROCLAMATION – Moved by O’Connell, second by Quaschnick and carried, to approve a Read Across America Proclamation, proclaiming March 2, 2017 as Read Across America day in Mobridge.

DISCUSSION AND INFORMATION ITEMS:

Equalization Meetings – The Mayor reminded the Council that the equalization meetings will begin March 20, 2017 at 5:30 PM. A quorum of the City Council must be present.

TRAVEL:

Moved by Yellow Boy, second by Quaschnick and carried, to approve Vicki Berg and Karla Bieber to Aberdeen on March 6th for the Jumpstart Summer Reading Workshop.

Moved by Carlson, second by Quaschnick and carried, to approve Ashton Norder to Deadwood on April 24-26th for Sex Offender Registry training.

Moved by Quaschnick, second by O’Connell and carried, to approve Shawn Madison to Deadwood on April 18-20th for Police Chief’s Association Conference.

PAYMENT OF BILLS:

Moved by Carlson, second by Yellow Boy and carried, to approve the following bills for payment:

AB Contracting LLC, prof services-128,738.53 ;Aberdeen Masonry, building repairs-30,294.83 ;Aqua-Pure, chemicals-9,619.20 ;AT&T, utilities-179.88 ;Boyd Naasz, travel-141.00 ;California Contractors Supplies, supplies-588.10 ;Cam Wal Electric, utilities-362.45 ;Cardmember Services, uniforms/other/supplies-439.30 ;Central Diesel, repairs-745.47 ;Chamber of Commerce, prof services-11,092.58 ;Charles Dutt Electric, prof services-206.04 ;Core Fitness, gym memberships-106.20 ;Dady Drug, supplies-6.80 ;Dakota Fluid Power, repairs-49.54 ;Deputy Finance Officer, postage-84.11 ;Eggers Electric, repairs-393.76 ;Emblem Enterprises, uniforms-440.50 ;Fair Manufacturing, repairs-853.80 ;First Impressions, supplies-272.00 ;Gas N Goodies, gasoline-92.82 ;Gienger Sales, supplies-122.00 ;Grand Central, tires-92.00 ;Great Western Bank, payroll taxes-13,669.67 ;GTC Auto Parts, supplies-1,203.13 ;Helms & Associates, airport land acquisition-6,320.02 ;Hettinger Mobridge Candy, supplies-30.76 ;High Point Networks, computer-1,563.70 ;Intoximeters, supplies-320.00 ;John Deere Financial, repairs-59.05 ;Lucky’s, tires-

23.96 ;Marco, Inc., copier-255.53 ;MDU, utilities-13,090.08 ;Merkels Foods, supplies-47.87 ;Mid-American Research, supplies-133.41 ;Mobridge Hardware, supplies-647.00 ;Mobridge Manufacturing, repairs-475.00 ;Mobridge Regional Hospital, prof services-120.00 ;Mobridge Tribune, improvements/publishing/supplies-2,634.18 ;Motorola Solutions, prof services-7,816.32 ;Napa Auto Parts, maintenance-23.47 ;Neves Uniforms, uniforms-12.51 ;Oahe Vet, prof services-190.00 ;Office Depot, supplies-290.79 ;Office of the Fire Marshal, prof services-60.00 ;Plunketts, prof services-57.37 ;Ray Allen Manufacturing, drug dog-13.99 ;Riteway Business Forms, supplies-1,093.17 ;Ryan Enderson, supplies-80.00 ;SD Dept of Transportation, loan payment-25,000.00 ;SD One Call, prof services-3.15 ;SDRS Supplemental Retirement, retirement-175.00 ;Slater Oil, diesel/propane/gasoline-5,382.25 ;US Post Office, postage-777.84 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-918.16 ;Wellmark BC/BS, health insurance-16,558.94 ;West River Telecommunications, utilities-3,762.42 ;William Pollock, travel-141.00 ;WW Tire, tires-487.16.


Salaries: Administration-6261.31; City Administrator-2,164.42; Police Department-25393.78; Fire Department – 500.00; Street Department-5646.02; Regulation & Inspection – 1,112.00; Park – 1272.80; Library-3223.03 Auditorium-380.85; 24/7-267.60; Water Department-6702.20; and Sewer Department-44518.33.

There being no further business to come before the council, the meeting adjourned at 5:47 PM on a motion by Carlson, second by O'Connell and carried.



Heather Beck, Finance Officer

Published once at the total approximate cost of \$



Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
March 1, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, March 1, 2017 at 5:30 PM. Mayor Jamie Dieterle, City Administrator Christine Goldsmith, Finance Officer Heather Beck, City Attorney Rick Cain, and the following council persons were present: Cox, Cerney, O'Connell (by phone) and Carlson. Quaschnick and Yellow Boy were absent.

AGENDA:

The agenda was approved on a motion by Cerney, second by Carlson and carried with the following addition: change Resolution 17-3 to an Ordinance 1st reading.

MINUTES:

Moved by Cerney, second by Carlson and carried, to table the approval of the minutes from the February 1, 2017 regular meeting.

VISITORS:

John Ayoub, CEO Mobridge Regional Hospital, was present to introduce himself and meet the Council.

NEW BUSINESS:

OPERATION AGREEMENT WITH DEWEY COUNTY - Moved by Cox, second by Carlson, and carried, to approve the agreement with Dewey County Sheriff's Office for communication services in the amount of \$4,406.00.

COUNTY AGREEMENTS -- Moved by Yellow Boy, second by Carlson and carried, to approve the one year agreement with Corson County Sheriff's for communication services in the amount of \$7,515.00 and with Potter County Sheriff's for communications services in the amount of \$14,346.75 effective from January 1, 2017 to December 31, 2017.

RE-PLAT -- Moved by Carlson, second by Cerney and carried, to approve the plat of Tract 1 and Tract 2, Badgley Addition to Walworth County located in the NE1/4NW1/4, Section 21, T124N, R79W, 5th PM Walworth County, South Dakota.

SEASONAL EMPLOYEE REHIRE -- Moved by Carlson, second by Cerney and carried, to approve Jason Hill seasonal rehire for the street department at \$13.77 per hour.

COUNCIL MEETING DAYS -- Due to the short meetings in the past 2 years, an ordinance was brought to the Council to change the meeting days to once a month, the second Wednesday of every month. If necessary special meetings could be called as needed. Moved by Cox, second by Carlson and carried, to approve the 1st reading of Ordinance No. 957, an ordinance revising title 1 of Chapter 1 Section 2-2 meetings, of the revised ordinances of the City of Mobridge, South Dakota modifying the meeting times of the City Council.

SNOW REMOVAL PENALTY -- Moved by Cerney, second by Cox and carried, to approve the first reading of Ordinance No. 956, an ordinance in revision of 9-2-5 of the revised ordinances of the City of Mobridge, South Dakota, snow removal penalty.

ADVERTISE FOR BIDS -- Moved by Carlson, second by Cox and carried, to approve advertising for bids for the walking trail rehabilitation project to be due April 3, 2017 by 2:00 PM.

CODE OF CONDUCT POLICY -- The Mayor proposed a Code of Conduct Policy for the City Council. Moved by Cerney, second by Cox and carried, to approve the Code of Conduct Policy for elected and appointed officials to assure that they conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the City of Mobridge.

EMPLOYEE POLICY MANUAL UPDATE – Moved by Cerney, second by Cox and carried, to approve the revised section 2.12 Public Relations of the employee policy manual, specifically regarding social media.

CONTRACT FOR GENERATOR MAINTENANCE – Moved by Carlson, second by Cerney and carried, to approve the contract for generator maintenance for the City's 5 main generators with Cummins Sales and Service in the amount of \$5,481.40 for one year.

PUBLIC PROGRESS HEARING 5:45 PM – A hearing was held to allow the Council and public to comment on the progress of the Wastewater Clarifier Project. Ted Dickey (by phone), North East Council Of Governments (NECOG) addressed the Council regarding the project progress. He reported that the project is a little behind due to the weather. They are currently working on the primary clarifier. The hearing is a requirement of the CDBG federal funding. The City received \$515,000 in CDBG funds.

CEMETERY DEED – Moved by Cox, second by Cerney and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 2, Lot 44, Block Q in Greenwood Cemetery to Charles Finney and Darlene Finney.

ADVERTISE FOR PUBLIC HEARING MALT BEVERAGE – Moved by Cerney, second by Cox and carried, to approve advertising for a public hearing for a malt beverage application for Bridge City Liquors.

DISCUSSION AND INFORMATION ITEMS:

Equalization Meetings – The Mayor reminded the Council that the equalization meetings will begin March 20, 2017 at 5:30 PM. A quorum of the City Council must be present.

Calling System for City Alerts – If the public is interested in being on a City alert system, a minimum of 150 numbers is needed. These alerts would be for snow removal messages and such. If interested, contact Christine at City Hall.

Financial Report – Beck presented the Council a financial report.

District 7 Meeting – The Council was informed of the SDML District 7 meeting in Akaska on March 29.

TRAVEL:

Moved by Carlson, second by Cerney and carried, to approve Shawn Madison to Rapid City on March 23, 2017 Glock training.


PAYMENT OF BILLS:

Moved by Cerney, second by Cox and carried, to approve the following bills for payment:

A&B Business, supplies-210.95 ;Ascent Aviation, fuel for resale-27,878.01 ;Bestway Traffic, prof services-400.00 ;Cardmember Services, travel/equipment/drug dog/supplies-1,868.12 ; Clerk of Courts, garnishment-300.00 ;CenterPoint Large Print, books-45.54 ;Century Link, utilities-1,237.24 ;Christine Goldsmith, travel-115.66 ;Core Fitness, gym membership-185.85 ;Demco, supplies-330.84 ;Deputy Finance Officer, postage-42.33 ;Dish TV, utilities-25.02 ;Fleet Services, gasoline-2,118.85 ;Gas N Goodies, fuel-68.01 ;Gene Cox, travel-92.40 ;Glock Professional, training-250.00 ;Goldsmith Heck, prof services-1,122.00 ;Great Western Bank, payroll taxes-13,137.94 ;Gumdrop Books, books-60.65 ;Hammer's Honda, supplies-44.99 ;Hawkins, chemicals-1,908.00 ;Heartland Waste, solid waste collection-18,059.75 ;High Point Network, prof services-371.25 ;Ingram, books-137.98 ;Language Line Services, prof services-90.00 ;Larry's Lock & Key, repairs-45.00 ;Laura Maier, training-122.40 ;Live View GPS, equipment-537.00 ;Marco, computer-790.00 ;MDU, utilities-2,626.76 ;Midco, utilities-105.00 ;Milliken Electric, repairs-380.60 ;Mobridge Manufacturing, repairs-114.00 ;Office Depot, supplies-47.15 ;Recorded Books, books-144.80 ;SD Magazine, subscription-25.00 ;SD Retirement, retirement-13,150.26 ;SD Sheriffs Assoc., conference-85.00 ;SD State Treasurer, sales tax-1,540.49 ;SDRS Supplemental Retirement Plan, retirement-175.00 ;Slater Oil, diesel/LP gas/propane-2,353.39 ;Specialty Store Services, supplies-359.70 ;TEI Landmark, books-80.50 ;Tyler Hearnen, prof services-3,950.00 ;US Post Office, postage-279.44 ;Venture Communications, utilities-424.09 ;Verizon, cell phone-459.87.

Salaries: Administration-2511.31; City Administrator-2,164.42; Police Department-26624.46; Street Department-5120.66; Regulation & Inspection – 1,112.00; Park – 1693.08; Library-3078.40; Auditorium-96.80; 24/7-267.60; Water Department-6821.03; and Sewer Department-4518.33.

There being no further business to come before the council, the meeting adjourned at 5:53 PM on a motion by Cerney, second by Cox and carried.



Heather Beck, Finance Officer
Published once at the total approximate cost of \$



Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
March 15, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, March 15, 2017 at 5:30 PM. Mayor Jamie Dietterle, City Administrator Christine Goldsmith, Finance Officer Heather Beck, City Attorney Rick Cain, and the following council persons were present: Cox, Cerney, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Cerney and carried.

MINUTES:

Moved by Carlson, second by Quaschnick and carried, to approve the minutes from the February 15, 2017 regular meeting. Yellow Boy, Cox and Cerney abstained. Mayor Dietterle voted yes. Moved by Carlson, second by Cox and carried, to approve the minutes from the March 1, 2017 regular meeting. Yellow Boy abstained.

DEPT HEAD REPORTS:

Zoning – Cindy Rische: A building permit and zoning report was given to the Council

Water Plant – Asst. Superintendent Justin Dame:

REPLACE DRIVE – Moved by Yellow Boy, second by Quaschnick and carried, to approve the purchase of 3 replacement drives for the flash mixers in the amount of \$10,206.00.

CHEMICAL BIDS – Dame informed the Council that the awarded bid of the polymer and polyphosphate did not meet the bid specs. Moved by Quaschnick, second by Carlson and carried, to rescind the motion to approve the bids for the two chemicals polymer and polyphosphate. Moved by Yellow Boy, second by Carlson and carried, to approve the bid from AquaPure for the polymer and polyphosphate.

Police Dept – Chief Shawn Madison:

DISPATCHER TO ACEDEMY – Moved by Cox, second by Yellow Boy and carried, to approve sending dispatcher Mark Bilben to academy to be certified police officer in August. He will then be used to fill officer shifts as needed.

K9 POLICY – K9 Officer Nate Pepin was present to discuss with the Council the K9 policy manual. He also informed the Council that per federal employment laws he is paid a ½ per day to care for the dog. Moved by Carlson, second by Yellow Boy and carried, to table the policy to give the Council more time to review it.

OLD BUSINESS:

2ND READING ORD NO 956 – Moved by Cerney, second by Cox and carried, to approve the second reading of Ordinance No. 956, an ordinance in revision of 9-2-5 of the revised ordinances of the City of Mobridge, South Dakota, snow removal penalty.

ORDINANCE NO. 956

**AN ORDINANCE ENTITLED: AN ORDINANCE IN REVISION
OF 9-2-5 OF THE REVISED ORDINANCES
OF THE CITY OF MOBRIDGE, SOUTH DAKOTA – SNOW REMOVAL PENALTY**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That 9-2-5 of the Revised Ordinances of the City of Mobridge, South Dakota, be and the same is hereby amended to read as follows:

9-2-5 Penalty

Any person whose duty it shall be to remove snow as set forth in Section 9-2-1 and 9-2-6 and who fails to remove such snow within the time therein set forth, shall be guilty of a misdemeanor and in addition thereof, shall be liable to the municipality all costs incurred to remove the snow and ice and for any other damage caused by the neglect to keep such sidewalk clear and free of snow and ice as provided in this chapter.

2ND READING ORD NO 957 – Moved by Yellow Boy, second by Quaschnick and carried, to approve the second reading of reading of Ordinance No. 957, an ordinance revising title 1 of Chapter 1 Section 2-2 meetings, of the revised ordinances of the City of Mobridge, South Dakota modifying the meeting times of the City Council.

ORDINANCE NO. 957

AN ORDINANCE ENTITLED: AN ORDINANCE REVISING TITLE 1 OF CHAPTER 1 SECTION 2-2 MEETINGS, OF THE REVISED ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA MODIFYING THE MEETING TIMES OF THE CITY COUNCIL.

BE IT ORDAINED, by the City of Mobridge, SD:

That Title 1, Chapter 1, SECTION 2-2 Meetings of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:

1-2-2 Meetings

Regular meetings of the governing body shall be held in the City Hall on the second Wednesday of each month at the hour of 5:30 P.M. This schedule may be subject to change in the case of a conflicting holiday. Special meetings may be called at any time by the Mayor to consider such matters as may be mentioned in the call for the meeting.

NEW BUSINESS:

MOVE APRIL MEETING DAY - Moved by Carlson, second by Quaschnick and carried, to approve moving the next meeting date from April 5, 2017 to April 12, 2017 at 5:30 PM.

PAY REQUEST NO. 6 – Moved by Cerney, second by Quaschnick and carried, to approve pay request no. 6 to AB Contracting, LLC for the wastewater clarifier project in the amount of \$206,405.82.

CHANGE ORDER NO. 3 – Moved by Cox, second by Cerney and carried, to approve Change Order No. 3 for the wastewater clarifier project increasing the project cost by \$2,782.15 to add excavation for an 18” tee relocation and replacement of outfall pipe for outfall pipe relocation to accommodate UV disinfection channel length.

RIVERFRONT LOTS UPDATE – Goldsmith gave the Council an update on the proposed R4 zone and covenants for the Riverfront lots.

RE-PLAT – Goldsmith presented the Council with a re-plat for the Riverview Addition. It was previously denied by the zoning committee because they felt the lot sizes were too small and the zoning would be inconsistent with existing ordinances. The lots on the proposed plat are larger than current R3 zoned lots. Moved by Carlson, second by Cerney and carried, to approve the Plat of Lots 4, 5, and 6 Block 1, Lots 1 thru 12 Block 3, Lots 1A thru 12A and Lot 1B Block 4, and Block 5, 6, and 7 River View Addition to the City of Mobridge, Walworth County, South Dakota.

SEASONAL EMPLOYEE REHIRE – Moved by Quaschnick, second by Carlson and carried, to approve Kara Schneider as Finance Intern at \$13.00 per hour.

DISCUSSION AND INFORMATION ITEMS:

Equalization Meetings – The Mayor reminded the Council that the equalization meetings will begin March 20, 2017 at 5:00 PM.

2016 ANNUAL REPORT – Beck presented the Council the 2016 annual report required by SDCL 9-22-21.

TRAVEL:

Moved by Quaschnick, second by Carlson and carried, to approve Christine Goldsmith to San Antonio, TX October 21-25 for ICMA Conference contingent on a grant award.

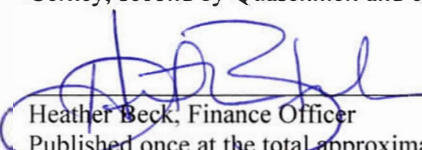
PAYMENT OF BILLS:

Moved by Cox, second by Quaschnick and carried, to approve the following bills for payment:

Aflac, insurance-961.10 ;AT&T, utilities-137.60 ;Avera Occupational Medicine, prof services-153.80 ;Banner Assoc, prof services-5,930.00 ;Beadles Chevy, repairs-716.38 ;Bestway Traffic, prof services-400.00 ;C N A Surety, insurance-1,132.00 ;Cain Law Office, legal fees-619.50 ;Cain Trust Account, land-60,000.00 ;Cam Wal Electric, utilities-324.54 ;Carol Grode, refund-27.05 ;Central Diesel, repairs-534.55 ;Christine Goldsmith, travel-17.64 ;Civil Air Patrol, other-95.00 ;Deputy Finance Officer, postage-39.28 ;Eisemann Building Products, supplies-30.11 ;Fleet Services, gasoline-1,342.10 ;Gas N Goodies, gasoline-68.00 ;Gerald & Tina Thompson, land-2,100.00 ;Grand Central, tires-20.00 ;Great Western Bank, payroll taxes-13,598.92 ;Gregg's Drilling, prof services-1,341.84 ;GTC Auto Parts, supplies-369.52 ;Homestead Building Supply, supplies-11.47 ;Jimmy & Francis Peterson, land-6,900.00 ;Keith Jensen, land-14,800.00 ;Kyle Kienholz, travel-84.00 ;Language Line Services, prof services-180.00 ;M&T Fire & Safety, repair-81.00 ;Marco Technologies, computer-125.00 ;Marco, Inc., copier-243.78 ;MDU, utilities-17,596.92 ;Merkels, supplies-98.97 ;Mobridge Hardware, supplies-766.12 ;Mobridge Manufacturing, prof services-250.00 ;Mobridge Tribune, publishing-424.41 ;Mobridge Tribune, supplies-32.00 ;Napa Auto Parts, small tools-693.08 ;Nartec, supplies-240.10 ;Oahe Vet, prof services-200.00 ;Office Depot, supplies-103.20 ;Payless Foods, supplies-17.47 ;Redwood Toxicology Labs, prof services-196.50 ;Regg & Daniel Hagge, land-1,100.00 ;Runnings, supplies-1,325.25 ;SD Dept of Revenue, water samples-305.00 ;SD One Call, prof services-2.10 ;State Chemical Solutions, supplies-635.27 ;Tactical Technologies, grant funds-10,426.00 ;Tri State Water, supplies-27.40 ;US Post Office, postage-85.67 ;USA Blue Book, supplies-136.16 ;Valley Telecomm., utilities-868.16 ;West River Telecommunications, utilities-3,647.38 ;Western Equipment, mower lease-1,004.09.

Salaries: Administration-6287.53; City Administrator-2,164.42; Police Department-28598.86; Fire Department – 500.00; Street Department-4633.79; Regulation & Inspection – 1,132.85; Park – 1740.81; Library-2988.21; Auditorium-105.60; 24/7-240.84; Water Department-6820.45; and Sewer Department-4518.33.

There being no further business to come before the council, the meeting adjourned at 6:08 PM on a motion by Cerney, second by Quaschnick and carried.


Heather Beck, Finance Officer
Published once at the total approximate cost of \$


Jamie Dietterle, Mayor

**MOBRIDGE BOARD OF EQUALIZATION
MEETING MINUTES
March 20, 2017**

The Mobridge City Council, acting as a Local Board of Equalization, met at 5:00 PM on Monday, March 20, 2017 was held in City Hall in said City. The following council persons were present: Mayor Dietterle, Cox, Cerney, Quaschnick, and Carlson. Also present was Eric Stroeder representing the School Board on the Local Board of Equalization. Others in attendance were Heather Beck, Finance Officer; Christine Goldsmith, City Administrator; and Deb Kahl from the County Equalization Office. Absent were O'Connell and Yellow Boy.

Parcel #5299: Lot 5, Block 28, Grand Crossing Addition to the City of Mobridge
Owner was present: Raymond Fuhrer et al
507 3rd Ave W, Mobridge, SD 57601
Current Valuation Total: \$62,700
Moved by Cerney, second by Carlson and carried, to approve reducing the total valuation to \$52,000.

Parcel #5831 Lot 10, Block 24, Milwaukee Land Co's 1st Addition to the City of Mobridge
Owner was present: Raymond Fuhrer et al
414 3rd Ave W, Mobridge, SD 57601
Current Valuation Total: \$50,140
Moved by Cox, second by Carlson and carried, to approve reducing the total valuation to \$45,000.

Parcel #5989 Lot 11, Block 13, NWTS 1st Addition to the City of Mobridge
Owner was present: Darlene D Jensen
806 5th Ave W, Mobridge, SD 57601
Current Valuation Total: \$119,220
Moved by Quaschnick, second by Cerney and carried, to approve reducing the total valuation to \$95,000.

Parcel #6013 Lot 1 & 2, Block 16, NWTS 2nd Addition to the City of Mobridge
Owner was present: Gary J Weiszhaar
1125 2nd Ave W, Mobridge, SD 57601
Current Valuation Total: \$125,650
Moved by Carlson, second by Cerney and carried, to approve reducing the total valuation to \$95,000. Cox voted no.

Parcel #7643 Lot 12, Block 9, Draeger's 1st Addition to the City of Mobridge
Owner was present: Ronald J Goben
222 8th Ave E, Mobridge, SD 57601
Current Valuation Total: \$18,450
Moved by Cox, second by Schroeder and carried, to make no change to the assessment value.

Parcel #6148 Lot 11, Block 31, NWTS Co's 3rd Addition to the City of Mobridge
Owner was present: Jeffery K Anderson et al
818 10th Ave W, Mobridge, SD 57601
Current Valuation Total: \$113,910
Moved by Carlson, second by Quaschnick and carried, to approve reducing the total valuation to \$93,875.

Parcel #6290-6293 Lots 16A-1, 16A-2, 16B-1 and 16B-2, Thompson's Outlots to the City of Mobridge
Owner was present: Cletus Mulloy, Inc.
108 13th St E, Mobridge, SD 57601
Current Valuation Total: \$105,170
Moved by Carlson, second by Quaschnick and carried, to approve reducing the total valuation to \$90,000.

Parcel #6496 Lot 18A, Thompson's Outlots to the City of Mobridge
Owner not present: Larry G Anderson

Owner was present: Stephen Faehnrich et al
605 6th Ave W, Mobridge, SD 57601
Current Valuation Total: \$80,925
Moved by Quaschnick, second by Carlson and carried, to approve reducing the total assessment value to \$56,620.

Parcel #6485 **Lot 14C & 14D, Thompson's Outlots to the City of Mobridge**
Owner was present: Rodney L Bieber et al
208 13th St E, Mobridge, SD 57601
Current Valuation Total: \$107,130
Moved by Quaschnick, second by Cox and carried, to approve reducing the total assessment value to \$83,550.

Parcel #6092 **S33' of Lot 3, all of Lots 4 & 5 and N27" of Lot 6, Block 24, NWTS Co's 2nd Addition to the City of Mobridge**
Owner was present: Dwight E Schmitt
815 7th Ave W, Mobridge, SD 57601
Current Valuation Total: \$260,960
Moved by Cerney, second by Carlson and carried, to approve reducing the total assessment value to \$235,000. Cox abstained.

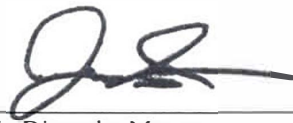
Parcel #5249 **Lot 7, Block 31, Grand Crossing Addition to the City of Mobridge**
Owner not present: Bill Stickney
302 5th Ave E, Mobridge, SD 57601
Current Valuation Total: \$64,400
Moved by Cerney, second by Carlson and carried, to make no change to the assessment value.

Parcel #4715 **Lot 30, Block 2, Bel Aire 1st Addition & E11' of Lot 29, Block 2 Bel Aire 2nd Addition 1st Subdivision to the City of Mobridge**
Owner was present: William Voller et al
520 12th St W, Mobridge, SD 57601
Current Valuation Total: \$86,720
Moved by Carlson, second by Quaschnick and carried, to approve reducing the total assessment value to \$76,000.

Parcel #5093 **Lot 2, Block 14, Fairview Addition to the City of Mobridge**
Owner was present: Ronald Martel Sr et al
516 8th St E, Mobridge, SD 57601
Current Valuation Total: \$81,650
Moved by Quaschnick, second by Stroeder and failed, to make no change to the assessment value. Moved by Cerney, second by Cox and carried, to approve reducing the total assessment value to \$75,000.

The Mayor adjourned the meeting at 7:54 PM.


Heather Beck, Finance Officer
Published once at the total approximate cost of \$


Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
April 12, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, April 12, 2017 at 5:30 PM. Mayor Jamie Dieterle, City Administrator Christine Goldsmith, Finance Officer Heather Beck, City Attorney Rick Cain, and the following council persons were present: Cox, Cerney, Quaschnick, O'Connell, Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Carlson and carried.

MINUTES:

Moved by Yellow Boy, second by Cox and carried, to approve the minutes from the March 15, 2017 regular meeting.

DEPT HEAD REPORTS:

Street Dept. Superintendent Dwight Baumann:

DRAIN BASIN QUOTE - Baumann requested approval to purchase of drain basin curb inlet frame and grates. The project to replace them was budgeted to be shared with the water and street department. Moved by Yellow Boy, second by Quaschnick and carried, to approve the purchase of 12 drain basin with curb inlet frame and grates in the amount of \$13,757.04 from HD Supply Waterworks.

Zoning – Cindy Rische: A building permit, zoning report and nuisance report was given to the Council.

CLEAN UP WEEK - Rische informed the Council that Clean Up Week will be May 15-20, 2017. She proposed a pilot program to assist residents with moving heavy waste. Moved by Cerney, second by O'Connell and carried, to approve the pilot program and waiving rubble site and yard waste fees for Clean Up Week.

Police Dept – Chief Shawn Madison:

SURPLUS BIKES – Moved by Quaschnick, second by Cox and carried, to approve the following bikes as surplus and donate them to the DARE program: razor scooter – 201202400; razer scooter – 201401624; micro quad scooter; Next Chaos Bike; Roadmaster Mt Fury bike – 200503200; Magna bike – 201600178; and Huffy Trail Runner – 201602345.

RIFLE PURCHASE – Officer Nick Bratland was present to discuss with the Council the purchase of rifles with a wage deduct option. The rifles would be paid for by the City and owned by the Officer. The Officer would need to sign a promissory note with the City. The Officers would then use the rifles while on duty. Moved by O'Connell, second by Cox and carried, to approve the purchase of the rifles and the reimbursement program to be made available to any police officer that is interested.

OLD BUSINESS:

PUBLIC HEARING MALT BEVERAGE LICENSE – O'Connell had some questions regarding the building. Hearing no opinion for or against, moved by Yellow Boy, second by Quaschnick and carried, to approve an on-off sale malt beverage license to Bridge City Liquors.

NEW BUSINESS:

APPROVE PUBLIC HEARING – Beck informed the Council that there were several temporary liquor license applications for approval. Moved by Yellow Boy, second by O'Connell and carried, to approve a public hearing for May 10, 2017 to consider several applications for temporary malt/liquor licenses.

BIDS FOR TRAIL REHAB – Two bids were received for the trail rehab project; Faehnrich Construction in the amount of \$13,700 and Miller Construction in the amount of \$14,776. Moved by Yellow Boy, second by Carlson and carried, to approve the bid from Faehnrich Construction in the amount of \$13,700.

ADVERTISING FOR BIDS - Moved by Quaschnick, second by O'Connell and carried, to approve advertising for bids for the 10th and 12th Emergency Route project.

VOLUNTEER AGREEMENT – Moved by Cox, second by Cerney and carried, to approve a volunteer agreement protecting the volunteer and the City.

ADVERTISING FOR POSITION – Moved by Yellow Boy, second by Carlson and carried, to approve advertising for a part time Deputy Library Director.

LIBRARY CONTRACT CLEANING SUPPLIES – Moved by Yellow Boy, second by Cerney and carried, to approve a contract with Servall Uniform & Linen for cleaning supplies in the amount of \$28.36 every four weeks.

SEASONAL EMPLOYEES REHIRE – Moved by O'Connell, second by Cox and carried (Cerney abstained), to approve the following seasonal employees as recommended by the department heads:

Pool:

Rehires
Keisha Milliken – Pool Manager at \$12.36/hour
*Tucker Holzer – FT Lifeguard at \$9.00/hour
Kylie Reinert – FT Lifeguard at \$9.27/hour
Hannah Stroeder – FT Lifeguard at \$9.27/hour
*Geneva Wollman – FT Lifeguard at \$9.00/hour

New Hires
*Noah Fried – PT Lifeguard at \$9.00/hour
*Arial Hach – PT Lifeguard at \$9.00/hour
*Grace Madison – PT Lifeguard at \$9.00/hour
*Samantha While – PT Lifeguard at \$9.00/hour
**contingent upon passing lifeguard certification*

Rachel Goldsmith – PT Swabbie at \$8.90/hour
Callie Weisbeck – PT Swabbie at \$8.65/hour

Serena Mosset – FT Swabbie at \$8.65/hour

Parks:

Michael Davis – PT Grounds Maint. at \$10.01/hour
Hunter DeLaRoi – PT Grounds Maint. at \$10.01/hour

Dylan Cerney – Grounds Maint. (on call) at \$9.68/hour
Patrick Davis – FT Grounds Maint. at \$11.06/hour
Gary Schily – FT Grounds Maint. at \$11.06/hour

PAY REQUEST WW CLARIFIER PROJECT – Moved by Cox, second by Quaschnick and carried, to approve pay request no. 7 to AB Contracting in the amount of \$171,450 for the wastewater clarifier project.

ARBOR DAY PROCLAMATION – Moved by Quaschnick, second by Carlson and carried, to approve an Arbor Day Proclamation for April 28, 2017.

CEMETERY SOFTWARE – Beck informed the Council that the Legacy Mark software had all been updated; so we are ready to proceed with putting the information on the City Website and another PC. Moved by Quaschnick, second by Yellow Boy and carried, to approve the purchase of additional cemetery software from Legacy Mark in the amount of \$1,401.00 which includes support. The Mayor also requested the graves that have sunken to be filled with dirt.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report to the Council.

TRAVEL:

Moved by Cox, second by Yellow Boy and carried, to approve Cindy Rische to Pierre on April 21, 2017 for Animal Control Officer Conference; Christine Goldsmith, Cindy Rische, Ted Ford and Ryan Enderson to Pierre on April 25th for West Nile Spraying Conference; Christine Goldsmith and Tyler Hearnon to Pierre on May 5th, 2017 for Underground Storage Tank Safety Training; Cindy Rische to Pierre on May 10-11, 2017 for Code Enforcement Workshop (contingent on receiving scholarship from SDML); and Cindy Rische to Oacoma on July 20-21, 2017 for Building Officials Workshop (contingent on receiving scholarship from SDML).

PAYMENT OF BILLS:

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment:

A&B Business, supplies-308.85 ;AB Contracting LLC, prof services-171,450.00 ;Aberdeen Masonry, repairs-969.00 ;Aflac, insurance-961.10 ;Alex Air Apparatus, equipment-1,787.50 ;Ascent Aviation Group, fuel for resale-9,024.30 ;At&T, utilities-147.24 ;Avera Occupational Medicine, prof services-253.80 ;Banner Assoc., prof services-23,100.00 ;BestWay, equipment-1,081.94 ;BroDart, furniture/supplies-553.19 ;Cain Law Office, legal fees-2,311.60 ;Cam Wal Electric, utilities-323.89 ;Cardmember Services, computer repair/other-167.48 ;Center Point, books-45.54 ;Central Diesel, repairs-909.74 ;Century Link, utilities-1,239.04 ;Chamber of Commerce, prof services-7,936.17 ;Christine Goldsmith, travel-17.64 ;Clerk of Courts, garnishment-600.00 ;Core Fitness, gym memberships-53.10 ;Dakota Supply Group, supplies-731.90 ;Deputy Finance Officer, postage/supplies-97.54 ;Do My Own Pest Control, spraying-2,888.64 ;Environmental Resource Assoc., water samples-683.53 ;Environmental Toxicity Control, water samples-416.64 ;First National Bank, loan payment-33,274.67 ;Fleet Services, gasoline-1,313.06 ;Gas N Goodies, gasoline-202.00 ;Gienger Sales, supplies-216.00 ;Grand Central, maintenance-117.99 ;Grand Central, vehicle maintenance-112.56 ;Graymont, chemicals-4,438.94 ;Great Western Bank, payroll taxes-26,849.38 ;Gregg's Drilling & Excavating, prof services-4,275.00 ;GTC Auto Parts, repairs/supplies-481.72 ;Hawkins, chemical-1,464.00 ;Hearing Health Clinics, prof services-35.00 ;Heartland Waste, prof services-18,012.75 ;High Point Networks, computer software-1,530.00 ;Homestead Building Supply, repairs/supplies-60.18 ;Imberi Computer Sales, supplies-67.96 ;Ingram, books-299.85 ;Jensen Rock & Sand, prof services-907.50 ;Karla Bieber, travel-92.55 ;Key Insurance, insurance-4,201.00 ;Language Line Services, prof services-90.00 ;Lucky's Gas, fuel-192.57 ;M&M Electric, prof services-176.55 ;M&T Fire & Safety, equipment-81.00 ;MARC, supplies-214.93 ;Marco, Inc., copier-266.22 ;Mark Thill, prof services-100.00 ;McLeods, supplies-364.54 ;MDU, utilities-17,018.06 ;MEDCO, 2017 allocation -5,000.00 ;Merkels, supplies-34.43 ;Mobridge Gas, supplies-15.61 ;Mobridge Hardware, supplies-778.53 ;Mobridge Manufacturing, repairs-4,300.00 ;Mobridge Tribune, publishing-1,337.76 ;Morris Equipment, supplies-29.54 ;MVTL, water testing-592.00 ;Napa Auto Parts, repairs/supplies-164.43 ;NBS Calibrations, prof services-182.00 ;Neves, uniforms-849.38 ;Newman Traffic, supplies-53.44 ;Oahe Landscapes, prof services-53.00 ;Oahe Vet, prof services-30.00 ;Premier Equipment, repairs-582.72 ;Quenzer Electric, repairs-2,560.43 ;Recreation Supply Co., equipment-1,988.64 ;Runnings, supplies-1,617.46 ;Sanitation Products, supplies-1,262.78 ;SD Attorney General, scam/PBT fees-621.00 ;SD Dept of Revenue, vehicle maintenance-2.00 ;SD Dept of Revenue, water samples-512.00 ;SD Humanities Council, other-50.00 ;SD One Call, prof services-528.15 ;SDRS Supplemental Retirement, retirement-175.00 ;Selby Record, other -28.00 ;Share Corp, supplies-237.90 ;Shawn Madison, travel-254.48 ;Slater Oil, diesel/propane/gasoline-8,684.20 ;Tactical Technologies, equipment-100.00 ;Taser International, equipment-541.86 ;TNEMEC, Co., maintenance-672.06 ;Tri State Water, supplies-8.85 ;Tyler Hearnon, prof services-3,950.00 ;US Post Office, postage-754.90 ;USA Blue Book, supplies-621.71 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, vehicle maintenance-545.27 ;Valley Telecomm., utilities-883.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-401.93 ;Vicki Berg, travel-8.55 ;Voyager Fleet, gasoline-328.13 ;Wellmark BC/BS, health insurance-17,466.96 ;West River Telecommunications, utilities-3,643.81 ;Western Communications, supplies-686.76 ;Western Equipment, mower lease-1,004.09.

Salaries: Administration-6261.31; City Administrator-2,164.42; Police Department-28055.74.86; Fire Department – 500.00; Street Department-4625.15; Regulation & Inspection – 1,112.00; Park – 1693.08; Library-3070.43; Auditorium-105.60; 24/7-260.91; Water Department-6659.57; and Sewer Department-4518.33.

EXECUTIVE SESSION – Moved by Yellow Boy, second by Cerney and carried, to adjourn into executive session for personnel reasons at 6:03 PM.

Moved by Cox, second by Quaschnick and carried, to reconvene at 6:09 PM. No action was taken.

RECOGNITION OF COUNCILPERSON AMY CERNEY – Mayor Dietterle recognized Amy Cerney for her 7 years of service to the City of Mobridge as Councilperson.

There being no further business to come before the council, the meeting adjourned at 6:13 PM on a motion by Cerney, second by Cox and carried.


Heather Beck, Finance Officer

Published once at the total approximate cost of \$


Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 10, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 10, 2017 at 5:30 PM. City Administrator Christine Goldsmith, Finance Officer Heather Beck, City Attorney Rick Cain, and the following council persons were present: Cox, Quaschnick, O'Connell (by phone), and Carlson. Cerney, Yellow Boy and Mayor Dietterle were absent.

MINUTES:

Moved by Quaschnick, second by Carson and carried, to approve the minutes from the April 12, 2017 regular meeting.

OLD BUSINESS:

PUBLIC HEARING TEMPORARY BEVERAGE LICENSES – The Council had a hearing for 8 temporary liquor license applications they received. Jeff Piatt, owner of Riverside Home Furnishings, was present to voice a concern on the application for Pauly's Pub for a street dance to be held on July 1st. Piatt requested that the street does not be allowed to be blocked off until his business is closed and there are no longer customers in his store. Paul Schneider, owner of Pauly's Pub, stated that there would be no issues in holding off to block the street until after Riverside Home Furnishings is closed.

- Hearing no opinion for or against, moved by Carlson, second by Quaschnick and carried, to approve a temporary liquor license to Mobridge Rodeo Association for May 20, 2017 at Scherr Howe Event Center.
- Hearing no opinion for or against, moved by Carlson, second by Quaschnick and carried, to approve a temporary liquor license to Sitting Bull Monument Foundation for June 3, 2017 at Scherr Howe Event Center.
- Hearing no opinion for or against, moved by O'Connell, second by Quaschnick and carried, to approve a temporary liquor license to Mobridge Chamber of Commerce for June 9 & 10, 2017 at Scherr Howe Event Center.
- Hearing no opinion for or against, moved by Carlson, second by Quaschnick and carried, to approve a temporary liquor license to Mobridge Rodeo Association for June 24, 2017 at Scherr Howe Event Center.
- Heard concerns for the time of the events planned street closure, moved by Carlson, second by Quaschnick and carried, to approve a temporary liquor license to Pauly's Pub & Casino for July 1, 2017 located at one block on Main Street with the provision that the street is not blocked off until after 5:00 PM.
- Hearing no opinion for or against, moved by Carlson, second by Quaschnick and carried, to approve a temporary liquor license to Mobridge Rodeo Association for July 2-4, 2017 and August 5, 2017 at Mobridge Rodeo Grounds.
- Hearing no opinion for or against, moved by Carlson, second by Quaschnick and carried, to approve a temporary liquor license to Mobridge Chamber of Commerce for August 18 & 19, 2017 at Scherr Howe Event Center.
- Hearing no opinion for or against, moved by Quaschnick, second by Carlson and carried, to approve a temporary liquor license to Mobridge Rodeo Association for September 23, 2017 at Scherr Howe Event Center.

This meeting adjourned at 5:38 PM on a motion by Quaschnick, second by Carlson and carried.

Beck swore in the new council member Jeffery Laundreaux for Ward II.

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 10, 2017 at 5:42 PM. Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), and Carlson. Yellow Boy and Mayor Dietterle were absent.

AGENDA:

The agenda was approved on a motion by Quaschnick, second by Carlson and carried.

ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT: Moved by Carlson, second by Quaschnick and carried, to elect Cox as Council President. Cox abstained. Moved by Cox, second by Quaschnick and carried to elect Carlson as Council Vice President.

DEPT HEAD REPORTS:

Zoning –A building permit update was given to the Council.

Police Dept – Officer Thomas Strickland:

STEP INCREASE – Moved by Quaschnick, second by Laundreaux and carried, to approve a step increase for Officer Nate Pepin increasing his wage from \$20.04 to \$20.30 per hour effective February 6, 2017.

DEPT UPDATE – Officer Strickland updated the Council on a few areas: Officer Nate Pepin and K-9 Zane completed Certification May 2nd. Officer Pepin has to complete a written exam in Pierre and the team will be ready to work together. The Mobridge Police Department has handled 1032 calls for service to date, surrounding area has 1860 calls for our 9 county region. Dispatch has taken a total of 4024 calls to include traffic and general calls.

WATER/WASTEWATER DEPT:

WATER/WW SUPERINTENDENT – The Water/WW Committee has recommended the promotion of Kurt Schmaltz to Superintendent of the department. Moved by Quaschnick, second by Laundreaux and carried, to approve the promotion of Kurt Schmaltz to Water/Wastewater Superintendent at a salary of \$53,250 per year effective April 17, 2017.

SEASONAL JOB DESCRIPTION – Water/WW Superintendent Kurt Schmaltz requested the Council approve a job description for his seasonal employees. Moved by Quaschnick, second by Laundreaux and carried, to approve the job description for the Water Distribution/Wastewater Seasonal Position.

ADVERTISING FOR POSITION – Moved by Quaschnick, second by Carlson and carried, to approve advertising for a full time position in the water department.

MOWER – Moved by Quaschnick, second by Laundreaux and carried, to approve the purchase of a Grasshopper 729 Mower for \$12,000 from Premier Equipment.

Ted Ford, Properties Manager:

GAZEBO – Ford recommended to the Council that either he take out the spindles on the gazebo or install iron. The gazebo is constantly being vandalized and the spindles are kicked out and ruined. Cox commented that if Ford could decide to take them out and the City could always install them later if they become necessary.

Mitch Voller, Asst. Chief Fire Department: Voller gave the Council an update on the fire department.

NEW BUSINESS:

MAYOR APPOINTMENTS – Moved by Quaschnick, second by Carlson and carried, to approve the following Mayor's Appointments: Mayor – Police, Finance and Rail Authority; Quaschnick – Auditorium, Finance and Water/Sewer; O'Connell – NECOG, Parks, School Board Rep, and Water/Sewer; Laundreaux – Airport, Auditorium, Housing and Street; Yellow Boy – Fire, Library, Police and Zoning; Carlson – Fire, Parks and Streets; Cox – Airport, Fire, Housing, Police, and Zoning.

Library Board: Amy Cerney, LeeAnn Mack, Lynn Mertz, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom Singer, Liz Ford, Anita Harrison, Duane Martin and Curtis Reichert.

Parks Board: Chris Fried, Dan Richards, Derek Stewart, Bob Clack and Jordan Zahn.

Housing Board: Heather Beck, Jamie Hare, Jade Peterson, Heidi Roshau, and Todd Wagner.

Appointed Employees and Officers: City Administrator – Christine Goldsmith; Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Zach Milliken; Asst. Fire Chief – Mitch Voller; Fire Dept Secretary – Scott Mertz; Zoning Officer – Cindy Rische; Health Officer – Dr. Robert Marciano; and City Historian – Twyla Fritz.

BIDS FOR PROPANE – Moved by Carlson, second by Quaschnick and carried, to advertise for propane bids.

RENEWAL MALT BEVERAGE LICENSES - Moved by Laundreaux, second by Quaschnick and carried, to approve the following malt beverage license renewals:

Bridge City Bait	Lot 1 Block 33 Grand Crossing	Retail (On-Off Sale)
Bridge City Liquors	S 60' of Lots 4 & 5, Blk 43 Grand Crossing	Retail (On-Off Sale)
Gas N More/Lucky's	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
Great Plains Family Rest.	W6' Lot 13, Lots 14-17 Block 41 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo's 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 1-4 Block 22 Milwaukee 1 st	Retail (On-Off Sale)
Rick's Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)/SD Farm Wine
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
The Grand Oasis	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
ShopKo	S 400' of Lots 3&4 SE ¼ of 13-124-80	Package (Off-Sale)
Merkel's Foods	Lots 14-18 Block 21 Milwaukee 1 st	Package (Off-Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Package (Off-Sale)

PAY REQUEST NO. 8 – Moved by Quaschnick, second by O'Connell and carried, to approve pay request no. 8 in the amount of \$245,250 to AB Contracting for the Wastewater Clarifier Project. Schmaltz stated that the new clarifier is online with no problems, the old one is drained and they will begin work on it soon.

AIRPORT CONSULTANT AMENDMENT – Moved by Quaschnick, second by O'Connell and carried, to approve an amendment to the current airport consultant contract with Goldsmith Heck to include additional services for environmental and cultural studies in the amount of \$22,321.39.

BIDS FOR MOBRIDGE STREET PROJECT – Two bids were received for the 12th and 10th Street Reconstruction project. One in the amount of \$310,333.42 from Jensen Rock and Sand and one from Bituminous Paving in the amount of \$410,503.50. The engineer's estimate was \$383,908.00. Moved by Carlson, second by Quaschnick and carried, to award the bid to Jensen Rock and Sand, pending approval from SD DOT.

CONSTRUCTION AGREEMENT – Moved by O'Connell, second by Quaschnick and carried, to approve a construction agreement with Goldsmith Heck for the 12th & 10th Street Project in the amount not to exceed \$24,850. Any services over the amount would need prior authorization.

BIDS FOR STREET CHIP/SEAL – One bid was received for 2017 chip seal bid. Moved by Quaschnick, second by Cox and carried, to approve the bid for chip/seal from Jensen Rock & Sand in the amount of \$1.35 per sq. yd. for MC-800, or its equivalent and \$2.85 per sq. yd. for prime and seal with MC-70.

SEASONAL EMPLOYEES – Moved by Quaschnick, second by Laundreaux and carried, to approve the following seasonal employees as recommended by the department heads:

Pool:

New Hires

*Noah Fried – FT Lifeguard at \$9.00/hour
Mary Aberle – on call Lifeguard at \$9.00/hour
**contingent upon passing lifeguard certification*

Jacob Schmaltz – FT Swabbie at \$8.65/hour
Emily Wientjes – FT Swabbie at \$8.65/hour

Parks: Re-hire

Mitchell Heumiller – FT Grounds Maint. at \$10.37/hour

Water/WW:

New Hires

Nathan Thompson – FT Tech at \$13.52/hour
David Beadle – FT Tech at \$13.00/hour

Killian Warner – FT Tech at \$13.00/hour

CEMETERY DEED – Moved by Quaschnick, second by Laundreaux and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 3, 4, 5, & 6, Lot 61, Block P in Greenwood Cemetery to Donald Tisdall and Joyce Tisdall.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report to the Council.

POOL – The pool is scheduled to be tentatively open May 30, 2017.

ARTBRIDGE – Goldsmith gave the Council an update on a new art program called ArtBridge.

TRAVEL:

- Moved by Quaschnick, second by Laundreaux and carried, to approve Heather Beck to Pierre for Finance Officer's School June 7-9, 2017.
- Moved by Quaschnick, second by Carlson and carried, to approve Officer Tom Strickland to attend Leadership Training in Sioux Falls on April 27th and 28th in Sioux Falls.
- Moved by Carlson, second by Quaschnick and carried, to approve Dispatcher Kim Longbrake to attend E911 and EMD Certification in Pierre June 5-19th and June 19th -21st.

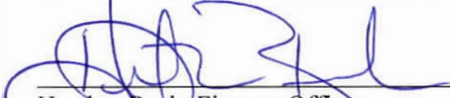
PAYMENT OF BILLS:

Moved by Quaschnick, second by Carlson and carried, to approve the following bills for payment:

A&B Business, supplies-164.84 ;AB Contracting LLC, prof services-245,250.00 ;Aflac, insurance-961.10 ;American Water Works Assoc., dues-315.00 ;Banner Associates, prof services-13,378.08 ;Beadles Sales, repairs-240.08 ;Belson Outdoors, furniture-5,586.92 ;Butler Machinery, repairs and maintenance-1,085.17 ;C N A Surety, insurance-126.00 ;Cain Law Office, legal fees-409.50 ;Cam Wal Electric, utilities-481.59 ;Candice Lutz, travel-92.40 ;Cardmember Service, supplies/other-468.83 ;Center Point, books-45.54 ;Century Link, utilities-1,237.51 ;Chamber of Commerce, prof services-17,498.33 ;Clerk of Courts, garnishment-600.00 ;Core Fitness, gym memberships-185.85 ;Dakota Pump & Control, repairs-680.00 ;Deputy Finance Officer, postage-52.41 ;Dish, utilities-50.04 ;Eisemann Building Products, supplies-36.72 ;Ethanol Products, chemical-1,720.67 ;Fed Ex, prof services-12.84 ;Fire Safety First, prof services-100.40 ;First National Bank, loan payment-46,331.25 ;Fisher Scientific, chemicals-276.82 ;Gas N Goodies, gasoline-217.81 ;Gienger Sales, supplies-296.00 ;Goldsmith Heck, prof services-14,000.00 ;Great Western Bank, payroll taxes-29,581.80 ;GuestHouse, travel-130.00 ;Hartford Steam Boiler, prof services-45.00 ;Hawkins, chemical-9,119.21 ;HD Supply, storm sewer-14,331.79 ;Heartland Waste, prof services-18,189.00 ;Hettinger Mobridge Candy, supplies-313.21 ;Homestead Building Supply, repairs-141.03 ;Ingram, books-200.56 ;Interstate Battery, repairs-120.00 ;K&K Auto Parts, repairs-575.00 ;Key Insurance, insurance -908.00 ;Kyle Kienholz, travel-92.40 ;Library Director, petty cash-47.72 ;MDU, utilities-15,233.09 ;Merkels, supplies-56.70 ;Midco, utilities-105.00 ;Milbank Winwater, frame & grate-1,149.84 ;Mobridge Hardware, supplies-662.46 ;Mobridge Regional Hospital, prof services-252.00 ;Mobridge Tribune, publishing-322.51 ;Morris Equipment, supplies-113.41 ;MVTL, water testing-25.00 ;Napa Auto Parts, repairs/supplies-332.63 ;Nate Pepin, travel K9 training-1,793.93 ;Neves, uniforms-127.65 ;Oahe Vet, prof services/drug dog-245.02 ;Office Depot, equipment/supplies-390.37 ;Payless Foods, supplies-93.79 ;Premier Equipment, repairs-1,207.44 ;QT Pods, prof services-995.00 ;Quenzer Electric, repairs-474.30 ;Rees Communications, prof services-135.00 ;Runnings, supplies-1,456.19 ;SD Assoc of Rural Water, dues-825.00 ;SD DENR, prof services-50.00 ;SD Dept of Revenue, water samples-846.00 ;SD Dept of Transportation, loan payment-25,000.00 ;SD Govt Finance Officers Asso., travel-75.00 ;SD One Call, prof services-319.20 ;SD Retirement, retirement-26,619.26 ;SD Secretary of State, prof services-30.00 ;SD Treasurer, sales tax-3,059.34 ;SD Unemployment, unemployment insurance-1,803.56 ;SDRS Supplemental Retirement, retirement-425.00 ;Shawn Madison, travel-210.84 ;Slater Oil, diesel/gasoline/grease/propane-5,710.60 ;The Lodge, travel-231.00 ;Tri State Water, supplies-16.70 ;Tyler Hearnon, prof services-3,950.00 ;Unum Life Ins., insurance-165.00 ;US Post Office, postage-517.73 ;USA Blue Book, supplies-904.39 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-882.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-576.61 ;Walworth County Cons District, trees-285.00 ;Walworth County ROD, street project-210.00 ;Wellmark BC/BS, health insurance-17,105.62 ;West River Telecommunications, utilities-3,635.41 ;Western Equipment, mower lease-1,004.09 ;WL Construction Supply, repairs-419.99.

Salaries: Administration-8946.33; City Administrator-4328.84; Police Department-54407.45; Fire Department – 500.00; Street Department-10993.66; Regulation & Inspection – 2224.00; Pool – 74.16; Park – 5635.26; Library- 6509.50; Auditorium-105.60; 24/7-481.68; Water Department-14128.90; and Sewer Department-10370.59.

There being no further business to come before the council, the meeting adjourned at 6:17 PM on a motion by Quaschnick, second by Carlson and carried.



Heather Beck, Finance Officer
Published once at the total approximate cost of \$



Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
June 14, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, June 14, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Quaschnick, O'Connell, Yellow Boy and Carlson. Laundreaux was absent.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by O'Connell and carried.

MINUTES:

Moved by Cox, second by O'Connell and carried, to approve the minutes from the May 10, 2017 regular meeting. Yellow Boy abstained.

PUBLIC FORUM & VISITORS:

Eric Schley was present to request a long term lease from the City for a fence he inadvertently put in the City right of way. Attorney Rick Cain stated that the City has no authority to issue a lease on a public street. The streets are not owned by the City, but held in trust. Schley had filed for a variance and paid a \$150 fee. Cain stated that he should never have been allowed to apply for one due to the fact one could never have been granted. Moved by Carlson, second by Quaschnick and carried, to approve a refund to Eric Schley for \$150 variance fee and waive the mailing fee of \$71.17. Moved by Carlson, second by Yellow Boy and carried, to allow Schley until September 1, 2017 to move the fence.

DEPT HEAD REPORTS:

Zoning – Cindy Rische: A building permit update was given to the Council. Rische presented the Council with a 3-6-9 program for nuisance properties. Moved by Carlson, second by Cox and carried, to approve the program, giving Rische discretion to administer the program.

Water/WW Dept – Superintendent Kurt Schmaltz:

NEW HIRE – Moved by O'Connell, second by Quaschnick and carried, to approve hiring Bo Kaiser at \$14.74 per hour effective June 15, 2017.

Police Dept – Chief Shawn Madison:

STEP INCREASES – Moved by Carlson, second by Cox and carried, to approve the following step increases: Officer Kyle Kienholz – increasing his hourly wage from \$19.04 to \$19.54 (completed 6 month probation period) effective May 15, 2017; Dispatcher Mark Bilben increasing his hourly wage from \$15.64 to \$17.15 (one year certified) effective May 29, 2017; and Dispatcher Kimberly Longbrake increasing her hourly wage from \$13.87 to \$15.19 (certified, less than 6 months) effective June 26, 2017.

POLICE DEPT MANUAL – Moved by O'Connell, second by Yellow Boy and carried, to approve the revised police department manual.

OLD BUSINESS:

MAYOR APPOINTMENTS – There was errors found on the Zoning and Housing Committee appointments. Moved by Carlson, second by Quaschnick and carried to make the following appointments:

Zoning Board

Tom Singer
Liz Ford
Duane Martin
Curtis Reichert

Housing Board

Pat Fuhrman
Alan Landis
Heidi Roshau
Todd Wagner
Duane Wegner

NEW BUSINESS:

FAA GRANT APPLICATION – Moved by Cox, second by Quaschnick and carried, to approve the 2017 FAA Grant Application for the Mobridge Municipal Airport which includes the following projects: land acquisition, engineering for runway construction and a snow plow.

AIRPORT ENGINEERING AGREEMENT – Moved by Cox, second by Quaschnick and carried, to approve an engineering agreement in the amount of \$14,553.00 with Goldsmith Heck to complete Exhibit A on the airport map updates.

CHANGE ORDERS – Two change orders for the wastewater clarifier project were presented to the Council for approval. Change Order No. 4 is to place a new transformer at the site that will allow future changes to the WWTF. Change Order No. 5 is to install a new circuit breaker to supply power to the UV disinfection system. Moved by O'Connell, second by Quaschnick and carried, to approve Change Order No. 4, an increase of \$11,877.25 and Change Order No. 5, an increase of \$2,717.96.

PAY REQUEST NO. 9 – Moved by O'Connell, second by Quaschnick and carried, to approve pay request no. 9 to AB Contracting, Inc. in the amount of \$316,425.66 for the Waste Water Clarifier Project.

12TH & 10TH STREET PROJECT CONTRACT – Moved by Cox, second by Quaschnick and carried, to approve a contract with Jensen Rock and Sand in the amount of \$310,333.42 for Street Improvements at 12th Street and 10th Avenue.

NOTICE TO PROCEED – Moved by Cox, second by O'Connell and carried, to approve the Notice to Proceed with the Mobridge Street Improvements project.

SURPLUS PROPERTY – Moved by Cox, second by Carlson and carried, to approve declaring 303 9th Ave E surplus property and having it appraised by 3 residents.

1ST READING ORDINANCE 957 – Moved by Yellow Boy, second by Carlson and carried, to approve the 1st reading of Ordinance 957, an ordinance to re-zone Lots 7-11, Block 2, Goodman's Quality Hill Addition from General Commercial to Highway Commercial.

BROWN BAG PERMIT – Moved by Yellow Boy, second by Cox and carried, to approve advertising for a public hearing for five brown bag permits for Northwest Beverage. The hearing will be held July 12, 2017 during the regular council meeting.

BIDS FOR PROPANE – Two bids were received. Mobridge Gas Co. bid \$1.04 for City owned tanks and \$1.19 for tanks owned by Slater Oil. Slater Oil bid \$1.035 for City owned tanks and \$.915 for Slater Owned tanks. Moved by Carlson, second by O'Connell and carried, to approve the bids from Slater Oil.

POOL AIR CONDITIONER – The Pool Committee has offered to install an air conditioner at the pool office. A quote was received from Water Resources in the amount of \$3,000 for the unit and installation. There is also an additional \$300 charge for electrical work. The City will pay for the project and the pool committee will make a donation for the costs. Moved by O'Connell, second by Quaschnick and carried, to approve the purchase and installation of the air conditioner at the pool.

LIBRARY NEW HIRE – Moved by Yellow Boy, second by Quaschnick and carried, to approve part time new hire Staci Wilson, Deputy Library Director at \$11.35 per hour plus part time benefits effective May 22, 2017.

DISCUSSION AND INFORMATION ITEMS:

SILVERNAGEL CLEAN UP PROPOSAL – Councilman Cox requested the City pay for ½ of the cost of tearing down Stan Silvernagel's property located at 705 E Grand Crossing. It would cost the City approximately \$2,775. Silvernagel wants to open a used car lot on the property. Quaschnick questioned what benefit it would be to the

City to pay to tear down someone else's property. Cox stated it would get rid of a nuisance property. O'Connell voiced his opinion against it. Moved by Carlson to table the topic for the next meeting. Motion failed to due lack of second. Moved by Cox, second by Carlson and carried 4-2, for Silvernagel and Goldsmith to work out a possible agreement to bring to the Council. (Quaschnick and O'Connell voted no; Mayor Dieterle voted yes)

TRAVEL:

- Moved by Yellow Boy, second by Carlson and carried, to approve dispatchers Laura Maier and Teresa Romans to Aberdeen for Scram/AMS training on June 1, 2017.

PAYMENT OF BILLS:

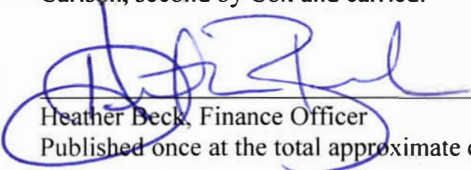
Moved by O'Connell, second by Carlson and carried, to approve the following bills for payment:

A&B Business, supplies-117.68 ;AB Contracting, prof services-316,425.66 ;Aflac, insurance-1,441.65 ;Al Bohle, travel-209.85 ;Alex Air Apparatus, supplies-730.50 ;Angerhofer Concrete Products, prof services-77.50 ;Ascent Aviation, fuel for resale-28,122.86 ;At&T, utilities-347.26 ;Banner Assoc., prof services-8,342.97 ;Banyon Data Systems, prof services-690.00 ;Beadle's Sales, vehicle maintenance-50.64 ;Bestway Traffic, prof services-50.00 ;Bridge City Small Engine, repairs-159.74 ;Cain Law Office, land acquisition/attorney fees-555.00 ;Cam Wal Electric, utilities-467.94 ;Cardmember Service, other/supplies/prof services-1,263.38 ;CDW Government, computer screens-1,019.82 ;Center Point, books-45.54 ;Central Diesel, repairs/supplies-155.19 ;Century Link, utilities-1,259.48 ;Chamber of Commerce, prof services-6,619.43 ;Chief Supply, supplies-122.76 ;Clarke Mosquito Control, repairs-34.17 ;Claytons Electronics, repairs-15.00 ;Clerk of Courts, garnishment-900.00 ;Coca Cola, concession-926.00 ;Core Fitness, gym memberships-185.85 ;Dacotah Ins., insurance-150.00 ;Dakota Pump & Control, repairs-1,183.68 ;Dakota Supply Group, supplies-41.80 ;Deputy Finance Officer, postage/supplies-131.96 ;Dish, utilities-57.04 ;Division of Motor Vehicles, prof services-5.00 ;Environmental Toxicity Control, water samples-575.66 ;Fastenal, supplies-36.21 ;Fisher Scientific, chemicals-1,080.76 ;Fleet Services, gasoline-3,001.84 ;Galls, uniforms-413.25 ;Gas N Goodies, gasoline/supplies-707.99 ;Geffdog Designs, uniforms-932.50 ;Gienger Sales, supplies-172.00 ;Grand Central, tire repair-20.00 ;Graymont, chemical-4,356.41 ;Great Western Bank, payroll taxes-48,289.92 ;Gregg's Drilling & Excavating, prof services-640.70 ;GTC Auto Parts, repairs/supplies-345.58 ;Hammer's Honda, repairs-367.49 ;Hawkins, chemical-2,727.92 ;HD Supply, repairs-105.28 ;Heartland Waste, clean up days-3,090.00 ;Heartland Waste, prof services-18,283.00 ;Heather Beck, reimburse gasoline/travel conference-318.94 ;Helms & Assoc., land acquisition-547.36 ;Hettinger Mobridge Candy, concession-2,153.55 ;High Point Networks, computer software-247.50 ;ICMA, dues-450.00 ;Ingram, books-271.88 ;Jensen Rock & Sand, cold mix/chip seal-119,789.45 ;K&K Auto, vehicle maintenance-55.00 ;Key Insurance, insurance-249.00 ;Kimberly Longbrake, travel-132.30 ;Lamb Motor Co., vehicle replacement-31,892.00 ;Language Line Services, prof services-90.00 ;Laura Maier, travel-84.00 ;Legacy Mark, software-1,401.00 ;Library Director, petty cash-37.55 ;Lindskov Implement, supplies-5.88 ;M&M Electric, prof services-56.12 ;Marco, Inc., copier-551.43 ;Marco, Inc., prof services-1,620.00 ;MDU, utilities-18,462.73 ;Merkels, supplies-29.70 ;Metering & Tech Supplies, meters-299.31 ;Mid American Research, supplies-303.42 ;Midco, utilities-105.00 ;Midwest Pump & Tank, repairs-760.00 ;Milbank Winwater, supplies-30.00 ;Miller's Machine, repairs-65.00 ;Mobr Regional Hospital, prof services-60.00 ;Mobridge Garden Club, garden club-500.00 ;Mobridge Gas Co., propane-633.75 ;Mobridge Hardware, supplies-2,779.41 ;Mobridge Manufacturing, repairs-1,305.00 ;Mobridge Rotary, dues-360.00 ;Mobridge Tribune, publishing-1,199.31 ;Newman Traffic Signs, repairs/supplies-354.16 ;North Central Steel, repairs/supplies-373.02 ;Oahe Landscapes, repairs-68.90 ;Oahe Landscapes, sprinkler system-1,101.13 ;Oahe Vet, prof services-245.00 ;Office Depot, supplies-363.18 ;Payless Foods, supplies/concession-900.17 ;Plunketts, prof services-122.84 ;Premier Equipment, mower/repairs-12,105.66 ;Public Safety Equipment Company, vehicles-433.41 ;Quenzer Electric, prof services-150.00 ;Railroad Management Company, prof services-194.55 ;Recreation Supply Co., uniforms-163.08 ;Riteway Business Forms, supplies-238.71 ;Runnings, supplies-1,795.45 ;SD Assoc of Code Enforcement, prof services-60.00 ;SD Attorney General, scam/24/7-1,817.00 ;SD Dept of Health, prof services-75.00 ;SD Dept of Revenue, water samples-353.00 ;SD Dept of Transportation, prof services-1,215.84 ;SD Humanities Council, prof services-50.00 ;SD One Call, prof services-215.23 ;SD Retirement, retirement-20,170.93 ;SD Secretary of State, prof services-60.00 ;SD Treasurer, sales tax-3,109.66 ;SDML, travel-54.00 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-210.19 ;Share Corp, supplies-72.80 ;Slater Oil, gasoline-1,369.60 ;State Flag Account, supplies-380.16 ;Teresa Romans, travel-84.00 ;Timber Lake Topic, other-40.00 ;Tri State Water, supplies-34.40 ;Tumbleson Lawn Service, repairs-1,820.00 ;Tyler Hearnon, prof services-3,950.00 ;Uline, buildings-620.17 ;Unum Life Ins., insurance-177.00 ;US Post Office, postage-645.99 ;USA Blue Book, supplies-244.01 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, vehicle maintenance-

79.76 ;Valley Telecomm., utilities-864.16 ;Van Diest Supply, spraying/supplies-11,984.50 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-488.67 ;Vessco, repairs-111.06 ;Walworth County Treasurer. prof services-16.20 ;Wellmark BC/BS, health insurance-14,603.70 ;West River Telecommunications, utilities-3,878.79 ;Western Equipment, mower lease-1,004.09 ;Wright Line, dispatch desks-10,694.56.

Salaries: Administration-13636.96; City Administrator-6493.26; Police Department-82660.50; Fire Department – 500.00; Street Department-17163.79; Regulation & Inspection – 3336.00; Pool – 10995.43; Park – 14140.91; Library-11761.77; Auditorium-105.60; 24/7-1016.88; Water Department-21745.97; and Sewer Department-15694.33.

There being no further business to come before the council, the meeting adjourned at 6:22 PM on a motion by Carlson, second by Cox and carried.


Heather Beck, Finance Officer
Published once at the total approximate cost of \$


Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
July 12, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, July 12, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell, Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Carlson and carried.

MINUTES:

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the June 14, 2017 regular meeting.

PUBLIC FORUM & VISITORS:

Arlo Smith, Mobridge Housing, gave an update to the Council. He reminded the Council of the City's 25% obligation to their loans; of which, housing has only paid down \$267,390.90 of the principal on loans of \$1.4 million. Smith also requested \$25,000 from the City for a grant match and office space in old city hall.

DEPT HEAD REPORTS:

Zoning – Cindy Rische: A building permit and quarterly nuisance update was given to the Council.

POSITION APPOINTMENT – City Attorney Cain explained that due to all the various titles referred to in the City and Zoning Ordinances, Rische should be appointed to all those titles in order to effectively complete her duties. Moved by Cox, second by Carlson and carried, to appoint Rische as a law enforcement officer with duties as the Building Official, Zoning Officer, Zoning Administrator and Code Enforcement Officer.

BUILDING PERMIT PROCESS – Per City Ordinances, the Council needs to approve all building permits prior to them being sent out. This will start taking place once again at the August Council Meeting.

Police Dept – Chief Shawn Madison:

EQUIPMENT PURCHASE WITH GRANT – Chief Madison reported that the department was awarded a grant from the FBI for equipment purchase in the amount of \$2,400. Moved by Cox, second by Laundreaux and carried, to approve the grant agreement in the amount of \$2,400 and the equipment purchase as listed in the grant.

POLICE DEPT MANUAL NARCAN – Moved by Yellow Boy, second by Carlson and carried, to approve the Narcan section of the police department manual.

STEP INCREASE – Moved by O'Connell, second by Cox and carried, to approve the following step increase: Dispatcher Carrie Getz – increasing her hourly wage from \$18.45 to \$18.71 effective May 1, 2017.

OLD BUSINESS:

2nd READING ORDINANCE 958 – Moved by Yellow Boy, second by Cox and carried, to approve the 2nd reading of Ordinance 958, an ordinance to re-zone Lots 7-11, Block 2, Goodman's Quality Hill Addition from General Commercial to Highways Commercial.

ORDINANCE NO. 958

AN ORDINANCE ENTITLED: AN ORDINANCE TO RE-ZONE LOTS 7 THROUGH 11, BLOCK 2, GOODMAN'S QUALITY HILL ADDITION TO THE CITY OF MOBRIDGE, SOUTH DAKOTA.

BE IT ORDAINED by the City of Mobridge, South Dakota:

That from and after the effective date of this ordinance, the following real estate is hereby re-zoned from General Commercial to Highway Commercial: Lots 7 - 11, Block 2, Goodman's Quality Hill Addition to the City of Mobridge, SD

The Official Zoning Map of the City of Mobridge is hereby changed and modified to reflect these zoning changes.

PUBLIC HEARING FOR BROWN BAG PERMIT – Hearing no opinion for or against, moved by Cox, second by Yellow Boy and carried, to approve 5 brown bag permits issued to Northwest Beverage for the a 5 Keg Fun Walk fund raiser on various locations along the walking trail on September 30, 2017.

NEW BUSINESS:

REIMBURSEMENT – Moved by O'Connell, second by Yellow Boy and carried, to approve reimbursing Brooks Johnson in the amount of \$237.88 per month for health insurance.

POOL NEW HIRE – Moved by Yellow Boy, second by Carlson and carried, to approve the hiring of Jason Gerry as pool swabbie at \$8.65 per hour effective on start date.

TRAIL EXPENDITURE BUDGET – Moved by O'Connell, second by Quaschnick and carried, to approve increasing the trail expenditure budget in the amount of \$16,800 for a grant that was received from the Game, Fish & Parks for trail rehab.

TRAIL CRACK FILL – Moved by O'Connell, second by Quaschnick and carried, to approve the quote from Jensen Rock & Sand in the amount of \$13,300 plus excise tax for crack filling at the walking trail.

ASSIGNED FUND BALANCE BIKE PATH/TRAIL – Moved by Yellow Boy, second by Cox and carried, to move \$9,600 from the Bike Path Assigned Fund Balance to be used as a match for the trail grant.

QUOTE FOR AIRPORT APPRAISER – Moved by O'Connell, second by Cox and carried, to approve Shaykett Appraisal Company, Inc. for the Lang property airport acquisition in the amount of \$5,000.

SURPLUS PROPERTY SALE – Moved by Yellow Boy, second by Laundreax and carried, to approve selling Lot 6, Block 8, Draeger's 1st Addition and 2 dump trucks by public auction at the August 9, 2017 council meeting.

WEST NILE GRANT – Moved by Carlson, second by O'Connell and carried, to approve the Mayor signing the West Nile Grant agreement with the SD Dept of Health in the amount of \$3,905.

PAY REQUEST NO. 10 – Moved by O'Connell, second by Cox and carried, to approve pay request no. 10 to AB Contracting, Inc. in the amount of \$175,892.50 for the Waste Water Clarifier Project.

LIBRARY NEW HIRE – Moved by Yellow Boy, second by Quaschnick and carried, to approve part time new hire Staci Wilson, Deputy Library Director at \$11.35 per hour plus part time benefits effective May 22, 2017.

TRAVEL:

Moved by O'Connell, second by Quaschnick and carried, to approve Chris Keller to Huron for Water Certification testing.

PAYMENT OF BILLS:

Moved by Carlson, second by O'Connell and carried, to approve the following bills for payment:

A&B Business, equipment/supplies-3,046.95 ;AAF International, repairs-389.69 ;Aflac, insurance-971.06 ;Agri Partners, spraying-127.00 ;Aqua Pure, chemical-16,099.60 ;At&T, utilities-158.16 ;Axon Enterprise, equipment-1,658.83 ;Bestway Traffic, prof services-3,240.00 ;Bismarck Tribune, other-493.81 ;BJ and Stacy Wiest, refund-18.82 ;Border States, supplies-566.90 ;Cain Law Office, land acquisition/legal fees-615.00 ;Cam Wal Electric, utilities-464.43 ;Cardmember Service, other/supplies-1,015.91 ;Carlson Services, repairs-275.00 ;Carmen Gisi, refund-61.07 ;Center Point, books-45.54 ;Central Diesel, supplies-19.20 ;Centurion Technologies, computer-80.00 ;Century Link, utilities-1,237.51 ;Chamber of Commerce, prof services-9,505.14 ;Chief Supply, vehicle maintenance-373.15 ;Clerk of Courts, garnishment-600.00 ;Coca Cola, concession-523.00 ;Core Fitness, gym

memberships-102.26 ;Custom Micro Interactive, software maintenance-2,520.00 ;Dakota Supply Group, supplies-659.75 ;Dean Bader, refund-25.36 ;Demco, supplies-17.25 ;Dennis Thiessen, deposit refund-500.00 ;Deputy Finance Officer, postage-95.74 ;Ebsco, other services-410.72 ;Eisemann Building Products, supplies-435.00 ;Environmental Resource Assoc., water samples-323.89 ;Eric Schley, refund-150.00 ;Ethanol Products, chemicals-617.35 ;Faehnrich Construction, improvements-13,700.00 ;Fisher Scientific, chemicals-347.20 ;Fitness Center, gym memberships-135.00 ;Fleet Services, gasoline-1,432.40 ;Galls, uniforms-1,488.86 ;Gas N Goodies, supplies/gasoline-1,004.92 ;Gienger Sales, supplies-266.00 ;Goldsmith Heck, prof services-2,450.00 ;Graymont, chemical-4,281.74 ;Great Western Bank, payroll taxes-36,691.97 ;GTC Auto Parts, repairs/supplies-172.06 ;Hawkins, chemical/supplies-4,284.50 ;Heartland Waste, prof services-18,398.25 ;Hett Mobridge Candy, supplies-101.58 ;Hettinger Mobridge Candy, concession-1,333.82 ;High Point Networks, computer software-495.00 ;Homestead Building Supplies, supplies-4.90 ;Ingram, books-381.91 ;Jeaneane Buckmeier, refund-50.41 ;Jensen Rock & Sand, cold mix/supplies-17,854.50 ;Kimberly Longbrake, travel-88.20 ;Luckys, supplies-74.26 ;M&M Electric, repairs-56.12 ;Marco Technologies, computer-499.51 ;MDU, utilities-19,829.21 ;Merkels foods, supplies-66.74 ;Merkels, supplies-34.81 ;Midco, utilities-110.00 ;Minn Valley Testing, water samples-958.00 ;Mobr School District, furniture-150.00 ;Mobridge Gas Co., propane-288.00 ;Mobridge Hardware, supplies-1,071.59 ;Mobridge Regional Hospital, prof services-149.00 ;Mobridge Rodeo Assoc., rodeo-8,000.00 ;Mobridge Senior Citizens, other services-2,500.00 ;Mobridge Tribune, publishing/supplies-456.29 ;Mobridge Youth Organization, MYO-15,000.00 ;Modern Marketing, supplies-239.13 ;Morris Equipment, repairs-182.37 ;NECOG, supplies-150.00 ;Northside Flowers, other-9.00 ;Office Depot, supplies-407.49 ;Overall Supply, supplies-655.33 ;Payless Foods, supplies/concession-1,591.08 ;PB Metal Fab, prof services-64.00 ;Plunketts, prof services-59.66 ;Public Service Equipment, vehicle main-223.00 ;QT Pod, repairs-153.99 ;Recreation Supply Co., supplies-170.06 ;Redwood Toxicology, prof services-437.50 ;Runnings, K9/supplies-1,368.00 ;Schmeichels Repair, vehicle maintenance-39.95 ;SD DENR, prof services-1,410.00 ;SD Dept of Revenue, water samples-922.00 ;SD Retirement, retirement-13,686.96 ;SD Treasurer, sales tax-1,383.67 ;SDML, travel-50.00 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-271.12 ;Sharon Groskopf, refund-35.57 ;Slater Oil, diesel/gasoline-3,526.05 ;Stoddard Silencers, supplies-178.95 ;Tri State Water, supplies-17.70 ;Tumbleson Lawn Service, repairs-80.00 ;Tyler Hearnon, prof services-3,950.00 ;US Bank, loan payments-41,735.85 ;US Post Office, postage-641.84 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, vehicle maintenance-219.79 ;Valley Telecomm., utilities-878.16 ;Venture Communications, utilities-424.09 ;Veolia, prof services-1,545.00 ;Verizon Wireless, cell phone-642.46 ;Voyager Fleet, gasoline-96.18 ;Water Resources, equipment-3,060.00 ;Wellmark BC/BS, health insurance-15,854.66 ;West River Telecommunications, utilities-3,762.44 ;WesTech, repairs/maintenance-10,600.59 ;Western Equipment, mower lease-1,004.09.

Salaries: Administration-10769.11; City Administrator-4328.84; Police Department-60751.71; Fire Department – 500.00; Street Department-11349.59; Regulation & Inspection – 2495.05; Pool – 20309.78; Park – 9753.49; Library-5922.94; 24/7-1016.88; Water Department-17086.06; and Sewer Department-11224.49.

There being no further business to come before the council, the meeting adjourned at 6:08 PM on a motion by Carlson, second by O’Connell and carried.



 Heather Beck, Finance Officer
 Published once at the total approximate cost of \$



 Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
August 9, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, August 9, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell, and Carlson. Yellow Boy was absent.

AGENDA:

The agenda was approved on a motion by Carlson, second by Cox and carried with the following additions: discussion of the building permit process and moving the abatement from new business to public forum and visitors.

MINUTES:

Moved by O'Connell, second by Carlson and carried, to approve the minutes from the July 12, 2017 regular meeting.

PUBLIC FORUM & VISITORS:

PROPERTY ABATEMENT - Kurt Neumiller was present to discuss a request for abatement of his property. He removed buildings from real estate described as the South 310.17 feet of Tract 4-B, 4-B1 and Tract 4C, located in the NE1/4 and E1/2NW1/4 of Section 20, township 124 North, Range 79 West. He requested \$95,694.58 assessment after abatement. Moved by Laundreaux second by O'Connell and carried, to approve the assessment abatement.

JIM TOLLEY was present to request the Council approve his building permit to put up a fence. Tolley was informed that he would not be received a building permit due to nuisance violations on his property. Tolley also requested the City establishing an impound yard. Tolley also requested the Council change the ordinances to allow a tow/impound yard in his established zoning of highway commercial. After much discussion and comments from those in attendance; Mayor Dietterle established a committee of Carlson, Cox and Goldsmith to look into a City impound yard further.

JAMIE HARE was present to complain about the building permit system.

DEPT HEAD REPORTS:

Water/Wastewater – Superintendent Kurt Schmaltz

CONTROL PANEL – Moved by O'Connell, second by Quaschnick and carried, to approve the replacing the control panel at the 8th Street lift station at a cost of \$17,700 includes parts and installation.

REPAIRS TO BURGET KING LIFT STATION – Moved by Quaschnick, second by O'Connell and carried, to approve repairs to the burger king lift station in the amount of \$4,790.

VALVE ACTUATOR REPLACEMENT – Moved by Carlson, second by Laundreaux and carried, to approve replacing 3 valve actuators at the water plant at a cost of \$4,593.

STEP INCREASE – Moved by Quaschnick, second by O'Connell and carried, to approve a step increase for Chris Keller increasing his hourly wage from \$16.64 to \$16.88 effective July 24, 2017.

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved by the Zoning Officer & approved by Council on a motion by O'Connell, second by Carlson and carried: Thomas Anderberg-28790 Moview Road-40'x50' pole barn; Ron Berger-714 12th Street West-10' vinyl fence rear yard; David & Susan Vowell-821 6th Avenue West-Approx. 300ft vinyl fencing side and rear yard; Darroll Aas-716 12th Street West-Approx. 80' vinyl fencing rear yard; Mark Bilben-816 5th Avenue West-10x20 temporary structure; Family Dollar-1719 W Grand Crossing-Temporary Banner, Pennants and roof flags for 30 days (08-30 to

09-30) Re-Grand Opening; Collette Ducheneaux-702 2nd Avenue West-Sprinkler system, 28'x28' new garage in rear, 4ft fence in rear and front yard with 6 ft on sides, remodel kitchen; Janice Roebuck-118 4th Avenue East-12x12 temporary structure; Harley Overseth-802 3rd Avenue West-Replace sidewalk; Shela Bohlander-117 13th Street East-Tear down old garden shed; Terry Dame-12 7th Avenue East-Approx. 170 ft. wood fencing on side yard to existing fence, 4ft tall; Eugene Brockel-1004 4th Avenue East-New sprinkler system; City of Mobridge-Mobridge pool-Replace grass boulevard with concrete; City of Mobridge-City Hall-Replace existing handicapped ramp to be ADA compliance; City of Mobridge-East and West Playparks-New footings for playground equipment; City of Mobridge-City Park (south end) -12'x12' new pergola inside flower planning area; City of Mobridge-Mobridge Cemetery -Expand existing sprinkler system to south end of lot; Kurt Neumiller-12th Street East & 15th Avenue East-Enclose property with barb wire fencing, will fence out the fire hydrant; Ron Untersher-409 2nd Ave E-12x12 garage move from south side to north side in back yard; James Hare-812 8th Ave W-new egress window/drain tiles; and Brian Feist-1018 10th Ave W-16x26 with 8 ft pergola and 4x50 sidewalk.

Police Dept – Chief Shawn Madison:

DISPATCH POSITION – Moved by Laundreax, second by O'Connell and carried, to approve advertising for a dispatcher position.

OLD BUSINESS:

PUBLIC AUCTION – Moved by Carlson, second by Quaschnick and carried, to accept the high bid of \$500 to Gordon Spotted Horse for the lot located at Lot 6, Block 8, Draeger's 1st Addition to the City of Mobridge.

Moved by O'Connell, second by Carlson and carried, to approve the sale of the 1979 GMC to the Town of Glenham for \$300.

Moved by O'Connell, second by Carlson and carried, to approve the sale of the 1978 International to Jim Tolley for \$100.

RAIN LOCATION FOR BROWN BAG PERMIT – Moved by Carlson, second by Quaschnick and carried, to approve Scherr Howe Event Center as a rain location for the brown bag permits for the 5 Keg fundraiser on September 30, 2017.

NEW BUSINESS:

2018 APPROPRIATIONS BUDGET – Beck presented the 2018 appropriations budget for its 1st reading. After a brief overview, moved by Quaschnick, second by O'Connell and carried, to approve the 1st reading of Ordinance No. 959, 2018 Appropriations Ordinance as presented.

APPLICATION FOR TEMPORARY LIQUOR LICENSES – Moved by Quaschnick, second by Carlson and carried, to approve a public hearing and advertisement for an application for temporary liquor licenses for the Mobridge Rodeo Assoc. for fundraising events to be held on October 21, 2017 and December 2, 2017.

CHIP SEAL PETITION – A petition was received from residents to chip seal a portion of Sunset. Moved by Carlson, second by Cox and carried, to approve a public hearing and advertising for the petition to chip seal a portion of Sunset.

WATER DRAINAGE WORK SUNSET/CRESCENT – Moved by Laundreax, second by O'Connell and carried, to approve the proposed work as recommended by the Street Committee to install a valley gutter across the intersection on Sunset; remove existing curb at 1304 Sunset Dr and replace with a curb of suitable height; install drop inlet and concrete box and install an 18" underground pipe in the amount of \$6,300.

ADVERTISING FOR FIRE HALL ROOF – Moved by Carlson, second by O'Connell and carried, to approve advertising for an ethylene propylene diene polymer roof and installation system to the Fire Hall.

CONFLICT OF INTEREST POLICY – Moved by O'Connell, second by Laundreax and carried, to approve a Conflict of Interest Policy.

PAY REQUEST NO. 11 – Moved by O’Connell, second by Carlson and carried, to approve pay request no. 11 to AB Contracting, Inc. in the amount of \$274,259.34 for the Waste Water Clarifier Project.

ROAD SIGN GRANT APPLICATION – Moved by Cox, second by O’Connell and carried, to approve an agreement with the SD Department of Transportation for a road signing project.

GRANT FOR NUISANCE PROPERTIES – Moved by O’Connell, second by Carlson and carried, to approve Goldsmith applying for a grant to help tear down residential nuisance properties.

DISCUSSION AND INFORMATION ITEMS:

BOARD RETREAT - Council Board Retreat August 23, 2017 at 5:00 PM City Hall.

BUILDING PERMIT PROCESS – Due to some conflicts between Zoning ordinances and Police Powers ordinances there is some discrepancy on whether the Council needs to approve building permits or if the Zoning Officer can issue them without Council approval. Cain will draft an ordinance for the next meeting.

TRAVEL:

Moved by Cox, second by Carlson and carried, to approve Nick Bratland to Pierre Aug 21-25 for Patrol Rifle Instructor course.

Moved by O’Connell, second by Laundreaux and carried, to approve Al Bohle to Pierre Aug 28-30 for Drug In-service.

Moved by Carlson, second by Cox and carried, to approve Christine Goldsmith & Tyler Hearnon to Aberdeen on Sept 7, 2017 for DENR Tank Safety Training.

Moved by Carlson, second by Laundreaux and carried, to approve Nate Pepin and Zane to Ankeny, IA Sept 11-12, 2017 for Working Dog Seminar.

Moved by Carlson, second by Cox and carried, to approve Tammie Fischer to Fargo Sept 18-21, 2017 for Dakota 911 Conference.

Moved by Cox, second by O’Connell and carried, to approve Karla Bieber and Vicki Berg to Chamberlain Sept 27-29, 2017 for SD Library Conference.

PAYMENT OF BILLS:

Moved by Quaschnick, second by Laundreaux and carried, to approve the following bills for payment:

ADMINISTRATION	<u>8/9/2017</u>	PARK DEPARTMENT	
Salaries	6,923.87	Salaries	9,340.52
A&B Business, supplies	29.70	Avera Occupational Medicine, other services	78.00
Aflac, insurance	971.06	Cardmember Service, spraying	142.00
Cain Law Office, legal fees	375.00	Carlson Services, repairs	75.00
Clerk of Courts, garnishment	600.00	Gas N Goodies, supplies/gasoline	715.19
Core Fitness, gym memberships	26.55	Gienger Sales, supplies	72.00
Credit Collections Bureau, garnishment	286.24	GTC Auto Parts, supplies	481.76
Great Western Bank, payroll taxes	34,119.78	Hett Mobridge Candy, supplies	53.38
Jeff Laundreaux, travel	92.40	MDU, utilities	687.01
Kohlman, Biersback & Anderson, prof services	12,560.00	Mobr Regional Hospital, other services	42.00
Legacy Mark, prof services	389.52	Mobridge Hardware, supplies	561.14
Marco, Inc., copier	45.47	Morris Equipment, repairs	653.36
Mobridge Tribune, publishing	110.94	Oahe Landscapes, sprinkler system	170.70
Payless Foods, supplies	59.90	Quenzer Electric, repairs	439.62
SD Retirement, retirement	14,117.12	Runnings, supplies	900.68
SD Treasurer, sales tax	1,574.30	SD Unemployment, unemployment insurance	122.44
SD Unemployment, unemployment insurance	80.73	Verizon Wireless, cell phone	31.00
SDRS Supplemental Retirement, retirement	75.00	Western Equipment, mower lease	1,004.09
Unum Life Ins., insurance	342.00		<u>15,569.89</u>
US Post Office, postage	254.34	LIBRARY	
Wellmark BC/BS, health insurance	17,643.26	Salaries	6,003.46

West River Telecommunications, utilities	64.52
	90,741.70

CITY ADMINISTRATOR

Salaries	4,328.84
Marco, Inc., copier	45.47
SD Unemployment, unemployment insurance	11.07
West River Telecommunications, utilities	134.87
	4,520.25

GOVERNMENT BUILDINGS

Cummins Central Power, generator maintenance	1,000.47
Faehrick Construction, prof services	2,754.00
MDU, utilities	395.61
Midco, utilities	105.00
Payless Foods, supplies	50.31
Plunketts, prof services	63.18
Tri State Water, supplies	17.70
	4,386.27

OLD CITY HALL

MDU, utilities	279.32
West River Telecommunications, utilities	39.95
	39.95

POLICE DEPARTMENT

Salaries	53,958.18
A&B Business, equipment	1,500.00
Axon Enterprise, equipment	202.66
Bestway Traffic, supplies	369.60
Cardmember Service, other	323.67
Chief Supply, supplies	226.39
Code 2 K-9 Services, K9	300.00
Eisemann Building Products, supplies	88.75
Fleet Services, gasoline	1,538.68
Gienger Sales, supplies	36.00
GTC Auto Parts, supplies	2.94
Marco, Inc., copier	45.47
MDU, utilities	791.22
Mobridge Hardware, supplies	7.17
Nartec, supplies	507.56
Oahe Vet, K9	129.66
Plunketts, prof services	117.03
Rees Communications, vehicle maintenance	108.00
Runnings, K9/supplies	286.43
SD Unemployment, unemployment insurance	428.06
The Radar Shop, prof services	129.00
US Post Office, postage	49.00
Valley Motors, vehicle maintenance	359.31
Verizon Wireless, cell phone	148.58
West River Telecommunications, utilities	586.28
	62,239.64

FIRE DEPARTMENT

Salaries	
Core Fitness, gym memberships	26.55
Cummins Central Power, generator maintenance	908.79

A&B Business, supplies	249.98
Center Point, books	46.74
Gienger Sales, supplies	85.00
Ingram, books	111.35
Marco Technologies, computer repairs	144.50
MDU, utilities	634.52
Mobridge Hardware, supplies	73.13
Platinum PC, computer	302.50
SD Library Assoc., travel	380.00
SD Unemployment, unemployment insurance	104.12
Servall, supplies	28.32
TEI Landmarck Audio, books	88.00
West River Telecommunications, utilities	73.25
	8,324.87

AUDITORIUM

Salaries	
Cummins Central Power, generator maintenance	997.60
Hett Mobridge Candy, supplies	53.38
MDU, utilities	2,106.12
Mobridge Hardware, supplies	376.25
Quenzer Electric, repairs	439.62
SD Unemployment, unemployment insurance	1.16
West River Telecommunications, utilities	90.73
	4,064.86

NATIONAL GUARD ARMORY

USDA-Rural Development, loan payment	2,925.00
	2,925.00

ZONING

David Vowell, refund	150.00
J&M One Stop, refund	150.00
Mobridge Tribune, publishing	22.64
US Post Office, postage	19.77
Verizon Wireless, cell phone	(38.65)
	303.76

RR CROSSING

SD Dept of Transportation, SIB loan payment	25,000.00
	25,000.00

3B

Chamber of Commerce, prof services	14,059.75
	14,059.75

PSAP

A&B Business, supplies	131.69
CDW Government, computer	457.34
Century Link, utilities	1,240.03
Language Line, prof services	90.00
ND APCO, conference	225.00
Valley Telecomm., utilities	878.16
Venture Communications, utilities	424.09
Verizon Wireless, cell phone	40.01
West River Telecommunications, utilities	1,834.98
	5,321.30

24/7

Eisemann Building Products, supplies	9.97
GTC Auto Parts, supplies	26.90
Lee & Jundt Auto, repairs	322.00
MDU, utilities	279.32
Mobridge Hardware, supplies	15.98
West River Telecommunications, utilities	76.49

1,666.00

OTHER PROTECTION

MDU, utilities	26.31
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26.31

SOLID WASTE COLLECTION

Heartland Waste, prof services	18,341.75
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18,341.75

STREET DEPARTMENT

Salaries	11,269.49
Butler Machinery, equipment maintenance	158.80
Cam Wal Electric, utilities	369.00
Dakota Fluid Power, vehicle maintenance	134.73
FARMS, LLC, weed spray	143.75
Goldsmith Heck, prof services	11,082.50
GTC Auto Parts, supplies	155.90
Homestead Building Supplies, supplies	26.25
Jensen Rock & Sand, chip/seal, cold mix, oil	48,563.80
Jensen Rock & Sand, street project	27,268.48
John Deere Financial, vehicle maintenance	506.75
Luckys, repairs	313.95
MDU, utilities	5,577.85
Michael Todd, supplies	778.91
Mobridge Gas Co., LP gas	165.00
Mobridge Hardware, supplies	75.60
Napa Auto Parts, supplies	22.50
Newman Traffic, supplies	64.12
Premier Equipment, repairs	211.09
Quenzer Electric, street lights	122.40
Ron's Repair, vehicle maintenance	15.00
Runnings, supplies	351.25

SD Unemployment, unemployment insurance	83.05
Share Corp, supplies	251.40
Slater Oil, diesel/gasoline	1,093.50
Verizon Wireless, cell phone	31.00
West River Telecommunications, utilities	87.49

108,923.56

REGULATION AND INSPECTION

Salaries	2,224.00
Cain Law Office, legal fees	405.00
Grand Central, vehicle maintenance	40.00
High Point Networks, computer repairs	371.25
Marco, Inc., copier	45.52
Merkels foods, supplies	13.89
SD Unemployment, unemployment insurance	42.81
US Post Office, postage	118.62
Verizon Wireless, cell phone	138.64

Salaries	481.68
SD Attorney General, scam fees	1,194.00
SD Unemployment, unemployment insurance	27.27

1,702.95

STORM SEWER

0.00

WATER DEPARTMENT

Salaries	19,305.68
Butler Machinery, equipment maintenance	863.10
Core Fitness, gym memberships	26.55
Cummins Central Power, generator maintenance	1,264.86
Dennis Kornder, prof services	370.00
Eggers Electric, repairs	375.75
Graymont, chemical	4,678.67
Hawkins, chemical/supplies	4,870.00
HD Supply, supplies	216.57
Marco, Inc., copier	45.47
MDU, utilities	6,738.34
Metering & Tech Solutions, supplies	89.24
Mobridge Hardware, supplies	193.61
Napa Auto Parts, supplies	69.93
Payless foods, supplies	148.69
Runnings, supplies	43.46
SD Dept of Revenue, water samples	977.00
SD One Call, prof services	134.92
SD Unemployment, unemployment insurance	128.89
US Post Office, postage	277.75
USDA-Rural Development, loan payment	2,373.00
Verizon Wireless, cell phone	134.94
West River Telecommunications, utilities	263.27

43,589.69

SEWER DEPARTMENT

Salaries	10,785.97
AB Contracting, clarifier project	274,259.34
Dennis Kornder, prof services	300.00
Cummins Central Power, generator maintenance	1,309.68
Gienger Sales, supplies	114.00
Marco, Inc., copier	45.47
MDU, utilities	3,462.90
Mobr Manufacturing, repairs	25.00
Runnings, supplies	71.43
SD Dept of Revenue, water samples	458.00
SD One Call, prof services	134.93
SD Unemployment, unemployment insurance	103.64
Slater Oil, diesel/gasoline	134.90
US Post Office, postage	277.75
USA Blue Book, repairs	306.63
Verizon Wireless, cell phone	58.06
West River Telecommunications, utilities	257.47

292,105.17

AIRPORT

WEST NILE

3,222.45

POOL

Salaries	17,093.85
Barb Overland, refund	20.00
Cardmember Service, uniforms/repair	287.05
Coca Cola, concession	761.50
Dady Drug, supplies	18.07
Hawkins, chemicals	4,477.50
Hettinger Mobridge Candy, concession	1,199.55
Jerry's Sign Shop, supplies	50.00
MDU, utilities	2,507.41
Milliken Electric, AC install	369.68
Mobridge Hardware, supplies	231.42
Office Depot, supplies	54.98
Payless Foods, supplies/concession	821.86
Real Tuff, repairs	600.00
Runnings, supplies	6.98
SD Unemployment, unemployment insurance	68.92
Servall, supplies	36.61
West River Telecommunications, utilities	84.18

28,689.56

Agri Partners, Supplies	260.00
Ascent Aviation, fuel for resale	28,475.00
Cain Law Office, land acquisition	210.00
Cam Wal Electric, utilities	95.82
MDU, utilities	276.40
Quenzer Electric, repairs	306.00
Runnings, supplies	249.51
Slater Oil, gasoline	1,115.25
Tyler Hearnon, prof services	3,950.00
Valley Motors, repairs	759.83
West River Telecommunications, utilities	156.25

35,854.06

CEMETERY

Gregg's Drilling & Excavating, prof services	3,350.00
MDU, utilities	54.52


3,404.52

775,023.26

There being no further business to come before the council, the meeting adjourned at 6:45 PM on a motion by Carlson, second by Cox and carried.


Heather Beck, Finance Officer

Published once at the total approximate cost of \$


Jamie Diettorle, Mayor

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
August 23, 2017**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Wednesday August 23, 2017 at 5:15 PM. Mayor Jamie Dietterle, City Administrator Christine Goldsmith, Finance Officer Heather Beck, and the following councilpersons were present: Cox, Laundreaux, Quaschnick, O'Connell, and Carlson. Absent was Yellow Boy.

BOARD RETREAT

The Council had a board retreat. No action was taken.

There being no further business to come before Council, the Mayor adjourned the meeting at 7:16 PM.


Heather Beck, Finance Officer


Jamie Dietterle, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
August 25, 2017**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Friday, August 25, 2017 at 3:35 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following councilpersons were present: Cox, Quaschnick, Laundreaux, O'Connell and Carlson (by phone). Yellow Boy was absent.

CHANGE ORDERS FOR 12TH & 10TH STREET PROJECT

Todd Goldsmith was present to discuss two change orders for the street project currently underway. Change Order No. 1 is an increase of \$27,921.59 to the project for adding an access ramp with hand rail at hospital parking lot. Change Order No. 2 is an increase of \$35,744.00 to the project for adding curb, gutter and sidewalks along additional Lots outside the original scope of the project. Moved by Carlson, second by O'Connell and carried, to approve Change Orders 1 and 2.

ENGINEERING FEES

Goldsmith stated that the additional work for the Change Orders is outside of their contract for the project. He requested an additional 15% of the cost of the change orders in the approximate amount of \$9,600. Moved by O'Connell, second by Laundreaux and carried, to approve the proposal for additional engineering services from Goldsmith Heck in the amount of \$9,600.

ORDINANCE NO. 960, APPLICATION FOR BUILDING PERMITS

This ordinance is being presented to allow the zoning officer to approve building permits prior to Council approval, which will speed up the building permit process. Moved by Cox, second by Quaschnick and carried, to approve the 1st reading of Ordinance No. 960, an ordinance in revision of Chapter 3-1 of the ordinances of the City of Mobridge, South Dakota amending Section 3-1-4 Application for Permits.

There being no further business to come before Council, moved by Quaschnick, second by O'Connell and carried to adjourn the meeting at 3:42 PM.



Heather Beck, Finance Officer



Jamie Dietterle, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
September 13, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, September 13, 2017 at 5:30 PM. Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell, Yellow Boy and Carlson. Mayor Dietterle was absent.

AGENDA:

The agenda was approved on a motion by O'Connell, second by Laundreaux and carried.

MINUTES:

Moved by Quaschnick, second by Carlson and carried, to approve the minutes from the August 9, 2017 regular meeting. Yellow Boy abstained. Moved by Carlson, second by O'Connell and carried, to approve the minutes from the August 23, 2017 special meeting. Yellow Boy abstained. Moved by O'Connell, second by Carlson and carried, to approve the minutes from the August 25, 2017 special meeting. Yellow Boy abstained.

DEPT HEAD REPORTS:

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved by the Zoning Officer & approved by Council on a motion by Quaschnick, second by O'Connell and carried: J & M One Stop Shop-1101 E Grand Crossing-Fence behind business; Rose & Josh Henderson-218 13th St E-Add a new breezeway 8x10; Pam Houghtaling-410 3rd Ave E-Replace sidewalk and steps in front of house; Michael Semmens-308 12th St W-Add a 16x10 premade shed to property; Clayton Fischer-820 11th St W-New deck 12x20; Art Sandmeier-1106 7th Avenue West -adding a 4ft fence to side yard; Thomas Swanson-1005 2nd Ave W-Lawn sprinkler System; Richard Zimmerman-1204 4th Ave E-Replace inside wall; Bonnie Larson-1002 1st Ave W-Add new enclosed porch 25'x12' (approved variance; Kyle Jensen-519 4th Ave W-80' fence on side property line; Nate Pepin-1019 5th Ave E-Chain link fence 92'x86'; Ruth Roesler-1015 N Main St-Replace old concrete steps w/ wooden ones; Doug Wager-705 6th Ave E-Add a 12.5 x 12.5 slope roof on entrance of house; MoRest Motel-706 West Grand Crossing-New fence 56" long between garages; Jessie Norder-2705 US Hwy 12-New deck 24' x24'; Klein Foundation (Museum)-1820 W Grand Crossing-10' x 16' prebuilt shed on concrete pad (be a little country church); Trinity Lutheran Church-918 1st Ave E-Tear down 16' x16' entrance, build a 36' x16' new entrance; Brad Jensen-1116 9th Ave W-18' 36' pool, sidewalk around pool and a fence at south end of pool; Alan Landis-1025 5th Ave E-Adding a 3 driveway for garage; Steve Tumbleson -401 20th St E-40' x32' addition on to exiting building (conditional use – pending Sept 27th); Stan Silvernagel -705.5 E Grand Crossing-Demolition Permit for old house; Kyle Jensen--Demolition Permit for old house; Perry Steiger -1617 12th Street E-Adding a 60'x100 pole barn; Brent & Jennifer Wiederholt-814 1st Avenue West-6ft privacy fence (72') and picket fence 4ft (89'); Tyler George-609 4th Avenue West-Demolition of garage.

Police Dept – Chief Shawn Madison:

LEVEL/STEP INCREASES – Moved by O'Connell, second by Quaschnick and carried, to approve a level increase for Officer Ashton Norder increasing his hourly wage from \$20.32 per hour to \$20.56 effective August 21, 2017. Moved by Yellow Boy, second by Carlson and carried, to approve a step increase for Dispatcher Tonia Ducheanux increasing her hourly wage from \$17.19 per hour to \$17.45 per hour effective August 21, 2017. Moved by Yellow Boy, second by Carlson and carried, to approve a step increase for Dispatcher Kim Longbrake increasing her hourly wage from \$15.19 to \$15.87 effective September 4, 2017.

VICIOUS DOG INCIDENT – Chief Madison informed the Council of an incident where a dog attacked another dog and it resulted in the dog's death. Madison recommended the Council order the dog be

considered a vicious animal and per City Ordinance 6-4-4 (3) be muzzled and confined. If the animal if found to not be muzzled and/or confined the animal will then be euthanized. The owner of the animal was there to plead with the Council not to order the dog out of the City one mile jurisdiction and allowed in her home. She was willing to keep the dog leashed, muzzled and confined when outside the house. Moved by Yellow Boy, second by Quaschnick and carried (5-1), to allow the dog back into the home following Chief Madison's recommendation of keeping the animal muzzled, confined and on a leash. Cox voted no.

OLD BUSINESS:

2018 APPROPRIATIONS BUDGET – The 2018 appropriations budget was presented for its 2nd reading. No changes were made. Moved by Yellow Boy, second by Carlson and carried, to approve the 2nd reading of Ordinance No. 959, 2018 Appropriations Ordinance as presented.

ORDINANCE NO. 960, APPLICATION FOR BUILDING PERMITS - This ordinance is being presented to allow the zoning officer to approve building permits prior to Council approval, which will speed up the building permit process. Moved by Yellow Boy, second by Laundreaux and carried, to approve the 2nd reading of Ordinance No. 960, an ordinance in revision of Chapter 3-1 of the ordinances of the City of Mobridge, South Dakota amending Section 3-1-4 Application for Permits.

**ORDINANCE NO. 960
AN ORDINANCE ENTITLED:
AN ORDINANCE IN REVISION OF CHAPTER 3-1
OF THE ORDINANCES OF THE CITY
OF MOBRIDGE, SOUTH DAKOTA AMENDING
SECTION 3-1-4 APPLICATION FOR PERMITS**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Ordinance 3-1-3 shall be amended to read as follows:

3-1-4 Application for Permits

Application for all permits required by the building code shall be first submitted to the Zoning Officer, who shall endorse thereon his or her approval or disapproval thereof which shall be final subject to rights of appeal in the manner as set forth in the Zoning Ordinances of the City of Mobridge.

PUBLIC HEARING FOR TEMPORARY LIQUOR LICENSES – Hearing no opinion for or against, moved by Quaschnick, second by Carlson and carried, to approve temporary liquor licenses for the Mobridge Rodeo Assoc. for fundraising event to be held on October 21, 2017 at the Scherr Howe Event Center. Hearing no opinion for or against, moved by Quaschnick, second by Carlson and carried, to approve temporary liquor licenses for the Mobridge Rodeo Assoc. for fundraising event to be held on December 2, 2017 at the Scherr Howe Event Center.

PUBLIC HEARING FOR CHIP SEAL PETITION – A petition was received from residents to chip seal a portion of Sunset. An opinion was received via email from Harley Robbins, a property owner who signed the petition requesting the chip seal, stated that he would like the public hearing canceled due to concerns he'd like addressed. The other residents that signed the petition would like the project to move forward. Moved by Carlson, second by Laundreaux and carried (5-1), to approve the request to chip seal and Resolution 17-04. Yellow Boy voted no.

RESOLUTION NO. 17-04

SPECIAL ASSESSMENT FOR PAVING OF SUNSET AVE. EAST FROM 1304 SUNSET AVENUE EAST THROUGH 1411 SUNSET AVENUE EAST IN THE CITY OF MOBRIDGE, SOUTH DAKOTA

WHEREAS, a petition has been circulated to request that the City of Mobridge chip and seal that portion of the City street described as 1304 Sunset Avenue East through 1411 Sunset Avenue East in the City of Mobridge, South Dakota and all of the owners, or their agents, of the frontage property adjacent to the

portion of road described above have signed the petition or made a similar request in writing, all of which is on file with the City of Mobridge; and it is determined to be in the best interest of the residents of the City of Mobridge to pave the portion of road as described above;

WHEREAS, the materials and labor for the project is at an approximate cost of \$9650.00 and it will be necessary to assess the property owners of the following described properties the hereinafter described amounts which the City of Mobridge along with the consent of the property owners determines is the value of the benefits to accrue to each respective property.

Lot 16, Block 4, Jay-Kraft Addition	\$1100.00
Lot 15, Block 4, Jay-Kraft Addition	\$1100.00
Lots 8 through 11A, Block 4, Jay-Kraft Addition	\$2500.00
Lot 14A and 15A, Block 4, Jay-Kraft Addition	\$2200.00
Lot 13A, Block 4, Jay-Kraft Addition	\$1400.00
Lot 12A, Block 4, Jay-Kraft Addition	\$1350.00

NOW, THEREFORE, it is hereby resolved as follows:

The City of Mobridge shall chip and seal that portion of the road describe above and the City shall assess the cost thereto upon each of the respective property owners who have property fronting the improvement based upon the benefits accruing to said property at the rates as immediately set forth above. Said amounts shall be specially assessed against said respective properties.

IT IS FURTHER RESOLVED, if the property owner or owners request time to pay the assessment, interest shall accrue at the rate of 5 percent interest per annum for a maximum period of 5 years from and after adoption of this resolution.

RESCIND REAL ESTATE TAX ABATEMENT MOTION – Cain explained that the houses were not moved off of the property on the time line that was presented to the Council. He requested the Council rescind their previous motion. Moved by Carlson, second by O’Connell and carried, to rescind the motion approving a property tax abatement from Kurt Neumiller.

NEW BUSINESS:

FIRE DEPT ROOF BID – One bid was received to repair roof on the fire dept building from Twin City Roofing LLC in the amount of \$58,141.00. Discussion on whether or not to repair. Moved by Yellow Boy, second by Carlson and carried, to reject the bid from Twin City Roofing and re-advertise for bids requesting the project be done this fall.

CEMETERY DEED – Moved by Quaschnick, second by O’Connell and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 1 and 2, Lot 33, Block P in Greenwood Cemetery to Dan Naasz.

PAY REQUEST FOR STREET PROJECT – Moved by Carlson, second by Quaschnick and carried, to approve pay request no. 2 for the street improvement project to Jensen Rock and Sand in the amount of \$73,836.29.

SCHERR HOWE RENTAL AGREEMENT – Changes were presented to the Council for the rental agreement at Scherr Howe. Some issues were presented for entities that did not feel like they should sign a personal guarantee. An insurance option and deposit were added. Moved by O’Connell, second by Carlson and carried, to approve the revised Scherr Howe Rental Agreement and to authorize the Finance Officer to return the deposit within the time frame of the agreement.

FAA 2018 GRANT AGREEMENT – Moved by Carlson, second by Laundreaux and carried, to approve the 2018 FAA grant agreement.

PETITION TO VACATE STREET/ALLEY – A petition was received to vacate a street and alley. Moved by O’Connell, second by Quaschnick and carried, to approve advertising a public hearing for a petition to close street and alley. The public hearing will be held at the October 11th Council Meeting.

SPRINKER SYSTEM FOR CEMETERY – Moved by O’Connell, second by Quaschnick and carried, to approve the quote from Oahe Landscapes in the amount of \$1,445 to add sprinklers to cemetery and the purchase of \$2,000 worth of trees. Trees to be reimbursed by a state grant received.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report to the Council

IMPOUND YARD – Goldsmith gave an update regarding the committee meeting on an impound yard. The committee recommended the City should not open, operate, or lease space for an impound yard.

WARD III CLEANUP – Carlson stated that he’s hosting a cleanup for Ward III. If anyone would like anything hauled out they should contact him or Goldsmith. The cleanup will be held on October 7, 2017.

ARTIST OF THE MONTH – Peg Wunder – Her artwork is on display at City Hall.

TRAVEL:

Moved by Quaschnick second by Carlson and carried, to approve Ted Ford to Aberdeen Sept 19-21 for SD Parks & Rec conference. Moved by O’Connell, second by Yellow Boy and carried, to approve Ryan Enderson and Christine Goldsmith to Aberdeen October 11 for West Nile Mosquito Conference.


PAYMENT OF BILLS:

Moved by Quaschnick, second by Laundreaux and carried, to approve the following bills for payment: Aflac, insurance-971.06 ;American News, other-242.82 ;Aqua Pure, chemicals-7,272.00 ;Arrow Service Team, prof services-497.96 ;Ascent Aviation, fuel for resale-8,725.32 ;At&T, utilities-347.88 ;Avera Occupational Medicine, prof services-78.00 ;Bestway Traffic, prof services/uniforms-3,001.54 ;Cain Law Office, land acquisition/legal fees-989.41 ;Cam Wal Electric, utilities-468.98 ;Capitol Celebrations, books-43.96 ;Cardmember Service, other/uniforms-767.91 ;CenterPoint, books-46.74 ;Century Link, utilities-1,238.71 ;Chamber of Commerce, prof services-10,804.57 ;Child Support Payment Center, garnishment-245.36 ;Chris Keller, travel-90.00 ;Clerk of Courts, garnishment-600.00 ;Credit Collections Bureau, garnishment-286.24 ;Crossroads Hotel, travel-300.27 ;Cummins Sales & Service, repairs-1,237.46 ;Dady Drug, supplies-98.21 ;Dakota Sound, repairs-850.00 ;Dish TV, utilities-25.02 ;Egger's Electric, repairs-106.98 ;Eisemann Building Supplies, maintenance-2,191.53 ;Elite K-9, K9-589.33 ;Evoqua Water Tech, repairs-480.00 ;Faehnrich Construction, prof services-1,759.50 ;Fisher Scientific, chemicals-103.28 ;Fleet Services, gasoline-1,261.23 ;Gas N Goodies, diesel/gasoline-960.69 ;Gienger Sales, supplies-35.00 ;Goldsmith Heck, prof services-9,800.00 ;Grand Central, vehicle maintenance-121.00 ;Graymont, chemical-4,389.81 ;Great Northern Environment, repairs-4,712.76 ;Great Western Bank, payroll taxes-30,578.71 ;Gregg's Drilling, repairs-1,248.20 ;GTC Auto Parts, supplies-329.72 ;Hawkins, chemical/supplies-288.00 ;Heartland Waste, prof services-18,259.50 ;Hettinger Mobridge Candy, concession-285.39 ;Homestead Building Supplies, supplies-198.98 ;Ingram, books-336.63 ;Intoximeters, supplies-320.00 ;Jensen Rock & Sand, street project/repairs-82,136.26 ;Language Line, prof services-180.00 ;Library Director, other/supplies-46.35 ;Luckys, gasoline/diesel-573.22 ;Marco, Inc., copier-522.03 ;MDU, utilities-17,129.23 ;Merkels, supplies-115.75 ;Midco, utilities-105.00 ;Milbank Winwater, street supplies-743.04 ;Mobr Climate Control, repairs-483.48 ;Mobr Regional Hospital, prof services-42.00 ;Mobr Tribune, publishing-36.88 ;Mobridge Hardware, supplies-1,072.19 ;Mobridge Manufacturing, repairs-365.00 ;Mobridge Tribune, publishing-217.25 ;MoJoz, supplies-50.00 ;North Central Steel, repairs-335.55 ;Oahe Landscapes, sprinkler system-498.60 ;Oahe Vet, prof services-321.29 ;Office Depot, computer/software/supplies-689.63 ;Payless Foods, supplies/concession-78.43 ;Platinum PC, computer-579.99 ;Plunketts, prof services-59.66 ;PowerPhone, prof services-129.00 ;Premier Equipment, repairs-153.31 ;Rapid City Journal, other-378.41 ;Ron's Repair, vehicle maintenance-15.00 ;Runnings, supplies-1,431.82 ;Schmeichel's Repair, vehicle maintenance-31.51 ;SD Dept of Revenue, water samples-1,628.00 ;SD Federal Property, supplies-504.00 ;SD Parks & Rec, travel-200.00 ;SD Retirement, retirement-13,660.20 ;SD Treasurer, sales tax-1,533.40 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-271.12 ;Share Corp, supplies-148.50

;Slater Oil, gasoline-1,885.86 ;Tri State Water, supplies-17.70 ;Tyler Hearnon, prof services-3,950.00
;Unum Life Ins., insurance-171.00 ;US Post Office, postage-65.90 ;USA Blue Book, supplies-148.81
;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00
;Valley Motors, vehicle maintenance-224.41 ;Venture Communications, utilities-424.09 ;Verizon Wireless,
cell phone-621.71 ;Wellmark BC/BS, health insurance-13,936.79 ;West River Telecommunications,
utilities-3,693.35 ;Western Communications, supplies-526.78 ;Western Equipment, mower lease-1,004.09
;Wilson Designs, supplies-294.00 ;WW Tire Service, tires-114.61.

Salaries: Administration-9685.87; City Administrator-4328.84; Police Department-56686.54; Fire
Department – 500.00; Street Department-11354.84; Regulation & Inspection – 2224.00; Pool – 3900.83;
Park – 8174.37; Library-5959.19; 24/7-481.68; Water Department-14493.75; and Sewer Department-
9888.09.

There being no further business to come before the council, the meeting adjourned at 6:15 PM on a motion
by Yellow Boy, second by O'Connell and carried.



Heather Beck, Finance Officer
Published once at the total approximate cost of \$



Gene Cox, Council President

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
September 20, 2017**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday September 20, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following councilpersons were present: Cox, Laundreaux, Quaschnick, O'Connell, Yellow Boy and Carlson.

VICIOUS DOG

Moved by Cox, second by O'Connell and carried, to rescind the following motion made at the September 13, 2017 regular meeting: to allow the dog back into the home following Chief Madison's recommendation of keeping the animal muzzled, confined and on a leash.

Alice Hare gave the Council her side of the events and opinion regarding the dog. Corinne Adkins then spoke to the Council again pleading for the dog to be in her home.

Moved by O'Connell, second by Cox and carried, the vicious dog may not reside within one mile of Mobridge City limits or in City limits. The owner has 48 hours to get the dog out of the home.


BUILDING PERMIT

A building permit was presented for approval. Moved by O'Connell, second by Yellow Boy and carried, to approve a building permit to Kim Ulmer to demo remaining structure located at 414 1st Avenue West.

There being no further business to come before Council, moved by Yellow Boy, second by Carlson and carried to adjourn the meeting at 5:59 PM.



Heather Beck, Finance Officer



Jamie Dietterle, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
October 11, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, October 11, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Cox and carried.

MINUTES:

Moved by Yellow Boy, second by Quaschnick and carried, to approve the minutes from the September 13, 2017 regular meeting. Moved by Carlson, second by Cox and carried, to approve the minutes from the September 20, 2017 special meeting.

PUBLIC FORUM & VISTORS:

Jean Blonigen, Bridges Against Domestic Violence, was present to inform the Council of their 1st Domestic Violence Awareness Walk on Saturday, October 14, 2017 at the Mobridge City Park.

DEPT HEAD REPORTS:

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved by the Zoning Officer & approved by Council on a motion by Yellow Boy, second by Carlson and carried: Eric Borah, 1101 N Main St – metal shed and Richard O'Connor, 607 7th Ave E – add a roof to existing driveway.

QUARTERLY NUISANCE REPORT – Rische updated the Council on nuisance issues.

OLD BUSINESS:

PUBLIC HEARING AND RESOLUTION TO VACATE ALLEY – Hearing no opinion for or against, moved by Yellow Boy, second by Quaschnick and carried, to approve Resolution 17-05, a resolution to vacate streets and alleys.

**RESOLUTION NO. 17-05
RESOLUTION TO VACATE STREETS AND ALLEYS**

WHEREAS, the owners of all of the real property abutting all sides of the following described streets and alleys have signed a Petition to vacate the identified streets and alleys:

1. That East/West alley lying directly south of Block 4 and the West ½ of Block 5 Goehring's Subdivision, located in the NW1/4NE1/4 in Section 19, Township 124 North, Range 79 West of the 5th P.M., Walworth County, South Dakota.
2. That North/South Street lying between Block 2 and Block 3 and also between Block 4 and Block 5 all in Goehring's Subdivision, located in the NW1/4NE1/4 in Section 19, Township 124 North, Range 79 West of the 5th P.M., Walworth County, South Dakota.
3. The North/South alleyways lying directly West of Block 3 and Block 4 Goehring's Subdivision, located in the NW1/4NE1/4 in Section 19, Township 124 North, Range 79 West of the 5th P.M., Walworth County, South Dakota.
4. That portion of the East/West Eighteenth Street lying between Block 3 and Block 4 and also between Block 2 and Block 5 Goehring's Subdivision, located in the

NW1/4NE1/4 in Section 19, Township 124 North, Range 79 West of the 5th P.M.,
Walworth County, South Dakota

5. That North/South alleyway which lies within Block 2 and also within Block 5
Goehring's Subdivision, located in the NW1/4NE1/4 in Section 19, Township 124
North, Range 79 West of the 5th P.M., Walworth County, South Dakota

WHEREAS, all of the property owned by the petitioners would be better used if the alley was
closed; and

WHEREAS, that portion of the alley requesting to be vacated has never been opened.

WHEREAS, notice of time and place for hearing has been published and the hearing having been
held;

NOW THEREFORE, the City of Mobridge hereby resolves to vacate the streets and alleys as above
identified, subject to any existing easements of record.

FIRE HALL ROOF BIDS – Two bids were received for the fire hall roof. TectaAmerica in the amount of
\$55,279.00 and Twin City Roofing in the amount of \$58,141.00. The fire dept budget would need to be
supplemented approximately \$30,000 from the general fund in order to do the project this year. Yellow
Boy reviewed the bids and recommended TectaAmerica. Moved by Yellow Boy, second by Carlson and
carried, to approve the bid from Tecta America.

SCHERR HOWE RENTAL AGREEMENT – Moved by Quaschnick, second by Laundreaux and carried,
to table the rental agreement.

NEW BUSINESS:

ASSIGNMENT OF CONTRACT – Goldsmith Heck is merging with KLJ Engineering. Moved by Cox,
second by Laundreaux and carried, to approve the assignment of the airport contracts to KLJ Engineering.

CHANGE ORDER – Moved by Quaschnick, second by Cox and carried, to approve Change Order No. 6
for the wastewater clarifier project for additional structural support for the pump room increasing the project
cost by \$6,693.72.

CHANGE ORDER – Moved by Yellow Boy, second by Quaschnick and carried, to approve Change Order
No. 7 for the wastewater clarifier project for electrical conduit relocation increasing the project cost by
\$4,867.61.

PAY REQUEST FOR CLARIFIER PROJECT – Moved by Quaschnick, second by Cox and carried, to
approve pay request no. 12 for the wastewater clarifier project to AB Contracting in the amount of
\$75,561.33.

BROWN BAG APPLICATION – Moved by Cox, second by Yellow Boy and carried, to approve
advertising and a public hearing for a brown bag permit application received from the Mobridge Fire Dept.

TEMPORARY LIQUOR/MALT BEVERAGE APPLICATIONS – Moved by Yellow Boy, second by
Quaschnick and carried, to approve advertising and a public hearing for temporary liquor/malt beverage
license applications received from the Mobridge Chamber of Commerce.

RESOLUTION 17-06, FRONT FOOT ASSESSMENT - Moved by Cox, second by
Quaschnick and carried, to approve Resolution No. 17-06, a resolution levying a front foot assessment for
annual maintenance of street surfaces and setting maximum annual assessments.

RESOLUTION NO. 17-06

A RESOLUTION LEVYING A FRONT FOOT ASSESSMENT

**FOR ANNUAL MAINTENANCE OF STREET SURFACES AND
SETTING MAXIMUM ANNUAL ASSESSMENTS**

WHEREAS, SDCL 9-45-38 grants authority to the City of Mobridge to assess special front foot assessment for the purpose of maintaining or repairing street surfacing or pavement, and

WHEREAS, the assessment may not exceed forty cents per front foot upon the lots fronting the street;

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Mobridge, Walworth County, South Dakota, that all taxable real property parcels fronting a city street shall be assessed a special front foot assessment of forty cents per front foot; and

BE IT FURTHER RESOLVED that the Finance Officer of the City of Mobridge, Walworth County, South Dakota, be and the same is hereby instructed to direct the Director of Equalization to add the assessment to the general assessment against all taxable real property parcels; and

BE IT FURTHER RESOLVED that the Finance Officer of the City of Mobridge, certify the assessment together with the regular assessment to the County Auditor to be collected as municipal taxes for general purposes.

STORM SEWER FUND TRANSFER – Moved by Cox, second by Carlson and carried, to approve the budgeted transfer of \$60,000 from the general fund (101) to the storm sewer loan fund (302) for additional principal payment.

RESOLUTION 17-07, AIRPORT EXPANSION – Moved by Yellow Boy, second by Carlson and carried, to approve Resolution 17-07, amend resolution of necessity to acquire land for airport expansion.

RESOLUTION NO. 17-07

**AMENDED RESOLUTION OF NECESSITY TO ACQUIRE
LANDS FOR AIRPORT EXPANSION**

WHEREAS, pursuant to SDCL 9-27-1 the City of Mobridge deems it necessary to appropriate and acquire private property adjacent to the existing Mobridge Airport runways.

NOW THEREFORE, be it **RESOLVED**,

That pursuant to SDCL 9-27-1 the City of Mobridge does hereby declare that the following described lands, buildings and improvements are necessary for expansion of the protected lands adjacent to the runways at the Mobridge Airport and that the fair compensation to be paid the owners for said lands and improvements are as set forth below. The City Attorney is authorized to commence condemnation proceedings for the acquisition of said lands and improvements frequently referenced as Parcel 14-231E. This Resolution Amends the descriptions of the properties to be acquired pertaining to Parcel 14-231E.

A. Land, mobile home and improvements on Lot 1A of Lot 1 of Hochhalter-Lang Addition in the N1/2SE1/4 of Section 21, Township 124 North, Range 79 West of the 5th P.M., Walworth County, South Dakota ;

B. Garage building to be demolished which sits partially on the above described Lot 1A of Lot 1 Hochhalter-Lang Addition and partially on the remainder of Lot 1 Hochhalter-Lang Addition in the N1/2SE1/4 of Section 21, Township 124 North, Range 79 West of the 5th P.M., Walworth County, South Dakota

C. The temporary right of ingress and egress over and across Lot 1 Hochhalter-Lang Addition in the N1/2SE1/4 of Section 21, Township 124 North, Range 79 West of the 5th P.M., Walworth County, South Dakota

Dakota for the purposes of demolishing and removing the garage building referenced in paragraph "B" above.

The City of Mobridge shall proceed with all actions necessary to acquire the forgoing real estate, mobile home, improvements and to demolish and remove the same and the City Attorney is directed to proceed with said actions.

RESOLUTION 17-08, SPECIAL ASSESSMENT – Moved by Yellow Boy, second by Cox and carried, to approve Resolution 17-08, special assessment for curb and gutter installation.

RESOLUTION NO. 17-08

SPECIAL ASSESSMENT FOR CURB AND GUTTER INSTALLATION FOR Lots 6, 7 and the South 35 feet of Lot 8, Block 1, Broe's Subdivision to the City of Mobridge, South Dakota

WHEREAS, Mary Ann Knudson has requested that the City of Mobridge install new curb and gutter adjacent to her property at 1204 10th Ave. West, Mobridge, South Dakota 57601 as a part of the 12th Street and 10th Ave. West street improvement project and that she would pay 40% of the costs of the curb and gutter in the sum of \$1216.00 payable over 5 years with interest thereon at 5% per annum.

WHEREAS, 40% of the materials and labor for the curb and gutter adjacent to the above property of Mary Ann Knudson is the sum of \$1216.00 and it will be necessary to assess said costs to the following property owned by Mary Ann Knudson which is the value of the benefits accruing to said property: Lots 6, 7 and the South 35 feet of Lot 8, Block 1, Broe's Subdivision to the City of Mobridge, South Dakota

NOW, THEREFORE, it is hereby resolved as follows:

The City of Mobridge install curb and gutter to that portion of the road describe above and the City shall assess 40% of the costs therefor in the sum of \$1216. to the following real estate which is the benefit received: Lots 6, 7 and the South 35 feet of Lot 8, Block 1, Broe's Subdivision to the City of Mobridge, South Dakota. Said amounts shall be specially assessed against said property.

IT IS FURTHER RESOLVED, that said assessment shall be payable over 5 taxable years with interest thereon at the rate of 5 percent per annum from the date of adoption of this resolution. Taxpayer shall be entitled to prepay said assessment at any time.

SURPLUS PROPERTY – Moved by Carlson, second by Yellow Boy and carried, to approve the following items surplus property and authorize the City Administrator to have them appraised by three Mobridge property owners:

1975 International LoadStar Truck (yellow color) VIN: D0512EHA51759; 1971 International LoadStar Truck (red color) VIN: 4160C068993; Chip Spreader with 13.6' Header; 7 X 13 Old Sander Box; 15' Batwing rotary mower; Turbo International 1466 Farmall Tractor; and Approximately 4 -5 tons of worn out cutting edges and miscellaneous iron parts. Items will be sold by sealed bid.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report to the Council.

PAYMENT OF BILLS:


Moved by Cox, second by Quaschnick and carried, to approve the following bills for payment:

AB Business, supplies-331.38 ;AB Contracting, clarifier project-75,561.33 ;Aflac, insurance-971.06 ;Agri Partners, supplies-174.00 ;Ascent Aviation, fuel for resale-11,881.75 ;At&T, utilities-154.02 ;Avera Occupational Medicine, other-156.00 ;Avid Hawk, computer services-300.00 ;Axon Enterprise, equipment-1,216.80 ;Beadles Chevy, vehicle maintenance-967.23 ;Beadles Sales, repairs-1,005.97 ;Bestway Traffic, prof services-781.14 ;Bo Kaiser, prof services-35.00 ;Book Systems, computer software-525.00 ;Bridge City Small Engine, repairs-133.43 ;Byron Utter, refund-52.70 ;Cain Law Office, legal fees-1,245.00 ;Cam Wal Electric, utilities-471.32 ;Cardmember Service, other/travel/repair-1,338.38 ;CenterPoint, books-46.74 ;Central Diesel, repairs-187.81 ;Century Link, utilities-1,238.71 ;Chamber of Commerce, prof services-

11,661.19 ;Chemsearch, supplies-213.01 ;Clerk of Courts, garnishment-600.00 ;Core Fitness, gym memberships-128.81 ;Credit Collections Bureau, garnishment-286.24 ;Dady Drug, supplies-6.97 ;Dakota Fluid Power, repairs-389.59 ;Dakota Pump & Control, repairs-4,989.80 ;Darrell Fritz, refund-198.07 ;Dash Medical Gloves, supplies-131.80 ;Demco, supplies-127.49 ;Deputy Finance Officer, postage-120.23 ;Dish TV, utilities-25.02 ;Environmental Resource Assoc., chemical-323.89 ;Estate of Dean Tisdall, refund-32.99 ;Ethanol Products, chemicals-747.75 ;Fisher Scientific, chemicals-943.66 ;Fleet Services, gasoline-1,469.69 ;Galls, uniforms-651.90 ;Gas N Goodies, supplies/gasoline-354.68 ;Gienger Sales, supplies-298.00 ;Goldsmith Heck, prof services-12,070.18 ;Grand Central, fuel for resale/vehicle maintenance-2,121.53 ;Great Western Bank, payroll taxes-28,731.73 ;GTC Auto Parts, maintenance/supplies-359.73 ;Hawkins, chemical/supplies-1,608.00 ;Heartland Waste, prof services-18,304.25 ;High Point Networks, computer repairs-371.25 ;Ingram, books-453.81 ;James Bieber, training reimburse-280.00 ;Jensen Rock & Sand, street project/sand-6,511.70 ;John Deere Financial, repairs-42.29 ;JP Cooke, supplies-72.13 ;Larson Repair, equipment maintenance-135.54 ;Laurie Swanson, refund-24.98 ;Lucky's Gas, diesel/gasoline-83.31 ;MDU, utilities-18,147.03 ;Merkels, supplies-70.82 ;Midco, utilities-105.00 ;Milliken Electric, repairs-1,147.06 ;Mobr Regional Hospital, prof services-84.00 ;Mobr Tribune, publishing-82.80 ;Mobridge Hardware, supplies-399.35 ;Mobridge Regional Hospital, prof services-42.00 ;Mobridge Tribune, publishing-552.77 ;Mobridge Tribune, supplies-3.47 ;MVTL, testing-187.30 ;Nate Pepin, training K-9-1,510.94 ;Nicole Dallman, refund-52.70 ;Oahe Vet, prof services-245.00 ;Office Depot, supplies-496.58 ;Office of Attorney General, scam fees-659.00 ;OnSolve, codeRed service-12,500.00 ;Payless Foods, supplies-235.48 ;Plunketts, prof services-122.84 ;PSECO, prof services-1,370.00 ;Quenzer Electric, repairs-1,099.56 ;Redwood Toxicology, supplies-154.50 ;Rees Communications, radio maintenance-152.00 ;Robert Cripe, refund-22.57 ;Rockmount Research, repairs-558.02 ;Runnings, supplies/repairs-826.46 ;SD Dept of Revenue, water samples-1,484.00 ;SD One Call, prof services-208.95 ;SD Property Management, vehicle maintenance-500.00 ;SD Retirement, retirement-13,991.14 ;SD Treasurer, sales tax-1,563.34 ;SD Unemployment, unemployment ins-533.49 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-28.32 ;Shaykett Appraisal Co., land acquisition-5,000.00 ;Showcases, supplies-289.22 ;Slater Oil, diesel/gasoline/propane-3,945.17 ;Tammie Fischer, travel-255.36 ;Ted Ford, travel-84.00 ;Tri State Water, supplies-17.70 ;Tyler Hearnon, prof services-3,950.00 ;US Bank, loan payment-101,735.85 ;US Post Office, postage-911.94 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecommunications, utilities-1,727.32 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-492.22 ;Wellmark BC/BS, health insurance-15,182.71 ;West River Telecommunications, utilities-3,490.49 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8837.50; City Administrator-4328.84; Police Department-59378.05; Fire Department – 500.00; Street Department-9260.53; Regulation & Inspection – 2224.00; Park –3514.42; Library-6392.71; 24/7-428.16; Water Department-13091.03; and Sewer Department-9302.98.

There being no further business to come before the council, the meeting adjourned at 5:51 PM on a motion by Yellow Boy, second by Carlson and carried.


 Heather Beck, Finance Officer
 Published once at the total approximate cost of \$


 Jamie Dietterle, Mayor

1.

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
November 8, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, November 08, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

MAYOR FOR A DAY:

Mayor Dietterle presented the Mayor for a Day Alexandria Steiger with a Certificate of Appreciation.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Cox and carried.

MINUTES:

Moved by Yellow Boy, second by Laundreaux and carried, to approve the minutes from the October 11, 2017 regular meeting.

PUBLIC FORUM & VISTORS:

Darrell Schlepp and Bruce Brekke, Mobridge Rodeo Foundation, was present to discuss the grounds improvement project. They are hoping to complete the project by the 75th anniversary of the rodeo in the year 2020. They are currently raising funds for the approximate \$2.4 million project. The Foundation requested the City consider a contribution of \$190,000 for the lighting and audio upgrades. The Mayor made a strong statement of support for the project and suggested the Council put away for the project into Capital Outlay for the next three years.

Doug DeLaRoi, Mobridge Fire Dept., informed the Council of the Fire Dept's current equipment needs. They are in need of 10-12 air packs, an upgrade of the refill unit and bunker gear. Their total needs are approximately \$91,000. The Mayor requested the department come back with written quotes for the Council to consider.

COPD Awareness – The Mayor read pieces of a letter in regards to COPD Awareness from Candy Blankartz.

DEPT HEAD REPORTS:

Library – Director Karla Bieber

COMPUTER PURCHASE – Moved by Yellow Boy, second by Carlson and carried, to approve purchase of 3 computers and 1 monitor from Platimum PC in the amount of \$3,060.

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved and issued by the Zoning Officer: Corey Eisemann, 1505 W Grand Crossing – additional office space and JDANG Construction, 1213 Lake Front Drive – structural repair to National Guard Readiness Center.

Water/Wastewater – Superintendent Kurt Schmaltz

PURCHASE FRAME & GRATE – Moved by Yellow Boy, second by Quaschnick and carried, to purchase 3 frame and grates from Milbank Winwater in the amount of \$5,291.25.

FACILITY REPORT WATER PLANT – Schmaltz requested services from Banner Associates to do a water treatment plant planning document and distribution system model. This will help in planning for 5-10 year improvement plan for the plant. Moved by Carlson, second by Quaschnick and carried, to approve the contract with Banner Associates for the planning document in the amount of \$49,800.

FACILITY REPORT WASTEWATER PLANT – Schmaltz also requested the same type of services for the wastewater plant for future planning and development. Moved by Carlson, second by Quaschnick and carried, to approve a contract for an engineering report and collection system map for the wastewater treatment facility with Banner Associates in the amount of \$43,500.

STRUCTURE OVER UV AT WASTEWATER PLANT – Schmaltz informed the Council that a structure is needed over the UV at the wastewater plant. The UV system is out in the elements and should be covered and protected. The department can build an adequate building for approximately \$20,000 including electrical. Moved by Yellow Boy, second by Quaschnick and carried, to approve building the structure over the UV.

PURCHASE PAY LOADER FORKS – Moved by Yellow Boy, second by Laundreaux and carried, to approve the purchase of forks for the pay loader from RDO Equipment in the amount of \$4,200. The expenditure will be split between the street and water department.

Police Department – Chief Shawn Madison

PURCHASE BODY CAMERA – Moved by Carlson, second by Quaschnick and carried, to approve the purchase of 3 body cameras in the amount of \$1,347.

PURCHASE OFFICE FURNITURE – Moved by Carlson, second by Quaschnick and carried, to approve the purchase of office furniture in the amount of \$2,904.92.

STEP INCREASE – Moved by Quaschnick, second by Laundreaux and carried, to approve a step increase for Officer Kyle Kienholz, increasing his hourly wage from \$19.54 to \$19.77 effective November 13, 2017.

NEW HIRE – Moved by Carlson, second by Laundreaux and carried, to approve hiring Liz Ford for the position of Dispatcher with a starting wage of \$13.87 per hour effective November 13, 2017.

GRANT FOR TRAINING – Moved by Yellow Boy, second by Quaschnick and carried, to approve accepting a grant from SD Attorney General Office in the amount of \$1,000 for 5 officers to attend LE Training.

OLD BUSINESS:

PUBLIC HEARING BROWN BAG PERMIT– Hearing no opinion for or against, moved by Yellow Boy, second by Cox and carried, to approve brown bag permit to the Mobridge Fire Department for the location of Mobridge Fire Hall for December 1, 2017.

PUBLIC HEARING TEMPORARY LIQUOR LICENSES - Hearing no opinion for or against, moved by Yellow Boy, second by Quaschnick and carried, to approve a temporary malt beverage/wine license to Mobridge Chamber of Commerce for January 11-13, 2018 at Scherr Howe Event Center; a temporary liquor license to Mobridge Chamber of Commerce for January 27, 2018 at Scherr Howe Event Center; a temporary liquor license to Mobridge Chamber of Commerce for February 3, 2018 at Scherr Howe Event Center

SCHERR HOWE RENTAL AGREEMENT – The rental agreement for Scherr Howe Event Center was brought before the Council with some changes to insurance requirement. Moved by Yellow Boy, second by Laundreaux and carried, to approve the new agreement.

NEW BUSINESS:

CHANGE ORDER – Moved by Yellow Boy, second by Carlson and carried, to approve Change Order No. 3 for the Street Reconstruction Project, increasing the project cost by \$23,625. The change order was for asphalt concrete that was replaced with 6” PCC approach pavement to driveways at entrance/exist locations. It also included reinforcement fabric where soft spots in the existing subgrade existed.

PAY REQUEST FOR STREET IMPROVEMENT PROJECT – Moved by Cox, second by Yellow Boy and carried, to approve pay request no. 3 for the Street Improvement project to Jensen Rock & Sand in the amount of \$272,575.24.

AUTHORIZATION OF PUBLISHING PUBLIC NOTICES – Moved by Quaschnick, second by Carlson and carried, to approve the Finance Officer to publish public notices and advertising without prior Council approval for the following: Variances, Conditional Use, Zoning, Plat Review, Vacate Street/Alley,

Temporary Liquor/Malt Beverage Applications and Leases.

TRANSFER – Moved by Yellow Boy, second by Cox and carried, to approve a transfer of \$50,000 from the General fund to the Pool Loan Payment fund. This transfer was included in the 2017 budget.

TRANSFER – Moved by Yellow Boy, second by Quaschnick and carried, to approve a transfer of \$206,773 from the PSAP fund to the general fund. This transfer was included in the 2017 budget.

LIQUOR LICENSE RENEWAL - Moved by Yellow Boy, second by Cox and carried, to approve the renewal of the following liquor licenses for 2018:

Bar None	Bar None	American Legion Club
Jackson Enterprises	Bridge City Liquors	The Grand Oasis
KT's Fireside Supper Club	Last Chance	ShopKo Stores
Moose Club	Stoick's Inc.	Silver Dollar
Oak Keg Liquors	Pauly's Pub & Casino	LaCabana
Dollar General		

ADVERTISING FOR GARBAGE CONTRACT – Moved by Yellow Boy, second by Quaschnick and carried, to approve advertising for garbage contract bids.

STREET LIGHTS – Moved by Quaschnick, second by Carlson and carried, to approve Montana Dakota Utilities installing two street lights at Sunset.

CEMETERY DEEDS – Moved by Quaschnick, second by Cox and carried, to approve the following cemetery deeds: the City of Mobridge transferring Graves 1, 2, 3, 5, 6, 7 and 8, Lot 43, Block Q in Greenwood Cemetery to Tom Lang; and the City of Mobridge to transferring Grave 7, Lot 34, Block N in Greenwood Cemetery.

NEW HIRE – Moved by Carlson, second by Quaschnick and carried, to approve hiring Jordan Zahn as part time City Hall custodian at \$10.50 per hour effective October 16, 2017.

HEALTH INSURANCE RENEWAL – Beck informed the Council that the finance committee recommended approving renewing the City's health insurance policy. A quote was received from Sanford Health, but the premium was significantly higher than the City's current Wellmark Blue Cross Blue Shield. Moved by Carlson, second by Cox and carried, to approve renewing the health insurance current policy.

FAA PRE-APPLICATION – Moved by Laundreaux, second by Cox and carried, to approve the pre-application for the FAA airport funding for the new fiscal year.

DISCUSSION AND INFORMATION ITEMS:

SCHERR HOWE BATHROOMS – Goldsmith informed the Council that the bathroom project has once again resurfaced. She stated current project costs from the architect are approximately \$200,000-225,000. She has possible funding of half; depending on grant awards. Goldsmith feels the time is now to complete this project. Mayor Dietterle gave a statement of support for the project. Moved by Carlson, second by Quaschnick and carried, to approve Goldsmith getting a contract with Ciavarella Architects to create bid documents.

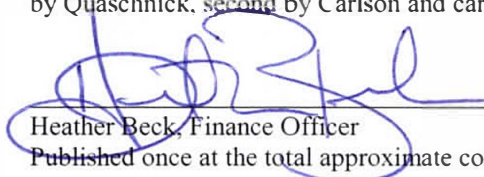
PAYMENT OF BILLS:

Moved by Yellow Boy, second by Carlson and carried, to approve the following bills for payment: A&B Business, furniture-3,028.88 ;Aflac, insurance-1,456.59 ;Allegiant Emergency Services, equipment - 967.15 ;Anderson Contractors, storm sewer-800.00 ;Ascent Aviation Group, fuel for resale-28,867.66 ;Banyon Data Services, prof services-2,385.00 ;Beadles Chevy, vehicle maintenance-36.29 ;Beadles Floral, trees-2,024.51 ;Beadles Sales, vehicle maintenance-69.18 ;Bridge City Small Engine, repairs-14.99 ;Butler Machinery Co., repairs-46.93 ;Cain Law Office, legal fees-1,425.00 ;Cam Wal Electric, utilities-484.84 ;Cardmember Service, supplies/other-372.28 ;Carlson Services, prof services-575.00 ;CenterPoint, books-46.74 ;Century Link, utilities-1,239.43 ;Chamber of Commerce, other services-30,858.63 ;Christine

Goldsmith, travel-512.05 ;Clerk of Courts, garnishment-600.00 ;Commercial Elec Corp. software maintenance-2,786.50 ;Credit Collections Bureau, garnishment-286.24 ;Deputy Finance Officer, postage-35.73 ;Dish TV, utilities-25.02 ;Econo Signs, supplies-135.70 ;First National Bank, bond payment-157,819.55 ;Friends of SD Public Broadcasting, prof services-120.00 ;Gas N Goodies, supplies/gasoline-238.74 ;Gienger Sales, supplies-205.00 ;Great Western Bank, payroll taxes-46,956.70 ;GTC Auto Parts, maintenance-546.04 ;Hawkins, chemical/supplies/snow removal-2,248.00 ;Heartland Waste, prof services-18,130.25 ;High Point Networks, computer repairs-371.25 ;Homestead Bldg Supplies, supplies-110.68 ;Ingram, books-239.19 ;Jensen Rock & Sand, gravel/street project/supplies-284,712.95 ;Karla Bieber, travel-160.92 ;Language Line Services, prof services-90.00 ;Larry N. Campbell, books-27.96 ;Larry's Lock & Key, prof services-5.00 ;Larry's Locks, prof services-65.00 ;Lee & Jundt Auto, repairs-211.47 ;Library Director, supplies-40.50 ;Marco, Inc., copier-279.44 ;Matheson Tri Gas, supplies-53.86 ;MDU, utilities-15,861.76 ;Metering & Technology solutions, meters-356.66 ;Michael Todd, equipment maintenance-1,831.69 ;Midco, utilities-105.00 ;Mobr Pollock School, building maintenance-268.02 ;Mobr Regional Hospital, prof services-42.00 ;Mobridge Gas, LP gas-198.75 ;Mobridge Hardware, supplies-548.13 ;Mobridge Regional Hospital, other-42.00 ;Mobridge Tribune, publishing-194.28 ;Nebraska Salt & Grain, snow removal-5,940.00 ;North Central Steel, building-691.14 ;Oahe Landscapes, other-330.00 ;Oahe Vet, prof services-230.00 ;Office Depot, supplies-89.98 ;Payless Foods, supplies-56.95 ;Perma Bound, books-78.65 ;Quenzer Electric, supplies-316.80 ;Redwood Toxicology, supplies-437.50 ;Runnings, K9/supplies-758.76 ;SD Attorney General, state fees-856.00 ;SD Dept of Revenue, water samples-421.00 ;SD Dept of Transportation, runway repairs-5,188.91 ;SD Dept of Transportation, SIB loan payment-25,000.00 ;SD History Society Press, books-94.97 ;SD One Call, prof services-72.45 ;SD Retirement, retirement-20,498.09 ;SD Treasurer, sales tax-1,524.11 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-28.32 ;Share Corp, supplies-426.00 ;Sitting Bull Foundation, refund-250.00 ;Slater Oil, gasoline/diesel/LP gas-4,625.77 ;Tomi Travis, refund-61.53 ;Tony Yellow Boy, refund-231.62 ;Tri State Water, supplies-47.25 ;Tyler Hearnon, prof services-3,950.00 ;Uline, supplies-60.85 ;Unum Life Ins., insurance-342.00 ;US Post Office, postage-631.83 ;Usborne Books, books-24.95 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-463.27 ;Vessco, repairs-4,593.00 ;Vicki Berg, travel-8.60 ;Voyager Fleet, gasoline-221.31 ;Walworth County Register of Deeds, prof services-180.00 ;Wellmark BC/BS, health insurance-15,396.14 ;West River Telecommunications, utilities-3,504.03 ;Western Equipment Finance, mowing-1,004.09 ;Western Rancher, prof services-11.00 ;William Pollock, uniforms-80.00.

Salaries: Administration-8804.72; City Administrator-4328.84; Govt Builings – 294.14; Police Department-57108.91; Fire Department – 500.00; Street Department-9320.37; Regulation & Inspection – 2224.00; Park –3433.89; Library-5771.68; Auditorium – 79.20; 24/7-776.04; Water Department-13075.97; and Sewer Department-9234.32; and Pool – 2089.57.

There being no further business to come before the council, the meeting adjourned at 6:25 PM on a motion by Quaschnick, second by Carlson and carried.


Heather Beck, Finance Officer
Published once at the total approximate cost of \$


Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
December 13, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, December 13, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Quaschnick and carried with the following addition: liquor sales on New Year's Eve under discussion.

MINUTES:

Moved by Yellow Boy, second by Carlson and carried, to approve the minutes from the November 8, 2017 regular meeting.

DEPT HEAD REPORTS:

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved and issued by the Zoning Officer: Roger Thorsenson-601 9th Avenue East-60'x64' building; City of Mobridge-Waste Water Treatment Plant-37'x17' building; Justin Aberle-920 7th Avenue East-16'x 20' addition between garage and house; Elmer Hochhalter-402 4th Street East-Moving 2 windows; and Kyle Jensen -905 1st Avenue West-New sewer/water shut off and remodeling.

1ST READING ORDINANCE NO. 961, RE-ZONE – Moved by Yellow Boy, second by Laundreaux and carried, to approve the 1st reading of Ordinance No. 961, an ordinance to amend the zoning ordinance of the City of Mobridge and re-zone certain real estate.

Water/Wastewater – Superintendent Kurt Schmaltz

STEP INCREASES – Moved by Quaschnick, second by Carlson and carried, to approve a step increases for Bill Pollock increasing his hourly wage from \$17.52 to \$17.76 effective November 27, 2017 and for Don Blankartz increasing his hourly wage from \$17.26 to \$17.50 effective November 27, 2017.

PROMOTION TO PLANT MANAGER – Moved by Yellow Boy, second by Carlson and carried, to approve the promotion of Don Blankartz to Waste Water Plant Manager effective January 1, 2018.

PIPELINE INSPECTION PROPOSAL – Moved by Yellow Boy, second by Laundreaux and carried, to approve the 3 year service agreement from Hydro Klean to conduct pipeline inspection and a proactive evaluation program of the sanitary sewer lines at a cost of \$21,470.00 per year.

Police Department – Chief Shawn Madison

PROMOTION TO CAPTAIN – Moved by Cox, second by Laundreaux and carried, to approve the promotion of Officer Thomas Strickland to Captain effective January 1, 2018.

RADIO PURCHASE – Moved by Carlson, second by Cox and carried, to approve the purchase 2 radios from Rees Communications for \$6,304.50 plus installation and travel.

STEP INCREASE – Moved by Quaschnick, second by Cox and carried, to approve a step increase for Officer Nick Bratland, increasing his hourly wage from \$19.79 to \$20.04 effective December 11, 2017.

Street Department

STEP INCREASES – Moved by Quaschnick, second by Yellow Boy and carried, to approve the following step increases: Asst. Street Superintendent Ryan Enderson increasing his hourly wage from \$18.60 to \$18.91 effective November 13, 2017 and Street Employee Matt Reichert increasing his hourly wage from \$17.27 to \$17.57 effective November 13, 2017.

Fire Department

NEW MEMBERS – Moved by Quaschnick, second by Carlson and carried, to approve new members of the fire department Brandon Rookie and Hayden Neigel.

EQUIPMENT PURCHASES – The department needs to replace some outdated equipment. Chief Milliken submitted the following quotes: cascade system storage tanks - \$5,975; cascade system fill station - \$7,050; fire suits (5 sets) - \$12,475; and air packs - \$73,083.31. The storage tanks, fill station and suits totaling \$25,500 will come out of the 2018 budget. Cain stated that the air packs needed to go to bid. Moved by Yellow Boy, second by Quaschnick and carried, to approve the equipment purchase of the storage tanks, fill station and 5 suits pending financial statements received from the department and advertise for bids for the air packs.

2018 FIRE DEPT OFFICERS – Moved by Quaschnick, second by Carlson and carried, to table approving the officers until either the Dec. 27th special meeting or January 10th regular meeting. There is some pending paperwork that needs to be turned in for 2017. Once that is completed the Council can move forward with approving officers for 2018.

NEW BUSINESS:

1ST READING ORD NO 962, SUPPLEMENTAL APPROPRIATION – Moved by Yellow Boy, second by Laundreaux and carried, to approve the 1st reading of supplemental appropriation Ordinance No. 962.

1ST READING ORD NO 963, BUDGET REQUESTS AND ANNUAL REPORTS – Moved by Yellow Boy, second by Cox and carried, to approve the 1st reading of Ordinance No. 963, an ordinance of the City of Mobridge, South Dakota adopting Ordinance Section 1-5-1 (a) of the revised ordinances of the City of Mobridge, South Dakota – budget requests and annual reports by non-profit organizations.

PAY REQUEST FOR STREET IMPROVEMENT PROJECT – Moved by Quaschnick, second by Cox and carried, to approve pay request no. 4 for the Street Improvement project to Jensen Rock & Sand in the amount of \$47,961.15.

TRANSFER – Moved by Yellow Boy, second by Quaschnick and carried, to approve a transfer of \$9,713.53 from the General (101) fund to the Storm Sewer Project (502) fund. This transfer is to close out the project fund bringing it to a zero balance.

TRANSFER – Moved by Yellow Boy, second by Laundreaux and carried, to approve a transfer remaining \$19,000 grant money from the Police Dept General fund to a restricted fund for K-9. This transfer will restrict grant funds received so it can only be used for the K-9 program.

GARBAGE CONTRACT BIDS – One bid was received from Heartland Waste. \$13.25 per unit plus garage service for the City at no charge; plus an alternate bid of \$15.75 per unit with totes. Per Cain if the City were to request the totes, the contract would need to be rebid with those specs. Moved by Carlson, second by Quaschnick and carried, to approve the bid from Heartland Waste at \$13.25 per unit for a 3 year contract.

CAPITAL OUTLAY ASSIGNMENTS - Moved by Carlson, second by Quaschnick and carried, to approve the following capital outlay assignments which were in the 2017 Appropriations Ordinance: Storm Sewer Project - \$100,000 and Street Equipment - \$20,000.

CAPITAL OUTLAY ASSIGNMENT RODEO FOUNDATION – Moved by Carlson, second by O’Connell and carried. to approve \$65,000 capital outlay assignment to Rodeo Foundation.

CEMETERY DEEDS – Moved by Yellow Boy, second by Quaschnick and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 8, Lot 55, Block Q in Greenwood Cemetery to Stetson Wagner.

CEMETERY DEED TRANSFER – Moved by Yellow Boy, second by Quaschnick and carried, to approve the following cemetery deed transfer: Jeffrey C. Lerud transferring Graves 1 & 2, Lot 62, Block H in Greenwood Cemetery to Steven R. Erdmann.

NECOG AGREEMENT - Moved by Quaschnick, second by Cox and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2018 at a cost to the City of \$1,584.93.

AIRPORT AGREEMENT WITH STATE – Moved by Yellow Boy, second by Cox and carried, to approve the Mayor signing the financial assistance agreement with the State for airport project no. 3-46-0038-11-2017.

NON RENEWAL OF AIRPORT LEASE – Goldsmith reported that one of the City’s leasee’s attorney sent the City notification that his client would not be complying with the lease requirements. Goldsmith explained to the Council that these requirements are set forth by the FAA. If the City and its tenants do not comply, the City will lose funding. Moved by Yellow Boy, second by Cox and carried, to approve not renewing the 2018 hangar lease with Dan Beaman.

ARCHITECT AGREEMENT – Moved by Carlson, second by Cox and carried, to approve the architect agreement with Ciavarella Design Inc. for the Scherr Howe ADA bathroom project; \$4,500 for bid documents and \$15,500 to complete the project including site visits and construction administration.

GAZEBO – A quote was received for 12 aluminum railing for the gazebos at the City Park. Moved by Carlson, second by Quaschnick and carried, to approve the purchase of 20 aluminum railings at a cost of approximately \$4,000.

PARK MOWER – Moved by Cox, second by Laundreaux and carried, to approve the purchase of a mower for the parks department for \$14,000 with a snow thrower attachment for \$2,090 from Premier Equipment.

SAFETY MANUEL – Goldsmith presented the Council with a safety manual. The safety manual was a recommendation of our work comp audit. The street, park and water departments met weekly to go over ideas and applications of the manual. Moved by Yellow Boy, second by Quaschnick and carried, to approve the safety manual as presented.

PURCHASE OF SAFETY ITEMS – Along with the safety manual, equipment is needed to comply. Moved by Yellow Boy, second by Cox and carried, to approve the purchase of the following safety items: Lock Out/Tag Out Kit; Voltage Tester; Hardhats (ANSI rated); Ear Protection (muffs); Face Shield – use with Grinder; Chain Saw Chaps; Colored Safety Vests; First Aid Kit – Vehicle; First Aid Kit – Shop; Eye Wash Portable Station; Ladders – 24’ Extension (rated 300+ lbs); Ladder – 8’ (rated 300+ lbs); Ladder – 2’ Step (rated 300+ lbs); Safety Data Sheet Binders; Gas Detection Meter (ANSI approved); Rescue Bar with Harness (ANSI rated); Traffic Control Cones – 1 lane – shared and Traffic Control Signs – 1 lane – shared for a total of Water/Sewer \$5,695, Streets \$1,770 and Park \$1,395.

SURPLUS PROPERTY – Moved by Carlson, second by Yellow Boy and carried, to approve declaring the Gravely ProMaster Sweeper surplus property and authorizing Goldsmith to have it appraised.

MOBRIDGE CEMETERY EXPANSION – Goldsmith presented a quote from Success Surveying to begin the expansion of the South end of the Mobridge Cemetery. She is planning on doing approximately



\$1,000 worth of work in 2017. Moved by Quaschnick, second by Cox and carried, to approve the quote from Success Surveying to survey, plat and stake the South end of the Moberge Cemetery.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report to the Council.

PROPOSED ORDINANCE CHANGE FOR NUISANCE AUTO PROPERTIES – Cox discussed thoughts on changing the ordinances for auto repair businesses. Business owner Jesse Gunther discussed his thoughts on the changes. He requested that before any decisions are made the Council discuss it with the property owners.

SPECIAL MEETING – There will be a special council meeting on December 27, 2017 at 12:15 PM.

FEATURED ARTIST – Jane Looyenga is the featured artist. Numerous pieces of her artwork can be viewed at City Hall.

NEW YEAR'S EVE – Mayor Dietterle informed the Council and public that bar owners would be able to stay open until 2:00 AM on New Year's Eve.


PAYMENT OF BILLS:

Moved by Laundreaux, second by Cox and carried, to approve the following bills for payment:
A&B Business, supplies-239.72 ;Aflac, insurance-971.06 ;Alex Air Apparatus, uniforms-248.00 ;Ascent Aviation Group, fuel for resale-10,941.61 ;AT&T, utilities-336.27 ;Avera Occupational Medicine, prof services-78.00 ;Axon Enterprise, supplies-1,293.56 ;Babcock & Wilcox Universal, supplies-805.20 ;Bestway Traffic, prof services-27.20 ;Bridge City Small Engine, repairs-162.62 ;Butler Machinery, supplies-9.90 ;Cain Law Office, legal fees-942.45 ;Cam Wal Electric, utilities-990.87 ;Cardmember Services, other services-362.62 ;Carlson Services, prof services-75.00 ;CenterPoint, books-46.74 ;Central Diesel, repairs-6,893.19 ;Century Link, utilities-1,239.73 ;Chamber of Commerce, prof services-9,488.37 ;Charles Kaiser, prof services-95.85 ;Civil Air Patrol, other services-95.00 ;Clerk of Courts, garnishment-900.00 ;Core & Main, supplies-530.38 ;Core Fitness, gym memberships-106.20 ;Credit Collections Bureau, garnishment-286.24 ;Curtis Reichert, other services-200.00 ;Dakota Pump & Control, repairs-18,497.97 ;Dept of Treasury, prof services-274.91 ;Deputy Finance Officer, postage-32.95 ;Dish TV, utilities-25.02 ;Display Sales, supplies-273.50 ;Duane Martin, other services-150.00 ;Eisemann Building Products, supplies-209.92 ;Elizabeth Ford, other services-175.00 ;Environmental Toxicity Control, water samples-426.48 ;Fleet Services, gasoline-2,602.97 ;Gas N Goodies, gasoline-82.01 ;George George, refund-27.86 ;Gienger Sales, supplies-211.00 ;Graymont, chemical-4,454.66 ;Great Western Bank, payroll taxes-42,146.34 ;Gregg's Drilling, prof services-3,898.70 ;GTC Auto Parts, maintenance/supplies-560.70 ;Hach Company, chemicals-1,152.43 ;Hawkins, chemical-614.09 ;Heartland Waste, prof services-18,083.25 ;High Point Networks, computer-41.25 ;Homestead Bldg Supplies, supplies-27.00 ;Homestead Building Supplies, UV building-4,774.92 ;Ingram, books-375.19 ;Jackie & Jason Keller, refund-233.48 ;Jacobson Electric, repairs-2,209.19 ;Jensen Rentals, refund-27.08 ;Jensen Rock & Sand, crack fill-13,571.44 ;Jensen Rock & Sand, street-48,361.65 ;KLJ, prof services- street project-6,745.00 ;Language Line Services, prof services-180.00 ;Larry's Locks, prof services-45.00 ;Lon's Repair, repairs-475.38 ;Lucky's, diesel-97.07 ;Marco, Inc., copier-260.82 ;Mark Bilben, travel for certification-1,179.36 ;Matt Keller, other services-50.00 ;MDU, utilities-19,885.80 ;Merkels, supplies-59.45 ;Midco, utilities-105.00 ;Midwest Pump & Tank, repairs-626.98 ;Mobr Regional Hospital, prof services-149.00 ;Moberge Hardware, supplies-860.39 ;Moberge Rodeo Assn, refund-430.50 ;Moberge Rotary, dues-180.00 ;Moberge Tribune, publishing-206.50 ;MoJoz Coffee, supplies-50.00 ;Napa Auto Parts, repairs-183.69 ;NECOG, prof services-10,500.00 ;Oahe Vet, prof services-75.00 ;Office Depot, supplies-736.64 ;Payless Foods, supplies-44.52 ;Platinum PC, computer-3,504.00 ;Plunketts, prof services-90.00 ;Premier Equipment, repairs-1,248.91 ;Riteway, supplies-1,250.57 ;Runnings, K9/supplies-1,688.01 ;Sanitation Products, supplies-20.33 ;SD Dept of Revenue, water samples-547.64 ;SD One Call, prof services-136.45 ;SD Retirement, retirement-14,227.56 ;SD Treasurer, sales tax-1,510.72 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-28.32 ;Slater Oil, diesel/gas/propane-6,111.63 ;State Chemical, supplies-306.97 ;Steve Piatt, refund-19.32 ;Tecta America, roof repair-47,000.00 ;The Radar Shop, repairs-352.22 ;Tom Singer, other services-200.00 ;Torrey Wahl, refund-64.56 ;Tri State Water, supplies-17.70 ;Tumbleson Lawn Service, other-405.00 ;Ty Knodel, refund-

36.75 :Tyler Hearnon, prof services-3,950.00 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-702.48 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-1,758.32 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-485.86 ;Virginia Sandmeier, refund-25.00 ;Walworth County Register of Deeds, prof services-24.00 ;Wellmark BC/BS, health insurance-19,779.29 ;West River Telecommunications, utilities-3,477.66 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8853.30; City Administrator-4328.84; Govt Buildings – 294.14; Police Department-55684.01; Fire Department – 500.00; Street Department-9557.15; Regulation & Inspection – 2224.00; Park –3449.80; Library-5703.50; Auditorium – 228.80; 24/7-535.20; Water Department-13337.70; and Sewer Department-9322.46.

There being no further business to come before the council, the meeting adjourned at 6:57 PM on a motion by Carlson, second by Quaschnick and carried.



Heather Beck, Finance Officer
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Jamie Diette, Mayor

2.

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
December 27, 2017**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday December 27, 2017 at 12:15 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following councilpersons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

2nd READING ORDINANCE NO. 962, SUPPLEMENTAL APPROPRIATION

Moved by Yellow Boy, second by Carlson and carried, to approve the 2nd reading of ordinance no. 962, supplemental appropriation.

FINAL PAY REQUEST STREET PROJECT

Moved by Yellow Boy, second by Cox and carried, to approve the final pay request 5F to Jensen Rock and Sand in the amount of \$4,568.00 for the street reconstruction project.

AIRPORT SURVEYOR

Cain explained that Helms Engineering made a large error on the legal description for the survey for the land acquisition in regards to the Lang property. The property needs to be resurveyed and a new plat drawn up. He recommended hiring a different company to do the work. Moved by Cox, second by Carlson and carried, to approve the engineering firm of KLJ to continue with the land acquisition project. KLJ currently has the airport runway project.

EXECUTIVE SESSION

Moved by Yellow Boy, second by Carlson and carried, to adjourn for an executive session to discuss legal matters. Meeting adjourned at 12:20 PM.

The Mayor reconvened the meeting at 12:27 PM. O'Connell absent. No action taken.

There being no further business to come before Council, moved by Yellow Boy, second by Carlson and carried to adjourn the meeting at 12:38 PM.


Heather Beck, Finance Officer


Jamie Dietterle, Mayor

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