

1.

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
January 10, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 10, 2018 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Laundreaux, Quaschnick, O'Connell, Yellow Boy and Carlson. Cox was absent.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Laundreaux.

**MINUTES:**

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the December 13, 2017 regular meeting. Moved by Yellow Boy, second by Carlson and carried, to approve the minutes from the December 27, 2017 special meeting. Moved by Quaschnick, second by O'Connell and carried, to approve the corrected minutes of the July 12, 2017 regular meeting.

**DEPT HEAD REPORTS:**

**Zoning – Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of December: Ross Keegan – 518 9<sup>th</sup> St W- remodeling and remove a wall inside house and Midco Communications-T mobile adding new antenna and equipment to existing tower. Rische also gave a 2017 building permit report and nuisance report.

**2<sup>nd</sup> READING ORDINANCE NO. 961, RE-ZONE** – Moved by Yellow Boy, second by O'Connell and carried, to approve the 2<sup>nd</sup> reading of Ordinance No. 961, an ordinance to amend the zoning ordinance of the City of Mobridge and re-zone certain real estate.

**ORDINANCE NO. 961**

**AN ORDINANCE ENTITLED: AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF  
THE CITY OF MOBRIDGE AND RE-ZONE CERTAIN REAL ESTATE**

**BE IT ORDAINED by the City of Mobridge, South Dakota:**

That the Zoning District Map of the City of Mobridge is hereby amended to provide that the Zoning classification of following described real estate is hereafter designated as General Commercial:

South 180.04 feet of the East 305.38 feet of Lot 2 of Dollar General Addition to the City of Mobridge, South Dakota according to the plat thereof recorded July 14, 2016 by Document 16-511.

**Water/Wastewater**

**STEP INCREASE** – Moved by Quaschnick, second by O'Connell and carried, to approve a step increase for Charles Kaiser increasing his hourly wage from \$14.74 to \$15.06 effective December 25, 2017. Kaiser has completed his six month probation period.

**Fire Department**

**2018 FIRE DEPT OFFICERS** – The Mayor reported to the Council that the department has turned in all but 6 forms as requested and financials. Moved by Yellow Boy, second by Quaschnick and failed due to lack of majority (2-3), to approve the following officers for 2018: Fire Chief Zach Milliken, Asst. Chief Doug Delaroi, Secretary/Treasurer James Bieber and Safety Officer Mitch Voller. Carlson, O'Connell and

Laundreaux voted no. After much discussion, moved by Quaschnick, second by Yellow Boy and carried (4-1), to reconsider the previous motion. Carlson voted no. Moved by O'Connell, second by Yellow Boy and carried (4-1), to approve the following officers for 2018: Fire Chief Zach Milliken, Asst. Chief Doug Delaroi, Secretary/Treasurer James Bieber and Safety Officer Mitch Voller with the stipulation that they follow all requirements set by City Ordinances and comply with requests from Council and Administration. Carlson voted no.

**FIRE DEPT MEMBERS:** Moved by Yellow Boy, second by Quaschnick and carried, to approve the following fire dept members: Zach Milliken, Doug Delaroi, James Bieber, Mitch Voller, Jason Voegele, Justin Wiest, Gordon Hintz, Kelly Silbernagel, Ed Ries, Scott Mertz, Kris Mossett, Steve Schneider, Brent Wiederholt, Hayden Neigel, Craig Schaeftbauer and Ryan Ries.

**OLD BUSINESS:**

**2<sup>ND</sup> READING ORD NO 963, BUDGET REQUESTS AND ANNUAL REPORTS** – Moved by Carlson, second by Quaschnick and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 963, an ordinance of the City of Mobridge, South Dakota adopting Ordinance Section 1-5-1 (a) of the revised ordinances of the City of Mobridge, South Dakota – budget requests and annual reports by non-profit organizations.

**ORDINANCE NO. 963**

**AN ORDINANCE OF THE CITY OF MOBRIDGE, SOUTH DAKOTA ADOPTING ORDINANCE SECTION 1-5-1 (a) OF THE REVISED ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA – BUDGET REQUESTS AND ANNUAL REPORTS BY NON-PROFIT ORGANIZATIONS**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Section 1-5-1 (a) of Chapter 1 of the Revised Ordinances of the City of Mobridge, South Dakota is hereby adopted to read as follows:

**1-5-1 (a) BUDGET REQUESTS AND ANNUAL REPORTS BY NON-PROFIT ORGANIZATIONS**

Prior to September 1 each year, all non-profit organizations who desire funding from the City during the following fiscal year shall provide to the City Finance Officer the following:

1. A budget request in a form as approved by the Finance Officer, and
2. An annual report on form 990, or in the alternative a copy of the organization's checking, savings, investment statements and a listing of the organizations assets for the preceding 12 months and any additional financial documents requested by the Finance Officer as is necessary for the Finance Officer to be able to determine the receipts, expenditures and assets of the non-profit organization.

Upon receipt of the same and at the City's annual budget meetings, the City Finance Officer shall provide the City Council with the non-profit organization's budget request plus either the annual report of the organization or a summary of the financial status of the organization.

No non-profit Organization shall receive operating funds from the City during the following fiscal year unless it shall have first complied with the forgoing.

**NEW BUSINESS:**

**DESIGNATE OFFICIAL DEPOSITORIES** - Moved by Carlson, second by O'Connell, and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2018.

**DESIGNATE OFFICIAL NEWSPAPER** - Moved by Yellow Boy, second by Quaschnick, and carried, to designate the Mobridge Tribune as the official newspaper for 2018.

**ELECTRONIC/EARLY PAYMENTS** - Moved by O'Connell, second by Quaschnick, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Clerk of Courts, Credit Collections Bureau, Deposit Refunds for Scherr Howe, Dish TV, First National Bank, Great Western Bank, Marco, Midco, SD Retirement System, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, USDA Rural Development, Unum Life Insurance, Venture Communications, Verizon Wireless, US Bank and Wellmark Blue Cross Blue Shield.

**ELECTION DATE AND COMBINE ELECTION** - Moved by Yellow Boy, second by Quaschnick and carried, to set the annual municipal election date as April 10, 2018 and to combine the April 10, 2018 municipal election with Mobridge-Pollock School District school election.

**RESOLUTION 18-01, WAGES** - Moved by Carlson, second by Quaschnick, and carried, to approve Resolution 18-01, the 2018 wages reflecting a 3% cost of living adjustment.

**RESOLUTION 18-01 WITH 3% COLA**

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and  
 WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);  
 NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for January 8, 2018;

Name	Position	Hourly	Annually
Dietterle, Jamie	Mayor		\$9,000.00
Laundreaux, Jeffrey	Councilperson		\$6,000.00
Cox, Gene	Councilperson		\$6,000.00
Quaschnick, Jackie	Councilperson		\$6,000.00
Carlson, Randy	Councilperson		\$6,000.00
O'Connell, Thomas	Councilperson		\$6,000.00
Yellow Boy, Tony	Councilperson		\$6,000.00
Open	Fire Chief		\$4,500.00
Open	Assistant Fire Chief		\$600.00
Open	Fire Dept Sec-Treas		\$900.00
Open	Fire Safety Officer		\$600.00
Goldsmith, Christine	City Administrator		\$57,963.00
Beck, Heather	Finance Officer	\$27.00	
Hintz, Anna	Deputy Finance Officer	\$15.66	
Rische, Cindy	Nuisance/Zoning Officer	\$14.31	
Blankartz, Donald	Waste Water Plant Manager	\$20.57	
Kaiser, Charles Bo	Water Dept	\$15.51	
Keller, Chris	Water Dept	\$17.38	
Naasz, Boyd	Water Plant Manager	\$21.95	
Pollock, William	Water Plant Operator	\$18.29	
Schilling, Dean	Part Time Waste Water Plant Operator	\$35.00	
Schmaltz, Kurt	Water & Waste Water Superintendent		\$54,848.00
Bohle, Allen T.	Investigator	\$26.12	
Bratland, Nick	Police Officer	\$20.38	
Chappell, Linda	Dispatcher	\$18.15	
Ducheneaux, Tonia	Dispatcher	\$17.97	

Fischer, Tammie Rae	Dispatcher	\$19.78	
Ford, Elizabeth	Dispatcher	\$14.28	
Getz, Carrie	Dispatcher	\$19.27	
Johnson, Brooks	911 Coordinator	\$21.59	
Kienholz, Kyle	Police Officer	\$20.38	
Longbrake, Kimberly	Dispatcher	\$16.34	
Lutz, Candice	Dispatcher	\$18.75	
Madison, Shawn	Police Chief		\$62,196.00
Maier, Laura	Dispatcher	\$19.78	
Norder, Ashton	Police Officer	\$21.17	
Strickland, Thomas	Captain		\$52,317.00
Godkin, Carol**	24/7 Administrator	\$14.38	
Romans, Teresa**	24/7 Administrator	\$14.38	
DeLaroi, Doug	Part-time Police Officer	\$20.97	
Farmen, Lesley	Fill In Police Officer	\$20.97	
Baumann, Dwight	Street Superintendent	\$22.74	
Enderson, Ryan	Asst Street Superintendent	\$19.47	
Reichert, Matthew	Street Maintenance	\$17.78	
Ford, Ted	Properties Manager	\$16.38	
Dockter, Andrew	Part-time Properties	\$11.39	
Zahn, Jordan	Part-time Properties	\$10.50	
Baumann, Jordan	Part-time Properties	\$9.06	
Berg, Vickie	Part-time Librarian	\$10.76	
Bieber, Karla	Library Director	\$18.89	
Wilson, Staci	Assistant Librarian	\$11.69	
Fuhrer, Mark	Library Custodian	\$12.19	
Chandler, Linda	Part-time Librarian	\$11.37	
Rabenburg, Judy	Part-time Librarian	\$11.37	
Shaddock, Julie	Part-time Librarian	\$12.54	
Sjomeling, Alexis	Student Librarian	\$9.06	

Dated this 10th day of January 2018.

**RESOLUTION 18-02, GARBAGE RATES** – Moved by Yellow Boy, second by O’Connell and carried, to approve Resolution 18-02, garbage rates increasing the garbage rate due to the new contract.

**RESOLUTION NO. 18-02**

**WHEREAS**, pursuant to the City of Mobridge Ordinance 5-4A-2 paragraph A, the City is to set garbage collection rates for the residents of the City.

**NOW THEREFORE**, effective March 1, 2018, the garbage collection rate established for each residence, including each housing unit, to be billed on the resident’s or housing units utility bill shall be in the monthly sum of \$16.75.

For the purposes of this Resolution, a housing unit shall include all single and multiple family dwellings and each apartment located in an apartment building shall be considered a separate housing unit and all mobile homes located in a mobile home park shall be considered separate housing units.

**CEMETERY DEED** – Moved by Quaschnick, second by Carlson and carried, to approve the following cemetery deed: the City of Mobridge transferring Grave 2, Lot 15, Block P in Greenwood Cemetery to David Harrison.

**CHANGE ORDER FOR STREET IMPROVEMENT PROJECT** – Yellow Boy questioned the need for change orders and the work being done prior to approval. Moved by Carlson, second by O’Connell and carried, to approve Change Order No. 4F for the Street Improvement increasing the project cost by \$28,585.15 to adjust quantities and remove trees and concrete sign pillar.

**AIRPORT AGREEMENT WITH KLJ** – Moved by Carlson, second by O’Connell and carried, to approve an amendment with the City’s current agreement for Lang plat and site survey sketch for the land acquisition project in the amount of \$2,387.83.

**ADVERTISING FOR BIDS** – Moved by Quaschnick, second by O’Connell and carried, to approve advertising for bids for the Scherr Howe bathroom project.

**AIRPORT SUPERVISION COMMITTEE** – Moved by Yellow Boy, second by Carlson and carried, to approve the following members to the airport supervision committee per Ordinance No. 9-10-1: Gene Cox, Tyler Hearnen, Benj Stoick and Dave Magnuson.

**REVISED PAY REQUEST FOR WW CLARIFER PROJECT** – Dennis Rebelein from Banner Engineering was on the phone to explain to the Council a calculation error that they made on pay request no. 11. The original pay request was for \$175,892.50 over what was actually due. Moved by Yellow Boy, second by Carlson and carried, to approve the revised pay request no. 11R in the amount of \$98,366.84. AB Contracting, LLC will issue the City a refund check for the overpaid amount.

**DISCUSSION AND INFORMATION ITEMS:**

**FINANCIAL REPORT** – Beck presented a financial report to the Council.

**TRAVEL:**

Moved by Yellow Boy, second by Carlson and carried, to approve Charles Kaiser to Spearfish January 23-25, 2018 for Water Distribution Class I testing.

**PAYMENT OF BILLS:**

Moved by Laundreaux, second by Carlson and carried, to approve the following bills for payment: A&B Business, furniture/supplies-482.20 ;Aflac, insurance-1,013.42 ;AT&T, utilities-151.41 ;Avera Occupational Medicine, prof services-78.00 ;Bestway Traffic, prof services/supplies-594.80 ;Blue Star Supply, supplies-89.96 ;Butler Machinery, equipment maintenance-840.72 ;Cain Law Office, legal fees-1,155.00 ;Cam Wal Electric, utilities-529.95 ;Cardmember Services, computer software/other/supplies-1,472.90 ;CenterPoint, books-46.74 ;Century Link, utilities-1,240.45 ;Chamber of Commerce, prof services-10,281.52 ;Ciavarella Designs, prof services-3,000.00 ;Clerk of Courts, garnishment-600.00 ;Core Fitness, gym memberships-212.40 ;Credit Collections Bureau, garnishment-286.24 ;Cummins Central Power, repairs-384.70 ;Cummins Central Power, repairs-649.40 ;Dakota Radio Group, deposit refund-680.50 ;Dakota Silk Screen, uniform-938.27 ;Dakota Supply Group, repairs-412.72 ;Deputy Finance Officer, postage/supplies-87.45 ;Dish TV, utilities-25.02 ;Don Tisdall, refund-125.00 ;Dougherty & Co., prof services-300.00 ;Econo Signs, supplies-217.44 ;Eisemann Building Products, gazebo repairs-3,868.20 ;Environmental Resource Assoc., chemicals-333.51 ;Environmental Toxicity Control, water samples-577.29 ;Faehnrich Construction, Sunset Ave-1,548.00 ;Fisher Scientific, chemicals-552.13 ;Fleet Services, gasoline-1,383.57 ;Galls, equipment-244.99 ;Gas N Goodies, diesel/gasoline-214.20 ;Gene’s Auto Service, vehicle maintenance-118.00 ;Geneva Wollman, training-90.00 ;Gienger Sales, supplies-217.00 ;Graham Tire, tires-605.60 ;Great Western Bank, payroll taxes-28,241.31 ;Gregg’s Drilling, prof services-5,518.37 ;GTC Auto Parts, supplies-251.43 ;Hach Company, chemicals-104.33 ;Hannah Stroeder, training-100.00 ;Hartford Boiler, prof services-45.00 ;Hawkins, chemical-288.00 ;Heartland Waste, prof services-17,977.50 ;Hettinger Mobridge Candy, supplies-99.52 ;High Point Networks, computer software-330.00 ;Hoff Homes, refund-31.19 ;Homestead Building Supplies, UV building-5,119.15 ;Hydro Klean, equipment-1,109.50 ;Ingram, books-159.89 ;Jensen Rentals, refund-31.19 ;Jensen Rock & Sand, prof services-1,022.50 ;K&K Auto,

repairs-122.00 ;Keshia Milliken, training-232.50 ;Key Insurance, insurance-90,343.00 ;KLJ, prof services-street project-19,849.82 ;Language Line Services, prof services-90.00 ;Lee & Jundt, vehicle maintenance-608.20 ;Library Director, supplies/other-34.28 ;Linda Barg, refund-28.47 ;Marco, Inc., copier-324.10 ;Mary Aberle, training-90.00 ;MDU, utilities-20,278.02 ;Merkels Foods, supplies-95.92 ;Michael Todd, equipment maintenance-237.40 ;Mid American Research, supplies-309.14 ;Midco, utilities-210.00 ;Millbank Winwater, frame & grate/repair-5,781.24 ;Minnesota Valley Testing, water samples-120.00 ;Mobr Pollock School, buildings-200.00 ;Mobr Regional Hospital, prof services-42.00 ;Mobridge Gas Co., supplies/LP gas-139.50 ;Mobridge Hardware, supplies-221.44 ;Mobridge Tribune, publishing-479.71 ;Naomi Stroeder, training-90.00 ;Napa Auto Parts, tires-275.47 ;NECOG, prof services-1,584.93 ;North Central Steel, building repairs-177.96 ;Oahe Vet, prof services-220.00 ;Office Depot, supplies-1,320.26 ;Office of Attorney General, participation fees-152.00 ;Payless Foods, supplies-80.55 ;Premier Equipment, mower-16,090.00 ;Quenzer Electric, street light repairs-658.96 ;RDO Equipment, forks-4,200.00 ;Redwood Toxicology, supplies-325.00 ;Rees Communications, pagers/radios-7,654.50 ;Runnings, supplies-1,699.91 ;Samantha While, training-90.00 ;Schmeichels Repair, vehicle maintenance-31.38 ;SD Attorney General scam fees-690.00 ;SD DENR, prof services-3,560.00 ;SD Dept of Public Safety, prof services-120.00 ;SD Dept of Revenue, water samples-749.00 ;SD Retirement, retirement-13,703.72 ;SD Treasurer, sales tax-1,546.50 ;SDML Work Comp, workers comp-35,060.00 ;SDRS Supplemental Retirement, retirement-75.00 ;SDWWA, dues-60.00 ;Servall, supplies-28.32 ;Slater Oil, diesel/gasoline/propane-10,285.04 ;Success Surveying, prof services-812.50 ;Tri State Water, supplies-17.70 ;Tyler Hearnon, prof services-3,950.00 ;Unum Life Ins., insurance-337.80 ;US Bank, loan payment-50,618.41 ;US Post Office, postage-79.08 ;USA Blue Book, supplies-1,325.09 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, vehicle maintenance-97.70 ;Valley Telecomm., utilities-896.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-484.37 ;Wellmark BC/BS, health insurance-21,175.63 ;West River Telecommunications, utilities-3,522.82 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8804.72; City Administrator-4328.84; Govt Buildings - 147.00; Police Department-56969.22; Fire Department - 500.00; Street Department-9993.86; Regulation & Inspection - 2224.00; Park -3481.62; Library-6210.79; Auditorium - 308; 24/7-835.20; Water Department-12999.03; and Sewer Department-9281.16.

There being no further business to come before the council, the meeting adjourned at 6:21 PM on a motion by O'Connell, second by Carlson and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
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Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
February 14, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, February 14, 2018 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Cox, Laundreaux, O'Connell, Yellow Boy and Carlson. Quaschnick was absent.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Carlson.

**MINUTES:**

Moved by O'Connell, second by Carlson and carried, to approve the minutes from the January 10, 2018 regular meeting. Cox abstained.

**DEPT HEAD REPORTS:**

**Code Enforcement – Cindy Rische**

**LOWE BUILDING CLEANUP** – Rische gave an update on the cleanup and time line. The property owner, Kim Ulmer, has stated that he will not be removing the concrete or doing any further clean up. Moved by O'Connell, second by Yellow Boy and carried, to proceed with the abatement process. The City attorney will give a recommendation in regards to the time line.

**Parks Department – Ted Ford, Properties Manager**

**SURPLUS VEHICLE** – Moved by Carlson, second by Laundreaux and carried, to declare the 1978 white Ford pickup surplus property. Ford will check into using it as a trade in.

**PURCHASE REPLACEMENT** – Moved by Carlson, second by O'Connell and carried, to approve the purchase of 2010 Ford F-150 XLT from Beadle Auto Group in the amount of \$10,025 for the parks department.

**Police Department – Shawn Madison, Chief**

**STEP INCREASE** – Moved by Yellow Boy, second by O'Connell and carried, to approve a step increase for dispatcher Linda Chappell increasing her hourly \$18.15 to \$18.48 effective February 20, 2018.

**NEW HIRE** – Moved by Yellow Boy, second by Cox and carried, to approve new hire police officer Thomas LaFramboise at \$20.64 per hour effective January 15, 2018.

**DRUG FUND GRANT** – Moved by Yellow Boy, second by O'Connell and carried, to approve increasing the police department's equipment budget by \$3,000 for the grant received from the SD Attorney General drug fund and the purchase of 3 iPads and glocks with those grant funds.

**SOFTWARE FOR POLICE DEPT** – Chief Madison requested the purchase of Zuecher software for the police department. Currently the department uses Justice. As of July 1<sup>st</sup>, the current software will not be available. The City would be required to pay an upfront fee for Justice to develop software. The proposed cost currently for the City of Mobridge is approximately \$32,000 with a yearly maintenance fee of approximately \$3,000. This number may fluctuate depending on how many agencies join in the program and if the NC911 board also purchases the software. Moved by Carlson, second by O'Connell and carried, to approve the purchase of the software pending approval of the NC911 board.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**STEP INCREASE** – Schmaltz reported that Kaiser has passed his Level 1 Certification and is eligible for a step increase. Moved by O’Connell, second by Yellow Boy and carried to approve a step increase for Charles Kaiser increasing his hourly wage from \$15.51 to \$16.61 effective February 5, 2018.

**Fire Department – Asst. Fire Chief Doug DeLaRoi**

**SURPLUS TRUCK** – DeLaRoi requested the Council surplus Engine No. 4. He stated they no longer use it and it is taking up space in their fire hall. Moved by Yellow Boy, second by Cox and carried, to declare Engine No. 4 surplus property.

**AIR PACK BIDS** – Specs were submitted for air pack bids. Moved by O’Connell, second by Carlson and carried, to approve advertising for bids for air packs.

**RECOGNITION OF GORDON HINTZ** – The Mayor recognized Gordon Hintz for his years of volunteering for the Mobridge Fire Department. Hintz retired as of February 1<sup>st</sup> after more than 30 years on the department.

**OLD BUSINESS:**

**SCHERR HOWE BATHROOM BIDS** – Three bids were received:

First Dakota Enterprises - \$238,000, alternate \$10,500, total \$248,500.

Sharpe Enterprises - \$274,000, alternate \$8,600, total \$282,600

Kyburz Carlson Construction - \$219,500, alternate \$8,900, total \$228,400

Goldsmith explained that total funding secured was \$111,000 with grants still pending. Moved by Carlson, second by Laundreaux and carried, to approve the bid for Kyburz Carlson Construction.

**NEW BUSINESS:**

**WASTEWATER CLARIFIER CHANGE ORDERS** - Moved by O’Connell, second by Yellow Boy and carried, to deny Change Order No. 8. O’Connell stated that the work had been done almost a year ago and this should have been approved prior to any work taking place. Moved by O’Connell, second by Carlson and carried, to deny Change Order No. 9.

**CERTIFICATE OF COMPLETION** – Moved by O’Connell, second by Cox and carried, to table the approval of the certificate of completion and final acceptance until the Change Orders and final project items be taken care of.

**FINAL PAY REQUEST CLARIFIER PROJECT** – Moved by O’Connell, second by Yellow Boy and carried, to table Final Pay Request No. 13.

**PUBLIC HEARING WINE/MALT BEVERAGE LICENSE** – Moved by Yellow Boy, second by Cox and carried, to approve a wine license and malt beverage license for Madrigal, LLC dba LaCabana located at Lot 1-3, Block 1, Eklo’s 1<sup>st</sup> Addition, Mobridge.

**1<sup>ST</sup> READING ORDINANCE NO. 964, CEMETERY** – Beck explained that the changes of the cemeteries ordinance includes updating information and a section applying rules and regulations for flowers, wreaths and decorations. Moved by O’Connell, second by Cox and carried, to approve the first reading of Ordinance no. 964, an ordinance amending Chapter 9-9 Cemeteries.

**SUMMER INTERN** – Moved by Yellow Boy, second by O’Connell and carried, to approve hiring Jason Hill as Finance Office summer intern at \$14.00 per hour effective on start date. Hill has been employed with the City during the summers working in the street department for the past three years.

**WAGE CORRECTION** - Moved by Yellow Boy, second by O’Connell and carried, to approve a wage correction for Matt Reichert \$18.09 per hour effective January 1, 2018.



**PLATS** – Two plats were presented to the Council for approval. Moved by Carlson, second by O’Connell and carried to approve the Plat of Lot 12-A & Lot 12-B, a Subdivision of Lot 12, of the Plat of Schriber’s 2<sup>nd</sup> Addition, of the SW1/4 of Section 13, T124N, R80W, 5<sup>th</sup> P.M., Walworth County, SD and the Plat of Tisdall Addition to Mobridge, in the SE1/4 of Section 20-T124N-R79W of the 5<sup>th</sup> P.M., Walworth County, SD.

**2017 AUDIT** - Moved by Carlson, second by O’Connell, and carried, to approve the audit proposal of \$17,700 from Kohlman, Bierschbach and Anderson, LLP.

**2018 WAGE SCALE** – Moved by Yellow Boy, second by O’Connell and carried, to approve the 2018 revised wage scale as presented.

**SCHERR HOWE ASBESTOS** – Moved by Carlson, second by Cox and carried, to approve the quotes from Gary Snow & Associates for asbestos removal in Scherr Howe for the bathroom project in the amount of \$4,358.32.

**CITY ATTORNEY AGREEMENT** - Moved by Yellow Box, second by Carlson and carried, to approve the city attorney agreement with Hoffman Law Office, P.C. for an hourly rate of \$125.00 and \$150.00 per hour for litigation matters.

**PLANNING AND ZONING BOARD** – Moved by Yellow Boy, second by Cox and carried, to approve the appointment of Brandon Rookie to the Planning & Zoning Board.

**QUOTE TO SURVEY** – Moved by O’Connell, second by Laundreaux and carried, to approve the quote from KLJ in the amount of \$2,000 to plat the proposed right of way for 9<sup>th</sup> Avenue, from US Highway 12 to 6<sup>th</sup> Street.

**AIRPORT TIRES** – Discussion on tires for the airport snow removal equipment. Majority of the purchase is not in the 2018 budget. Moved by Cox, second by Laundreaux and carried (4-1), to approve the purchase of tires from Central Diesel in the amount of \$4,990.63 for the Osh Kosh plow truck and \$2,100 plus mileage from Premier Equipment for the airport tractor. Yellow Boy voted no.

**DISCUSSION AND INFORMATION ITEMS:**

**LETTER FROM LEGISLATIVE AUDIT** – Beck presented a letter from the SD Department of Legislative Audit accepting the audit report for 2016.

**EQUALIZATION MEETING** – The equalization meeting is scheduled for March 19.

**POOL HEATER** – Discussion on the pool heater was tabled.

**MEETING DAY** - Yellow Boy requested changing the meeting day from Wednesday to Tuesday.

**TRAVEL:**

Moved by Yellow Boy, second by Cox and carried, to approve Vicki Berg and Staci Wilson to Aberdeen March 5, 2018 to attend Jumpstart Summer Reading Training.

Moved by Carlson, second by O’Connell and carried, to approve Tyler Hearnen to Deadwood April 11-12, 2018 for SD Airports Conference.

Moved by Yellow Boy, second by O’Connell and carried, to approve Ted Ford to Pierre March 22, 2018 for DENR tank operator safety training.

Moved by Yellow Boy, second by Carlson and carried, to approve Dwight Baumann to Beresford to take steamer equipment in for repairs.

**PAYMENT OF BILLS:**

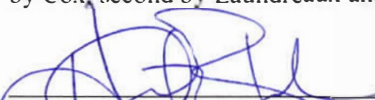
Moved by Yellow Boy, second by Carlson and carried, to approve the following bills for payment:


A&B Business, supplies-769.57 ;Aflac, insurance-1,013.42 ;Airports Conference, travel-75.00 ;American Water Works Assoc., dues-315.00 ;AT&T, utilities-153.73 ;Bestway Traffic, supplies-100.00 ;Cain Law

Office, legal fees-345.00 ;Cam Wal Electric, utilities-535.02 ;Capital Trophy, supplies-72.40 ;Cardmember Services, other/supplies-603.20 ;Carlson Services, building maintenance-55.00 ;CenterPoint, books-46.74 ;Central Diesel, repairs-66.78 ;Century Link, utilities-1,239.70 ;Chamber of Commerce, prof services/refund-9,321.71 ;Charles Kaiser, travel-500.25 ;Ciavarella Design, prof services-1,500.00 ;Clerk of Courts, garnishment-1,140.00 ;Core Fitness, gym memberships-159.30 ;Crawford Trucks & Equipment, repairs-2,975.40 ;Credit Collections Bureau, garnishment-286.24 ;Cummins Central Power, building maint-191.20 ;Dakota Fluid Power, repairs-1,129.48 ;Deputy Finance Officer, postage-53.73 ;Dish TV, utilities-25.02 ;Eisemann Building Products, supplies-36.48 ;Fleet Services, gasoline-1,554.72 ;Gary Dietterle, refund-245.63 ;Gas N Goodies, gasoline-287.72 ;Gienger Sales, supplies-38.00 ;Grace Madison, training-90.00 ;Grand Central, repair/tires-959.48 ;Great Northern Environmental, supplies-211.69 ;Great Western Bank, payroll taxes-28,295.93 ;GTC Auto Parts, maintenance-361.97 ;Hawkins, chemical-288.00 ;Heartland Waste, prof services-18,045.75 ;Homestead Building Supplies, UV building-362.88 ;Ingram, books-244.14 ;Intoximeters, supplies-850.25 ;J&M One Stop, prof services-95.00 ;Klein Museum, other services-6,000.00 ;KLJ, runway project-12,925.33 ;KOLY, publishing-150.00 ;Kyle Jensen, refund-558.24 ;Language Line Services, prof services-90.00 ;Lucky's, diesel-201.46 ;Marco, Inc., copier-240.79 ;McLeod's Printing, supplies-431.14 ;MDU, utilities-21,750.34 ;Merkel's Foods, supplies-45.56 ;Midco, utilities-105.00 ;Mobr Tribune, supplies-197.03 ;Mobridge Chamber of Commerce, travel-300.00 ;Mobridge Fire Dept, fires/meetings-1,105.00 ;Mobridge Hardware, supplies-1,089.35 ;Mobridge Manufacturing, repairs-250.00 ;Mobridge Tribune, publishing-934.52 ;Mountain Plains Library Assoc., dues-55.00 ;N&W Auto, prof services-93.00 ;Naumann Contracting, repairs-153.06 ;Oahe Vet, prof services-215.00 ;Office Depot, supplies-233.19 ;Office of Child Support, garnishment-276.92 ;Overdrive, computer-1,500.00 ;Plunketts, prof services-119.32 ;Premier Equipment, supplies-277.70 ;Ron's Repair, vehicle maintenance-476.20 ;Runnings, supplies K9-1,148.79 ;Sanitation Products, supplies-364.76 ;SD Airport Management Assoc, dues-25.00 ;SD Assn of Code Enforcement, dues-40.00 ;SD City Management, other-150.00 ;SD DENR, prof services-60.00 ;SD Dept of Health, prof services-75.00 ;SD Dept of Revenue, water samples-328.00 ;SD Dept of Transportation, SIB loan payment-25,000.00 ;SD Federal Property, supplies-420.00 ;SD Govt Finance Officer Assoc., dues-40.00 ;SD Library Assoc., travel-97.50 ;SD Municipal League, other-2,536.03 ;SD One Call, prof services-10.50 ;SD Retirement, retirement-15,714.63 ;SD State Historical Society, other-40.00 ;SD Treasurer, sales tax-1,610.76 ;SD Unemployment Insurance, unemploy-183.86 ;SDRS Supplemental Retirement, retirement-150.00 ;Slater Oil, diesel/gasoline/LP gas-37,908.27 ;Sunmaster Auto Glass, vehicle maintenance-390.00 ;Tecta America, roof repair-8,279.00 ;Thomas O'Connell, travel-191.10 ;Tri State Water, supplies-25.55 ;Tyler Hearnon, prof services-3,950.00 ;Tyler Wolff, refund-312.61 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-66.45 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-869.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-485.05 ;Vessco, repairs-593.86 ;Water Resources, building maintenance-1,509.44 ;Wekota Crow Ghost, refund-73.47 ;Wellmark BC/BS, health insurance-20,477.46 ;West River Telecommunications, utilities-3,504.19 ;Western Equipment Finance, mowing-1,004.09 ;Zuercher, computer maintenance-5,550.00.

Salaries: Administration-8,982.65; City Administrator-4,458.70; Govt Buildings – 63.00; Police Department-63,070.68; Fire Department – 500.00; Street Department-10,272.62; Regulation & Inspection – 2,289.60; Park –3,486.44; Library-6,171.90; Auditorium – 353.34; 24/7-603.96; Water Department-13,436.25; and Sewer Department-9,858.00.

There being no further business to come before the council, the meeting adjourned at 6:16 PM on a motion by Cox, second by Laundreaux and carried.

  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
Jamie Dietterle, Mayor

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
March 14, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, March 14, 2018 at 5:30 PM. Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell, and Yellow Boy. Mayor Dietterle and council person Carlson were absent.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by O'Connell.

**MINUTES:**

Moved by O'Connell, second by Yellow Boy and carried, to approve the minutes from the February 14, 2018 regular meeting.

**PUBLIC FORUM & VISITORS:**

Pat McNight, AB Contracting, was present to discuss the wastewater clarifier project with the Council. He wanted to make sure that the Council was happy with the end product. There will be a meeting the following week regarding the unapproved change orders and finalization of the project.

**DEPT HEAD REPORTS:**

**Street Department – Superintendent Dwight Baumann**

**PURCHASE BROOM** –Baumann spoke to the Council about the purchase of a new broom. The one they are currently using is a 50 year old pull behind. The equipment purchase is in the 2018 budget. Moved by Yellow Boy, second by O'Connell and carried, to approve the purchase of the 2015 Superior Broom from RDO Equipment in the amount of \$28,850.

**Code Enforcement – Cindy Rische**

**SANGER APPEAL** – Rische gave a Notice of Violation to Beverly Sanger for having a vehicle parked on the lawn; which is a violation of City Ordinance. Sanger wrote a written appeal requesting the City Council make an exception. She stated that they park in the lawn in order to plug their car in. The Council felt that a longer cord could be used to plug the vehicle in. Moved by O'Connell, second by Cox and carried, to deny the appeal.

**ULMER APPEAL** – Rische denied a demolition permit to Kim Ulmer for the property at 401 First Avenue West. It was denied because a permit can't be issued to a nuisance property. Abatement of this property has been started by the City. The City Attorney gave the recommendation to the Council to give Ulmer the demo permit on the condition that the City receive something in writing from a contractor by March 20, 2018 stating they are hired to complete the necessary work or the City will move forward with the abatement process. Moved by Yellow Boy, second by Laundreaux and carried, to approve the demolition permit appeal with the attorney's recommendation.

**Police Department**

**STEP INCREASE** – Moved by Quaschnick, second by Yellow Boy and carried, to approve a step increase for dispatcher Kimberly Longbrake increasing her hourly wage from \$16.34 to \$16.82 effective March 5, 2018.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**SUMMER HIRE** – Moved by Quaschnick, second by O'Connell and carried, to approve the re-hire of Killian Warner for a seasonal employee at \$13.25 per hour.

**Fire Department – Chief Zach Milliken**

**AIR PACK BIDS** – Two bids were received. One from Alex Air Apparatus in the amount of \$61,680 and one from Allegiant Emergency Services in the amount of \$62,640.50. Chief Milliken stated that the department looked over the bids and recommended the low bidder. Moved by O’Connell, second by Quaschnick and carried, to accept the bid from Alex Air Apparatus in the amount of \$61,680.

**OLD BUSINESS:**

**2<sup>nd</sup> READING ORDINANCE NO. 964, CEMETERY** – Moved by Yellow Boy, second by O’Connell and carried, to approve the second reading of Ordinance no. 964, an ordinance amending Chapter 9-9 Cemeteries.

**ORDINANCE NO. 964**

**AN ORDINANCE OF THE CITY OF MOBRIDGE, SOUTH  
DAKOTA AMENDING THE REVISED  
ORDINANCES OF THE CITY,  
AMENDING CHAPTER 9-9 CEMETERIES**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Chapter 9-9 CEMETERIES of the Revised Ordinances of the City of Mobridge, South Dakota, and the same is hereby amended as follows:

**CHAPTER 9-9 CEMETERIES**

**9-9-1 Cemeteries**

The word "cemetery" as used herein shall mean and include the Mobridge Municipal Cemetery. Section C thereof is located in the northwest corner of the NW 1/4 of the NE 1/4 of Section 29, Township 124 North of Range 79 west. Sections A and B thereof as hereinafter described, are located in the northeast corner of the NE 1/4 of the NW 1/4 of Section 29, Township 124, Range 79 all in Walworth County, South Dakota, as shown by plats filed in the office of the Register of Deeds of Walworth County, South Dakota and also including Block 6, C.A. Draeger Addition to the City of Mobridge, Walworth County, South Dakota; and also includes the Greenwood Cemetery now owned by the City, located and described as Lot One in the SW 1/4 of Section 17, Township 124, Range 79, comprising ten acres, and also the First Addition to Greenwood Cemetery located in the SW 1/4 of Section 17, Township 124, Range 79, comprising ten acres, a total of twenty acres for the said Greenwood Cemetery, all in Walworth County, South Dakota, as shown by plats filed in the Office of the Register of Deeds of Walworth County, South Dakota.

**9-9-2 Supervision**

Mobridge Municipal Cemetery and Greenwood Cemetery shall be under the supervision and control of the Parks Department. A Cemetery Superintendent may be appointed by the City Council for coordinating the daily operations if needed. The City Finance Officer is hereby designated the Sexton. The City will provide for the basic care of leveling, seeding, and maintaining of lots and spaces. (2001 ORD 779) (2002 ORD 790)

**9-9-3 Description**

The Mobridge Municipal Cemetery as now established consists of Sections A, B, C and Block 6, C.A. Draeger Addition to the City of Mobridge, Walworth County, South Dakota. Section C includes lots numbered 1 to 234, both inclusive, which was established by the Mobridge Cemetery Association, and which lots are now owned by individuals or occupied by purchasers now deceased or their heirs. Unsold lots in Section C are governed by the provisions for Sections A, B, and Block 6, C.A. Draeger Addition to the City of Mobridge, Walworth County, South Dakota.

Section A consists of Lots numbered 4 to 56, both inclusive, of Addition A. Section B consists of lots numbered 1 to 56, both inclusive, of Addition A. Said cemetery lots in Section A, B and Block 6, C.A. Draeger Addition to the City of Mobridge, Walworth County, South Dakota shall be disposed of as hereinafter provided. Reference is made to the plat of said lots as recorded in the office of the Register of Deeds of Walworth County, South Dakota and filed therein and as filed in the office of the City Finance Officer of the City of Mobridge.

#### **9-9-4 Description**

The Greenwood Cemetery as now established consists of Lot One of the Southwest Quarter of Section 17, Township 124, Range 79, comprising ten acres, and also the First Addition to Greenwood Cemetery located in the Southwest Quarter of Section 17, Township 124, Range 79, comprising ten acres, a total of twenty acres for the said Greenwood Cemetery, all in Walworth County, South Dakota, as shown by plats filed in the office of the Register of Deeds of Walworth County, South Dakota.

#### **9-9-5 Price of Lots and Fees Charged**

a) There shall be paid to the City of Mobridge for the purchase of burial lots, or parts of lots, at Greenwood Cemetery and at Mobridge Municipal Cemetery, including perpetual care, the sum of \$400.00, per grave site on the lot or part of lot purchased, except those lots located in Block 6, C.A. Draeger Addition to the City of Mobridge, Walworth County, South Dakota shall be sold for the sum of \$250.00 per grave site which shall be used for burial of cremains only.

b) The City of Mobridge will open and close all graves at both Greenwood Cemetery and Mobridge Municipal Cemetery. There shall be paid to the City of Mobridge for the opening and closing of graves and disinterment services the following sums:

1. For regular sized graves the sum of \$350.00, per grave site during the months of May, June, July, August, September and October and the sum of \$425.00 per grave site during the months of November, December, January, February, March and April.
2. For undersized graves (for babies), the sum of \$250.00, per grave site.
3. For the burial of cremains (12" x 4' hole) the sum of \$125.00.
4. In the event the opening and closing of a grave shall be for a grave which will be deeper than 7 feet for the purposes of containing at some time Double Stacked graves, the opening and closing charge for the first grave shall be the sum of \$425.00 during the months of May, June, July, August, September and October and the sum of \$500.00 per grave site between the months of November, December, January, February, March and April. The opening and closing charge for the second grave shall be the same as for a regular sized grave as set forth in paragraph 1 above.
5. All disinterment services shall be charged a fee based upon the rate of \$150.00 per hour.

c) All transfers of any lot or parts of lots or of a single grave to another person by the owners thereof shall be in writing in the form of a Deed as prescribed by law. Such transfer shall not be complete or recognized by the City of Mobridge, or burial of a body be permitted therein by such purchaser until the instrument, or Deed, or the transfer thereof, shall have been filed with the Finance Officer of the City of Mobridge, South Dakota, for which recording the person recording same shall pay to the Walworth County Register of Deeds a recording fee of \$30.00.

#### **9-9-6 Certificate of Purchase**

The Mayor and City Finance Officer of the City of Mobridge, upon receipt from the City Finance Officer showing the purchase thereof to be fully paid, shall, upon payment in full for the use of lots, portions of lots and grave spaces, deliver to the purchaser thereof a certified certificate of purchase executed by the Mayor and attested by the City Finance Officer under the seal of the City. No burial shall be permitted until the purchase price is fully paid. Blank forms for such certificates of purchase as prescribed herein shall be supplied to the City Finance Officer.

Lots are sold for no other purpose than for the burial of the human dead, and such incidental uses as are suitable and proper for a cemetery lot, but under restrictions as contained in this Ordinance.

All interments in lots shall be restricted to members of the immediate family, or relatives of the owner thereof unless permission to the contrary be obtained from the Sexton. Double stacking of two bodies or one body plus one cremains will be allowed in one grave site in Greenwood cemetery, but not in the Mobridge Municipal Cemetery, except that double stacking of cremains shall be allowed in the Block 6, C.A. Draeger Addition to the City of Mobridge, Walworth County, South Dakota portion of the Mobridge Municipal Cemetery. Double Stacking of bodies and/or cremains are subject to the additional fees set forth in 9-9-5. Other than set forth herein for Double Stacking bodies and cremains, only one body or cremains will be allowed in one grave site except in case of a mother and infant in which case a special permission must be obtained from the Sexton. In the event a grave is dug deep in order to allow for Double Stacking bodies, the Sexton must be notified in order to document and keep appropriate records.

No sale, assignment or transfer of a lot shall be valid without the consent of the City, first had and endorsed upon such transfer or assignment, and entered on record by the City.

#### **9-9-7 Fiscal Management**

There is hereby established in the City Finance Office a "cemetery fund". In the "cemetery fund", the City Finance Officer shall deposit all money received from:

1. The sale of lots
2. Payments received for the digging of graves
3. Receipts from all other sources.

The Finance Officer shall make available an annual itemized report to the City Council of all monies received during the year.

#### **9-9-8 Burial at Expense of City**

The Mayor, Finance Officer or City Administrator may order the Sexton to dig a grave and bury any person at the expense of the City whenever the deceased leaves no estate or relative whose duty it is, and who is able to defray such expenses. The City shall, when legally possible, collect for cost such lot and digging of such grave, from the county legally liable thereof.

#### **9-9-9 Public Burying Plots**

The burial plots numbered 123, 124 and 125 in Section C and burial plots numbered 53, 54, 55 and in Sections A and B in the Municipal Cemetery are hereby set apart and indicated as the public burying ground and shall continue to be used for the burial of persons for whom no other place has been provided, and shall be and remain such public burying ground.

The burial spaces in said public lots shall be numbered by the Sexton in consecutive order, eight in each lot, beginning with lot 123 in the plot first above described. The Sexton shall erect and maintain at each of said graves a marker whereon shall be cut the number thereof, and the name of the person buried therein, and whenever any burial has been made on any lot in said public ground, no burial shall be made on any other lot thereof until such first lot is full.

#### **9-9-10 Records**

The Sexton shall keep a record to be furnished and owned by the City, in which he or she shall record the decedent's name and date of death and the number of the lot and block of his or her burial; and upon request, he or she shall report to the City Council the names and other facts so required to be recorded by the Sexton. The records kept by the Sexton shall be owned by the City and kept in City Hall to be known as the Burial Record. The Sexton shall also keep a record of those graves that have been dug deep to allow Double Stacking which shall include the forgoing information pertaining to the decedent buried deep and the person buried on top.

#### **9-9-11 Depth of Graves**

All single graves in said cemetery, except for the burial of cremains, shall be dug not less than five nor more than seven feet deep. Graves dug for the purposes of Double Stacking graves shall be dug not less than 9 nor more than 11 feet for the first opening. The grade established shall be on the level with the surrounding ground and compliance with the grade of all lots shall be determined by the Sexton. In order to maintain a high standard of care and to eliminate sunken graves it is required that burial be made in an outside container or vault of steel, cement or other construction material approved by the sexton. Casket vaults are required in all of the Mobridge cemeteries, except cremains may be buried in a standard cremation container.

#### **9-9-12 Monuments**

##### **a) REGULATIONS**

All monuments hereafter erected in the cemeteries shall be set upon a concrete base not less than two inches thick, the said base to be constructed with a footing extending beyond the base stone of the monument at all points at least six inches. Such footing and all markers shall be level with the grade level of the lot or burial space so that a mowing machine may be run over it. Not more than one central monument shall be erected on any lot or on any lot or plot, and only one upright marker for each grave, except on double stacked graves, two flat markers may be placed. The City shall be entitled to move any marker or monument, either temporarily or permanently, to facilitate maintenance of the cemetery.

##### **b) APPLICATIONS FOR PERMIT REQUIRED**

Every person, before placing, constructing or installing a monument, marker or headstone anywhere in the Cemetery, shall make an application to the Sexton, stating the location, ownership of lot, dimensions of stone, kind of material of stone, and proposed method of placing, construction or installation.

##### **c) PERMIT**

If satisfied that said stone and the proposed method of placing, installation or construction comply with all ordinances of this city relating thereto, the Sexton shall issue a permit for the placing, construction or installation of same, which permit shall contain all of the information required to be stated in the application, and shall be issued in duplicate, one copy of such permit to be delivered to the cemetery Superintendent before the work of placing, constructing or installing said stone is commenced. The fee for said permit shall be set by the City Council upon recommendation by the Park and Recreation Board.

##### **d) INSTALL ONLY IN COMPLIANCE WITH PERMIT**

No person shall place, construct or install any monument, marker or headstone in the Cemetery without first complying with the provisions of this Chapter, or otherwise than in accordance with the permit.

#### **9-9-13 : Rules & Regulations for Flowers and Wreaths**

Flowers, Wreaths and other Grave adornments shall comply with the following conditions:

1. April 1<sup>st</sup> – Oct 1<sup>st</sup>: Cut and/or artificial flowers are permitted in vases integrated into monument. After Oct 1<sup>st</sup>, all remaining flowers will be removed and vases will be flipped for winter storage.

2. Wreaths, potted plants, or floral arrangements are permitted for one week following a service.
3. **MEMORIAL DAY:** all types and kinds of floral displays including cut flowers, potted plants, artificial flowers, wreaths, flags and the like are permitted by Friday at noon prior to the holiday and 7 days after Memorial Day. Cemetery personnel will remove wilted flowers from gravesite. After this time, personnel will remove all decorations from gravesite to facilitate mowing. Items will be held for 30 days to be picked up by owners.
4. Planting of any kind is not permitted.
5. The City shall not be responsible for any stolen, or damaged monuments, adornments, decorations or other items placed on or at any grave.

**9-9-14 Reserved**

**9-9-15 Preservation of Roadways**

To ensure that roadways remain in good repair throughout the cemeteries, the park superintendent may, at his discretion, close the public entranceways when weather conditions cause blockages or muddy conditions. He/she also has the discretion, with the concurrence of the funeral director to request a burial take place when road and/or weather conditions improve.

**9-9-16 Vandalism**

It shall be unlawful for any person to mar, mutilate, graffiti, destroy, or remove any tomb, monument, gravestone, landmark, or receptacle for flowers or shrubs lawfully placed within the cemeteries; or to willfully injure, destroy, or remove any type of vegetation placed within the cemetery; or to deface with paint, or put up signs on any fence within or around the cemeteries. It shall be unlawful to deposit, dump, or leave any waste material, rubbish, or trash within the cemetery grounds unless in designated waste receptacles.

**NEW BUSINESS:**

**TEMPORARY LIQUOR/MALT BEVERAGE LICENSE** – A public hearing was held for a temporary liquor/malt beverage license for the Mobridge Rodeo Association. Hearing no opinion for or against, moved by Yellow Boy, second by Laundreaux and carried, to approve the temporary liquor/malt beverage license to the Mobridge Rodeo Association for the Sitting Bull Stampede Rodeo July 2-4, 2018 at the rodeo grounds.

**COUNTY AGREEMENTS** - Moved by O'Connell, second by Quaschnick, and carried, to approve the following one year agreements for communication services: Dewey County in the amount of \$4,406.00; Potter County in the amount of \$14,376.75; and Corson County in the amount of \$7,515.00.

**ELECTION BOARD** - Moved by Laundreaux, second by Quaschnick, and carried, to approve the appointment of the following people to the April 10, 2018 municipal election board: Anita Van Vugt, Michelle Wientjes, Bonnie Laib, Sally Perman, Michelle Yellow Boy and alternate Katherine Knudson. Yellow Boy abstained.

**NUISANCE COMMITTEE** – Moved by Quaschnick, second by O'Connell and carried, to approve Kyle Jensen to the nuisance committee.

**SCHERR HOWE BATHROOM CONTRACT** – Moved by Yellow Boy, second by Laundreaux and carried, to approve the contract with Kyburz-Carlson Construction for the Scherr Howe bathroom project.

**DISCUSSION AND INFORMATION ITEMS:**

**FINANCIAL REPORT** – Beck presented a financial report to the Council.



**2017 ANNUAL REPORT** – Beck presented the Council the 2017 annual report required by SDCL 9-22-21.

**EQUALIZATION MEETING** – The equalization meeting is scheduled for March 19.

**POOL HEATER** – Discussion on the pool heater was tabled.

**MEETING DAY** - Yellow Boy requested changing the meeting day from Wednesday to Tuesday. No objections from the Council. An ordinance will be presented at the April meeting.

**TRAVEL:**

- Moved by Quaschnick, second by Laundreaux and carried, to approve Al Bohle to Statewide Drug Investigators Conference in Deadwood May 2-4, 2018.
- Moved by Yellow Boy, second by Laundreaux and carried, to approve Al Bohle to Cass Lake, MN for a Confidential Informant Training on March 19-21, 2018.
- Moved by Yellow Boy, second by Quaschnick and carried, to approve Shawn Madison SD Police Chief's Conference in Deadwood April 18-20, 2018.
- Moved by O'Connell, second by Laundreaux and carried, to approve Cindy Rische to Rapid City April 3, 2018 for SD Building Officials meeting.
- Moved by O'Connell, second by Quaschnick and carried, to approve Cindy Rische to Pierre May 9-11, 2018 for SD Code Enforcement Conference.
- Moved by Yellow Boy, second by Quaschnick and carried, to approve Dean Schilling to Pierre April 11-12, 2018 for SDWWA wastewater conference.

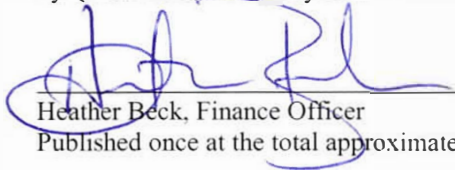
**PAYMENT OF BILLS:**

Moved by Quaschnick, second by Laundreaux and carried, to approve the following bills for payment: AB Business, supplies-90.47 ;Aqua Pure, chemicals-9,760.80 ;Beadles Sales, vehicle replacement-10,025.00 ;Book Systems, computer software-525.00 ;Butler Machinery, repairs-89.47 ;C N A Surety, insurance-1,132.00 ;Cain Law Office, prof services-180.00 ;Cam Wal Electric, utilities-535.41 ;Cardmember Services, mowing contract/playpark/other-1,941.45 ;CenterPoint, books-46.74 ;Central Diesel, repairs-775.79 ;Century Link, utilities-1,239.70 ;Chamber of Commerce, prof services-9,138.54 ;Ciavarella Design, prof services-1,565.00 ;Clerk of Courts, garnishment-600.00 ;CMI, software maintenance-2,520.00 ;Credit Collections Bureau, garnishment-286.24 ;Demco, supplies-455.10 ;Deputy Finance Officer, postage-91.61 ;Dish TV, utilities-28.02 ;Dwight Baumann, travel-245.50 ;Environmental Toxicity Control, water samples-427.69 ;Evoqua Water Technologies, repairs-150.00 ;Fleet Services, gasoline-1,131.48 ;Galls, uniforms-271.15 ;Gary Snow & Assoc., prof services-610.00 ;Gas N Goodies, gasoline-189.66 ;Gienger Sales, supplies-352.00 ;Great Western Bank, payroll taxes-27,243.33 ;Gregg's Drilling, building repairs-565.80 ;GTC Auto Parts, supplies-60.16 ;Heartland Waste, prof services-20,246.00 ;High Point Networks, computer repairs-371.25 ;Homestead Building, supplies-76.72 ;Ingram, books-159.90 ;J&M One Stop, prof services-95.00 ;K&K Auto, tire-100.00 ;KBA, prof services-240.00 ;Key Insurance, insurance-525.00 ;KLJ, runway project-8,928.56 ;Language Line Services, prof services-90.00 ;Library Director, supplies/other-62.89 ;Marco, Inc., copier-285.86 ;MDU, utilities-19,700.80 ;Merkels Foods, supplies-91.82 ;Mid American Research, supplies-428.49 ;Mobridge Hardware, supplies-154.51 ;Mobridge Rotary, dues-180.00 ;Mobridge Tribune, publishing-353.74 ;Monsanto, Scherr Howe refund-696.75 ;Motorola Solutions, service agreement-8,207.16 ;N&W Auto, prof services-119.39 ;Office Depot, supplies-202.96 ;Office of Child Support, garnishment-553.84 ;Overall Supply, supplies-683.83 ;Pheasantland Industries, supplies/trails-561.31 ;Prasek Diesel Repair, repairs-815.26 ;Premier Equipment, repairs-208.44 ;Quenzer Electric, street light repairs-1,104.56 ;Rees Communication, radio maintenance-614.00 ;Ron's Repair, vehicle maintenance-155.95 ;Runnings, supplies-742.26 ;SD Attorney General, scam/PBT fees-1,031.00 ;SD Dept of Revenue, water samples-387.00 ;SD Municipal League, conference-54.00 ;SD One Call, prof services-4.20 ;SD Retirement, retirement-14,450.80 ;SD Treasurer, sales tax-1,408.52 ;SD WWA, conference-90.00 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-28.32 ;Share Corp, supplies-186.00 ;Sioux Corp, repairs to steamer-1,303.87 ;Slater Oil, gasoline/LP gas/diesel-7,416.88 ;Tri State Water, supplies-16.70 ;Tyler Hearmon, prof services-3,950.00 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-583.32 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-

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Salaries: Administration-8,921.90; City Administrator-4,458.70; Police Department-59,632.20; Fire Department – 500.00; Street Department-10,258.42; Regulation & Inspection – 2,289.60; Park –3,496.44; Library-6,466.90; Auditorium – 362.40; 24/7-603.96; Water Department-13,436.69; and Sewer Department-9,858.00.

There being no further business to come before the council, the meeting adjourned at 6:03 PM on a motion by Quaschnick, ~~second~~ by Laundreaux and carried.

  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
Jamie Dietz, Mayor

**MOBRIDGE BOARD OF EQUALIZATION  
MEETING MINUTES  
March 19, 2018**

The Mobridge City Council, acting as a Local Board of Equalization, met at 5:00 PM on Monday, March 19, 2018 was held in City Hall in said City. The following council persons were present: Mayor Dietterle, Cox, Laundreaux, Quaschnick, O'Connell and Carlson. Also present was Eric Stroeder representing the School Board on the Local Board of Equalization. Others in attendance were Heather Beck, Finance Officer; Christine Goldsmith, City Administrator; and Deb Kahl from the County Equalization Office. Absent was Yellow Boy.

**Parcel #4692: Lot 3, Block 5, Academy Addition to the City of Mobridge**

Owner was present: Gary D Goodale et al  
1011 10<sup>th</sup> Ave W, Mobridge, SD 57601

Current Valuation Total: \$250,510

Moved by Stroeder, second by O'Connell and carried (5-1), to approve reducing the total valuation to \$237,420. Cox voted no.

**Parcel #5752 Lots 10 & 11, Milwaukee Land Co. 1<sup>st</sup> Addition to the City of Mobridge**

Owner was present: Kim D Bender et al  
114 2<sup>nd</sup> Ave E, Mobridge, SD 57601

Current Valuation Total: \$17,990

Moved by Carlson, second by Cox and carried, to approve reducing the total assessment value to \$16,000.

**Parcel #4715 Lot 30, Block 2, Bel Aire 1st Addition & E11' of Lot 29, Block 2 Bel Aire 2<sup>nd</sup> Addition 1<sup>st</sup> Subdivision to the City of Mobridge**

Owner was present: William Voller et al  
520 12<sup>th</sup> St W, Mobridge, SD 57601

Current Valuation Total: \$83,060

Moved by Quaschnick, second by Carlson and carried, to approve reducing the total assessment value to \$76,000.

*Note: Cox left the meeting.*

**Parcel #6092 S33' of Lot 3, all of Lots 4 & 5 and N27" of Lot 6, Block 24, NWTS Co's 2<sup>nd</sup> Addition to the City of Mobridge**

Owner was present: Dwight E Schmitt  
(by phone) 815 7<sup>th</sup> Ave W, Mobridge, SD 57601

Current Valuation Total: \$260,960

Moved by O'Connell, second by Carlson and carried, to deny the appeal and leave the assessment as is.

*Note: Cox entered the meeting.*

**Parcel #6552 S 36' of Lot A2, all of Lots A3-A8, & S 36' of Lot A9, all of Lot A13, Subdivision of Tract A including vacated street in the SE1/2SW1/4 of 20-124-79**

Owner was not present: South Central Properties LLC  
E Grand Crossing, Mobridge, SD 57601

Current Valuation Total: \$2,199,965

Kahl stated she spoke to the property owner and she recommended lowering the assessment. Moved by Carlson, second by O'Connell and carried, to approve reducing the total assessment value to \$2,039,790.

The Mayor adjourned the meeting at 5:54 PM on a motion by Carlson, second by Laundreaux and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer

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\_\_\_\_\_  
Jamie Dietterle, Mayor

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
April 11, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, April 11, 2018 at 5:30 PM. Mayor Jamie Dietterle, City Administrator Christine Goldsmith, City Attorney Austin Hoffman, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell, Yellow Boy, and Carlson. Finance Officer Heather Beck was absent.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Quaschnick.

**MINUTES:**

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the March 14, 2018 regular meeting. Carlson abstained.

Moved by Cox, second by Carlson and carried, to approve the minutes from the March 19, 2018 equalization meeting. Yellow Boy abstained.

**DEPT HEAD REPORTS:**

**Zoning – Cindy Rische:** A quarterly nuisance report was given to the Council.

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of March: Kyle Jensen – 1009 8<sup>th</sup> Avenue West – removal of interior walls and renovations; Kim Ulmer – 414 1<sup>st</sup> Avenue West – removal of existing foundation and backfill; Adam Hohle – 701 2<sup>nd</sup> Street E – construct attached 30' X 60' garage; Family Worship Center – 1708 West Grand Crossing – construct 32' X 40' garage.

**CLEAN UP WEEK** – Rische informed the Council that Clean Up Week will be May 21<sup>st</sup> – 26<sup>th</sup>, 2018. She proposed offering the Neighbors In Need program again to assist residents in moving heavy waste. Moved by Cox, second by Quaschnick and carried, to approve the Neighbors in Need program and waiving rubble site and yard waste dumpster fees for Clean Up week.

**Police Dept – Chief Shawn Madison:**

**UPDATE** – Madison updated the Council on the police activity statistics for 2017.

**K9 VEHICLE PURCHASE** - Moved by Yellow Boy, second by O'Connell and carried, to approve the purchase of a used K9 Vehicle with grant funds not to exceed \$19,000 plus travel and graphics.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**WATER PLANT VALVES** – Moved by O'Connell, second by Carlson and carried, to approve the purchase of actuator valves at a cost of \$7,293 includes installation.

**HYDRANTS** – Moved by O'Connell, second by Quaschnick and carried, to approve purchase of hydrants in the amount of \$12,691.26.

**UNFINISHED BUSINESS:**

**1<sup>ST</sup> READING ORDINANCE NO. 965, MEETING DAY CHANGE** – Moved by Carlson, second by Yellow Boy and carried, modify the meeting times of the city council.

**ORDINANCE NO. 965**

**AN ORDINANCE ENTITLED: AN ORDINANCE REVISING TITLE 1 OF CHAPTER 1 SECTION 2-2 MEETINGS, OF THE REVISED ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA MODIFYING THE MEETINGS TIMES OF THE CITY COUNCIL.**

BE IT ORDAINED by the City of Mobridge, SD:

That Title 1, Chapter 1, SECTION 2-2 Meetings of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:

1-2-2 Meetings

Regular meetings of the governing body shall be held in the City Hall on the second Tuesday of each month at the hour of 5:30 P.M. This schedule may be subject to change in the case of a conflicting holiday. Special meetings may be called at any time by the Mayor to consider such matters as may be mentioned in the call for the meeting.

**NEW BUSINESS:**

**CANVASS OFFICIAL ELECTION** – Mayor Dietterle appointed Hoffman, Quashnick, and Cox to canvass the election. The Board of Canvassers confirmed that the poll book and tally sheets matched. Moved by O’Connell, second by Carlson and carried, to approve the canvass below:

<u>Landreaux</u>	<u>Jackson</u>
88	50

**AGREEMENT WITH KLJ FOR SURVEY** – Moved by O’Connell, second by Landreaux and carried, to approve the agreement with KLJ for survey work on 9<sup>th</sup> Avenue.

**STEP INCREASE** – Moved by Carlson, second by Cox and carried, to approve a step increase for Properties Manager Ted Ford increasing his hourly wage from \$16.38 per hour to \$16.81 per hour.

**STEP INCREASE** – Moved by Carlson, second by Landreaux and carried, to approve a step increase for Librarian Custodian Mark Fuhrer increasing his hourly wage from \$12.19 per hour to \$12.54 per hour.

**SURPLUS EQUIPMENT** – Moved by Yellow Boy, second by Landreaux and carried, to approve surplus the tree space and pull-behind broom.

**BID FOR CHIP SEAL PROJECT** – Moved by Carlson, second by O’Connell and carried, to approve the bid from Jensen Rock & Sand for chip sealing 50 city blocks at \$1.43 per sq yd, approximately \$117,260 including excise tax.

**ARBOR DAY PROCLAMATION** – Moved by O’Connell, second by Cox and carried, to approve April 27, 2018 as Arbor Day in Mobridge. Properties Manager Ted Ford accepted the Tree City USA Growth Award for outstanding contributions by the City Parks Department.

**DISCUSSION AND INFORMATION ITEMS:**

**LEAF AND GRASS DUMPSTER** – Dumpster will be available behind city hall again for yard waste cleanup, cost is \$5 sm load and \$10 lg load.

**UPDATE ON SCHERR HOWE PROJECT** – Goldsmith reported that the asbestos contractor has completed their removal work and the general contractor has begun the demo phase of the project.

**COMMUNITY GARDEN** – O’Connell spoke about starting a community garden program for residents to use public land for vegetable gardens. He requested interested residents to contact him or City Hall; if sufficient interest is generated, a proposed program will be presented at a future meeting.

**TRAVEL:**

Moved by Quashnick, second by O’Connell and carried, to approve Ryan Enderson to Aberdeen Apr 25, 2018 for West Nile workshop.

Moved by Yellow Boy, second by Laundreaux and carried, to approve Tonya Ducheneaux to Rapid City Apr 16-17 for NIBRS training.

**PAYMENT OF BILLS:**

Moved by Yellow Boy, second by Cox and carried, to approve the following bills for payment: AB Supplies, supplies-357.78; AED Superstore, equipment-177.00; AFLAC, insurance-917.66; Alex Air Apparatus-426.58; Bestway Traffic Supplies, supplies-100.00; Carla Lang Estate, prof services-15,309.18; Carol Godkin, travel-84.00; Center Point, books-46.74; Central Diesel, repairs/tires-7,147.53; Century Link, utilities-1,239.70; Chamber of Commerce, prof services-10,473.82; Clerk of Courts, garnishment-600.00; Country Inn, travel-307.14; Deputy Finance Officer, postage-11.90; Dish TV, utilities-28.02; Eisemann Building Products, supplies-146.40; Environmental Resources Assoc, chemicals-349.51; Ethanol Products, chemicals-1,907.34; Fair Manufacturing, repairs-1,050.00; Fisher Scientific, chemicals-994.46; Fleet Services, gasoline-1,342.49; GTC Auto Parts, vehicle maint-364.91; Giengers Supply, supplies-495.00; Great Western Bank, payroll taxes-26,498.32; Hawkins, chemicals-576.00; Heartland Waste, prof services-20,272.50; Highpoint Networks, software-2,417.96; Hoffman Law Office, prof services-1,237.50; Homestead Building Supplies, supplies-144.79; Ingram, books-306.73; Kiesler's Police Supply, glocks grant purchase-1,257.00; Larry's Lock & Key, prof services-10.00; MDU, utilities-18,607.54; Marco, Inc, copier-235.12; Merkels' Foods, supplies- 32.51; Metering & Technology, meters-132.98; Mickey Schultz, refund-16.26; Mideo, utilities-105.00; Minnesota Valley Testing, water samples-120.00; Mobr Mfg, repairs-(374.62); Mobr Tribune, supplies/publishing-727.25; Napa Auto Parts, supplies/repairs-478.44; Office Depot, supplies 98.65; Office of Child Support,garnishment-553.84; Payless Foods, supplies-32.19; Plunkett's, repairs-59.66; Powerphone, prof services-1,645.00; Premier Equipment, supplies/repairs-2,097.54; RDO Communications, supplies-28,850.00; Redwood Toxicology, prof services-427.50; Rees Communications, supplies-31.96; Ron's Repair, tires-80.00; Runnings, supplies-727.15; SD Dept of Revenue, water samples-424.00; SD Police Chief's Assoc, travel-85.00; SD Retirement, retirement-14,750.74; SD Treasurer, sales tax-1,640.02; SDML Work Comp, insurance-2,511.00; SDRS Supplemental Retirement, retirement-150.00; Sanitation Products, repairs-220.08; Schools In, supplies- 495.54; Servall, supplies-28.74; Sioux Corp, repairs-1,050.79; Slater Oil, diesel/propane-4884.05; Staci Wilson, travel-95.00; State Chemical, supplies-244.28; Ted Ford, travel-10.86; Tyler Hearnen, prof services-3,950.00; US Bank, loan pymts-45,349.40; US Post Office, postage-883.10; USDA-Rural Dev, loan pymt-2,925.00; Verizon Wireless, cell phone-435.05; Vesco, repairs-150.00; Vicki Berg, travel-9.62; Walker Process Equip, repairs-4,907.76; Walworth County Treasurer, other-21.20; Western Communications, supplies-523.05; Western Equipment, mower lease-1,004.09.

Salaries: Administration-8,921.90; City Administrator-4458.70; Police Dept-58,915.52; Fire Dept-550.00; Street Dept-10,712.45; Regulation & Inspection-2,289.60; Park Dept-3,535.58; Library-6,234.94; Auditorium-326.16; 24/7-582.39; Water Dept-13,567.49; Sewer Dept-9,858.00.

**EXECUTIVE SESSION** – Moved by O'Connell, second by Cox and carried, to adjourn into executive session for legal reasons at 6:14 pm.

Moved by Laundreaux, second by Yellow Boy and carried, to reconvene at 6:38 PM. No action was taken.

There being no further business to come before the council, the meeting adjourned at 6:38 PM on a motion by Laundreaux, second by Yellow Boy and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer

  
\_\_\_\_\_  
Jamie Dietterle, Mayor

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
May 9, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 9, 2018 at 5:30 PM. Mayor Jamie Dietterle, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell, Yellow Boy, and Carlson.

**MINUTES:**

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the April 11, 2018 regular meeting.

**UNFINISHED BUSINESS:**

**1<sup>ST</sup> READING ORDINANCE NO. 965, MEETING DAY CHANGE** – Moved by Cox, second by O'Connell and carried, an ordinance to modify the meeting times of the city council.

**DRINKING WATER AWARDS** – Drinking water awards were presented to members of the water department from the SD DENR.

**STRATEGIC PRIORITIES CHECKLIST** – Mayor Dietterle went through the Strategic Priorities the Council had sent in place for the City. All aspects of the list were accomplished leaving the upcoming council to set new goals for the City.

Mayor Dietterle adjourned this meeting at 5:43 PM on a motion by Carlson, second by Yellow Boy and carried.

Beck swore in the new Mayor Gene Cox.

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 9, 2018 at 5:45 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Laundreaux, Quaschnick, O'Connell, Yellow Boy, and Carlson.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Carlson.

**COUNCIL OFFICER ELECTION:**

Moved by Yellow Boy, second by O'Connell, and carried, to appoint Quaschnick as council president. Quaschnick abstained. Moved by Yellow Boy, second by O'Connell, and carried, to appoint Carlson as vice council president. Carlson abstained.

**COUNCIL SEAT APPOINTMENT** - Moved by Yellow Boy, second by Quaschnick and carried, to appoint Jade Mound to a one year term to Council seat for Ward 3.

**DEPT HEAD REPORTS:**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of April: Kim Bender -114 2<sup>nd</sup> Ave East- 30' x 90' garage; Marilyn Reimer-804 1<sup>st</sup> Ave West-Fence; Yvonne Haefner-708 4<sup>th</sup> Ave West-New windows; Merle Lutz-203 11<sup>th</sup> Ave East-Fence; Mike Zimoski-10 6<sup>th</sup> Ave East-Demolition of house; Harley Robbins-1411 Sunset Avenue-New door in garage; Trinity Lutheran Church-918 1<sup>st</sup> Ave East-New pitch on north wing; Lisa Morrison-Briggs-617 2<sup>nd</sup> Ave East-Fence ;James Cerney-112 7<sup>th</sup> Ave West-Fence; and Llewelyn Kuehl-921 3<sup>rd</sup> Ave East-Roof on deck.

**Police Dept – Captain Tom Strickland**

**STEP INCREASES** – Moved by Carlson, second by Laundreaux and carried, to approve a step increase for Dispatcher Elizabeth Ford increasing her hourly wage from \$14.28 to \$14.60 effective May 14, 2018. Ford has completed her six month probation period.

Moved by O'Connell, second by Quaschnick and carried, to approve a step increase for Dispatcher Carrie Getz, increasing her hourly wage from \$19.27 to \$19.52 effective April 30, 2018.

Moved by Carlson, second by Quaschnick and carried, to approve a step increase for Officer Nate Pepin, increasing his hourly wage from \$20.30 to \$20.64 effective February 5, 2018.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**1<sup>ST</sup> READING ORDINANCE NO. 967** – Moved by Yellow Boy, second by Quaschnick and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 967, an ordinance amending ordinance 11-1-12, pertaining to curb-stop and shut-off valve.

**Library –**

**NEW HIRE STUDENT LIBRARIAN** – Moved by Yellow Boy, second by Quaschnick and carried, to approve hiring student librarian Mark Walther at \$8.85 per hour effective on starting day.

**ATRIUM AGREEMENT** – Moved by Yellow Boy, second by Quaschnick and carried, to approve the software customer service agreement with Book Systems, Inc.

**NEW BUSINESS:**

**MAYOR APPOINTMENTS** – Moved by Quaschnick, second by Laundreaux and carried, to approve the following Mayor's Appointments: Mayor – Police, Finance and Rail Authority; Quaschnick – Police, Finance and Water/Sewer; O'Connell – NECOG, Parks, School Board Rep, and Water/Sewer; Laundreaux – Airport, Auditorium, Housing and Street; Yellow Boy – Fire, Library, Police and Zoning; Carlson – Fire, Parks and Streets; Mound – Airport, Housing, Auditorium, and Zoning.

Library Board: Amy Cerney, LeeAnn Mack, Lynn Mertz, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom Singer, Liz Ford, Duane Martin, Curtis Reichert and Brandon Rookie.

Parks Board: Chris Fried, Dan Richards, Derek Stewart, DJ Taylor and Jordan Zahn.

Housing Board: Pat Fuhrman, Alan Landis, Heidi Roshau, Duane Wegner and Todd Wagner.

Appointed Employees and Officers: City Administrator – Christine Goldsmith; Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Zach Milliken; Asst. Fire Chief – Mitch Voller; Fire Dept Secretary – Scott Mertz; Zoning Officer – Cindy Rische; Health Officer – Dr. Robert Marciano; and City Historian – Twyla Fritz.

**PUBLIC HEARING MOBRIDGE PAWN LICENSE** – The Council heard from Mobridge Pawn manager Steve Marin, explaining the situation. It was recently learned that the store is in violation of two provisions of the City Ordinances granting a pawn license. Moved by Yellow Boy, second by Laundreaux and carried, to revoke the pawn license for Mobridge Pawn until they are able to comply with license requirements.

**1<sup>ST</sup> READING ORDINANCE NO. 966** – Moved by Yellow Boy, second by O'Connell and carried, to approve the first reading of Ordinance No. 966, an ordinance revising vehicle repair business requirements of the zoning ordinances of the City of Mobridge, South Dakota modifying and/or creating the guidelines for tow businesses, vehicle repair businesses, and vehicle storage yards.

**RESOLUTION 18-03, BANKING AUTHORIZATION** – Moved by Yellow Boy, second by O'Connell and carried, to approve Resolution 18-03, banking authorization.

**RESOLUTION NO. 18-03**

**BANKING AUTHORIZATION RESOLUTION**

**WHEREAS**, The City of Mobridge is a Municipality under the laws of South Dakota; and



**WHEREAS,** The City of Mobridge has authorized Mayor Gene Cox, Council President Jackie Quaschnick, and Finance Officer Heather Beck to act on behalf of the City of Mobridge to open any deposit or share accounts in the name of the Municipality; and

**WHEREAS,** The City of Mobridge will require two (2) of the three (3) signatures for any transaction; and

**WHEREAS,** The City of Mobridge will obey all of the rules of Wells Fargo Bank, Dacotah Bank, SD FIT and Great Western Bank,

**NOW, THEREFORE BE IT RESOLVED,** That the City of Mobridge shall be entitled to operate and maintain bank accounts at Wells Fargo Bank, Dacotah Bank, SD FIT and Great Western Bank in Mobridge, South Dakota and all transactions in said accounts shall require signatures of any two of the following persons: Mayor Gene Cox, Council President Jackie Quaschnick, or Finance Officer Heather Beck.

**STREET SUPERINTENDENT** – Long time street superintendent Dwight Baumann will be retiring June 22, 2018. Per the Street Committee’s recommendation, moved by Laundreaux, second by Carlson and carried (4-2), to promote Ryan Enderson to the position of Street Superintendent effective June 25, 2018 with a salary of \$22.07 per hour and a 6 month probationary period. Yellow Boy and Quaschnick voted no.

**PAY REQUEST SCHER HOWE BATHROOM PROJECT** – Moved by Yellow Boy, second by Carlson and carried, to approve Pay Request No. 1 to Kyburz Carlson Construction in the amount of \$54,405.00.

**MALT BEVERAGE LICENSE RENEWALS** - Moved by O’Connell, second by Carlson and carried, to approve the following malt beverage license renewals:

Bridge City Bait	Lot 1 Block 33 Grand Crossing	Retail (On-Off Sale)
Bridge City Liquors	S 60’ of Lots 4 & 5, Blk 43 Grand Crossing	Retail (On-Off Sale)
Gas N More/Lucky’s	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
Great Plains Family Rest.	W6’ Lot 13, Lots 14-17 Block 41 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo’s 1 <sup>st</sup> Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 <sup>rd</sup>	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 1-4 Block 22 Milwaukee 1 <sup>st</sup>	Retail (On-Off Sale)
Rick’s Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 <sup>st</sup>	Retail (On-Off Sale)
The Grand Oasis	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTs 3 <sup>rd</sup> Add	Retail (On-Off Sale)
ShopKo	S 400’ of Lots 3&4 SE ¼ of 13-124-80	Retail (On-Off Sale)
Merkel’s Foods	Lots 14-18 Block 21 Milwaukee 1 <sup>st</sup>	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)

**TEMPORARY LIQUOR LICENSES** – Moved by Quaschnick, second by Laundreaux and carried, to approve a temporary liquor/malt beverage application to the Mobridge Rodeo Association at Scherr Howe Event Center on June 29, 2018. Moved by Quaschnick, second by Mound and carried, to approve a temporary liquor/malt beverage application to the Mobridge Area Chamber of Commerce at Scherr Howe Event Center on June 7-9, 2018. Moved by Quaschnick, second by Laundreaux and carried, to approve a special events beverage license to Pauly’s Pub & Casino located one block of Main Street on June 30, 2018. Moved by Quaschnick, second by Carlson and carried, to approve a temporary liquor/malt beverage application to the Mobridge Area Chamber of Commerce at Scherr Howe Event Center on August 2-4, 2018.

**SEASONAL HIRES** – Moved by O’Connell, second by Laundreaux and carried, to hire the following seasonal hires: Pool - Lifeguards: Geneva Grace Wollman – Head Lifeguard - \$12.00/hour; Naomi Stroeder – WSI Lifeguard - \$12.00; Tucker Holzer - \$9.60; Grace Madison - \$9.35; Ariel Hach - \$9.35; Keane Schlomer, Conner Unterseher, Caitlin Claymore, Caden Halsey, & Darcy Kelly - \$9.10; Attendants: Rachel Goldsmith – Head Attendant - \$12.00/hour; Hannah Stroeder - \$9.35; Jack Unterseher - \$8.85; Madelyn Jungwirth - \$8.85; Sarah Cox - \$8.85; Kennedy Longbrake - \$8.85; & Bryson Vetch - \$8.85; Parks: Wyatt


Bieber - \$13.00; Nathan Ford - \$13.00; Tyler Blankartz - \$10.00; Carson Quenzer - \$10.00; Pat Davis - \$11.39; Street: Logan Vojta - \$12.00.

**PAYMENT OF BILLS:**

Moved by Quaschnick, second by Carlson and carried, to approve the following bills for payment: AB Business, supplies-71.32 ;Aflac, insurance-1,376.49 ;Alex Air Apparatus, supplies-1,393.00 ;Anita Van Vugt, election worker-200.00 ;Aqua Pure, chemicals-213.14 ;Ascent Aviation, fuel for resale-32,477.73 ;AT&T, utilities-212.47 ;Banyon Data Systems, prof services-395.00 ;Beadle Floral, trees-198.54 ;Bonnie Laib, election worker-200.00 ;Cain Law Office, legal fees-175.00 ;Cam Wal Electric, utilities-1,061.38 ;Cardmember Services, other-144.47 ;CenterPoint, books-46.74 ;Central Diesel, repairs-2,481.82 ;Century Link, utilities-2,507.26 ;Chamber of Commerce, prof services-7,740.89 ;Chris Keller, supplies-80.00 ;Ciavarella Design, prof services-4,650.00 ;Cindy Rische, travel-47.00 ;Clerk of Courts, garnishment-600.00 ;Core Fitness, gym membership-159.30 ;Credit Collections Bureau, garnishment-286.24 ;Dean Schilling, travel-222.92 ;deputy finance officer, postage-342.10 ;Dish TV, utilities-28.02 ;Don Blankartz, supplies-80.00 ;Environmental Resource Assoc., chemicals-333.51 ;Faehnrich Construction, prof services-900.00 ;First National Bank, interest-45,561.25 ;Fleet Services, gasoline-3,036.85 ;Galls, uniforms-639.67 ;Gary Snow & Assoc., buildings-4,388.92 ;Gas N Goodies, gasoline-518.15 ;Giengers, supplies-191.00 ;Graham Tire, tires-485.04 ;Graymont, chemicals-4,509.68 ;Great Western Bank, payroll taxes-26,113.90 ;Gregg's Drilling, prof services-6,150.00 ;GTC Auto Parts, supplies-12.54 ;GTC Auto Parts, vehicle maintenance-371.89 ;Hawkins, chemical/repairs-6,388.85 ;Heartland Waste, prof services-20,272.50 ;HF Scientific, repairs-244.99 ;High Point Networks, software-41.25 ;Hoffman Law Office, attorney fees-1,075.00 ;Homestead Building Supplies, supplies-19.05 ;Ingram, books-267.92 ;Jensen Rock & Sand, supplies-21.42 ;JGE, supplies-98.63 ;Junior Parents, refund on deposit-750.00 ;Kansas Highway Patrol, K9 vehicle-19,000.00 ;Katherine Knudson, election worker-22.50 ;KLJ, prof services-25,510.65 ;Kyburz Carlson Construction, building-54,405.00 ;Language Line Services, prof services-90.00 ;Larry's Lock & key, repairs-50.00 ;Library Director, supplies-36.34 ;Luckys Gas, gasoline-27.01 ;Luckys Gas, repair-16.95 ;Marco, Inc., copier-272.44 ;MDU, utilities-18,785.39 ;Merkel's Foods, supplies-31.96 ;Michael Todd, equipment maintenance-723.23 ;Michelle Wientjes, election worker-222.50 ;Michelle Yellow Boy, election worker-222.50 ;Midco, utilities-105.00 ;Milliken Electric, repairs-448.80 ;Minnesota Valley Tesing, water samples-447.00 ;Mobr Shrine Club, refund reissue-696.75 ;Mobr Tribune, publishing-165.84 ;Mobridge Candy, supplies-106.76 ;Mobridge Gas, LP gas-15.00 ;Mobridge Hardware, supplies-1,010.07 ;Mobridge Tribune, publishing-94.00 ;Modern Marketing, supplies-264.18 ;Northern Balance & Scale, repairs-186.00 ;Oahe Landscapes, prof services-294.50 ;Oahe Vet, prof services-321.17 ;Office Depot, supplies-201.09 ;Office of Attorney General - PBT-220.00 ;Office of Attorney General - scam-1,097.00 ;Office of Child Support, garnishment-553.84 ;Payless foods, supplies-172.40 ;Pheasantland Industries, prof services-75.02 ;Plant & Flanged, repairs-205.73 ;Platinum PC, computer repairs-39.00 ;Plunketts Pest Control, prof services-122.84 ;Premier Equipment, supplies-258.35 ;Quality Quick Print, supplies-61.44 ;Quenzer Electric, building-8,431.95 ;Ramkota Hotel, travel-254.00 ;Runnings, supplies-2,363.50 ;Sally Perman, election worker-222.50 ;Sanitation Products, repairs-549.83 ;SD Assoc of Rural Water, dues-850.00 ;SD Dept of Revenue, water samples-984.00 ;SD One Call, prof services-3.15 ;SD Retirement, retirement-22,172.41 ;SD State Treasurer, sales tax-1,645.68 ;SDML, conference-18.00 ;SDRS Supplemental Retirement, retirement-150.00 ;Selby Record, other services-28.00 ;Servall, supplies-56.64 ;Shawn Madison, travel-272.20 ;Showcases, supplies-38.39 ;Slater Oil, gasoline/diesel/LP gas-8,415.45 ;Tonya Ducheneaux, travel-115.20 ;Tri State Water, supplies-52.10 ;Tyler Hearnon, prof services/travel-4,209.60 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-623.52 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motor, vehicle maintenance-417.42 ;Valley Telecomm., utilities-1,723.32 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-484.41 ;Wellmark BC/BS, health insurance-21,192.72 ;West River Telecommunications, utilities-7,050.03 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8,921.90; City Administrator-4458.70; Police Dept-58,231.67; Fire Dept-550.00; Street Dept-10,838.06; Regulation & Inspection-2,289.60; Park Dept-3,401.21; Library-6,329.90; 24/7-603.96; Water Dept-14,210.62; Sewer Dept-9,930.00.

There being no further business to come before the council, the meeting adjourned at 6:14 PM on a motion by Yellow Boy, second by Laundreaux and carried.



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Heather Beck, Finance Officer  
Published once at the total approximate cost of \$



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Gene Cox, Mayor

6.

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
June 12, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, June 12, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound, Laundreaux, Quaschnick, O'Connell, and Yellow Boy. Carlson was absent.

**AGENDA:**

The agenda was approved on a motion by Quaschnick, second by Yellow Boy.

**MINUTES:**

Moved by Yellow Boy, second by Quaschnick and carried, to approve the minutes from the May 9, 2018 regular meeting.

**DEPT HEAD REPORTS:**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of May: Donald Hylton-3018 10<sup>th</sup> Ave West-32'x48' garage; Tyler Goetz-1121 1<sup>st</sup> Ave West-6'x12'deck; Kyle Jensen-622 E Grand Crossing -48'x44' car wash;; Kathy Boehler-719 12<sup>th</sup> St West- Replacement of concrete for patio & sidewalk; Mike Zimoski-10 6<sup>th</sup> Ave East-New Home 70'x44';; Tim O'Connor-1020 4<sup>th</sup> Ave East-12'x16'shed;; Duane Gisi-1106 7<sup>th</sup> Ave West-Remodeling garage into living space 23'x16'; Delwin Yost-1306 13<sup>th</sup> St West-New concrete slab 16'x20';; Trevor Laine-1003 5<sup>th</sup> Ave East-New deck 12'x19';; Toby Mauck-1202 9<sup>th</sup> Ave West-Replacement of sidewalk and new patio pad in back 14'x24'; Kyle Jensen-905 1<sup>st</sup> Ave West-New fence -130' and a new concrete patio pad in backyard 8'x20'; Heidi Reinholz-318 2<sup>nd</sup> Ave East-New shed 12'x20' ;Austin Konold-1918 Kennedy Drive-New concrete pad 18'x40'; Lori O'Cull-221 3<sup>rd</sup> Ave East-Demolition of Garage (rescinded)kept garage.

**Police Dept – Captain Tom Strickland**

**ACCEPT USE OF MULE DONATION** – Captain Strickland informed the Council, the police department was once again offered the use of a mule from Schmeichel's Repair, McLaughlin. The City pays for the insurance and signage. Moved by Yellow Boy, second by Laundreaux and carried, to approve the agreement with Schmeichel's Repair for use of a mule.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**GENERATOR TESTING** – Moved by Yellow Boy, second by Quaschnick and carried, to approve the agreement with Cummins Sales and Service to test the load bank on the water and wastewater generators in the amount of \$2,951.80.

**RESCIND MOTION FOR STUDY** – Moved by O'Connell, second by Mound and carried, to rescind the motions made approving contracts with Banner Engineering for facility reports for the wastewater and water plant due to changes in project scope.

**STEP INCREASE** – Moved by Quaschnick, second by Laundreaux and carried, to approve a step increase for water department operator Charles Kaiser, increasing his hourly wage from \$16.61 to \$16.87 effective June 25, 2018.

**UNFINISHED BUSINESS:**

**2<sup>nd</sup> READING ORDINANCE NO. 966** – Moved by Yellow Boy, second by O'Connell and carried, to approve the second reading of Ordinance No. 966, an ordinance revising vehicle repair business requirements of the zoning ordinances of the City of Mobridge, South Dakota modifying and/or creating the guidelines for tow businesses, vehicle repair businesses, and vehicle storage yards.

**2<sup>nd</sup> READING ORDINANCE NO. 967** – Moved by Yellow Boy, second by Mound and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 967, an ordinance amending ordinance 11-1-12, pertaining to curb-stop and shut-off valve.

**ORDINANCE NO. 967**

**AN ORDINANCE OF THE CITY OF MOBRIDGE, SOUTH DAKOTA AMENDING THE REVISED ORDINANCES OF THE CITY, AMENDING ORDINANCE 11-1-12 PERTAINING CURB-STOP AND SHUT-OFF VALVE**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Section 11-1-12 of Chapter 11 of Title of the Revised Ordinances of the City of Mobridge, South Dakota IS hereby amended to read as follows:

**11-1-12 Curb-Stop and Shut-Off Valve**

There shall be a brass curb-stop in each service pipe under the exclusive control of the City. Said curb-stop shall be placed in the pipe under the boulevard at the outer side of the sidewalk area, just inside the curb or at the alley line, and only persons authorized by the Water Superintendent shall open or close or otherwise interfere with said curb-stop. Such curb-stop shall be provided with a box or tube of approved pattern, and the top of each box or tube shall be placed on the level with the grade of the sidewalk or alley, and no premises shall be supplied water services without said box being in good order.

Each service pipe must be furnished with a shut-off valve, approved by the Water Department, situated below the action of the frost so that the water can be conveniently shut off. There shall also be a shut-off valve in every attachment located at the first suitable point beyond the street or alley limits to enable consumers to turn the water off in case of accident to the pipes on the premises.

It shall be the obligation of the owner of the property which will receive the water services to install, repair and replace the curb-stop and shut-off valve(s). In case of neglect or refusal of the owner to provide or repair the curb-stop within a reasonable time after being notified, the Water Department shall cause it to be done and charge the expense as a special assessment against the premises to be served by the water line.

In case of neglect or refusal of the owner to provide or repair the shut-off valve(s) within a reasonable time after being notified, the Water Department shall cause water service to the premises to be terminated until such time as the replacement or repair has been completed and the shut off and turn on fees have been paid.

**NEW BUSINESS:**

**ADVERTISING FOR RUNWAY PROJECT** - Moved by O'Connell, second by Yellow Boy and carried, to approve advertising for bids for the runway project with the following changes: change time from 30 days to 60 days.

**1<sup>ST</sup> READING ORDINANCE NO. 968, TEMP BUILDING PERMIT** – Moved by Mound, second by O'Connell and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 968, an ordinance entitled: an ordinance in revision of building permit sections 19.02 and 19.03 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to building and demolition permits.

**CREDIT CARD APPLICATION** – Moved by Laundreaux, second by Quaschnick and carried, to approve an application for a credit card with Great Western Bank with a credit limit of \$10,000.

**CEMETERY DEED** – Moved by Yellow Boy, second by Quaschnick and carried to approve the following cemetery deed: City of Mobridge to Audrey Henderson, Graves 3 & 4, Lot 44, Block Q, Greenwood Cemetery.

**POOL NEW HIRE** – Moved by Quaschnick, second by Mound and carried, to approve hiring Tyrel Thompson for pool slide attendant at \$8.85 per hour effective June 6, 2018.

**PAY REQUEST SCHERR HOWE BATHROOM PROJECT** – Moved by Yellow Boy, second by O’Connell and carried, to approve Pay Request No. 2 to Kyburz Carlson Construction in the amount of \$56,453.00.

**CHANGE ORDER NO. 1, SCHERR HOWE** – A change order was presented to the Council for additional work of adding a tile backer board and sheetrock to the North wall which addresses an unknown water leak. Moved by O’Connell, second by Mound and carried, to approve Change Order No. 1 for the Scherr Howe bathroom project adding \$1,409.00 to the project cost.

**PURCHASE SIDE BY SIDE** – Moved by O’Connell, second by Laundreaux and carried, to approve the purchase of a side by side from federal surplus property in the amount of \$3,800 contingent on Councilperson O’Connell looking over the machine. The funds are from the West Nile and Trail budgets.

**DISCUSSION AND INFORMATION ITEMS:**

**WALLEYE WAY STATUE** – Fay Jackman came to inform the Council that the proposed statue by artist John Lopez is finished. The group has raised all funds to pay for it. The statue will be placed on July 2.

**TRAVEL:**

Moved by Quaschnick, second by Mound and carried, to approve Cindy Rische to Pierre for an animal cruelty and fighting training on June 15, 2018.

**PAYMENT OF BILLS:**

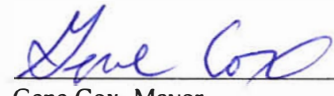
Moved by Laundreaux, second by Quaschnick and carried, to approve the following bills for payment:  
A&B Business, supplies-138.33 ;Aflac, insurance-917.66 ;Alex Air Apparatus, supplies-197.24 ;Aqua Pure, chemicals-4,536.00 ;AT&T, utilities-377.90 ;Axon Enterprise, uniforms-329.70 ;Badger Meter, prof services-780.00 ;Banyon Data Systems, prof services-295.00 ;Bridge City Sm Engine, repairs-134.99 ;Bro Dart, supplies-324.56 ;Byron Utter Contracting, prof services-450.00 ;Cain law Office, prof services-340.00 ;Cam Wal Electric, utilities-240.58 ;Cardmember Services, other/supplies-2,455.47 ;Carlson Services, prof services-350.00 ;Carlson Services, trees-75.00 ;CenterPoint, books-93.48 ;Century Link, utilities-1,376.16 ;Chamber of Commerce, other-6,981.85 ;Clerk of Courts, garnishment-900.00 ;Coca Cola Bottling Co., concession-542.00 ;Core & Main, hydrants-13,104.31 ;Credit Collections Bureau, garnishment-429.36 ;Dady Drug, supplies-24.96 ;Dakota Supply Group, repairs-134.35 ;Deputy Finance Officer, postage-25.70 ;Dish TV, utilities-28.02 ;Fleet Services, gasoline-1,512.31 ;Galls, uniforms-551.27 ;Gas N Goodies, gasoline/supplies-1,341.87 ;Geffdog Designs, uniforms-173.49 ;Giengers, supplies-300.00 ;Grand Central, vehicle maintenance-318.74 ;Great Western Bank, payroll taxes-46,937.14 ;Gregg’s Drilling, prof services-532.00 ;GTC Auto Parts, supplies-400.92 ;Hawkins, chemical-1,511.50 ;Heartland Waste, prof services/city wide clean up-20,511.00 ;Hettinger Mobridge Candy, concession-1,866.81 ;High Point Networks, software-82.50 ;Hoffman Law, attorney fees-950.00 ;Homestead Building Supplies, supplies-22.05 ;Hydro Klean, maintenance-22,243.89 ;ICMA, prof services-463.70 ;Ingram, books-401.81 ;JGE, supplies-518.04 ;John Deer Financial, repairs-39.91 ;Key Insurance, insurance-5,153.00 ;KLJ, prof services-10,686.50 ;Kyburz Carlson Construction, building-56,453.00 ;Language Line Services, prof services-180.00 ;Larry’s Lock & Key, repair-50.00 ;Law Enforcement Resource Center, training-204.00 ;Luckys, gasoline-37.01 ;Marco, Inc., copier-544.59 ;MDU, utilities-17,192.16 ;Merkel’s Foods, supplies-117.85 ;Mid American Research, supplies-329.81 ;Midco, utilities-105.00 ;Midwest Pump & Tank, repairs-903.37 ;Milliken Electric, building maintenance-403.92 ;Mobr Tribune, publishing-40.50 ;Mobridge Garden Club, garden club-500.00 ;Mobridge Hardware, supplies-1,210.11 ;Mobridge Manufacturing, repairs-25.00 ;Mobridge Medical Clinic, prof services-310.00 ;Mobridge Regional Hospital, prof services-40.00 ;Mobridge Tribune, publishing-930.47 ;Napa Auto Parts, supplies-30.79 ;Nate Pepin, gasoline-34.66 ;Oahe Landscapes, sprinkler system-1,611.20 ;Oahe Vet, K9/prof services-100.24 ;Office Depot, supplies-245.70 ;Office of Child Support, garnishment-868.43 ;Oklahoma Correctional, prof services-60.00 ;Payless Foods, concession stand/supplies-762.30 ;Platinum PC, computer repairs-144.00 ;Premier Equipment, repairs-155.80 ;Railroad Management Systems, prof services-214.01 ;Ron’s Repair, vehicle maintenance-38.95 ;Runnings, supplies-2,197.63 ;SD Dept of Revenue, water samples-373.00 ;SD Dept of Transportation, SIB Loan payment-25,000.00 ;SD One Call, prof services-103.95 ;SD Retirement, retirement-15,706.34 ;SD State Treasurer, sales tax-2,809.13 ;SD Unemployment, unemployment insurance-1,561.98 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-206.19 ;Servall, supplies-59.72 ;Share Corp, supplies-392.58 ;Showcases, supplies-378.99

;Slater Oil, diesel-1,128.28 ;Slater Oil, gasoline-455.75 ;Slater Oil, gasoline/diesel/grease-1,650.40 ;Slater Oil, grease-1,261.96 ;TEI Landmark Audio, books-156.76 ;Tri State Water, supplies-17.70 ;Tyler Hearnon, prof services/travel-4,805.00 ;Unum Life Ins., insurance-168.90 ;US Post Office, postage-607.09 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, vehicle maintenance-105.38 ;Valley Telecomm., utilities-869.16 ;Van Diest, supplies-4,710.10 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-457.29 ;Vessco, repairs-7,293.00 ;Walworth County Cons District, trees-172.00 ;Wellmark BC/BS, health insurance-21,192.72 ;West River Telecommunications, utilities-3,638.03 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-10,696.73; City Administrator-4458.70; Police Dept-61,904.62; Fire Dept-550.00; Street Dept-12,662.66; Regulation & Inspection-2,289.60; Park Dept-6,531.53; Library-6,825.14; 24/7-675.86; Water Dept-16,339.55; Sewer Dept-10,653.00.

There being no further business to come before the council, the meeting adjourned at 5:56 PM on a motion by Laundreaux, second by Quaschnick and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer  
Published once at the ~~total~~ approximate cost of \$

  
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Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
July 10, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, July 10, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Laundreaux, Quaschnick, O'Connell, Yellow Boy and Carlson. Mound was absent.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Carlson with the following addition: read a letter under discussion and information items.

**MINUTES:**

Moved by O'Connell, second by Yellow Boy and carried, to approve the minutes from the June 12, 2018 regular meeting. Carlson abstained.

**DEPT HEAD REPORTS:**

**Police Dept – Chief Shawn Madison**

**COMPUTER PURCHASE** – Moved by O'Connell, second by Laundreaux and carried, to approve 3 computers in the amount of \$1,416.51.

**IPAD PURCHASE** – Moved by Yellow Boy, second by O'Connell and carried, to approve the purchase of an iPad and 2 printers in the amount of \$1,530 with awarded grant funds from US Marshals Service.

**EXPENDITURE INCREASE** – Moved by Yellow Boy, second by O'Connell and carried, to approve the computer expenditure budget in the police department by \$1,530 for the US Marshal Service grant.

**RECOGNITION OF CITIZENS** – Chief Madison recognized two citizens who chased down two juveniles that were breaking into a Mobridge business. Rardy Cook and Louis Duarte received a certificate of appreciation from the Mobridge Police Department.

**RECOGNITION OF DISPATCHER** – Chief Madison also recognized Dispatcher Tammy Fischer with a certificate of merit for her exemplary service. Madison reported that Fischer saved many lives during an active shooter incident in Pollock on May 23, 2018.

**Zoning/Code Enforcement – Officer Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of June: Alan Nelson-803 4<sup>th</sup> Avenue West-18'x20'garage (Rescinded); Kristi Rahlf-713 E Grand Crossing -2400 sq. ft daycare building; Mobridge Rodeo -Rodeo Grounds-Redoing bleachers, bathroom, concession stand, ticket booth, lighting and fencing (Phase 1 & Phase 2); Darlene Semmens-308 12<sup>th</sup> Street West-Pergola; Bob Reecy-407 3<sup>rd</sup> Street West-Fence and dog run; Michael Bezenek-1601 32<sup>nd</sup> Street West-24'x36' garage & 2'x6' shed on concrete pad; Kurt Schmultz-311 E Grand Crossing -New sliding glass door in rear of house; James Silvernagel-709 Airport Road-New continual fencing around property; Shawn Madison -906 3<sup>rd</sup> Avenue West-14'x20' concrete pad in back yard; Lester Kusters-618 3<sup>rd</sup> Avenue East-90' vinyl fence – northside of property; City of Mobridge-South Main Parking Lot-7'x12' pedestal and a 4' sidewalk; Adam Quaschnick-1720 Kennedy Memorial Drive-Remove old deck replace with a 24'x18 concrete pad; and Dominick Diniz-302 8<sup>th</sup> Avenue East-180' sidewalk about his house and garage. Rische also gave a quarterly nuisance report.

**Library – Director Karla Bieber**

**COMPUTER PURCHASE** – Moved by Carlson, second by Quaschnick and carried, to approve the purchase of 2 computers from Platinum PC in the amount of \$1,228.00. The purchase is in the 2018 library budget.

**Street Department – Superintendent Ryan Enderson**

**NEW HIRE** - Moved by Carlson, second by O'Connell and carried, to approve hiring Keith Black as street maintenance at \$17.45 per hour effective June 18, 2018.



**ON CALL HIRE** – Moved by Carlson, second by Quaschnick and carried, to approve Dwight Baumann as on call street maintenance at \$13.52 per hour.

**STRIPING EQUIPMENT PURCHASE** – Moved by Carlson, second by O'Connell and carried, to approve the purchase of street striping equipment from Sherwin Williams in the amount of \$3,788 plus supplies and travel.

**Parks Department – Properties Manager Ted Ford**

**TRAILER PURCHASE** – Moved by O'Connell, second by Carlson and carried, to approve the purchase of a 2015 trailer for the parks department from Premier Equipment in the amount of \$2,600.00.

**Water/Wastewater – Superintendent Kurt Schmaltz**

**WASTEWATER ROOF REPAIRS** – Moved by O'Connell, second by Carlson and carried, to approve the roof repair to the water treatment plant south section and north section from Hub City Roofing, Inc., in the amount of \$20,004. This repair is included in the 2018 wastewater budget.

**UNFINISHED BUSINESS:**

**2<sup>nd</sup> READING ORDINANCE NO. 968** – Moved by O'Connell, second by Quaschnick and carried, to approve the second reading of Ordinance No. 968, an ordinance in revision of building permit sections 19.02 and 19.03 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to building and demolition permits.

**AMENDMENT TO KLJ AGREEMENT** – Moved by Carlson, second by Laundreaux and carried, to approve the additional \$2,000 to the Mobridge Rodeo property re-plat to add 66 foot right of way to the east side of the property from US Highway 12 to the County Road.

**NEW BUSINESS:**

**GRANTS FOR AIRPORT RUNWAY PROJECT** - Moved by Carlson, second by O'Connell and carried, to approve applying for both the FAA AIP Grant and the Omnibus transportation funding with the base bid and including alternate no. 1.

**CONTRACT WITH KLJ** – Moved by O'Connell, second by Quaschnick and carried, to approve the contract with KLJ, Inc. for construction services for the airport runway project in the amount of \$226,106.

**CONTRACT FOR INDEPENDENT FEE ESTIMATE** – Moved by O'Connell, second by Laundreaux and carried, to approve an agreement with HDR Engineering for an Independent Fee Estimate for the airport runway project in the amount of \$3,000 as required by the FAA.

**GENERATOR MAINTENANCE AGREEMENT** – Moved by Yellow Boy, second by Quaschnick and carried, to approve a planned maintenance agreement for the generators with Cummins Sales and Service in the amount of \$5,688.58. This agreement includes the 5 main generators located at City Hall, Wastewater, Arena, Raw Water and Fire Dept.

**PAY REQUEST SCHERR HOWE BATHROOM PROJECT** – Moved by Laundreaux, second by Carlson and carried, to approve Pay Request No. 3 to Kyburz Carlson Construction in the amount of \$16,860.00.

**PROCUREMENT POLICY** – Beck presented a procurement policy to the Council for approval. The policy addresses purchasing requirements and state bid laws. Moved by Quaschnick, second by Carlson and carried, to approve the Procurement Policy.

**WEST NILE GRANT** – Moved by O'Connell, second by Laundreaux and carried, to approve contract with the State of South Dakota for a mosquito control efforts in the amount of \$3,500.00.

**DISCUSSION AND INFORMATION ITEMS:**

**URBAN FISHING POND** – Goldsmith updated the Council on a proposed project with assistance from the SD Game, Fish & Parks and National Guard, to create a pond approximately 2 acres with ADA accessibility. The project will provide a year-round fishing and recreational opportunity for the community.

**BOARD RETREAT** – A Council board retreat will be held on July 31, 2018 at 5:00 PM.

**LETTER FROM MDU REP** - A letter was read from Montana Dakota Utilities rep Don Bohle, extending appreciation to City crew for the cleanup efforts and the dispatchers/police dept for keeping them informed of down lines.

**TRAVEL:**

Moved by Carlson, second by Quaschnick and carried, to approve Karla Bieber and Staci Wilson to attend the SD Library Assoc. Conference in Sioux Falls September 25-28, 2018.

Moved by O'Connell, second by Quaschnick and carried, to approve Jeff Laundreaux to Pierre for Elected Officials workshop on July 18, 2018. Laundreaux abstained.

**PAYMENT OF BILLS:**

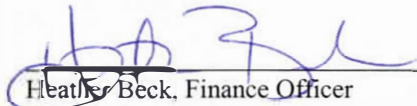
Moved by Carlson, second by O'Connell and carried, to approve the following bills for payment:

A&B Business, supplies-250.42 ;Aflac, insurance-870.32 ;Alex Air Apparatus, equipment-83,464.00 ;Amazon, uniforms/equipment-416.82 ;Angie Zvihovec, refund-35.23 ;AT&T, utilities-248.35 ;B&W Air Conditioning, repairs-100.00 ;Banner Associates, prof services-3,972.00 ;Cam Wal Electric, utilities-485.58 ;Cardmember Services, other/supplies-620.56 ;Carol Godkin, travel-84.00 ;CDW Government, computer-3,212.25 ;Central Diesel, prof services-795.00 ;Century Link, utilities-1,174.74 ;Chamber of Commerce, other-8,231.71 ;Ciavarella Design, prof services-4,650.00 ;Clerk of Courts, garnishment-600.00 ;Coca Cola Bottling Co., concession-389.50 ;Credit Collections Bureau, garnishment-286.24 ;Dash Medical Gloves, supplies-131.80 ;Deputy Finance Officer, postage-20.10 ;Dish TV, utilities-28.02 ;Dwight Baumann, supplies-80.00 ;Ebsco, other services-414.30 ;Efraimson Electric, repairs to runway lights-674.66 ;Eisemann Building Products, supplies-75.55 ;Environmental Resource Assoc., chemical-333.51 ;Environmental Toxicity Control, water samples-585.00 ;Ethanol Products, chemical-1,414.90 ;Fleet Services, gasoline-1,578.16 ;Galls, uniforms-823.59 ;Gas N Goodies, gasoline/supplies-1,309.94 ;Gienger Sales, supplies-256.00 ;Grafix Shop, vehicle maintenance-556.16 ;Grand Central, vehicle maintenance/gasoline-47.88 ;Great Western Bank, credit card fees-18.34 ;Great Western Bank, payroll taxes-36,297.28 ;GTC Auto Parts, supplies-61.93 ;Hach Company, chemical-751.10 ;Hawkins, chemical-6,720.25 ;Heartland Waste, prof services-20,657.25 ;Hettinger Mobridge Candy, concession-1,073.05 ;High Point Networks, computer repairs-1,278.75 ;Homestead Building Supply, supplies-20.79 ;Ingram, books-105.12 ;Jensen Rock & Sand, chip seal/cold mix-108,419.38 ;Jensen Rock & Sand, supplies-160.97 ;JGE, supplies-181.32 ;Key Insurance, insurance-549.00 ;Kyburz Carlson Construction, building-16,860.00 ;Kyle Jensen, refund-369.54 ;Language Line Services, prof services-90.00 ;Lee & Jundt Auto Body, vehicle maintenance-250.00 ;Library Director, petty cash-25.55 ;Liz Ford, travel-252.00 ;Lucky's, gasoline/diesel-228.48 ;Matt Keller Construction, repairs-510.00 ;Matt Reichert, supplies-80.00 ;MDU, utilities-20,148.44 ;Merkel's Foods, supplies-51.91 ;Michael Todd, repairs-119.13 ;Midco, utilities-105.00 ;Minnesota Valley Testing Labs, water samples-958.00 ;Mobr Chamber of Commerce, refund-1,100.63 ;Mobr Tribune, publishing-18.34 ;Mobridge Gas, LP gas-531.62 ;Mobridge Hardware, supplies-1,305.76 ;Mobridge Medical Clinic, prof services-552.50 ;Mobridge Tribune, publishing/supplies-809.95 ;Modern Marketing, publishing-337.98 ;Motorola Solutions, computer-5,341.70 ;Oahe Vet, prof services-70.00 ;Office Depot, supplies-310.13 ;Office of Child Support, garnishment-346.15 ;Payless Foods, concession stand/supplies-1,455.08 ;Plunketts, prof services-59.66 ;PowerPhone, prof services-2,305.00 ;Premier Equipment, repairs/trailer-3,116.78 ;Recreation Supply Co., repairs-1,139.31 ;Runnings, supplies-1,608.92 ;SD Attorney General, Scram/PBT fees-1,025.00 ;SD DENR, drinking water fee/testing fee-1,410.00 ;SD Dept of Revenue, water samples-403.00 ;SD Federal Surplus Property, equipment-3,700.00 ;SD Retirement, retirement-14,986.80 ;SD State Treasurer, sales tax-2,932.09 ;SDML, travel-50.00 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-243.89 ;Showcases, supplies-142.88 ;Slater Oil, gasoline/diesel/grease-5,514.15 ;South Dakota Magazine, other services-25.00 ;Tami Schanzenbach, refund-31.09 ;Teresa Romans, travel-84.00 ;The Open Canvas, supplies/prof services-307.50 ;Thomas O'connell, travel-189.50 ;Tonya Schoenhard, refund-27.22 ;Traffic Solutions, supplies-214.28 ;Tri State Water, supplies-181.95 ;Tumbleson Lawn Service, prof service-800.00 ;Tyler Hearnon, prof services-3,950.00 ;US Post Office, postage-519.68 ;USDA-Rural Development, loan

payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-852.16 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-484.43 ;Voyager Fleet, gasoline-87.14 ;Walworth County Treasurer, other-21.20 ;Wellmark BC/BS, health insurance-21,192.72 ;West River Telecommunications, utilities-3,432.28 ;Western Communications, supplies-476.77 ;Western Equipment Finance, mowing-1,004.09 ;Zuercher Technologies, software suite-143,951.00.

Salaries: Administration-10,710.40; City Administrator-4,458.70; Police Dept-64,725.37; Fire Dept-550.00; Street Dept-18,603.82; Regulation & Inspection-2,454.16; Pool – 14,807.41; Park Dept-6,531.53; Library-6,825.14; 24/7-675.86; Water Dept-16,339.55; Sewer Dept-10,653.00.

There being no further business to come before the council, the meeting adjourned at 6:17 PM on a motion by Yellow Boy, second by Carlson and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
\_\_\_\_\_  
Gene Cox, Mayor

**MOBRIDGE CITY COUNCIL  
SPECIAL MEETING  
July 31, 2018**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Tuesday July 31, 2018 at 5:00 PM. Mayor Gene Cox, City Administrator Christine Goldsmith, Finance Officer Heather Beck, and the following councilpersons were present: Mound, Laundreaux, O'Connell, Yellow Boy and Carlson. Others present: Trent Abrego from the Mobridge Tribune.

**BOARD RETREAT**

The Council had a board retreat. No action was taken.

Carlson entered the meeting at 5:28 PM.

Mound entered the meeting at 5:30 PM

There being no further business to come before Council, the Mayor adjourned the meeting at 7:12 PM.

  
Heather Beck, Finance Officer

  
Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL  
SPECIAL MEETING  
August 7, 2018**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Tuesday August 7, 2018 at 4:31 PM. Mayor Gene Cox, City Administrator Christine Goldsmith and the following councilpersons were present: Mound (by phone), Laundreaux, O'Connell, Yellow Boy and Carlson.

**COMPLETION OF CLARIFIER PROJECT**

Moved by Laundreaux, second by O'Connell and carried, to approve the Certificate of Substantial Completion & Final Acceptance of the Wastewater Clarifier Project.

**APPOINTMENT OF WARD 1 COUNCIL SEAT**

Due to the resignation of Jackie Quaschnick, moved by O'Connell, second by Carlson and carried, to approve the appointment of Curtis Reichert to Ward I Council seat to finish the remaining term.

There being no further business to come before Council, moved by Carlson, second by Laundreaux and carried, to adjourn the meeting at 4:35 PM.

  
Christine Goldsmith, City Administrator

  
Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
August 14, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, August 14, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound, Laundreaux, Reichert, O'Connell, and Carlson. Yellow Boy was absent.

**SWEARING IN OF NEW COUNCIL:** New Ward I appointed Council Curtis Reichert was sworn in. Reichert replaces Jackie Quaschnick, who resigned her seat.

**AGENDA:**

The agenda was approved on a motion by Carlson, second by Mound.

**LIFE SAVING AWARD:** Police Chief Shawn Madison presented lifeguard Grace Wollman with a Life Saving Award. Wollman rescued a toddler on July 11, 2018 who was drowning. She then performed CPR on the child, saving her life.

**MINUTES:**

Moved by O'Connell, second by Carlson and carried, to approve the minutes from the July 10, 2018 regular meeting. Moved by Carlson, second by Mound and carried, to approve the minutes from the July 31, 2018 special meeting. Moved by O'Connell, second by Laundreaux and carried, to approve the minutes from the August 7, 2018 special meeting.

**PUBLIC FORUM AND VISITORS:**

**Sheriff Josh Boll** spoke to the Council regarding the importance of a jail in Walworth County. The issue on whether or not the County builds a new jail will be on the November 6<sup>th</sup> ballot. He also introduced the new emergency manager for Walworth County, Lucas Liedholt.

**Kyburz Construction** project manager Shad Wood was present to discuss a potential change order with the Council. Wood did an additional \$3,079 of necessary work to the floor for the Scherr Howe bathroom project, but failed to get it approved prior to doing the work.

**DEPT HEAD REPORTS:**

**Zoning/Code Enforcement – Officer Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of July: Davis Martin-719 1<sup>st</sup> Avenue East-Replace steps; Lynn Lueder-215 5<sup>th</sup> Avenue East-Back deck ; Shela Bohlander-117 13<sup>th</sup> Street East-Demolition of old shed/ not replacing; Donald Henz-324 5<sup>th</sup> Avenue West-Adding a 12x12 shed; Terry While-615 4<sup>th</sup> Avenue East-Front deck w/ roof; John Olson-208 Farmdale Court-New house; Adrean Storhaug-27 7<sup>th</sup> Avenue East-Fence and back deck; Matt Boden-2910 10<sup>th</sup> Avenue West-New garage and entry way ;Kevin Fahey-321 5<sup>th</sup> Avenue West-Window replacement (new size); Joan Silk-809 6<sup>th</sup> Street West-Back deck; Matthew Reichert-1119 5<sup>th</sup> Avenue West-Deck on side of house; Julie Shadduck-221 4<sup>th</sup> Avenue East -Egress window; Heather Caplinn-418 4<sup>th</sup> Avenue West-Window replacement (new size); Eugene Brockel-1004 4<sup>th</sup> Avenue East-Sidewalk replacement; and Andy Dockter-810 2<sup>nd</sup> Avenue West-Slope Roof on mobile home.

**Police Dept – Chief Shawn Madison**

**STEP INCREASE** – Moved by Reichert, second by O'Connell and carried, to approve a step increase for dispatcher Elizabeth Ford increasing her hourly wage from \$14.60 to \$16.82 effective June 25, 2018. Ford earned her certification on June 15, 2018.

**Water/Wastewater, Superintendent Kurt Schmaltz**

**STEP INCREASE** – Moved by O’Connell, second by Mound and carried, to approve a step increase for Chris Keller increasing his hourly wage from \$17.38 to \$17.65 effective July 23, 2018.

**NEW BUSINESS:**

**PUBLIC HEARING FOR BROWN BAG PERMIT** – Hearing no opinion for or against, moved by Carlson, second by O’Connell and carried, to approve temporary brown bag permit to Northwest Beverage for a fundraising event to be held on September 29, 2018 at 5 locations along the walking trail and in case of in climate weather, at the Scherr Howe Event Center.

**PUBLIC HEARING FOR TEMPORARY LIQUOR LICENSE** – Hearing no opinion for or against, moved by Mound, second by O’Connell and carried, to approve temporary liquor license for the Moberge Rodeo Assoc. for a fundraising event to be held on October 6, 2018 at the Scherr Howe Event Center.

**2019 APPROPRIATIONS BUDGET** – Beck presented the 2019 appropriations budget. After a brief overview, moved by O’Connell, second by Carlson and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 969, 2019 Appropriations Ordinance as presented.

**CEMETERY DEED** – Moved by Reichert, second by Mound and carried to approve the following cemetery deeds: City of Moberge to Robert Martel Jr., Grave 5, Lot 15, Block N, Greenwood Cemetery; City of Moberge to Connie R. Martel-Martin, Grave 2, Lot 15, Block N, Greenwood Cemetery; and City of Moberge to Jo Asbury, Grave 7, Lot 21 Block O, Greenwood Cemetery.

**PAY REQUEST SCHERR HOWE BATHROOM PROJECT** – Moved by Carlson, second by Mound and carried, to approve Pay Request No. 4 to Kyburz Carlson Construction in the amount of \$17,651.00.

**TRANSFER OF FUNDS** – Moved by Laundreaux, second by Carlson and carried, to approve the transfer of \$36,474 from the police dept to the PSAP fund for payment of Zuercher software and maintenance fees.

**NOTICE OF TAKING TAX DEED** – Moved by O’Connell, second by Carlson and carried, to seek the opinion of the City Attorney regarding the City’s obligation in signing the document.

**DISCUSSION AND INFORMATION ITEMS:**

**FEATURED ARTIST** – Amy Kulm’s art is on display at City Hall.


**PAYMENT OF BILLS:**

Moved by O’Connell, second by Laundreaux and carried, to approve the following bills for payment: A&B Business, supplies-165.33 ;Aflac, insurance-870.32 ;American News, other-262.00 ;Ascent Aviation Group, gasoline-11,820.28 ;At&T, utilities-273.31 ;Banyon Data, computer software-1,295.00 ;Beadles Sales, vehicle maintenance-50.88 ;Bismarck Tribune, other-507.00 ;Border States, supplies-445.10 ;Bridge City Rentals, maintenance-110.00 ;Bridge City Sm Engine, repairs-14.99 ;Butler Machinery, repairs-105.51 ;C N A Surety, insurance-126.00 ;Cam Wal Electric, utilities-486.49 ;Cardmember Services, equipment-677.94 ;Carlson Services, trees-375.00 ;CDW Government, computer-2,381.04 ;CenterPoint Large Print, books-46.74 ;Century Link, utilities-1,460.13 ;Chamber of Commerce, other-14,962.18 ;Chamber of Commerce, refund-430.50 ;Chief Supply Corp, supplies-215.44 ;Clerk of Courts, garnishment-600.00 ;Coca Cola Bottling Co., concession-939.00 ;Cor Fitness, gym membership-215.60 ;Credit Collections Bureau, garnishment-286.24 ;Cummins Sales & Service, maintenance-2,918.10 ;Dady Drug, supplies-130.25 ;Deputy Finance Officer, supplies-35.70 ;Dish TV, utilities-66.04 ;Eisemann Building Products, training supplies-88.55 ;Fleet Services, gasoline-2,301.82 ;Gas N Goodies, gasoline-1,250.77 ;Gienger Sales, supplies-342.00 ;Grand Central, gasoline/vehicle maintenance-1,126.37 ;Graymont, chemicals-8,710.85 ;Great Western Bank, equipment-1,523.89 ;Great Western Bank, payroll taxes-31,699.55 ;GTC Auto Parts, supplies/vehicle maintenance-541.83 ;Hawkins, chemical-8,911.50 ;Heartland Waste, prof services-20,767.25 ;Herreid Sporting Center, other-461.25 ;Hettinger Moberge Candy, concession/supplies-973.39 ;High Point Networks, software-536.25 ;Hoffman Law, attorney fees-256.25 ;Homestead Building Supplies, supplies-109.48 ;Ingram, books-227.76 ;Jeff Laundreaux, travel-88.20 ;Jensen Rock & Sand, chip seal/cold mix-6,568.30 ;Keith Black, prof services-161.85 ;KLJ, prof services-27,171.29 ;Kyburz Carlson Construction, building-17,651.00 ;Lance Stricklin, vehicle maintenance-200.00 ;Language Line Services,

prof services-180.05 ;Larry's Lock & Key, repairs-101.00 ;Legacy Mark, prof services-389.52 ;Lucky's, gasoline/diesel-17.16 ;Luckys, repairs-74.26 ;M&M Electric, repairs-288.92 ;Marco, Inc., copier-561.39 ;MDU, utilities-21,292.91 ;Merkel's Foods, supplies-105.00 ;Merkels, supplies-67.63 ;Metering & Tech Solutions, meters-161.88 ;Michael Todd, repairs-608.65 ;Midco, utilities-17.17 ;Midwest Pump & Tank, repairs-180.42 ;Milliken Electric, repairs-367.20 ;Mobr Ambulance Service, refund of deposit-750.00 ;Mobr Rodeo Association, refund of deposit-430.50 ;Mobridge Hardware, supplies-971.93 ;Mobridge Regional Hospital, training-360.00 ;Mobridge Tribune, publishing/supplies-1,000.46 ;Motorola Solutions, computer-6,825.00 ;Napa Auto Parts, repairs-49.08 ;North Central Steel Systems, repairs-3,171.72 ;Oahe Landscapes, playpark care-450.25 ;Oahe Vet, prof services-365.00 ;Office Depot, supplies-202.58 ;Payless Foods, concession stand/supplies-1,440.45 ;Platinum PC, computer-1,873.00 ;Plunketts Pest Control, prof services-263.58 ;Premier Equipment, repairs-1,240.22 ;Quenzer Electric, repairs-1,652.10 ;Ramkota Hotel, travel-293.97 ;Rapid City Journal, other-378.41 ;Redwood Toxicology, supplies-427.50 ;Riverside Home Furnishings, furniture-589.00 ;Runnings, supplies-1,258.70 ;SD Dept of Revenue, water samples-572.20 ;SD Library Assoc., conference-390.00 ;SD One Call, prof services-49.35 ;SD Retirement, retirement-14,675.48 ;SD State Treasurer, sales tax-2,631.87 ;SD Unemployment, unemployment-939.98 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-320.06 ;Sherwin Williams, equipment/supplies-3,888.68 ;Slater Oil, diesel/gasoline/grease-3,534.50 ;State Chemical, supplies-387.14 ;State Flag Account, supplies-160.00 ;The Lodge, travel-423.00 ;Tri State Water, supplies-8.85 ;Tyler Hearnon, prof services-3,950.00 ;Unum Life Ins., insurance-180.90 ;US Post Office, postage-919.68 ;USA Blue Book, supplies-86.86 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Motors, repairs-1,039.16 ;Valley Telecomm., utilities-874.16 ;Venture Communications, utilities-848.18 ;Verizon Wireless, cell phone-706.70 ;Wastecorp Pumps, repairs-48.70 ;Wellmark BC/BS, health insurance-18,014.62 ;West River Telecommunications, utilities-3,489.51 ;Western Communications, supplies-93.50 ;Western Equipment Finance, mowing-1,004.09 ;Zuercher Technologies, software suite-86,370.60.

Salaries: Administration-7,222.90; City Administrator-4,458.70; Police Dept-57,553.71; Fire Dept-550.00; Street Dept-11,900.64; Regulation & Inspection-2,289.60; Pool – 15,349.99; Park Dept-10,594.74; Library-6,338.24; 24/7-862.80; Water Dept-14,738.52; Sewer Dept-10,812.00.

There being no further business to come before the council, the meeting adjourned at 5:57 PM on a motion by O'Connell, second by Laundreaux and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
\_\_\_\_\_  
Gene Cox, Mayor



**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
September 11, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, September 11, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound, Reichert, O'Connell, Yellow Boy (by phone) and Carlson. Laundreaux was absent.

**AGENDA:**

The agenda was approved on a motion by Reichert, second by O'Connell.

**MINUTES:**

Moved by O'Connell, second by Mound and carried, to approve the minutes from the August 14, 2018 regular meeting. Yellow Boy abstained.

**PUBLIC FORUM AND VISITORS:**

**HEALTH INSURANCE PRESENTATIONS:**

Dawn Knutson, Midwest Employee Benefits, informed the Council on the services their agency offers. Jesse Konold, Key Insurance, presented health insurance rates and options. Mayor Cox requested the Finance Committee go over the options and bring back a recommendation to the Council.

**DEPT HEAD REPORTS:**

**Library – Director Karla Bieber**

Bieber informed the Council that the Library Foundation would be gifting two projects to the library. One is to install bullet proof glass in the library office. The second project is the parking area and sidewalk across the back of the library from the side street by the park. Bieber also requested approval of the installation of a retaining wall and the installation of a water line to the boiler. Both paid for by the City. Moved by Yellow Boy, second by Carlson and carried, to approve the quote from Kemnitz Construction in the amount of \$5,600 for a retaining wall and the quote from Gregg's Drilling in the amount of \$2,719.65 for the install of a water line for the boiler.

**Zoning/Code Enforcement – Officer Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of August: Mobridge Congregation of Jehovah Witness-809 3<sup>rd</sup> Street East-New lighting, new sign, remodeling inside, fix roof; Dennis Fonkert-1323 1<sup>st</sup> Avenue West-Sprinkler System; Real Tuff-28726 Hwy 12-Replacement of storage building 60'x120'x23'; Mobridge Senior Center-616 6<sup>th</sup> Avenue West-Extend Concrete Parking Area; Glen Valley-620 15<sup>th</sup> Street West-New House and Garage; Dan Heil-205 15<sup>th</sup> Street West-Replace windows, move basement wall and build 2 new decks; Harlan Friesz-921 2<sup>nd</sup> Avenue West-Adding Egress Windows; Margie Tillman-721 2<sup>nd</sup> Avenue West-Replacing a 10'x10' shed with new (same size); Brian Bunn-1209 Sunset Avenue -Fence 76' long and 6 feet high, north side of house; Dick Deacon-414 3<sup>rd</sup> Avenue East-Remodeling whole house with new windows; Kim Krumm-11231 3<sup>rd</sup> Avenue West-10'x10' deck; Gary Schily-1205 2<sup>nd</sup> Street East-Replacement of 10'x23' shed with a 20'x23' shed; Allison Ritter-310 10<sup>th</sup> Avenue East-Replace 18'x28 garage with 30'x40' garage; Nathan Ford-603 7<sup>th</sup> Avenue East-Adding Egress Window; John Ayoub-714 1<sup>st</sup> Avenue West-Fence by alley; Aaron Fischer-5<sup>th</sup> Avenue & 4<sup>th</sup> Street East (empty lot) -12'x20' concrete pad.

**FALL CLEAN UP DAYS** – Rische gave the Council an update on Fall Clean Up Days on October 5 & 6, 2018.

**Police Dept – Chief Shawn Madison**

**STEP INCREASE** – Moved by Yellow Boy, second by Carlson and carried, to approve a step increase for Officer Ashton Norder increasing his hourly wage from \$21.17 to \$21.43 effective September 3, 2018.

**Water/Wastewater, Superintendent Kurt Schmaltz**

**STEP INCREASE** – Moved by Yellow Boy, second by Carlson and carried, to approve a step increase for Boyd Naasz increasing his hourly wage from \$21.95 to \$22.20 effective August 6, 2018.

**Streets, Superintendent Ryan Enderson**

**SURPLUS PICKUP** – Enderson requested the Council surplus a pickup. Moved by Carlson, second by Yellow Boy and carried, to surplus the 1993 black Dodge pickup.

**PURCHASE PICKUP** – Moved by Carlson, second by Mound and carried, to approve the purchase of a 2010 Ford F350 in the amount of \$22,300 from SD Surplus Property pending Enderson’s approval once looked at and driven.

**UNFINISHED BUSINESS:**

**2ND READING ORD. 969** – Moved by Reichert, second by O’Connell and carried, to table the second reading pending finance committee’s review of health insurance options.

**NEW BUSINESS:**

**WATER FEE ORDINANCE** – Moved by O’Connell, second by Mound and carried, to approve the 1<sup>st</sup> reading of Ordinance No. 970, an ordinance revising title 11 water and sewers. Beck explained that this ordinance made changes so fees could be set by Resolution.

**DOG LICENSE ORDINANCE** - Cox explained the various changes to the dog license ordinance. One of which fees and fines to be set by resolution. Moved by Reichert, second by Carlson and carried to approve the 1<sup>st</sup> reading of Ordinance No. 971, an ordinance revising title 6 licenses.

**WEST NILE EXPENSE BUDGET** – Moved by O’Connell, second by Mound and carried, to approve increasing the West Nile expenditure budget in the amount of \$3,500 for a SD Health grant that was received.

**AIRPORT LEASE** – Moved by Mound, second by Carlson and carried, to approve the revision of the airport private hangar lease as recommended by the City Attorney. Goldsmith explained that it changes from wording such as the word “may” to “shall”.

**AIRPORT FEES** – Moved by O’Connell, second by Mound and carried, to approve the following fees on the recommendation of the airport manager and committee:

**Hangar rental:**

	By month	by day
Single engine :	\$150	\$35 (unchanged)
Small twin:	\$250	\$50 (unchanged)
Medium twin/Navajo/Cheyenne size:	\$450	\$75
Large twin/pilatus/king air size:	\$750	\$100
Jet:	\$1,000	\$150+ (based upon size)

**Commercial use of the airport:**

Single engine:	\$20 daily fee waived with 20 gallon fuel purchase
Small twin	\$50 daily fee waived with 50 gallon fuel purchase
Medium twin	\$75 daily fee waived with 75 gallon fuel purchase
Large twin	\$100 daily fee waived with 100 gallon fuel purchase
Jet:	\$150 daily fee waived with 150 gallon fuel purchase

Agricultural operation yearly permit: \$1000

All commercial fees waived for air ambulance and fire response operations.

**PAY REQUEST SCHERR HOWE BATHROOM PROJECT** – Moved by Carlson, second by O’Connell and carried, to approve Pay Request No. 5 to Kyburz Carlson Construction in the amount of \$26,408.

**DISCUSSION AND INFORMATION ITEMS:**

**FEATURED ARTIST** – Lanet Duncin’s art is on display at City Hall.

**TRAVEL:**

Moved by Carlson, second by Reichert and carried, to approve Ted Ford and Ryan Enderson to the West Nile Conference in Aberdeen in October.

Moved by Carlson, second by O’Connell and carried, to approve Ted Ford to the SD Parks and Rec conference in Brookings October 16-18, 2018.

Moved by Carlson, second by Mound and carried, to approve Christine Goldsmith to SDML Conference on October 3, 2018 in Pierre.

Moved by Reichert, second by O’Connell and carried, to approve Cindy Rische to SD Animal Control training in Deadwood October 9-12, 2018.

Moved by Carlson, second by Mound and carried, to approve Cindy Rische to SD Assn of Code Enforcement meeting in Pierre October 4, 2018.

**PAYMENT OF BILLS:**


Moved by O’Connell, second by Reichert and carried, to approve the following bills for payment:

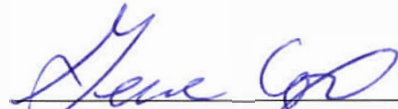
A&B Business, AED machine-1,699.00 ;A&B Business, supplies-141.16 ;Aflac, insurance-870.32 ;Aqua Pure, chemical-15,797.60 ;Ascent Aviation Group, gasoline-33,045.35 ;At&T, utilities-150.64 ;Avera Occupational Medicine, prof services-237.00 ;Beadles Sales, vehicle maintenance-1,746.30 ;Border States, supplies-725.46 ;Bridge City Sm Engine, repairs-258.66 ;Cam Wal Electric, utilities-487.66 ;Cardmember Services, equipment/other-427.35 ;Carlson Services, prof services-660.00 ;CenterPoint Large Print, books-46.74 ;Centurion Technologies, other-80.00 ;Century Link, utilities-1,427.88 ;Chamber of Commerce, other-13,261.35 ;Chris Keller, travel-78.00 ;Clerk of Courts, garnishment-600.00 ;Credit Collections Bureau, garnishment-286.24 ;Cummins Sales & Service, maintenance-4,186.10 ;Deputy Finance Officer, postage-88.36 ;Fisher Scientific, chemicals-734.02 ;Gas N Goodies, gasoline-711.90 ;Gienger Sales, supplies-76.00 ;Grand Central, vehicle maintenance-236.03 ;Great Western Bank, payroll taxes/postage-27,736.65 ;Great Western Bank, repairs/maintenance-670.95 ;Greggs Drilling & Excavating, prof services-3,975.00 ;GTC Auto Parts, supplies/vehicle maintenance-587.37 ;Hammer’s Honda, repairs-940.71 ;Hawkins, chemicals-3,241.60 ;Heartland Waste, prof services-20,617.00 ;High Point Networks, computer repairs/software, computer-10,654.40 ;Hoffman Law, attorney fees-812.50 ;Homestead Building Supplies, supplies-77.71 ;Imberi’s Computer Sales, computer-25.98 ;Ingram, books-268.05 ;Intoximeters, supplies-320.00 ;Jensen Rock & Sand, chip seal/cold mix-12,749.20 ;Johnson Controls, repairs-1,419.62 ;Key Insurance, insurance-310.00 ;KLJ, prof services-15,346.46 ;Kohlman, Bierschbach & Anderson, prof services-15,045.00 ;Kyburz Carlson Constructions, building-26,408.00 ;Library Director, supplies/other-43.61 ;Lucky’s, gasoline-34.24 ;McLeods Printing, supplies-522.87 ;MDU, utilities-19,414.59 ;Merkels Foods, supplies-198.52 ;Michael Todd, repairs-897.00 ;Midco, utilities-105.00 ;Mobr Hardware, supplies-27.17 ;Mobridge Hardware, supplies-19.98 ;Mobridge Hardware, supplies-185.07 ;Mobridge Hardware, supplies-107.65 ;Mobridge Hardware, supplies-20.97 ;Mobridge Hardware, supplies-66.71 ;Mobridge Hardware, supplies-105.95 ;Mobridge Hardware, supplies-31.36 ;Mobridge Regional Hospital, prof services-42.00 ;Mobridge Tribune, publishing-418.96 ;Mobridge Youth Org., MYO-15,000.00 ;North Central Steel, repairs-2,520.95 ;Oahe Vet, prof services-293.40 ;Office Depot, supplies-223.40 ;Payless Foods, concession stand/supplies-483.53 ;Payment Services Network, computer software-449.00 ;Pheasantland Industries, other-111.75 ;Plunketts, prof services-59.66 ;Premier Equipment, repairs-66.63 ;Radar Shop, prof services-172.00 ;Ronald Landis, refund-500.00 ;SD Attorney General, scam/PBT fees-1,165.00 ;SD Dept of Revenue, water samples-520.00 ;SD Federal Surplus Property, equipment-900.00 ;SD One Call, prof services-48.30 ;SD Parks & Rec, conference-180.00 ;SD Retirement, retirement-13,918.04 ;SD State Treasurer, sales tax-1,865.71 ;SDML, travel-65.00 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-29.47 ;Sherwin Williams, supplies-1,190.85 ;Slater Oil, gasoline/diesel/grease-3,026.90 ;Sweeney Controls, repairs-3,148.12 ;The Open Canvas, supplies-27.50 ;Thomas O’Connell, travel-231.00 ;Tri State Water, supplies-19.55 ;Tyler Hearmon, prof services-3,950.00 ;Unum Life Ins., insurance-174.90 ;US Bank, loan payments-54,949.32 ;US Dept of Treasury, other-260.93 ;US Post Office, postage-511.28 ;USDA-Rural Development,

loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-856.16 ;Verizon Wireless, cell phone-459.36 ;Wellmark BC/BS, health insurance-19,603.67 ;West River Telecommunications, utilities-3,439.16 ;Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-10,974.65; City Administrator-4,458.70; Police Dept-85,918.19; Fire Dept-550.00; Street Dept-9,760.91; Regulation & Inspection-2,289.60; Pool – 4,973.32; Park Dept-5,403.58; Library-6,235.27; 24/7-575.20; Water Dept-14,066.88; Sewer Dept-10,347.52.

There being no further business to come before the council, the meeting adjourned at 6:31 PM on a motion by Carlson, second by O'Connell and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
\_\_\_\_\_  
Gene Cox, Mayor

**MOBRIDGE CITY COUNCIL  
SPECIAL MEETING  
September 18, 2018**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Tuesday September 18, 2018 at 5:30 PM. Mayor Gene Cox, City Administrator Christine Goldsmith and the following councilpersons were present: Mound, Laundreaux, Reichert O'Connell, and Yellow Boy (by phone). Carlson was absent.

**HEALTH INSURANCE**


Upon the recommendation of the finance committee, moved by O'Connell, second by Mound and carried, to approve a Wellmarck Blue Cross Blue Shield HSA Bronze 4500 plan and contributing \$1,500 to each employee's HSA on an accrual basis with Key Insurance as the agent.

**2<sup>nd</sup> READING APPROPRIATIONS ORDINANCE**

Moved by Yellow Boy, second by O'Connell and carried, to approve the 2<sup>nd</sup> reading of Ordinance No. 969, an ordinance entitled: 2019 appropriation ordinance of the revised ordinances of the City of Mobridge, South Dakota 1998 Ordinance in revision no. 746.

There being no further business to come before Council, moved by Reichert, second by O'Connell and carried, to adjourn the meeting at 5:33 PM.

  
Heather Beck, Finance Officer

  
Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL  
SPECIAL MEETING  
September 22, 2018**


Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Saturday September 22, 2018 at 1:00 PM. Mayor Gene Cox, City Administrator Christine Goldsmith, Finance Officer Heather Beck and the following councilpersons were present: Mound, Laundreaux, Reichert (by phone), O'Connell, and Carlson (by phone). Yellow Boy was absent.

**AIRPORT PROJECT BIDS AND GRANT**

The City of Mobridge was awarded a grant from the Federal Aviation Administration in the amount of \$4,099,775 to reconstruct the runway, taxiway and rehabilitate lighting. Todd Goldsmith, KLJ Engineering, explained the bid results and what the Council needed to do moving forward on the project. Moved by O'Connell, second by Laundreaux and carried, to approve the bid from Midland, Inc. in the amount of \$4,158,454.23 for the airport runway reconstruction project pending receipt of the grant documents. Moved by Mound, second by Reichert and carried, to authorize the Mayor to sign the necessary documentation for the grant. Moved by O'Connell, second by Laundreaux and carried for the Mayor to sign the notice of award.

There being no further business to come before Council, moved by Carlson, second by Mound and carried, to adjourn the meeting at 1:03 PM.

  
Heather Beck, Finance Officer

  
Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
October 9, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, October 9, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound, Laundreaux (by phone), Reichert, O'Connell, Yellow Boy and Carlson.

**AGENDA:**

The agenda was approved on a motion by Yellow Boy, second by Carlson.

**MINUTES:**

Moved by Reichert, second by O'Connell and carried, to approve the minutes from the September 11, 2018 regular meeting. Laundreaux abstained. Moved by O'Connell, second by Carlson and carried, to approve the minutes from the September 18, 2018 special meeting. Moved by Mound, second by Carlson and carried, to approve the minutes from the September 22, 2018 special meeting. Yellow Boy and Reichert abstained.

**PUBLIC FORUM AND VISITORS:**

**Jean Blonigan, Bridges Against Domestic Violence** – Blonigan gave the Council various information and statistics about domestic violence. The Mayor signed a read and signed a proclamation declaring the month of October 2018 as domestic violence awareness month.

**DEPT HEAD REPORTS:**

**LIBRARY STEP INCREASE** – Moved by Yellow Boy, second by Reichert and carried, to approve a step increase for part time librarian Vicki Berg increasing her hourly wage from \$10.76 to 11.08 effective September 16, 2018.

**Zoning/Code Enforcement – Officer Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of September: David Hess-1111 6<sup>th</sup> Ave West-Playhouse, swing set, arbor and dog kennel; Harley Overseth -802 3<sup>rd</sup> Ave West-Fence replacement; Ashley Wientjes-1104 6<sup>th</sup> Ave West-Egress window; Anthony Keller-1102 1<sup>st</sup> Ave West-Replace Concrete around house; Randy Hanson-1122 10<sup>th</sup> Ave West-Extend screen in Porch; Jacob Fiest-206 7<sup>th</sup> Ave East-Concrete for driveway ;Peggy Jackson -918 8<sup>th</sup> St West-Deck; Cody Wolff-905 7<sup>th</sup> Ave West-Egress windows; Chad Doll-1500 10<sup>th</sup> Ave West-Replace old Mobile Home w/ 2018 Mobile Home; Kasey Roesler-604 3<sup>rd</sup> Ave E-Fence; City of Mobridge (Library)-521 Main Street-Retaining wall, sidewalk and parking spots; Taylor Oster-510 6<sup>th</sup> Ave East;-Windows, deck and new sign. Rische also have an update on the quarterly nuisances. Discussion from the Council on how to deal with repeat nuisance offenders. Mayor Cox directed the topic to the nuisance committee for further discussion and possible solutions.

**Police Dept – Chief Shawn Madison**

**PART TIME STATUS** – Moved by Reichert, second by Mound and carried, to approve the request from dispatcher Carrie Getz to move from full time status to 20-30 hours per week with modified benefits effective October 29, 2018.

**UNFINISHED BUSINESS:**

**2ND READING ORD. 970, WATER FEES** – Moved by Yellow Boy, second by O'Connell and carried, to approve the second reading of Ordinance No. 970, an ordinance revising title 11 water and sewers.

ORDINANCE NO. 970

AN ORDINANCE ENTITLED: AN ORDINANCE REVISING TITLE 11 WATER AND SEWERS: CHAPTER 11-1 WATER, SECTION 11-1-1(A) INSTALLATION OF METERS; SECTION 11-1-2 DUTY AND RESPONSIBILITY OF OWNER OR OCCUPANT; SECTION 11-1-3 EACH BUILDING TO HAVE SEPARATE CUT-OFF; SECTION 11-1-17 RIGHT OF ACCESS TO PREMISES FOR INSPECTION; and CHAPTER 11-2 WATER RATED, SECTION 11-2-13 DELIQUENT WATER RENTS.

BE IT ORDAINTED, by the City of Mobridge, SD:

**That TITLE 11, CHAPTER 11-1, SECTION 11-1-1(A) INSTALLATION OF METERS of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

11-1-1 Installation of Meters

- A. The City shall charge a consumer service fee in an amount set by resolution of the City Council for turning water on and/or off during business and non-business hours. Where only a meter reading is required on a new service because the water was not previously turned off, the City shall charge the consumer a fee set by resolution of the City Council for doing so during business hours and a fee set by resolution of the City Council for doing so during non-business hours.

**That TITLE 11, CHAPTER 11-1, SECTION 11-1-2 DUTY AND RESPONSIBILITY OF OWNER OR OCCUPANT of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

11-1-2 Duty and Responsibility of Owner or Occupant

A suitable place, safe from frost or other damage and accessible for examination must be provided for said meter at the expense of the owner or occupant, and in all cases where the meter is injured by freezing or were it is otherwise damaged by the act or neglect of the owner or occupant of the premises or of his/her agent or servants, the cost of repairing or replacing the same shall be paid by the owner or occupant, and in case of neglect or refusal to pay the same on demand, the water supply may be turned off and shall not be again turned on until such consumer service fee in an amount set by resolution of the City Council for turning water on and/or off during business and non-business hours is paid to the City of Mobridge.

**That TITLE 11, CHAPTER 11-1, SECTION 11-1-3 EACH BUILDING TO HAVE SEPARATE CUT-OFF of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

11-1-3 Each Building to Have Separate Cut-Off

Every separate building must have its own separate cut-off placed at the outside edge of the sidewalk or in the alley; provided, that when two or more buildings are already supplied through one service connection and one cut-off, such service may be continued until separate services and cut-offs are ordered, but if the water rates for any of said buildings shall become delinquent and so remain for a period of fifteen days, the water supply may be cut off from all of said buildings and shall not be again turned on until such delinquent rates and a consumer service fee in an amount set by resolution of the City Council for turning water on and/or off during business and non/business hours are paid. The Water Department may order separate service connection for any such buildings so already supplied through one service if or whenever the City main has been laid in the street adjacent to said building.

**That TITLE 11, CHAPTER 11-1, SECTION 11-1-17 RIGHT OF ACCESS TO PREMISES FOR INSPECTION of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

11-1-17 Right of Access to Premises for Inspection

The Chief of Police or such other person as he or she may direct shall be authorized to enter and have free access at all reasonable hours to premises, to ascertain the location or condition of all hydrants, pipes or other fixtures attached to the waterworks; and in case he or she finds waste on account of negligence or want of repairs, and if such waste is not immediately remedied, the water leading to such premises shall be turned off. It shall be the duty of said officers, in case they discover any defect in the private service pipe or in the street, to give notice in writing to be left at the premises, and if necessary repairs are not made within twenty-four hours thereafter, the water shall be turned off, and shall not be turned on again until a consumer service fee in an amount set by resolution of the City Council for turning water on and/or off during business and non/business hours has been paid to the Finance Officer of the City of Mobridge.



**That TITLE 11, CHAPTER 11-2, SECTION 11-2-13 DELINQUENT WATER RENTS of the Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

**11-2-13 Delinquent Water Rents**

All water accounts inside or outside the City limits of Mobridge, shall be payable at the office of the City Finance Office, and if not paid within fifteen (15) days after the same becomes due, shall become delinquent and a penalty of 5% shall be added to said bill. If the water bill and penalty are not paid within five (5) days after becoming delinquent, the water shall not be turned on again until all back rents and penalty, together with a consumer service fee in an amount set by resolution of the City Council for turning water on and/or off during business and non/business hours is paid. No notice shall be required when water rents will become due or delinquent. The City Council shall have the right at any time to adopt rules and regulations governing the use of water furnished by the City.

**2ND READING ORD. 971, ANIMAL LICENSES** – Moved by Yellow Boy, second by O’Connell and carried, to approve the second reading of Ordinance No. 971, an ordinance revising title 6 licenses.

ORDINANCE NO. 971

AN ORDINANCE ENTITLED: AN ORDINANCE REVISING TITLE 6 LICENSES: CHAPTER 6-4 DOGS, SECTIONS 6-4-2 APPLICATION; 6-4-4(3) DESTRUCTION OF DOGS AND CATS RUNNING AT LARGE; 6-4-4(4) DESTRUCTION OF DOGS AND CATS RUNNING AT LARGE; 6-4-11 ANIMALS MAY BE REDEEMED; AND 6-4-12 FINES AND CITY POUND CHARGES.

BE IT ORDAINED, by the City of Mobridge, SD:

**That TITLE 6, CHAPTER 6-4, SECTION 6-4-2 APPLICATION, of Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

**6-4-2 Application**

Any person or persons desiring to keep, maintain, or have in their custody or control by themselves, or an agent, within the City of Mobridge or within one mile of the of the corporate limits of the City, any dog, shall, prior to the first day of February in each year, make application to the City Finance Officer for a license to keep such dog, exhibiting to the City Finance Officer at the time of making said application a valid health certificate for said dog, showing the same to have been vaccinated for rabies and distemper by a licensed veterinarian: whereupon they shall fill our a written application stating the name, sex, color, and other distinguishing characteristics of said dog, and the name and address of the owner thereof and that said dog has no vicious propensities so far as in known to said applicant, which application shall be made on a printed form furnished by the City Finance Officer or Animal Control Officer or designee. For any dog not licensed by the first day of February in each year, the City of Mobridge shall charge the owner of said dog a late licensing fee set by resolution of the City of Mobridge City Council.

**That TITLE 6, CHAPTER 6-4, SECTION 6-4-4(3) DESTRUCTION OF DOGS AND CATS RUNNING AT LARGE, of Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

**6-4-4(3)**

In cases where a dog or cat has shown actions that deem the dog or cat a vicious animal, or is diseased, the police, or a designated agent thereof, shall notify the owner or possessor of said dog or cat in writing or in person to confine such animal and if thereafter such owner or possessor fails to comply with such notice, the police are authorized, empowered, and directed to kill or cause to be killed such dog or cat, whether found running at large or upon the premises of the possessor of such dog or cat, forthwith, and without impounding such dog or cat.

**That TITLE 6, CHAPTER 6-4, SECTION 6-4-4(4) DESTRUCTION OF DOGS AND CATS RUNNING AT LARGE, of Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

**6-4-4(4)**

Any animal involved in an unprovoked attack which results in injury to any human or other animal, shall be impounded and quarantined and if unable to be captured, any law enforcement officer is authorized to destroy the animal to prevent further endangerment to humans or other animals. After the quarantine period, any animal impounded for an unprovoked attack which results in injury to any human or other

animal shall be euthanized or at the discretion of Mobridge Chief of Police or an agent thereof, the animal may be placed at a home outside of the city. No vicious animal shall be returned to reside in the city or within one mile of the corporate limits of the City.

**That TITLE 6, CHAPTER 6-4, SECTION 6-4-11 ANIMALS MAY BE REDEEMED, of Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

6-4-11 Animals May be Redeemed

Animals impounded under Ordinance 6-4 which are not destroyed, may be redeemed at the City Pound during regular business hours, Monday through Friday, each week, by calling the Animal Control Officer, or the Police Department, prior to disposal and upon payment of the costs and expenses incurred for the impounding. Any unlicensed male or female animal shall not be released until the animal is spayed or neutered and such costs are paid by the owner of said animal.

**That TITLE 6, CHAPTER 6-4, SECTION 6-4-12 FINES AND CITY POUND CHARGES, of Revised Ordinances of the City of Mobridge, South Dakota, shall be, and the same is hereby adopted and amended as follows:**

6-4-12 Fines and City Pound Charges

Where any animal is picked up and held at the City Pound the charge to redeem such animal shall be set by resolution by the City of Mobridge City Council for the first, second, and third and subsequent impoundments. Unless such charges are paid within 3 days, the impounded animal shall not be released and it may then be destroyed or given away. Payment of such charges on weekends may be made to the Animal Control Officer or the Police Department and proper receipt shall be issued for such payment.

Unless otherwise specified, any person in violation of any section of ordinance 6-4 shall be fined an amount set by resolution by the City of Mobridge City Council.

**NEW BUSINESS:**

**PUBLIC HEARING TEMPORARY LIQUOR LICENSES** – Hearing no opinion for or against, moved by Laundreaux, second by O'Connell and carried, to approve a temporary liquor license to Mobridge Area Chamber of Commerce December 1, 2018 for the annual banquet at Scherr Howe Event Center.

A second temporary malt beverage license application was submitted by the Chamber of Commerce for the Annual Ice Fishing Tournament. Mound questioned the security of only 2 guards for the 1,100 expected people. Police Chief Madison stated that the tourism board will also assist and this tournament has never had any issues. Hearing no other opinions, moved by Yellow Boy, second by O'Connell and carried, to approve the temporary malt beverage license to the Mobridge Area Chamber of Commerce for January 10 – 12, 2019 for the annual ice fishing tournament.

**CEMETERY DEED** – Moved by Yellow Boy, second by Reichert and carried, to approve the transfer of Grave 3, 5, & 6, in Lot 52 Block P in Greenwood Cemetery to Leslie Mandernach and Janice Mandernach from the City of Mobridge.

**BIDS FOR PROPANE** – Three bids were received. Mobridge Gas Co. bid \$1.39 for City owned tanks and \$1.39 for tanks owned by Slater Oil. Slater Oil bid \$1.14 for City owned tanks and \$1.35 for Slater Owned tanks. Cenex, McLaughlin bid \$1.12 for City owned tanks and \$1.12 for Slater Owned tanks. Moved by O'Connell, second by Mound and carried (5-1), to approve the bids from Cenex, McLaughlin. Yellow Boy voted no.

**DEPUTY CITY ATTORNEY** – Moved by Yellow Boy, second by Carlson and carried, to approve the appointment of Cain Law Office as deputy city attorney.

**SURPLUS PROPERTY LIST** – Moved by O'Connell, second by Yellow Boy and carried, to declare the following surplus property:

- o International 340 Utility Tractor with Mower
- o Pool Tarps (4 units)
- o Fiberglass Sprayer Tank

- Lifeguard Chair/Stands (3 units)
- Pool Slides with twist design
- Pool Ladders – 10+ years old - aluminum
- Various Used Tires
  - 1 BF Goodrich Packer Tire, 6 ply, (7.5-15) Fair condition
  - 1 BF Goodrich Loader Tire (20.5-25) Fair condition
  - 2 Alliance Loader Tires (20.5-25) Fair condition
  - 2 Firestone Loader Tires (20.5-25) Fair condition
  - 3 Firestone Blade Tires (14.50-24) Fair condition
  - 1 Firestone Tire (10.00-24) Good condition
- Hay Bales
  - Walking Trail/South Ballfields/Hwy 12 Lot: 90

**GENERATOR STREET DEPT** – Superintendent Enderson was present to request the budgeted purchase of a generator for emergency purposes. Currently the street shop does not have a large enough generator to operate during power outages. Moved by Carlson, second by O’Connell and carried, to approve a quote from Quenzer Electric to install a 22KW phage Generac Generator at a total cost of \$9,750.

**RESOLUTION 18-04, WATER FEES** – Moved by Reichert, second by O’Connell and carried, to approve Resolution 18-04, setting fee for turning city water on/off and reading meter.

**RESOLUTION NO. 18-04**

**SETTING FEE FOR TURNING CITY WATER ON/OFF AND READING METER**

**WHEREAS**, pursuant to Mobridge City Ordinances 11-1-1 (A), 11-1-2, 11-1-3, 11-1-17, and 11-2-13 the City of Mobridge needs to set by resolution the fee for turning water on and off during business hours, for turning water on and off during non-business hours, for reading a meter during business hours, and for reading a meter during on-business hours for the reasons set forth in the above-mentioned ordinances.

**NOW THEREFORE**, be it **RESOLVED**,

That pursuant to Mobridge City Ordinance 11-1-1 (A)m 11-1-2, 11-1-3, 11-1-17, and 11-2-13, the fee for turning water on/off during business hours shall be \$50.00, the fee for turning water on/off during non-business hours shall be \$100.00, the fee for reading meters during business hours shall be \$30.00, and the fee for reading meters during non-business hours shall be \$60.00.

**RESOLUTION 18-05, FRONT FOOT ASSESSMENT** – Moved by O’Connell, second by Mound and carried, to approve Resolution 18-05, a resolution levying a front foot assessment for annual maintenance of street surfaces and setting maximum annual assessments.

**RESOLUTION NO. 18-05**

**A RESOLUTION LEVYING A FRONT FOOT ASSESSMENT  
FOR ANNUAL MAINTENANCE OF STREET SURFACES AND  
SETTING MAXIMUM ANNUAL ASSESSMENTS**

**WHEREAS**, SDCL 9-45-38 grants authority to the City of Mobridge to assess special front foot assessment for the purpose of maintaining or repairing street surfacing or pavement, and

**WHEREAS**, the assessment may not exceed forty cents per front foot upon the lots fronting the street;

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Mobridge, Walworth County, South Dakota, that all taxable real property parcels fronting a city street shall be assessed a special front foot assessment of forty cents per front foot; and

**BE IT FURTHER RESOLVED** that the Finance Officer of the City of Mobridge, Walworth County, South Dakota, be and the same is hereby instructed to direct the Director of Equalization to add the assessment to the general assessment against all taxable real property parcels; and

**BE IT FURTHER RESOLVED** that the Finance Officer of the City of Mobridge, certify the assessment together with the regular assessment to the County Auditor to be collected as municipal taxes for general purposes.

**RESOLUTION 18-06, DOG LICENSING AND IMPOUND FINES** – Discussion on the amount of fees proposed in the resolution presented. Mound stated that she thought the license fine of \$100 was too much and the 1<sup>st</sup> offense of the at large was too low. Moved by Mound, to approve with the change of \$25 for late licensing and \$100 for 1<sup>st</sup> at large offense. Motion failed due to lack of second.

Moved by Yellow Boy, second by O'Connell and carried (5-1), to approve Resolution 18-06, dog licensing and impound fines as presented. Mound voted no.

**RESOLUTION NO. 18-06**

**WHEREAS**, pursuant to the City of Mobridge Ordinance 971, the City desires to set by resolution the fees to be charged for dog licensing and impound fines.

**NOW THEREFORE**, be it **RESOLVED**, the annual fee to license a spayed or neutered dog shall be the sum of \$5.00. The annual fee to license an intact dog shall be \$10.00. The late fee for any dog not licensed by the first day of February each year shall be the sum of \$100.00, charged in addition to the regular licensing fees.

**BE IT FURTHER RESOLVED:**

The fine for any dog or cat running at large and impounded will be \$25.00 for the first offense, \$250.00 for the second offense, and \$500.00 for each subsequent offense, in addition to any veterinary services and boarding costs incurred during impounding.

**POUND AGREEMENT** – Beck introduced a pound agreement with Oahe Vet. They have been the City's designated pound for well over 10 years. The new agreement addresses the fees and what is expected of each agency. Moved by O'Connell, second by Yellow Boy and carried, to approve the Pound Agreement with Oahe Vet effective November 1, 2018 to December 31, 2019.

**RE-PLAT** – A re-plat was requested of the owners of Five Arrow Addition. The re-plat was previously approved by the City zoning board. Moved by O'Connell, second by Carlson and carried, to approve the Plat of Tract 1, Five Arrow Addition to Walworth County located in the W1/2SE1/4, Section 18, Township 124 North, Range 79 East of the 5<sup>th</sup> P.M. Walworth County, South Dakota.

**RE-ZONING ORDINANCE NO. 972** – Moved by Carlson, second by O'Connell and carried (5-1), to approve the 1<sup>st</sup> reading of ordinance no. 972, an ordinance entitled: an ordinance to re-zone Lots 14 and 15, Block 26, Fairview Addition to the City of Mobridge, South Dakota. Reichert voted no.

**PAY REQUEST SCHERR HOWE BATHROOM PROJECT** – Moved by Yellow Boy, second by Reichert and carried, to approve Pay Request No. 6 to Kyburz Carlson Construction in the amount of \$24,132.

**TRAVEL:**

Moved by Reichert, second by Mound and carried, to approve Ryan Enderson to the Asphalt Conference October 17 & 18, 2018.

**PAYMENT OF BILLS:**

Moved by Yellow Boy, second by Mound and carried, to approve the following bills for payment: Aflac, insurance-870.32 ; Avid Hawk, prof services-300.00 ; Aqua Pure, chemical-4,080.00 ; At&T, utilities-0.00 ; Banner Engineering, prof services-1,743.00 ; Beadles Sales, vehicle maintenance-34.83 ; Bridge City Sm Engine, repairs-41.98 ; Brodart, supplies-339.16 ; Butler Machinery, equipment maintenance-1,066.80 ; Cam Wal Electric, utilities-494.03 ; Cardmember Service, repairs-260.65 ; CenterPoint Large Print, books-46.74 ; Century Link, utilities-209.08 ; Chamber of Commerce, other-

10,378.62 ; Christine Goldsmith, travel-30.00 ; Cindy Ringler, refund-35.80 ; Clerk of Courts, garnishment-600.00 ; Cole Papers, supplies-253.32 ; Cor Fitness, gym membership-159.30 ; Credit Collections Bureau, garnishment-286.24 ; Dakota Dirt, prof services-2,616.30 ; Deputy Finance Officer, postage-34.15 ; Dish TV, utilities-28.02 ; Eggers Electric Motor, repairs-460.00 ; Environmental Resource Assoc., water samples-333.51 ; Environmental Toxicity Controls, water samples-434.04 ; Evoqua, repairs-1,385.00 ; Fisher Scientific, chemical-349.24 ; Fleet Services, gasoline-3,096.40 ; Francis Holzer, refund-164.53 ; Friends of SD Public Broadcasting, dues-120.00 ; Gas N Goodies, gasoline/maintenance-555.07 ; Gienger Sales, supplies-331.50 ; Grand Central, vehicle maintenance-324.25 ; Graymont, chemicals-8,699.06 ; Great Western Bank, building-813.42 ; Great Western Bank, payroll taxes-26,268.89 ; Great Western Bank, travel/park benches/supplies-3,471.55 ; GTC Auto Parts, repairs-189.66 ; Hawkins, chemicals-2,036.20 ; HDR Engineering, prof services-3,000.00 ; Heartland Waste, prof services-20,511.00 ; High Plains Tree Service, prof services-550.00 ; High Point Networks, computer repairs-2,589.43 ; Hoffman Law, attorney fees-1,124.04 ; Homestead Building Supplies, supplies-218.28 ; Ingram, books-426.71 ; ISC Companies, repairs-198.22 ; Jensen Rock & Sand, chip seal/snow removal/oil-27,186.86 ; K&K Auto, repairs-35.00 ; Kelly Thies, refund-66.15 ; Key Insurance, prof services-119.00 ; KLJ, prof services-25,510.66 ; Kyburz Carlson Construction, building-24,132.00 ; Larry's Lock & Key, repairs-90.00 ; Lindkov Implement, repairs-113.75 ; Marco Technologies, prof services-67.50 ; Marco, Inc., copier-302.50 ; MDU, utilities-17,880.60 ; Merkels Foods, supplies-55.76 ; Michael Todd, repairs-887.70 ; Mid American Research Chemical, supplies-436.16 ; Midco, utilities-105.00 ; Minnesota Valley Testing, water samples-68.25 ; Missouri Valley Vet, medical bills for Zane-3,044.73 ; Mobr Manufacturing, repairs-250.00 ; Mobr Rotary, travel-90.00 ; Mobr Tribune, publishing-77.28 ; Moberidge Candy, supplies-201.77 ; Moberidge Economic Development, other-5,000.00 ; Moberidge Gas, LP gas-242.00 ; Moberidge Hardware, supplies-594.79 ; Moberidge Rodeo Asso., rodeo-8,000.00 ; Moberidge Senior Citizens, other-2,500.00 ; Moberidge Tribune, publishing-442.37 ; Napa Auto Parts, repairs-122.85 ; NECOG, prof services-4,500.00 ; Oahe Landscapes, maintenance-1,040.00 ; Oahe Vet, prof services-228.30 ; Office Depot, supplies-243.54 ; Office of Fire Marshal, prof services-120.00 ; Onsolve, prof services CodeRed-12,500.00 ; Payless Foods, supplies-340.77 ; Payment Services Network, prof services-4.95 ; Pheasantland Industries, other-111.75 ; Platinum PC, computer repairs-461.00 ; Plunketts, prof services-122.84 ; Premier Equipment, repairs-10.89 ; Quenzer Electric, street light repairs-781.63 ; Riteway Business Forms, supplies-257.68 ; Riteway, supplies-1,239.92 ; Riverside Home Furnishings, furniture-169.99 ; Runnings, supplies-2,869.53 ; SD Dept of Revenue, water samples-824.80 ; SD Dept of Transportation, SIB loan-25,000.00 ; SD Federal Surplus Property, equipment-22,300.00 ; SD One Call, prof services-33.60 ; SD Retirement, retirement-14,190.56 ; SD State Treasurer, sales tax-1,586.42 ; SD Unemployment, unemployment-341.81 ; SDML, conference-65.00 ; SDRS Supplemental Retirement, retirement-150.00 ; Servall, supplies-29.47 ; Slater Oil, diesel/gasoline/grease-1,449.27 ; Staci Wilson, travel-284.04 ; TEI Landmark, books-181.25 ; Tri State Water, supplies-17.70 ; Tyler Hearnon, prof services/supplies-4,259.13 ; United Accounts, garnishment-270.01 ; Unum Life Ins., insurance-174.90 ; US Post Office, postage-519.40 ; USA Blue Book, supplies-269.47 ; USDA-Rural Development, loan payment-2,925.00 ; USDA-Rural Development, loan payment-2,373.00 ; Valley Motors, repairs/maintenance-4,117.26 ; Valley Motors, vehicle maintenance-77.26 ; Valley Telecomm., utilities-864.16 ; Venture Comm., utilities-424.09 ; Verizon Wireless, cell phone-471.06 ; Vessco, repairs-1,998.11 ; Voyager Fleet, gasoline-120.87 ; Walworth County Treasurer, other-77.60 ; Wayne Goff, refund-16.00 ; Wellmark BC/BS, health insurance-19,603.67 ; West River Telecommunications, utilities-2,095.03 ; Western Communications, prof services-3,009.42 ; Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-8,935.40; City Administrator-4,458.70; Police Dept-54,402.86; Fire Dept-550.00; Street Dept-9,315.45; Regulation & Inspection-2,289.60; Park Dept-4,162.59; Library-6,565.16; 24/7-661.48; Water Dept-16,372.89; Sewer Dept-9,879.60.

There being no further business to come before the council, the meeting adjourned at 6:22 PM on a motion by Reichert, second by Yellow Boy and carried.

  
 Heather Beck, Finance Officer

  
 Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL  
SPECIAL MEETING  
November 2, 2018**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Friday November 2, 2018 at 12:00 PM. Mayor Gene Cox, City Administrator Christine Goldsmith, Finance Officer Heather Beck and the following councilpersons were present: Mound (by phone), Laundreaux, Reichert (by phone), Yellow Boy and O'Connell, and Carlson (by phone). Carlson was absent.

**AIRPORT PROJECT BIDS**

Moved by O'Connell, second by Laundreaux and carried, to reject all bids received for the airport runway project.

**READVERTISE FOR BIDS**

Moved by Reichert, second by Mound and carried, to approve re-advertising for bids for the airport runway project.

There being no further business to come before Council, moved by Yellow Boy, second by Reichert and carried, to adjourn the meeting at 12:03 PM.

  
\_\_\_\_\_  
Heather Beck, Finance Officer

  
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Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
November 13, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, November 13, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound, Laundreaux, Reichert, O'Connell, and Yellow Boy. Carlson was absent.

**AGENDA:**

The agenda was approved on a motion by Reichert, second by Yellow Boy.

**MINUTES:**

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the October 9, 2018 regular meeting. Moved by O'Connell, second by Yellow Boy and carried, to approve the minutes from the November 2, 2018 special meeting.

**PUBLIC FORUM AND VISITORS:**

**Amanda Silvernagel, Walworth County Emergency Manager** – Silvernagel spoke to the Council about getting the City's Pre-Disaster Mitigation Plan updated. She also spoke about the Salamander program which are Federal ID cards for local officials during an emergency situation.

**DEPT HEAD REPORTS:**

**Police Dept – Chief Shawn Madison**

**EMPLOYEE TRANSFER** – Moved by Yellow Boy, second by O'Connell and carried, to approve transferring Cindy Rische, current Zoning/Nuisance Officer to a dispatcher position at a starting salary of \$14.70 effective December 24, 2018.

**NEW HIRE** – Moved by Laundreaux, second by Mound and carried, to approve hiring Sandy Frank as a dispatcher at \$14.70 per hour effective November 12, 2018.

**STEP INCREASES** – Moved by Reichert, second by O'Connell and carried, to approve a step increase for Officer Kyle Kienholz from \$20.38 per hour to \$20.64 effective November 26, 2018.

Moved by Landreaux, second by Mound and carried, to approve a step increase for Dispatcher Elizabeth Ford from \$16.82 per hour to \$17.69 effective November 26, 2018.

**Zoning/Code Enforcement – Officer Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of October: Marlene Ritter-1316 N Main St -12'x20'shed; Terry While-615 4<sup>th</sup> Ave E-12'x27' garage; Elizabeth Csaki-305 3<sup>rd</sup> Ave W-Egress window; Chastity Spiry-618 5<sup>th</sup> Ave W-Kitchen Window Replacement; Adam Hayes-1309 Parklane Ave-30'x40 garage, new siding, new garage door, concrete pad; Kyle Kienholz-716 2nd Ave W-36'x63' fence; City of Mobridge-408 4<sup>th</sup> Ave SE-6'x6' concrete pad; City of Mobridge-114 1<sup>st</sup> Ave E-6'x10' concrete pad ;Randy Carlson-413 4th Ave E-12'x24' concrete floor; Sandra Gipp-917 1<sup>st</sup> Ave E-New front steps; Darrell Schlepp-2410 5<sup>th</sup> Arrow Rd-New house; Brad Waechter-317 9<sup>th</sup> Ave E-7'x10' wood shed; Julie Reimer-711 1<sup>st</sup> Ave W-New enclosed terrace; Gary Walking Elk-112 9<sup>th</sup> St W-Handicapped ramp; B&L Enterprise-215 5<sup>th</sup> Ave E-Deck; Tony Yellow Boy-621 6<sup>th</sup> Ave W-Fence.

**Water/Wastewater Department – Superintendent Kurt Schmaltz**

**CHEMICAL GUARANTEED COST CONTRACT** – Moved by O'Connell, second by Laundreaux and carried, to approve a two year agreement with Aqua-Pure Inc. to provide the chemicals AF64350, ammonium sulfate and phosphate for the water treatment plant at a cost of \$0.12822/1,000 gallons. At the end of two years, the agreement has the option of extending with mutual consent of both parties. Moving to this type of agreement is a cost savings to the City of 7%.

**FACILITY PLAN** – Moore Engineering was present to discuss a proposal to do facility plans for the water plan and wastewater treatment plans. After some discussion from the Council, moved by Yellow Boy, second by Mound and carried, to approve the contract with Moore Engineering, Inc. for facility plans in the amount of \$50,350.

**STEP INCREASES** – Moved by Reichert, second by O’Connell and carried, to approve a step increase for wastewater plant manager Don Blankartz increasing his hourly wage from \$20.57 to \$20.82 effective November 26, 2018.

Moved by Mound, second by Laundreaux and carried, to approve a step increase for water personnel Bill Pollock increasing his hourly wage from \$18.29 to \$18.54 effective November 26, 2018.

**UNFINISHED BUSINESS:**

**RE-ZONING ORDINANCE NO. 972** – Moved by Yellow Boy, second by Mound and carried (4-1), to approve the 2<sup>nd</sup> reading of ordinance no. 972, an ordinance entitled: an ordinance to re-zone Lots 14 and 15, Block 26, Fairview Addition to the City of Mobridge, South Dakota. Reichert voted no.

**ORDINANCE NO. 972**

**AN ORDINANCE ENTITLED: AN ORDINANCE TO RE-ZONE LOTS 14 AND 15, BLOCK 26, FAIRVIEW ADDITION TO THE CITY OF MOBRIDGE, SOUTH DAKOTA.**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That from and after the effective date of this ordinance, the following real estate is hereby re-zoned from General Commercial to Highway Commercial: Lots 14 and 15, Block 26, Fairview Addition to the City of Mobridge, SD

The Official Zoning Map of the City of Mobridge is hereby changed and modified to reflect these zoning changes.

**NEW BUSINESS:**

**PUBLIC HEARING FOR BROWN BAG PERMIT** – Hearing no opinion for or against, moved by Yellow Boy, second by Mound and carried, to approve a brown bag permit to Mobridge Fire Department December 7, 2018 for the annual drawing fundraiser at the Fire Hall.

**SET PUBLIC HEARING DATE** – Moved by Mound, second by O’Connell and carried, to approve setting a public hearing date for December 11, 2018 during the regularly scheduled council meeting for a temporary liquor permit for the Mobridge Regional Hospital Foundation.

**LIQUOR LICENSE RENEWAL** - Moved by Yellow Boy, second by O’Connell and carried, to approve the renewal of the following liquor licenses for 2019:

Bar None	Bar None	American Legion Club
Jackson Enterprises	Bridge City Liquors	The Grand Oasis
KT’s Fireside Supper Club	Last Chance	ShopKo Stores
Moose Club	Stoick’s Inc.	Silver Dollar
Oak Keg Liquors	Pauly’s Pub & Casino	LaCabana
Dollar General		

**CEMETERY DEEDS** – Moved by Reichert, second by O’Connell and carried, to approve the following transfers: Grave 3 in Lot 105, Block H in Greenwood Cemetery to Robert W. Keller and Marla F. Keller from the City of Mobridge; and Graves 3 and 4 in Lot 42, Block P in Greenwood Cemetery to Gerald Aberle and Annette Aberle from the City of Mobridge.

**RE-PLAT** – A re-plat was requested of the owners. The re-plat was previously approved by the City zoning board. Moved by Yellow Boy, second by O’Connell and carried, to approve the Plat of Lot 1, a



subdivision of Tract 3 Schirber Addition to Walworth County located in the W1/2NE1/4 Section 13, Township 124 North, Range 80 West of the 5<sup>th</sup> P.M. Walworth County, South Dakota.

**RE-ZONING ORDINANCE NO. 973** – Moved by Yellow Boy, second by Mound and carried, to approve the 1<sup>st</sup> reading of ordinance no. 973, an ordinance entitled: an ordinance to re-zone W1/2NE1/4 of Section 13-124.80.

**TRANSFER** – Moved by Reichert, second by Yellow Boy and carried, to approve a transfer of \$60,000 from the General fund to the Storm Sewer Loan Payment fund. This transfer was included in the 2018 budget.

**NEW FIRE DEPT MEMBERS** – Moved by Yellow Boy, second by Mound and carried, to approve Kody Conlin and Justin Sandler as members of the Mobridge Fire Department.

**REQUEST FROM MOBRIDGE RODEO FOUNDATION** – The Rodeo Foundation submitted invoices for the lighting of their project. Funds were previously agreed to be placed in a reserved account for 3 years. The Mayor requested a member of the foundation be present to discuss their request. Moved by Reichert, second by Yellow Boy and carried to table the issue until the next council meeting and request a member of the foundation be present.

**APPOINTMENT TO THE PARK BOARD** – Moved by Reichert, second by Mound and carried, to approve Ryan Kemnitz to the park board for a 3 year term.

**APPOINTMENT TO THE AIRPORT COMMITTEE** – Moved by Mound, second by Yellow Boy and carried, to approve the appointment of Todd Schettler to the airport committee.

**AIRPORT PRE-GRANT APPLICATION** – Moved by Mound, second by O'Connell and carried, to approve the Airport Grant PreApplication for 2019 for the project of PAPI lights.

**PAY REQUESTS SCHERR HOWE BATHROOM PROJECT** – Moved by Mound, second by O'Connell and carried, to approve Pay Requests No. 7 and 8 to Kyburz Carlson Construction in the amount of \$17,500.

#### **DISCUSSION AND INFORMATION**

**MOBRIDGE HOUSING** – Yellow Boy questioned the activities of Mobridge Housing. They are a component unit of the City. Yellow Boy asked where they were at regarding the payment of the loans. The City is responsible for a portion of those loans, should Mobridge Housing default. Goldsmith will contact them and have them at the next meeting for a report.

#### **TRAVEL:**

Moved by Reichert, second by Yellow Boy and carried, to approve Bill Pollock to Sioux Falls for Water Treatment class and test.

Moved by Reichert, second by O'Connell and carried, to approve Don Blankartz and Chris Keller to Pierre on December 4, 2018 for testing.

Christine Goldsmith and Ted Ford to Sioux Falls for Turf Management Workshop on November 27, 2018.

#### **PAYMENT OF BILLS:**

Moved by Laundreaux, second by Mound and carried, to approve the following bills for payment: Aflac, insurance-1,305.48 ; Aqua Pure, chemical-18,917.20 ; Ascent Aviation Group, fuel for resale-21,065.87 ; Banyon Data Systems, prof services-2,385.00 ; Beadles Sales, truck maintenance-592.63 ; Beadles Sales, vehicle maintenance-659.77 ; BroDart, supplies-180.34 ; Cam Wal Electric, utilities-511.19 ; Capital City Air, refund-2,765.72 ; Cardmember Service, prof services-159.29 ; CenterPoint Large Print, books-46.74 ; Century Link, utilities-1,337.67 ; Chamber of Commerce, other-8,489.18 ; Chief Supply, supplies-167.96 ; Ciavarilla Design, prof services-3,100.00 ; Clerk of Courts, garnishment-600.00 ; Credit

Collections Bureau, garnishment-286.24 ; Dakota Awards, supplies-27.50 ; Dakota Fluid Power, repairs-2,027.59 ; Dakota Glass, vehicle maintenance-112.04 ; Demco, supplies-204.99 ; Deputy Finance Officer, postage-40.50 ; Dish TV, utilities-31.02 ; Eisemann Building Products, supplies-237.45 ; First National Bank, loan payment-160,518.67 ; Fleet Services, gasoline-1,563.87 ; Gas N Goodies, gasoline/maintenance-490.85 ; Gienger Sales, supplies-85.00 ; Grand Central, vehicle maintenance-71.00 ; Great Western Bank, building-1,640.73 ; Great Western Bank, payroll taxes-24,611.59 ; Gregg's Drilling, prof services-1,602.04 ; GTC Auto Parts, repairs/supplies-359.31 ; Heartland Waste, prof services-20,338.75 ; High Point Networks, computer repairs-369.50 ; Hoffman Law, attorney fees-218.75 ; Homestead Building, supplies-52.50 ; Ingram, books-400.07 ; JC Electric, repairs-834.46 ; Jensen Rock & Sand, prof services-112.50 ; Jody Kelsch, refund-7.00 ; Kyburz Carlson Construction, building-17,500.00 ; Language Line Services, prof services-90.00 ; Larrys Lock & Key, repairs-973.80 ; Library Director, supplies/other-23.49 ; Light & Siren, vehicle replacement-535.99 ; LiveView GPS, equipment-358.00 ; Luckys, tires-1,047.80 ; Marco, Inc., copier-266.98 ; MDU, utilities-17,069.56 ; Merckels, supplies-114.95 ; Metering & Tech Solutions, water meters-751.49 ; Michael Todd, snow removal-4,170.17 ; Midco, utilities-105.00 ; Milliken Electric, repairs-2,569.34 ; Minnesota Valley Testing, water samples-125.00 ; Mobr Hardware, supplies-23.98 ; Mobr Rodeo Assoc, refund-696.75 ; Mobr Tribune, publishing-48.89 ; Mobridge Hardware, supplies-629.53 ; Mobridge Tribune, publishing/supplies-445.86 ; MRH Woman's Auxiliary, refund-696.75 ; Napa Auto Parts, supplies-19.50 ; NE Regional 911 Center, Zuercher software-36,474.00 ; Office Depot, supplies-735.07 ; Payment Services Network, prof services-4.95 ; Pheasant Country Express, snow removal-2,296.49 ; QT Pod, repairs-117.28 ; Rudie Hepper, refund-42.27 ; Runnings, supplies-704.11 ; Sanitation Products, repairs-1,037.10 ; SD Attorney General, PBT/CAM fees-1,293.00 ; SD DENR, prof services-30.00 ; SD Dept of Revenue, water samples-419.00 ; SD Historical Society, books-75.00 ; SD One Call, prof services-37.80 ; SD Retirement, retirement-19,913.07 ; SD State Treasurer, sales tax-1,706.53 ; SDRS Supplemental Retirement, retirement-225.00 ; Servall, supplies-29.47 ; Share Corp, supplies-186.00 ; Sheila Lipp, refund-750.00 ; Slater Oil, grease/gasoline/diesel-5,746.14 ; Taylor Oster, refund-45.00 ; Tecta America, repairs-2,505.40 ; The Open Canvas, prof services-120.00 ; Tri State Water, supplies-54.95 ; Tyler Hearnon, prof services-3,950.00 ; United Accounts, garnishment-540.02 ; Unum Life Ins., insurance-174.90 ; US Post Office, postage-746.64 ; USA Blue Book, supplies-632.93 ; Usborne Books, books-62.94 ; USDA-Rural Development, loan payment-2,925.00 ; USDA-Rural Development, loan payment-2,373.00 ; Valley Motors, repairs-55.00 ; Valley Telecomm., utilities-868.16 ; Venture Comm., utilities-424.09 ; Verizon Wireless, cell phone-475.45 ; Walworth Co. Cons. District, trees-3,270.00 ; Wellmark BC/BS, health insurance-19,806.71 ; West River Telecommunications, utilities-3,372.12 ; Western Equipment Finance, mowing-1,004.09.

Salaries: Administration-9,029.90; City Administrator-4,458.70; Police Dept-52,571.06; Fire Dept-550.00; Street Dept-9,217.60; Regulation & Inspection-2,300.33; Park Dept-3,16.16; Library-6,159.62; Auditorium - 235.56; 24/7-891.56; Water Dept-13,726.37; Sewer Dept-9,941.31.

There being no further business to come before the council, the meeting adjourned at 6:10 PM on a motion by Laundreaux, second by Mound and carried.



\_\_\_\_\_  
Heather Beck, Finance Officer



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Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
December 11, 2018**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, December 11, 2018 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound (by phone), Laundreaux, Reichert, O'Connell, Yellow Boy and Carlson.

**MAYOR FOR THE DAY:** Recognized Mayor for the Day participant Amy Kulm.

**AGENDA:**

The agenda was approved on a motion by Reichert, second by Yellow Boy.

**MINUTES:**

Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the November 11, 2018 regular meeting. Carlson abstained.

**PUBLIC FORUM AND VISITORS:**

**Darrell Schlepp, Mobridge Rodeo Foundation**, was present to discuss the City's contribution to the Rodeo Grounds Project. Last year the City had agreed to contribution \$65,000 per year for three years into a Capital Outlay fund to be paid out in 2020. Schlepp stated that the lights and portions of the project are ahead of schedule and requested the City's contributions to date. After some discussion, moved by Yellow Boy, second by Carlson and carried, to approve issuing the Mobridge Rodeo Foundation the 2017 Capital Outlay reserve of \$65,000.

**Rich Galbraith, Mobridge Housing Administrator**, was present at the request of the Council. Yellow Boy questioned him on what programs Mobridge Housing was pursuing besides the programs that were already in place. Yellow Boy pointed out that there is a lot of funds available to assist Mobridge with housing, but Mobridge Housing needs to apply for them. Galbraith stated that they are not going after any additional money and they are just managing the current programs. He stated he is hired by the Mobridge Housing Board and takes his direction from them. Mound questioned Galbraith on management fees and what was included in them. She also asked various questions on the current mortgage that the City is partially responsible for, should Mobridge Housing default on the loans. The Council would like to see more action from Mobridge Housing.

**DEPT HEAD REPORTS:**

**Police Dept – Chief Shawn Madison**

**EMPLOYEE COMMENDATION** – Chief Madison presented a Commendation to Cindy Rische for saving a life while out on nuisance duty.

**STEP INCREASES** – Moved by Yellow Boy, second by Mound and carried, to approve a step increase for Dispatcher Candice Lutz from \$18.75 per hour to \$18.99 effective November 13, 2018.

Moved by Yellow Boy, second by O'Connell and carried, to approve a step increase for Officer Nick Bratland from \$20.38 per hour to \$20.64 effective December 10, 2018.

**Zoning/Code Enforcement – Officer Cindy Rische**

**BUILDING PERMITS** – The following building permits were approved and issued by the Zoning Officer for the month of November: Rick Boldman-1017 3<sup>rd</sup> Avenue West-Remodeling house to include wall and windows; Jerry Theis-315 7<sup>th</sup> Avenue East-13'x20' canvas structure; Mobridge Rodeo Association-1100 E Grand Crossing-Demolition permit for concession stand; Dean Ulmer-16<sup>th</sup> Street Lot 709 -Move a 2009 trailer onto lot.

**Water/Wastewater Department – Superintendent Kurt Schmaltz**

**ADVERTISING FOR BIDS OLD ARMORY ROOF** – Schmaltz presented the Council roof specs for consideration. The current roof on the old armory leaks badly and needs repaired. The repair is in the budget for 2019. Moved by Carlson, second by O’Connell and carried, to approve advertising for the roof repairs.

**STEP INCREASE** – Moved by Laundreaux, second by Carlson and carried, to approve a level increase of water personnel William Pollock from \$18.54 per hour to \$18.87 effective November 26, 2018. Pollock passed his Level II exam.

**UNFINISHED BUSINESS:**

**RE-ZONING ORDINANCE NO. 973** – Moved by Laundreaux, second by Carlson and carried, to approve the 2<sup>nd</sup> reading of ordinance no. 973, an ordinance entitled: an ordinance to re-zone Lots 14 and 15, Block 26, Fairview Addition to the City of Mobridge, South Dakota.

**ORDINANCE NO. 973**

**AN ORDINANCE ENTITLED: AN ORDINANCE TO RE-ZONE W1/2NE1/4 of SECTION 13-124-80 WALWORTH COUNTY, SOUTH DAKOTA.**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That from and after the effective date of this ordinance, the following real estate is hereby re-zoned from Agriculture to Residential R-1: W1/2NE1/4 of Section 13-124-80, Walworth County, South Dakota.

The Official Zoning Map of the City of Mobridge is hereby changed and modified to reflect these zoning changes.

**NEW BUSINESS:**

**PUBLIC HEARING FOR TEMPORARY LIQUOR LICENSE** – Hearing no opinion for or against, moved by Carlson, second by Yellow Boy and carried, to approve a malt beverage/liquor license to Mobridge Regional Hospital Foundation March 2, 2019 for the a fundraising event at Scherr Howe Event Center.

**PUBLIC HEARING FOR TEMPORARY LIQUOR LICENSE** – Hearing no opinion for or against, moved by Yellow Boy, second by Laundreaux and carried, to approve a malt beverage/liquor license to Mobridge Chamber of Commerce January 18, 2019 for their annual meeting/banquet at Scherr Howe Event Center.

**AIRPORT RECONSTRUCTION PROJECT BIDS** – Six bids were received for the project. Project engineer Todd Goldsmith recommended approving the low bid with alternate 1 and 2. Moved by Carlson, second by Reichert and carried, to approve the bid from Morris, Inc. including alternates 1 and 2 in the amount of \$4,320,010.40 and to sign a notice of award as to such.

**NECOG AGREEMENT** - Moved by Rische, second by O’Connell and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2019 at a cost to the City of \$1,611.08.

**ABATEMENTS FOR THE CITY OF MOBRIDGE** – Moved by Yellow Boy, second by Carlson and carried, to approve the abatement of properties, parcel no. 5172 in the amount of \$31.75, parcel no. 6255 and parcel no. 6317 in the amount of \$31.75. These are properties that the City of Mobridge owns and still has an old City assessment on them.

**TRANSFER OF FUNDS** – Moved by Reichert, second by O’Connell and carried, to approve the following operating transfers:

- \$206,773 from PSAP (260) to General Fund (101)
- \$50,000 from General Fund (101) to Pool Loan Fund (303)
- \$5,000 from the General Fund (101) to Cemetery Fund (607)

**CAPITAL OUTLAY ASSIGNMENTS** - Moved by Yellow Boy, second by Carlson and carried, to approve the following capital outlay assignments: Fire Department - \$20,000; Street Equipment - \$30,000 and Rodeo Project - \$65,000.

**EXPENDITURE INCREASE FOR INSURANCE PAYMENTS** – Moved by Reichert, second by Mound and carried, to approve the increase of expenditure line items due to insurance payments for damage from the July 2018 storm as follows: City Admin (41220) \$655; Park (45200) \$7,017; Airport (43500) \$2,318; and Street (43100) \$2,682.

**FIRE DEPARTMENT OFFICERS** - Moved by Mound, second by O'Connell and carried, to approve the following Officers for the Fire Department: Fire Chief – Doug Delaroi; Asst. Fire Chief – Zach Milliken; Secretary/Treas. – Scott Mertz; and Safety Officer – Ryan Ries.

**EQUIPMENT TRANSFER** – Moved by Yellow Boy, second by O'Connell and carried, to transfer to the Glenham Fire Department 8 air packs and 16 bottles as is. This equipment has been replaced with new and the department no longer has a need for it.

**SUPPLEMENTAL APPROPRIATIONS ORDINANCE** – Moved by Yellow Boy, second by Carlson and carried, to approve the 1<sup>st</sup> reading of the supplemental appropriations ordinance with the following addition: increase the line item 419 Other General Government by \$65,000 and the Source of Funding Assigned Fund Balance to a total of \$186,758.

#### **DISCUSSION AND INFORMATION**

**SPECIAL COUNCIL MEETING** – A special Council meeting is scheduled for December 18, 2018 at 5:30 PM.

#### **PAYMENT OF BILLS:**

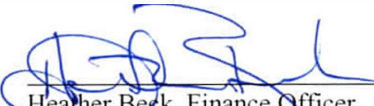
Moved by Carlson, second by O'Connell and carried, to approve the following bills for payment:  
A&B Business, supplies-82.64 ; Aflac, insurance-838.88 ; At&T, utilities-48.22 ; Avera Occupational Medicine, other-79.00 ; Avera Occupational Medicine, other-50.00 ; Badger Meter, meters-780.00 ; Best Western Ramkota, travel-284.97 ; Brandon Rookey, other-150.00 ; Butler Machinery Co., repairs-18.04 ; Cain Law Office, attorney fees-210.00 ; Cam Wal Electric, utilities-536.28 ; Cardmember Service, other-164.55 ; Carlson Services, other-150.00 ; CenterPoint Large Print, books-46.74 ; Central Diesel, repairs-1,235.63 ; Century Link, utilities-935.40 ; Chamber of Commerce, other-9,582.45 ; Clerk of Courts, garnishment-900.00 ; Commercial Electronics, computer -2,786.50 ; Core & Main, repairs-1,090.92 ; Crawford Trucks, vehicle maintenance-425.54 ; Credit Collections Bureau, garnishment-286.24 ; Curtis Reichert, other-125.00 ; Dady Drug, supplies-8.97 ; Dakota Glass, vehicle maintenance-383.07 ; Dakota Pump & Control, repairs-1,260.21 ; Dish TV, utilities-28.02 ; Duane Martin, other-250.00 ; Eisemann Building Products, supplies-2,759.60 ; Ethanol Products, supplies-2,255.03 ; Farmers Union Oil Co., LP gas-4,875.47 ; Fleet Services, gasoline-1,285.91 ; Galls, uniforms-38.97 ; Gas N Goodies, gasoline-115.25 ; Gienger Sales, supplies-254.00 ; Great Western Bank, HS A contributions-2,504.80 ; Great Western Bank, payroll taxes-12,752.06 ; Great Western Bank, postage-155.31 ; Great Western Bank, travel/repairs-220.49 ; GTC Auto Parts, repairs-700.90 ; Hach Company, chemical-108.09 ; Heartland Waste, prof services-20,325.50 ; Hetteringer Moberidge Candy, supplies-80.62 ; High Point Networks, computer repairs-3,364.50 ; Hoffinan Law, attorney fees-712.50 ; In Control, prof services-3,879.60 ; Ingram, books-303.29 ; JC Electric, repairs-593.90 ; Johnson Controls, repairs-355.37 ; Kemnitz Construction, buildings-6,528.00 ; KLJ, prof services-10,053.56 ; Lance Stricklan, vehicle maintenance-130.00 ; Language Line Services, prof services-180.00 ; Larry's Lock & Key, repairs-45.00 ; Liz Ford, other-200.00 ; Locators & Supplies, supplies-109.89 ; Lucky's, diesel-178.99 ; Marco Technologies, prof services-101.25 ; MDU, utilities-19,429.80 ; Merkels, supplies-49.00 ; Michael Todd, repairs-395.35 ; Mobr Tribune, publishing-64.32 ; Moberidge Gas, repairs-313.32 ; Moberidge Hardware, supplies-804.54 ; Moberidge Tribune, publishing/supplies-940.55 ; Napa Auto Parts, repairs-9.98 ; Oahe Vet, prof services-470.00 ; Office Depot, supplies-401.72 ; Payless Foods, supplies-263.58 ; Payment Services Network, prof services-93.95 ; Pheasantland Industries, supplies-216.00 ; Plunketts Pest Control, prof services-59.66 ; Premier Equipment, equipment-3,965.00 ; Recorded Books, books-124.46 ; Redwood Toxicology, supplies-465.00 ; Riteway Business Forms, supplies-160.00 ; Runnings, supplies-1,329.70 ; Sanitation Products, repairs-1,762.49 ; SD

Dept of Revenue, water samples-311.00 ; SD One Call, prof services-37.80 ; SD Retirement, retirement-13,732.56 ; SD State Treasurer, sales tax-1,670.07 ; SD WARN, prof services-100.00 ; SD WARN, prof services-100.00 ; SDRS Supplemental Retirement, retirement-75.00 ; Servall, supplies-29.47 ; Slater Oil, diesel-299.63 ; Slater Oil, gasoline/diesel-2,062.80 ; The Open Canvas, prof services-37.85 ; Tom Singer, other-250.00 ; Tri State Water, supplies-8.85 ; Tumbleson Lawn Service, prof services-495.00 ; Tyler Hearnon, prof services-3,950.00 ; United Accounts, garnishment-810.03 ; Unum Life Ins., insurance-115.50 ; US Bank, loan payments-33,274.67 ; US Bank, loan payments-24,950.13 ; US Post Office, postage-558.04 ; USDA-Rural Development, loan payment-2,925.00 ; USDA-Rural Development, loan payment-2,373.00 ; Valley Telecomm., utilities-865.16 ; Venture Comm., utilities-424.09 ; Verizon Wireless, cell phone-474.48 ; Watershed Roofing, MYO shed-2,974.93 ; Wellmark BC/BS, health insurance-15,777.91 ; West River Telecommunications, utilities-3,404.03 ; Western Equipment Finance, mowing-1,004.09 ; William Pollock, travel-122.00.

Salaries: Administration-8955.65; City Administrator-4,458.70; Police Dept-54245.19; Fire Dept-550.00; Street Dept-9460.73; Regulation & Inspection-2289.60; Park Dept-2840.52; Library-5884.59; Auditorium – 262.74; 24/7-805.28; Water Dept-14815.49; Sewer Dept-9952.34.

The Mayor asked for questions from the audience. Discussion occurred on various issues.

There being no further business to come before the council, the meeting adjourned at 6:33 PM on a motion by Carlson, second by Laundreaux and carried.

  
\_\_\_\_\_  
Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

  
\_\_\_\_\_  
Gene Cox, Mayor

**MOBRIDGE CITY COUNCIL  
SPECIAL MEETING  
December 18, 2018**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Tuesday December 18, 2018 at 5:30 PM. Mayor Gene Cox, City Administrator Christine Goldsmith, Finance Officer Heather Beck and the following councilpersons were present: Mound, Laundreaux (by phone), Reichert, O'Connell, and Carlson. Yellow Boy was absent.

**2<sup>nd</sup> READING SUPPLEMENTAL APPROPRIATIONS ORDINANCE** – Moved by Reichert, second by O'Connell and carried, to approve the 2<sup>nd</sup> reading of the supplemental appropriations.

**ORDINANCE NO. 973  
SUPPLEMENTAL APPROPRIATION ORDINANCE**

BE IT ORDAINED by the Common Council of the City of Mobridge, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

	General Fund	PSAP 911 Fund	3B Fund	Storm Sewer Loan Fund	Pool Loan Fund	Airport Fund	Total
<b>410 General Government</b>							
411.1 Board, Council or Commission	0						0
412.1 Mayor	0						0
412.2 City Administrator	2,000						2,000
413.0 Elections	0						0
414.2 Finance Officer	0						0
<b>419 Other General Government</b>							
419 Other General Government	0						0
419.11 Advertising	65,000						65,000
419.2 General Government Buildings	0						0
419.8 Old City Hall	500						500
<b>Total General Government</b>	<b>67,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67,500</b>
<b>420 Public Safety</b>							
421 Police	0	240,000					240,000
422 Fire	70,000						70,000
429 Other Protection	0						0
<b>Total Public Safety</b>	<b>70,000</b>	<b>240,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>310,000</b>
<b>430 Public Works</b>							
431 Highways and Streets	0						0
431.01 Street Reconstruction Project	0						0
431.1 Entrance Signs	0						0
432.3 Solid Waste Collection	0						0
433 Water	0						0
435 Airport							0
437 Cemetery							0
<b>Total Public Works</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

440 Health and Welfare							
441.1 Regulation & Inspection	0						0
441.3 West Nile	0						0
Total Health and Welfare	0	0	0	0	0	0	0
450 Culture and Recreation							
451 Pool	0						0
452 Parks	0						0
452.1 Trails	0						0
455 Library	0						0
456 Auditorium	228,000						228,000
458 Museum	0						0
Total Culture and Recreation	228,000	0	0	0	0	0	228,000
460 Conservation and Development							
465 Economic Development & Assistance			0				0
465.2 Planning and Zoning	0						0
465.3 Riverfront Development	0						0
Total Conservation and Development	0	0	0	0	0	0	0
470 Debt Service							0
471.56 RR Crossing SIB Loan	0						0
Total Miscellaneous	0	0	0	0	0	0	0
490 Miscellaneous							
499 Liquor	0						0
Total Miscellaneous	0	0	0	0	0	0	0
510 Other Financial Uses							
511 Operating Transfers Out	0						0
Total Appropriations	365,500	240,000	0	0	0	0	605,500

Source of Funding

Unassigned Fund Balance	179,327	97,104	0	0	0	0	276,431
Assigned Fund Balance	121,758						
310 Taxes							0
330 Intergovernmental Revenue		142,896					142,896
340 Charges for Goods and Services							0
360 Miscellaneous Revenue	64,415						64,415
385 Airport Revenue							0
367 Other Contributions							0
390 Other Sources							0
39110 Operating Transfers In							0
Total Means for Finance	365,500	240,000	0	0	0	0	483,742

Mound entered the meeting at 5:33 PM.

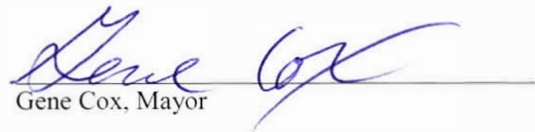


**PRISONER TRANSPORT PROPOSAL WITH WALWORTH COUNTY** - Moved by Carlson, second by O'Connell and carried, to approve the proposal with Walworth County for prisoner transport to Faulk County. The proposal included loaded wages for 4 certified police officers plus various other expenses and in the amount of \$271,182.66 per year.

**TEMPORARY ZONING OFFICER** – Due to the transfer of current zoning officer Cindy Rische to a dispatch position, the City needs to appoint a replacement. Moved by Carlson, second by Laundreaux and carried, to approve Christine Goldsmith as temporary zoning officer until a permanent replacement can be found.

There being no further business to come before Council, moved by Reichert, second by Mound and carried, to adjourn the meeting at 5:57 PM.

  
Heather Beck, Finance Officer

  
Gene Cox, Mayor

Published once at the total approximate cost of \$

Month	Liz Ford	Brandon Rookey	Duane Martin	Curt Reichert	Tom Singer
January 3rd	X		X	X	X
January 24th	X		X		X
February 27th	X	X	X	X	X
April 25th	X	X	X	X	X
May 15th	X		X	X	X
June 6th		X	X	X	X
August 22nd	X	X	X		X
September 26th	X	X	X		X
October 17th		X	X		X
November 28th	X	X	X		X
<b>TOTAL</b>		<b>8</b>	<b>7</b>	<b>10</b>	<b>5</b>
				<b>10</b>	

Curt Reichert was appointed to City Council



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601  
605-845-3555

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, January 3, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, January 3, 2018 at 5:30 pm.

Members present were Tom Singer, Curtis Reichert, Liz Ford, Duane Martin, Zoning Officer Cynthia Rische. Meeting was called to order by Planning & Zoning Chairperson Tom Singer and roll call was taken. All members were present.

Motion to adopt the agenda made by Liz Ford, second by Duane Martin, all present voted in favor, motion carried.

Motion to approve the minutes from December 20, 2017 was made by Curt Reichert, second by Liz Ford, all present voted in favor, motion carried.

### **Replat Discussion:**

Replat for property owned by Dean Tisdall for property at 1601 E Grand Crossing, Legal Description is Lot 1 in the W1/2 SE1/4, Lot 9 in the W1/2 E1/2 SE1/4, and Lot 6,7,8 in the W1/2 E1/2 SE1/4 of Section 20-Township 124N-Range 79W in the City of Mobridge. Donald is requesting to have three (3) larger lots than the smaller lots 1-9. Replat will have 3 lots instead of 9 lots. Discussion on to why for the Replat and Zoning Officer Rische advised that breaking it down into 3 larger lots will be easier to sell and the new configuration of the lots will be conformity to each other. This property was owned by his son Dean Tisdall who passed away, and there may come a time either to sell or expand. With the replat it will be easier to do either. A motion to approve the replat was made by Duane Martin, second by Liz Ford, all present voted in favor, motion carried.

Curt Reichert made a motion to adjourn the Planning and Zoning meeting, second by Duane Martin, all present voted in favor, motion carried.

Submitted by:

Approved by:

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Cindy Rische  
Zoning Officer

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Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, January 24, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, January 24, 2018 at 5:30 pm.

Members present were Tom Singer, Liz Ford, Duane Martin, Zoning Officer Cynthia Rische and Brandon Rookey (potential new board member). Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:32 pm and roll call was taken. All board members were present except for Curtis Reichert.

Motion to adopt the agenda made by Liz Ford, second by Duane Martin, all present voted in favor, motion carried.

Motion to approve the minutes from January 3, 2018 was made by Duane Martin, second by Liz Ford, all present voted in favor, motion carried.

### **Replat Discussion:**

Replat for property owned by Larry Wimmer for property at 2709 Schirber Addition, Legal Description is Lot 12 of the Plat of Schirber's 2<sup>nd</sup> Addition, of the SW1/4 of Section 13, Township 124N, Range80W, 5<sup>th</sup> PM in Walworth County, South Dakota. Larry is requesting to split his Lot into two separate lots, which will be lot 12A and Lot 12B. Discussion on to why for the Replat and Zoning Officer Rische advised that Larry wants to split his lot into two separate lot as he will be building a home for his mom who he is moving out here from Oklahoma. In splitting Lot 12 into Lots 12A and 12B, Lot 12B will have a garage on it, however there will be a new principal building built on it by Spring 2018. Larry has filled out a building application and is awaiting approval. With Larry building a home on the lot with the garage, this will not be in violation of City Zoning Ordinance. A motion to approve the replat was made by Duane Martin, second by Liz Ford, all present voted in favor, motion carried.

Zoning Officer Cynthia Rische updated the Board on the Plans for the Rodeo Grounds. Zoning Officer Rische asked the board members to view the plans and to get back to her with any comments. Zoning Officer Rische advised the Board that the City was still looking at the street that runs in front of the Rodeo Grounds as it was never platted as street. This will impact the new façade of the Rodeo Grounds as they want to be 14 ft from the Street instead of 100, this will only be required if it is deemed a city street. There were other concerns from the water department i.e. size of water and sewer pipes and increase of fire hydrants.

Duane Martin made a motion to adjourn the Planning and Zoning meeting, second by Liz Ford, all present voted in favor, motion carried.

Submitted by:

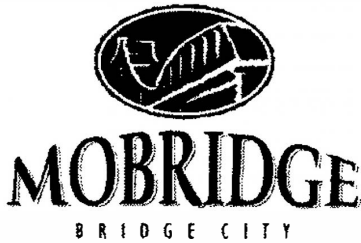
Approved by:

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Cindy Rische  
Zoning Officer

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Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Tuesday, February 27, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Tuesday, February 27, 2018 at 5:30 pm.

Members present were Curtis Reichert, Tom Singer, Liz Ford, Duane Martin, Brandon Rookey and Zoning Officer Cynthia Rische. Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:32 pm and roll call was taken.

Motion to adopt the agenda made by Duane Martin, second by Curtis Reichert, all present voted in favor, motion carried.

Motion to approve the minutes from January 3, 2018 was made by Liz Ford, second by Duane Martin, all present voted in favor, motion carried.

### **Public Hearing:**

Variance Application for Brad Jensen at 1116 9<sup>th</sup> Avenue West in Mobridge, SD, legally described as NWTs Co's 3<sup>rd</sup> Addition, Lots 11 & 12, Block 26. The purpose of the variance is to put a 6ft fence 3ft off of the rear lot line instead of 6ft. The fence would line up with the existing garage that is on this property. Brad stated that this will help the property to look more conformed than having it off set from the existing garage. Curt Reichert made a motion to approve the Variance Application, having the fence only 3ft off of the rear property lines instead of the required 6 ft, second by Duane Martin, all present voted in favor, motion carried. Zoning Officer Cynthia Rische advised she will write a letter to Brad Jensen advising of the approval of the variance for his fence.

### **Public Form:**

John Leff asked for permission to sell one of his lots that has a garage on it. John stated there are other properties that have just garages on them without a principal building. Zoning Officer Cynthia Rische advised that Board that under the current 2013 Zoning Ordinances in the Residential Districts, there had to be a principal building present, that lots could not just have garages on them. John stated that the new owner did plan on building a house. Zoning officer Rische recommended that either the garage be torn down before the closing of the property or that the new owner would have to have a signed document stating that he would build within a certain time frame. John stated that this is unfair as it is his property and if he disclosed this to the buyer, the buyer may back out. After much discussion, Duane Martin made a motion that a Conditional Use Application be filled out by the new buyer, stating that he would build in 2 years and if the new buyer did not build in that time frame, garage would have to be torn down, second by Liz Ford, all present voted in favor, motion carried. Duane Martin advised John Leff that he needed to disclose this to the buyer in order to be in compliance with zoning ordinances. John was not in favor of having to do this. Zoning Officer Rische advised that he has a right to appeal to the City Council on this matter. Zoning Officer Rische reiterated that the new owner would be in violation of the zoning ordinance if the recommendation of the Planning and Zoning Board was not disclosed at the time of the sale.

Curt Reichert made a motion to adjourn the Planning and Zoning meeting, second by Liz Ford, all present voted in favor, motion carried.

Submitted by:

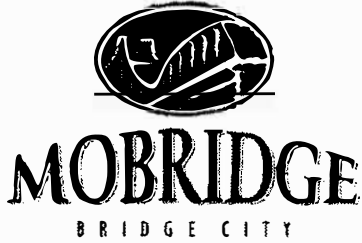
Approved by:

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Cindy Rische  
Zoning Officer

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Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, April 25, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, April 25, 2018 at 5:30 pm.

Members present were Curt Reichert, Tom Singer, Liz Ford, Duane Martin, Brandon Rookey and Zoning Officer Cynthia Rische. Those in attendance from the public were Kenny Jensen, Rylae Jensen, Kristi Rahlf, Debra Marcon, Don Hylton, Rachel Hoisington, LeAnn Bender, Clarice Bender, Violet Martin, Jean Blonigen, Dom Diniz, Doug DeLaroi, Heather DeLaroi, Lyle Walth and Capt. Tom Stickland.

Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:35 pm and roll call was taken. All Planning and Zoning Commission Members were present.

Motion to adopt the agenda made by Curt Reichert, second by Duane Martin, all present voted in favor, motion carried.

Motion to accept the February 27, 2018 minutes made by Liz Ford, second by Brandon Rookey, all present voted in favor, motion carried.

### **Public Hearing:**

Variance Application for Don Hylton at 3018 10<sup>th</sup> Avenue West in Mobridge, SD, legally described as M165” of W150” of Lot 1A in 1<sup>st</sup> Subdivision of Govt and Lot 2 in NW4 of 18-124-79 in Walworth County, SD. The purpose of the variance is to build a new garage to be 15ft from the east and south property line instead of the required 40’. Don explained that with the new garage only being 15ft from the property line, does not interfere with the driveway to Lake Cabin Resort. Don explained that he does not have 40 ft from the property lines, as his exiting house and garage are only 15ft from the south property line, and the new 32’x48’ garage would line with the existing structures. There were no neighbors against the 15ft Variance from the East and South Property Lines. Duane Martin made a motion to approve the Variance Application, having the garage only 15ft from the East and South property lines instead of the required 40’, second by Brandon Rookey, all present voted in favor, motion carried.



Conditional Use Application for Kyle Jensen at 622 W Grand Crossing in Mobridge, SD, legally described as Lots 7 & 8, Block 36, Grand Crossing Addition. The purpose of the Conditional Use is to use build a new car wash with the entrance using the alley and the exit would be on 5<sup>th</sup> Avenue West. Kenny Jensen was present to answer questions pertaining to the Conditional Use Application. Kenny explained that the building will larger to accommodate larger vehicles. The size of the building will be 56.8' x 44.4' with 12.6 sidewalls. Zoning Officer Rische advised that she had spoken to Kyle on the matter of the use of the alley, and it was determined that it was safer for vehicles to turn in from W Grand Crossing to the alley then using the alley onto W Grand Crossing as an exit. Zoning Officer Rische advised that Kyle understood that if traffic bottled necked or using the alley became a problem then he would use the northside of the building with entrance off of 5<sup>th</sup> Avenue. Violet Martin was concerned about the noise level late at night, Kenny reassured her that the car wash would be turned off at 9:00 pm, just like they do for the smaller carwash. A motion was made by Kurt Reichert to allow the new car wash and have the alley as the entrance and the exit would be 5<sup>th</sup> Avenue West, second by Brandon Rookey, all present voted in favor, motion carried.

Condition Use Application for Kristi Rahlf at 1315 10<sup>th</sup> Avenue East in Mobridge, SD, legally described as Goodman's Quality Hill, Lot 3 & E1/2 of Lot 4, Block 2. The purpose of the Conditional Use Application is to place 2 governors' home on the lot next to her residence and use it for daycare. Kristi Rahlf advised that Lyle Walth would sell her the lot next to her residence where she would like to open up a daycare business. Kristi stated that she will be state certified and will be getting 2 governors' homes which will be used for the daycare business. Kristi stated that she had spoken to all of her neighbors and none had any objections. Doug and Heather DeLaroi had concerns as this residential area is under a conveyance and it states that there cannot be a Commercial Business on any of the lots. Doug stated that he wanted to start a business and he was told by Lyle Walth who owns the property and set up the conveyances that he could not. After much discussion Duane Martin made a motion to table the Conditional Use Application for 2 weeks and to have Kristi talk to her neighbors in regards in changing the conveyances to allow commercial businesses, and that there would have to be 100% agreement to change this part of the conveyances, seconded by Brandon Rookey, all present voted in favor with Curt Reichert abstain as he owns property out there, motion carried.

Conditional Use Application for Alan Nelson at 803 4<sup>th</sup> Avenue West in Mobridge, SD, legally described as NWTS 1<sup>st</sup> Addition, Lot 5 & N52' of Lot 6, Block 13. The purpose of the Conditional Use is to allow a new 18'x20' garage to the rear of the property as this property has 5 exiting garages and is over the 50% coverage which is stipulated in the Mobridge Zoning Ordinances. Zoning Officer Rische explained that the address of Nelson's residence is 804 4<sup>th</sup> Avenue West; however, the front door to the residence is on 8<sup>th</sup> Street. Zoning Officer Rische stated that she spoke to Alan and advised him of the 50 % zoning ordinance and that he will have to come into compliance. In order to come into compliance is that when one of the existing storage units become unusable they cannot be replaced. There was discussion on if Alan built the garage on the side of the house or change his address. A motion was made by Duane Martin table the conditional use application for Alan Nelson and for Zoning Officer Rische go back and speak to him. Duane Martin stated to see if Alan would consider building his garage on the side of the house and or change his address. Motion was seconded by Curt Riechert, all present voted in favor to table the Conditional Use Application and have Zoning Officer Rische speak to Alan on this matter.

A Conditional Use Application for Gordy Hoisington at 212 2<sup>nd</sup> Avenue East in Mobridge, SD, legally described as Milwaukee Land Company's 1<sup>st</sup> Addition, Lot 8, Block 17. The purpose of the Conditional Use is to allow a home-based business out of his garage instead of his home. Zoning Officer Rische stated that according to Mobridge City Zoning Ordinance a home business is only allowed out of the home but due to Gordy's disability, and his career field, that is not possible to do Machinery Manufacturing in the home. After some discussion about deliveries, parking and hours, Duane Martin made a motion to approve the conditional use permit, second by Brandon Rookey, all present voted in favor, motion carried.

**PUBLIC FORM**

Dominick Dinz asked the Planning and Zoning Commission questions about fence height for his front yard, he wanted it 6 ft in the front and did not want to do a variance as it was his property. Planning and Zoning commission advised Dominick that they could not allow him to have a 6 ft fence without a Variance Application.

Zoning Officer Rische updated the Planning and Zoning Commission on the new zoning definitions pertaining to Auto Repair, Tow Business, and Impound Yards.

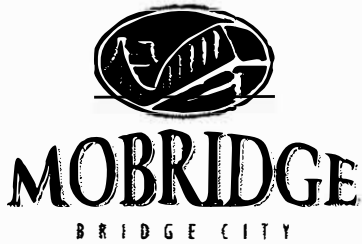
A motion to adjourn the meeting was made by Duane Martin, second by Liz Ford, all those present voted in favor, motion carried.

Submitted by:

Approved by:

\_\_\_\_\_  
Cindy Rische  
Zoning Officer

\_\_\_\_\_  
Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Tuesday, May 15, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Tuesday, May 15, 2018 at 5:30 pm.

Members present were Tom Singer, Liz Ford, Curtis Reichert, Duane Martin, Zoning Officer Cynthia Rische. Public Attendees were City Administer Christine Goldsmith, Councilwoman Jade Mound and Mayor Gene Cox. Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:32 pm and roll call was taken. All board members were present except for Brandon Rookey.

Motion to adopt the agenda made by Liz Ford, second by Duane Martin, all present voted in favor, motion carried.

### Old Business

Conditional Use for Alan Nelson who wanted to put up a garage in his back yard was tabled from the April 25<sup>th</sup> meeting. The Planning and Zoning Members tabled the conditional use as they request that Zoning Officer Cynthia Rische speak to Alan in regards to placement of the garage. Board members wanted to look at the property as it was not clear to them how the house sits and exactly where his back yard was. Alan decided not to building the garage due to he wanted to pour the concrete and have it set by May 18<sup>th</sup> and with the board meeting on May 15<sup>th</sup>, he did not feel he had enough time to have the concrete set before he starting building. Alan rescinded his Conditional Use Application and does not plan on building a new garage.

Conditional Use for Kristi Rahlf who wanted to build a daycare building out by her residence. At the April 25<sup>th</sup> meeting, the board was informed that there was a conveyance out in her residential addition that Zoning Officer Rische was not aware of. Kristi Rahlf advised the Board that she could not get a 100% to change the conveyance to allow the daycare, therefore she has found a new location. Kristi advised she is looking to purchase the lot on East Grand Crossing next to Stan Silvernagel rental house. Kristi asked the Board to waive the \$150 fee for a new Conditional Use Permit Application and to be able to the use one she had filled out for the 10<sup>th</sup> Avenue East location. Duane Marin made a motion to waive the \$150 fee for a new conditional use application and to allow Kristi Rahlf to use the existing one, just to change the address, second by Liz Ford. Zoning Officer Rische advised Kristi that the Board would not be able to made a decision tonight as with the new location for the daycare it had to be printed in the paper for 2 weeks per State Law and advised her that she would still have to pay for the certified mailing that would be going out for the new location. Kristi was okay with having to come back and paying the certification mailing fees.

**New Business**

- a) Zoning Officer Rische advised the Planning and Zoning Commission members that Don Hines who bought the property at 324 5<sup>th</sup> Avenue West, is asking to be allowed not to pave his driveway and to live in his 5<sup>th</sup> Wheel on the property. Zoning Officer Rische advised that there is a house on the property, and Don does not have any intentions on fixing up. Don does intend on building a garage on the property and have two camping spots for 2 – 5<sup>th</sup> Wheels. Zoning Officer Rische stated that she had already advised Don that having 2 – 5<sup>th</sup> Wheels on the property and living in them is considered camping and that is not allowed in town, only at designated campgrounds or at Oahe Estates.
- b) Zoning Officer Rische advised the Members that the new definitions for Auto Repair, Tow Businesses and Vehicle Impound Yard was present to the City Council and it was approved for the 1<sup>st</sup> reading of new definitions and requirements.
- c) Zoning Officer Rische advised that the City Attorney recommended that a new Temporary Building or Demolition Permit Application was added to Zoning Ordinance 19.02 & 19.03, this would be issued for properties that the owner needed to clean up or tear down a building so they could take care of the Nuisance. Example was the Lowe Building, as once it was deemed a nuisance, the Zoning Officer could not issue a building and or a demolition permit, it had to go before the City Council. With this addition of a Temporary Building or Demolition Permit for Nuisance Violations, the Zoning Officer could issue it instead of having the owner go before City Council.
- d) Zoning Officer Rische asked the members about garages with residences as by our zoning ordinance they are considered a principal building. Those who are looking to have these types of structures in the residential areas would have to have at least 1,000 square feet for living quarters.

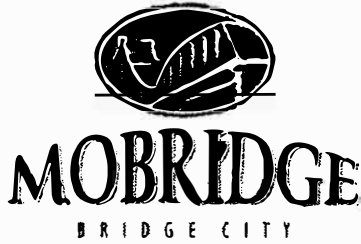
Curt Reichert made a motion to adjourn the Planning and Zoning meeting, second by Liz Ford, all present voted in favor, motion carried.

Submitted by:

\_\_\_\_\_  
Cindy Rische  
Zoning Officer

Approved by:

\_\_\_\_\_  
Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, June 6, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, June 6 at 5:30 pm.

Members present were Tom Singer, Curtis Reichert, Duane Martin, Brandon Rookey, and Zoning Officer Cynthia Rische. Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:30 pm and roll call was taken. All board members were present except for Liz Ford.

Motion to adopt the agenda made by Curt Reichert, second by Duane Martin, all present voted in favor, motion carried.

### Old Business

Conditional Use for Kristi Rahlf for a daycare business on a lot on East Grand Crossing next to Stan Silvernagel rental house. Kristi asked if she would be required to put in curb, gutter and sidewalk on the 7<sup>th</sup> Avenue side and Zoning Officer Rische advised yes, she would be. Zoning Officer Rische stated that she had 6 months after the completion of the building to have this completed and could ask for an extension. Zoning Officer Rische only concern was vehicles using the Grand Crossing Driveway instead of turning in on 7<sup>th</sup> and then into the daycare. Kristi stated that there are other businesses on Grand Crossing that have a driveway turning in from the Highway. Kristi advised she plans on having a driveway in front that the parents can pull in and drive out. Captain Strickland stated that he does not see a problem with this as there has been no accidents in that area even with the hill. A motion to approve the daycare business was made by Duane Martin, second by Brandon Rookey, all present voted in favor, motion carried.

### New Business

- a) Zoning Officer Rische advised the Planning and Zoning Commission members that the new owner of the property at RR Street/ 4<sup>th</sup> Avenue wants to build a pole barn style house with a 2-stall garage, the dimensions would be 40x40. Zoning Officer Rische advised that with the required setbacks there is not enough room and that she advised the new owner of this, and that he would be required to a variance. Duane Martin stated that he thought that the lots that are 50ft could only put manufactured homes on them, and with or without a basement. Zoning Officer Rische will check the zoning ordinances to see how it reads for lots that are 50ft or less.
- b) Zoning Officer Rische advised the property at 5<sup>th</sup> Avenue East and Grand Crossing may be going on the market for back taxes, and Don Hines is inquiring if this property could have portable storage units there. Zoning Officer Rische advised Don that this property is zoned General Commercial and this type of business would be allowed. Zoning Officer Rische advised that

there is two lots and one have a house, not sure what the size of each lot is, or where the property lines are, this would have to be figured out if the property is sold for back taxes.

- c) Zoning Officer Rische advised that at 222 3<sup>rd</sup> Avenue East, the fence that was approve in March 2015 may not be on the property line, as it is against the sidewalk and this is causing a problem due to the new owners have dogs that act aggressively when someone walks by. Zoning Officer Rische stated she has talked to the owners and the fence was there when they purchased the property. Working with the owners to secure the fence better and the side gate so the dogs cannot stick their heads through when someone walks by, if this does not work, may have to see where property line is and have fence moved away from sidewalk.
- d) Planning and Zoning Member Duane Martin asked about the sidewalk ordinance which requires home owners to build sidewalk, curb and gutter when a new structure is built or moved onto the property. Recommends that this be changed if the street is not paved. Zoning Officer Rische advised it would be passed onto the City Attorney to look at but believes the City Council wanted this ordinance to be conformity in the city , paved or not.

Curt Reichert made a motion to adjourn the Planning and Zoning meeting, second by Brandon Rookey, all present voted in favor, motion carried.

Submitted by:

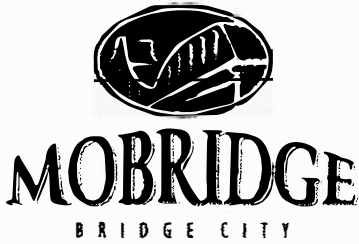
Approved by:

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Cindy Rische  
Zoning Officer

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Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, August 22, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, August 22, 2018 at 5:30 pm.

Members present were Tom Singer, Liz Ford, Duane Martin, Brandon Rookey and Zoning Officer Cynthia Rische. Those in attendance from the public were Robert Faulkner.

Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:30 pm and roll call was taken. All Planning and Zoning Commission Members were present.

Motion to adopt the agenda made by Liz Ford, second by Duane Martin, all present voted in favor, motion carried.

### **Public Hearing:**

Variance Application for St Joseph Church (residence) at 310 6<sup>th</sup> Street West in Mobridge, SD, legally described as Grand Crossing Addition, Lots 5B and 6, Block 47. The purpose of the variance is to have a 6-foot fence in the front of the residence. This would increase the privacy and tie into the rest of the fence that will be 6foot tall. Robert Faulkner advised that this would allow Father to be in his yard and have more privacy from those who drove by on the Street. Zoning Officer Rische advised having the 6 foot in the front does not cause any blind spots. A motion was made by Duane Martin, second by Brandon Rookey, all present voted in favor, motion carried.

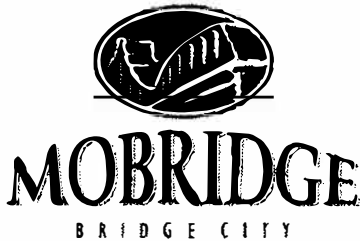
A motion to adjourn the meeting was made by Duane Martin, second by Liz Ford, all those present voted in favor, motion carried.

Submitted by:

\_\_\_\_\_  
Cindy Rische  
Zoning Officer

Approved by:

\_\_\_\_\_  
Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, September 26, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, September 26, 2018 at 5:30 pm.

Members present were Tom Singer, Liz Ford, Duane Martin, Brandon Rookey and Zoning Officer Cynthia Rische. Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:35 pm and roll call was taken.

Motion to adopt the agenda made by Liz Ford, second by Brandon Rookey, all present voted in favor, motion carried.

Motion to accept Curt Reichert's resignation made by Duane Martin, second by Liz Ford, all present voted in favor, motion carried

### **Public Hearing:**

Variance Application for Adam Hayes at 1309 Parklane Avenue in Mobridge, SD, legally described as N40' of Lot 6 and all of Lot 7, Block 5 in Bel Aire 2<sup>nd</sup> Addition, 1<sup>st</sup> Subdivision. The purpose of the variance is to build a new garage 2ft off of the side lot line instead of 10ft. The new garage be built on the south side of the house and will line up with the front of the house, leaving a 25ft frontage, which will be concreted for a driveway. Adam stated that he spoke to his neighbor to the south and there is no problem with the garage being that close to his long driveway. Adam stated that in the winter there is usually a snow bank that across the street and with having a garage there will help to eliminate this Adam stated that the garage will actually help with blocking the snow. Chairperson Tom Singer asked Code Enforcement Officer Rische if anyone had objections to this variance, and she advised no Brandon Rookey made a motion to approve the Variance Application, having the fence only 2ft off of the side property lines instead of the required 10 ft, second by Liz Ford, Brandon Rookey, Liz Ford voted in favor, Duane Martin voted against the motion due to he believed that 2 ft was too close to a driveway, motion carried.

Conditional Use Application for Jeremy Coon at 203 4<sup>th</sup> Avenue West in Mobridge, SD, legally described as Grand Crossing Outlots, Outlots A. The purpose of the Conditional Use is to use this property as a part-time residence and a lodge during fish tournaments and or hunting season. Jeremy advised that he lives in Wosely, SD, but Dawn Konold would be the one that would be managing the lodge for him when he is not here. Code Enforcement Officer asked if the triangle property to the west of the garage was part of the property. Jeremy advised that it belongs to the City and he was advised that he could use that to park on. Jeremy stated that he has two streets, Rail Road Street and 1<sup>st</sup> Street West that guest could also park on if needed the over flowed, there is also driveways for parking as well. Code Enforcement Officer Rische recommended that parking not be allowed on Rail Road Street as it was a designated truck route for the sale barn for cattle trucks coming in from the West.



Code Enforcement Officer Rische stated that with the 4 driveways, the triangle property and 1<sup>st</sup> Street that this should be ample parking. Jeremy agreed. A motion was made by Duane Martin, second by Brandon Rookey, all present voted in favor, motion carried.

Rezoning Petition for Taylor Oster at 510 6<sup>th</sup> Avenue East in Mobridge, SD, legally described as Fairview Addition, Lot 14 & Lot 15, Block 26. The purpose of the Rezoning Petition is to rezone this property from General Commercial to Highway Commercial in order to have a Used Car Dealership along with a Pawn shop at 510 6<sup>th</sup> Avenue East. Taylor advised that the exiting building was an apartment complex with 4 apartments. Taylor stated that there will be two remodeled apartments on the 2nd floor and the Pawn Shop/ Car Dealership Office on the Main Floor. A motion was made by Brandon Rookey, second by Liz Ford, all present voted in favor, motion carried. Taylor advised the Planning and Zoning Commission that he has the structure up for a new sign, as when he applied for a building permit, he advised that it was issued under General Commercial and now with the rezoning of the property the set backs are different. Taylor advised that his sign is in line with Hammer Honda and Eastside Motel signs. Taylor stated he will make sure there is no blind spot at this intersection at any time. Taylor asked if he would have to remove the structure for the sign or could it be grandfathered in. A motion was made by Brandon Rookey to allow the sign structure to remain by the sidewalk which is in line with the other business signs, second by Liz, all present voted in favor, motion carried.

Replat of property owned by Michelle Harrison at 20<sup>th</sup> Avenue, legally described as Plate of Tract 1, Arrow Addition to Walworth County located in the W1/2 SE1/4, Section 18, T124N, R79E, 5<sup>th</sup> PM in Walworth County. The purpose of this replat is to be able to build a new house, as the bank now require smaller acreage in order to get financing. Michelle will contact Brooks Johns for an address for the house. A building permit application has been filled out and waiting for approval. A motion was made by Brandon Rookey to approve the replat of the property, second by Liz Ford, all present voted in favor, motion carried.

Duane Martin made a motion to adjourn the Planning and Zoning meeting, second by Liz Ford, all present voted in favor, motion carried.

Zoning Officer Rische advised that for the October 17<sup>th</sup> meeting, there would be a Variance, Rezoning of Agriculture Property and a Replat.

A motion to adjourn the meeting was made by Duane Martin, second by Liz Ford, all those present voted in favor, motion carried.

Submitted by:

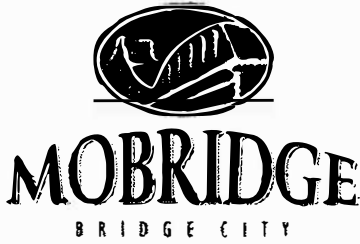
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Cindy Rische  
Zoning Officer

Approved by:

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Tom Singer  
President – Planning & Zoning Chairman



# City of Mobridge

114 1<sup>st</sup> Avenue East  
Mobridge, SD 57601

## MINUTES

*Mobridge City Planning & Zoning Commission*  
Wednesday, October 17, 2018  
5:30 pm – Mobridge City Hall

Pursuant to due call and notice thereof, a meeting of the Planning and Zoning Commission for the City of Mobridge South Dakota was duly held in the City Hall on Wednesday, October 17, 2018 at 5:30 pm.

Members present were Tom Singer, Duane Martin, Brandon Rookey and Zoning Officer Cynthia Rische. Those in attendance from the public were Mike Bezenek

Meeting was called to order by Planning & Zoning Chairperson Tom Singer at 5:33 pm and roll call was taken. All Planning and Zoning Commission Members were present, except Liz Ford.

Motion to adopt the agenda made by Brandon Rookey, second by Duane Martin, all present voted in favor, motion carried.

### **Public Hearing:**

Variance Application for Kyle Jensen at 602 West Grand Crossing in Mobridge, SD, legally described as Grand Crossing Addition, Lots 4,5, & 6, Block 36. The purpose of the variance is to build storage units 15ft off the property line instead of the required 25. Per City Ordinance 12.04 (2B) Commercial lot lines adjoining to a Residential District that the side or rear yard shall not be less than 25ft. Zoning Officer Rische advised that Todd Wientjes who lives next door is not in favor of having storage units that close to his property line. Duane Martin made a motion to deny the Variance Application due to the Zone Ordinance 12.04 has it set at 25ft which is close enough to a house. The other part of the motion was that if the two parties Kyle Jensen and Todd Wientjes could reach a compromise on the setback from the side property line, the variance would be looked at again. Motion was made by Duane Martin, second by Brandon Rookey, all present voted in favor to DENY the Variance Application and that both parties must agree before the Variance Application would be revised, motion carried. Zoning Officer Rische will contact both parties and let them know what the Commission has decided.

Rezoning Petition for Michael Bezenek on 132<sup>nd</sup> Street in Mobridge, SD, legally described as W1/2NE, ¼ Section, T124N, R80W, 5<sup>th</sup> PM from Agriculture to Residential District (R-1) as per Mobridge City Ordinance Agriculture District must have a minimum of 5 acres. The property will be re-platted for a ¼ acre for this residence. Michael Bezenek was present and advised that there is a mobile home and garage on the property now, he purchased the mobile home from Teresa Scherr. Michael Bezenek advised that he wanted a small acre of land to go with the mobile home and garage he built but did not need 5 acres. Zoning Officer Rische advised Michael Bezenek that the reason for rezoning was to be in compliance with the Mobridge Zoning Ordinances as the City of Mobridge has a 3- mile jurisdiction even though he is in the county. Zoning Officer Rische stated that there are other residences out there but they will not be rezoned to residential unless they request and or there are other changes out there. A motion was made by Duane Martin to rezone the ¼ acre of Agriculture land to Residential (R-1), second by Brandon Rookey, all present voted in favor, motion carried.

Replat for Teresa Scherr for property sold to Michael Bezenek on 132<sup>nd</sup> Street in Mobridge, SD, legally described as W1/2NE, ¼ Section, T124N, R80W, 5<sup>th</sup> PM. An ¼ acres of agriculture land will be replatted to Michael Bezenek who owns the mobile home and garage. A motion was made by Brandon Rookey to accept the Replat, second by Duane Martin, all those present voted in favor, motion carried.

A motion to adjourn the meeting was made by Duane Martin, second by Brandon Rookey, all those present voted in favor, motion carried.

Submitted by:

Approved by:

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Cindy Rische  
Zoning Officer

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Tom Singer  
President – Planning & Zoning Chairman