

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 4, 2016**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, January 4, 2016 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Henderson, Yellow Boy and Carlson. O'Connell was absent.

ADOPT AGENDA:

The agenda was adopted on a motion by Carlson, second by Henderson and carried with the following addition: discussion on Stimart property and old special assessments.

MINUTES:

Moved by Cox, second by Carlson and carried, to approve the minutes from the December 21, 2015 regular meeting.

PUBLIC FORUM & VISITORS:

Hilton Walth was present to state that he was opposed to the Council waiving any assessments on the Jim Dun property.

DEPT. HEAD REPORTS:

ZONING – Goldsmith gave an update on the approved building permits for December 2015.

NEW BUSINESS:

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Yellow Boy, second by Henderson, and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2016.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Henderson, second by Carlson, and carried, to designate the Mobridge Tribune as the official newspaper for 2016.

ELECTRONIC PAYMENTS - Moved by Yellow Boy, second by Carlson, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Aberdeen Finance Corp., Cardmember Services, Century Link, Credit Collections Bureau, First National Bank, Fleet Services, Great Western Bank, SD Retirement System, SD State Treasurer, SD Unemployment Insurance Division, Total Administrative Services Corp, USDA Rural Development, Verizon Wireless, and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Henderson, second by Yellow Boy and carried, to set the annual municipal election date as April 12, 2016 and to combine the April 12, 2016 municipal election with Mobridge-Pollock School District school election.

CITY ATTORNEY AGREEMENT - Moved by Carlson, second by Yellow Boy and carried, to approve the city attorney agreement with Cain Law Office for an hourly rate of \$130.00.

RESOLUTION 16-01, WAGES - Moved by Yellow Boy, second by Cerney, and carried, to approve Resolution 16-01, the 2016 wages reflecting a 3% cost of living adjustment.

RESOLUTION 16-01 WITH 3% COLA

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and

WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);

NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for December 28, 2015;

Name	Position	Hourly	Annually
Dietterle, Jamie	Mayor		\$6,600.00
Cerney, Amy	Councilperson		\$3,600.00
Cox, Gene	Councilperson		\$3,600.00
Henderson, Rose	Councilperson		\$3,600.00
Carlson, Randy	Councilperson		\$3,600.00
O'Connell, Thomas	Councilperson		\$3,600.00
Yellow Boy, Tony	Councilperson		\$3,600.00
Open	Nuisance/Zoning Officer	\$13.50	
Voller, Mitch	Interim Fire Chief		\$4,500.00
Milliken, Zach	Assistant Fire Chief		\$600.00
Mertz, Scott	Fire Dept Sec-Treas		\$900.00
Goldsmith, Christine	City Administrator		\$54,636.00
Beck, Heather	Finance Officer	\$25.46	
Hintz, Anna	Deputy Finance Officer	\$14.42	
Blankartz, Donald	Waste Water Plant Operator	\$16.39	
Dame, Justin	Asst. Water & Waste Water Superintendent	\$19.74	
Keller, Chris	Water Dept	\$15.91	
Naasz, Boyd	Water Plant Manager	\$20.70	
Pollock, William	Water Plant Operator	\$16.75	
Schilling, Dean	Part Time Waste Water Plant Operator	\$35.00	
Schmaltz, Kurt	Water Dept	\$17.06	
Bohle, Allen T.	Investigator	\$24.63	
Bratland, Nick	Police Officer	\$18.98	
Ducheneaux, Tonia	Dispatcher	\$13.86	
Fischer, Tammie Rae	Dispatcher	\$18.65	
Johnson, Brooks	Code Enforcement Officer	\$20.36	
Lutz, Candice	Dispatcher	\$17.18	
Lutz, Carrie	Dispatcher	\$17.68	
Madison, Shawn	Police Chief		\$58,627.00
Maier, Laura	Dispatcher	\$18.41	
Majeske, Jordan	Police Captain		\$49,356.00
Norder, Ashton	Police Officer	\$19.46	
Open	Dispatcher	\$13.86	
Open	Police Officer	\$14.37	
Powell, Mathew	Dispatcher	\$13.86	
Strickland, Thomas	Police Officer	\$19.73	
Godkin, Carol	24/7 Administrator	\$12.38	
Romans, Teresa	24/7 Administrator	\$12.38	
DeLaroi, Doug	Part-time Police Officer	\$19.77	
Baumann, Dwight	Street Superintendent	\$20.82	
Enderson, Ryan	Asst Street Superintendent	\$17.75	
Reichert, Matthew	Street Maintenance	\$16.46	
Ford, Ted	Properties Manager	\$15.45	
Bieber, Karla	Library Director	\$15.73	
Chandler, Linda	Assistant Librarian	\$13.36	
Fuhrer, Mark	Library Custodian	\$11.15	
Holzer, Virginia	Part-time Librarian	\$10.72	
Landis, Rhonda	Part-time Librarian	\$10.15	

Rabenburg, Judy	Part-time Librarian	\$10.72
Shaddock, Julie	Part-time Librarian	\$11.44
Vogel, Elizabeth	Student Librarian	\$8.69

LEVEL INCREASE – Due to Kurt Schmaltz passing his Waste Water Collections Class II exam, he is eligible to move up a level on the wage scale. Moved by Henderson, second by Cerney and carried, to approve moving Schmaltz from Level 5 to a Level 6, increasing his hourly wage from \$17.06 to \$17.42 per hour effective December 28, 2015.

LEVEL INCREASE – Due to Don Blankartz passing his Waste Water Class II exam, he is eligible to move up a level on the wage scale. Moved by Cerney, second by Henderson and carried, to approve moving Blankartz from Level 3 to Level 4, increasing his hourly wage from \$16.39 to \$16.51 per hour effective December 28, 2015.

2015 AUDIT - Moved by Carlson, second by Cox, and carried, to approve the audit proposal of \$15,250 from Kohlman, Bierschbach and Anderson, LLP.

ENGINEERING SERVICES FOR RIVERFRONT DEVELOPMENT - A proposal to provide services for the South Main Street Riverfront Development from Goldsmith Heck Engineers was reviewed. Carlson asked about soil testing. Moved by Yellow Boy, second by Carlson and carried, to table the proposal until further research is done regarding soil testing.

AIRPORT AGREEMENT – Moved by Carlson, second by Cerney and carried, to approve the 2016 Grant PreApplication Checklist for the following projects: design runway reconstruction and lighting upgrades; SRE equipment – plow blade at an estimated cost of \$162,000.

ADVERTISE FOR AIRPORT CONSULTANTS – At the request of the airport committee, moved by Cox, second by Cerney and carried, to approve advertising for airport consultants.

TRANSFER TO HANGAR PROJECT FUND – Moved by Yellow Boy, second by Cerney and carried, to approve transferring \$10,606.65 from the airport fund to the airport hangar project fund.

TRANSFER TO POOL PROJECT FUND – Moved by Henderson, second by Cerney and carried, to approve transferring \$464,802.30 from the assigned pool fund to the pool project fund.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented a financial report for the Council.

ASSESSMENTS ABATED – Cox gave the Council an update on his discussion with the County in regards to the assessments that were asked to be abated. He also stated that the County had been in favor of waiving the taxes on the Stimart property pending them turning it over as a donation to the City.

TRAVEL:

Moved by Cox, second by Carlson and carried, to approve travel for 2 Water/WW employees to go to Sioux Falls February 2-4, 2016 for the SDWWA seminar.

PAYMENT OF BILLS:

Moved by Henderson, second by Cox and carried, to approve the following bills for payment: First National Bank, prof services-1,500.00 ;Bestway Traffic, supplies-324.50 ;Business Forms & Accounting, supplies-237.06 ;Cain Law Office, attorney fees-791.10 ;Center Point, books-44.34 ;Century Link, utilities-1,302.75 ;Charles Peacock, refund-35.75 ;Country Junction, supplies-124.00 ;Cummins Central, equipment maintenance-227.19 ;Dakota Supply Group, supplies-465.40 ;Demco, supplies-28.90 ;Dwight Baumann, travel-12.78 ;Fastenal, repairs-44.17 ;Geotek Engineering, prof services-3,650.00 ;Great Western Bank, payroll taxes-12,659.64 ;Greggs Drilling & Excavating, prof services-979.95 ;Hammers Honda, equipment-5,026.22 ;Heartland Waste, solid waste collection-18,142.00 ;Homestead Building Products, supplies-68.04 ;Ingram, books-163.04 ;Library Director, supplies/other-51.43 ;MDU, utilities-2,237.33 ;Michael Todd, repairs-1,377.76 ;Mobridge

Housing, refund-32.20 ;Mobridge Rotary, prof services-280.00 ;Motorola Solutions, prof services-7,780.44 ;MVTL Labs, water samples-246.00 ;Premier Equipment, equipment-860.94 ;Quenzer Electric, improve other than buildings-950.00 ;Sanitation Products, repairs-420.03 ;SD DENR, prof services-3,610.00 ;SD Dept of Revenue, water samples-316.00 ;SD Police Chiefs Assoc., prof services-99.85 ;SD Retirement, retirement-11,923.82 ;SD State Historical Society, dues/books-45.00 ;SD State Treasurer, sales tax-1,378.17 ;SDML Workers Comp Fund, work comp-35,662.00 ;SDRS Supplemental Retirement Plan, retirement-175.00 ;SDWWA, dues-20.00 ;Share Corp, supplies-93.00 ;Showcases, supplies-21.50 ;Tomco Systems, repairs-1,470.00 ;Tyler Hearnen, prof services/supplies-3,216.48 ;Upstart, other services-214.39 ;Venture Comm, utilities-424.09 ;Verizon Wireless, cell phone-267.51 ;WW Tire Service, tires-551.20.

Salaries: Administration-4708.40; City Administrator-2040.19; Police Department-24364.43; Fire Dept – 500.00; Street Department-5543.83; Park – 243.00; Library-2865.06; Auditorium-972.00; 24/7-336.56; Water Department-6762.86; and Sewer Department-4506.93.

There being no further business to come before the council, the meeting adjourned at 5:57 PM on a motion by Carlson, second by Cerney and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor