

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 4, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 4, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Cerney and carried.

MINUTES:

Moved by Cerney, second by Carlson and carried, to approve the minutes from the December 21, 2016 regular meeting. Yellow Boy abstained.

PUBLIC FORUM & VISITORS:

Doug DeLaRoi, Mobridge Fire Dept., was present along with the other members of the fire department to discuss with the Council the issue of the personnel policy manual. After much discussion, all members of the Mobridge Fire Department turned in the acknowledgement forms for the personnel policy manual as required.

DEPT HEAD REPORTS:

Zoning/Nuisance – Cindy Rische:

- **Building Permit/Nuisance Update** – Rische gave the Council an update.
- **1st Reading Ordinance No. 952** - Moved by Carlson, second by Yellow Boy and carried, to approve the 1st reading of Ordinance No. 952, an ordinance entitled: An ordinance in revision of building permit sections 19.02 and 19.03 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to building permits.
- **Updated Building Permit Forms** – Moved by Yellow Boy, second by Carlson and carried, to approve the revised forms for the building permit application and the demolition permit application.

VISITOR:

Rachel Hoisington was present to discuss her concerns regarding the recent power outage and lack of information and preparedness. She stated that she would like to see some method utilized to get information out to the public. During the outage she tried contacting the County Emergency Manager and didn't get a response until 2 days later. Hoisington laid out her concerns regarding emergency shelter and where people go. Mayor Dietterle told Hoisington that her concerns were valid and the City would work with the Emergency Manager to try to come up with a plan/communication system for these situations.

Airport – Christine Goldsmith:

- **Runway Project** – Goldsmith gave an update on the runway project. Due to funding going to larger airports with similar deteriorating runways, funds are being prioritized to them. The City's project is being pushed off until 2019 at the earliest.
- **Maintenance Agreement for Runway** – Moved by Carlson, second by Cerney and carried, to approve the Mayor signing the Maintenance and Financial Agreement between the SD Dept of Transportation and the City of Mobridge for the maintenance of the Mobridge Municipal Airport runway with an estimated City match of \$5,608.21.

Police Dept – Shawn Madison:

- **Step Increase** – Moved by Yellow Boy, second by Quaschnick and carried, to approve a step increase for Nick Bratland, police officer, increasing his hourly wage from \$18.98 to \$19.22 effective December 12, 2016.

OLD BUSINESS:

RESOLUTION TO VACATE ALLEY – Moved by Carlson, second by Yellow Boy and carried, to approve Resolution 17-02, a resolution to vacate an alley located between Lots 1, 2, 3 and 4, Block 5 East Moberidge Addition to the City of Moberidge.

RESOLUTION NO. 17-02

RESOLUTION TO VACATE ALLEY BETWEEN LOTS 1, 2, 3 AND 4, BLOCK 5, EAST MOBRIDGE ADDITION TO THE CITY OF MOBRIDGE, SOUTH DAKOTA

WHEREAS, the owners of all of the real property abutting all sides of the alley between Lots 1, 2, 3 and 4, Block 5, East Moberidge Addition to the City of Moberidge, South Dakota have signed a Petition to vacate the alley; and

WHEREAS, all of the property owned by the petitioners would be better used if the alley was closed; and

WHEREAS, that portion of the alley requesting to be vacated has never been opened.

WHEREAS, notice of time and place for hearing has been published and the hearing having been held;

NOW THEREFORE, the City of Moberidge hereby resolves to vacate the alley located between Lots 1, 2, 3 and 4, Block 5, East Moberidge Addition to the City of Moberidge, South Dakota, subject to any existing easements of record.

NEW BUSINESS:

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Yellow Boy, second by Cox, and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2017.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Yellow Boy, second by Cerney, and carried, to designate the Moberidge Tribune as the official newspaper for 2017.

ELECTRONIC PAYMENTS - Moved by Yellow Boy, second by Cox, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Clerk of Courts, Credit Collections Bureau, First National Bank, Fleet Services, Great Western Bank, SD Retirement System, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, Unum Life Insurance, USDA Rural Development, Verizon Wireless, and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Cox, second by Cerney and carried, to set the annual municipal election date as April 11, 2017 and to combine the April 11, 2017 municipal election with Moberidge-Pollock School District school election.

CITY ATTORNEY AGREEMENT - Moved by Yellow Box, second by Carlson and carried, to approve the city attorney agreement with Cain Law Office for an hourly rate of \$150.00.

RESOLUTION 17-01, WAGES - Moved by Yellow Boy, second by Cox, and carried, to approve Resolution 17-01, the 2017 wages reflecting a 3% cost of living adjustment.

RESOLUTION 17-01 WITH 3% COLA

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Moberidge Ordinance 1-1-2); and

WHEREAS, the compensation must be set for each employee (Moberidge Ordinance 1-1-1[25]);

NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for December 26, 2016;

Name	Position	Hourly	Annually
Dietterle, Jamie	Mayor		\$9,000.00

Cerney, Amy	Councilperson		\$6,000.00
Cox, Gene	Councilperson		\$6,000.00
Quaschnick, Jackie	Councilperson		\$6,000.00
Carlson, Randy	Councilperson		\$6,000.00
O'Connell, Thomas	Councilperson		\$6,000.00
Yellow Boy, Tony	Councilperson		\$6,000.00
Open	Fire Chief		\$4,500.00
Open	Assistant Fire Chief		\$600.00
Open	Fire Dept Sec-Treas		\$900.00
Goldsmith, Christine	City Administrator		\$56,275.00
Beck, Heather	Finance Officer	\$26.22	
Hintz, Anna	Deputy Finance Officer	\$15.21	
Rische, Cindy	Nuisance/Zoning Officer	\$13.90	
Blankartz, Donald	Waste Water Plant Operator	\$17.26	
Dame, Justin	Asst. Water & Waste Water Superintendent		\$49,420.00
Keller, Chris	Water Dept	\$16.64	
Naasz, Boyd	Water Plant Manager	\$21.32	
Pollock, William	Water Plant Operator	\$17.52	
Schilling, Dean	Part Time Waste Water Plant Operator	\$35.00	
Schmaltz, Kurt	Water Dept	\$18.20	
Bilben, Mark	Dispatcher	\$15.64	
Bohle, Allen T.	Investigator	\$25.36	
Bratland, Nick	Police Officer	\$19.79	
Ducheneaux, Tonia	Dispatcher	\$17.19	
Fischer, Tammie Rae	Dispatcher	\$19.21	
Johnson, Brooks	911 Coordinator	\$20.97	
Kienholz, Kyle	Police Officer	\$19.04	
Lutz, Candice	Dispatcher	\$18.21	
Lutz, Carrie	Dispatcher	\$18.45	
Madison, Shawn	Police Chief		\$60,385.00
Maier, Laura	Dispatcher	\$19.21	
Norder, Ashton	Police Officer	\$20.32	
Open	Dispatcher	\$13.86	
Strickland, Thomas	Police Officer	\$20.32	
Godkin, Carol	24/7 Administrator	\$13.38	
Romans, Teresa	24/7 Administrator	\$13.38	
DeLaroi, Doug	Part-time Police Officer	\$20.36	
Farmen, Lesley	Fill In Police Officer	\$20.36	
Baumann, Dwight	Street Superintendent	\$21.77	
Enderson, Ryan	Asst Street Superintendent	\$18.60	
Reichert, Matthew	Street Maintenance	\$17.27	
Ford, Ted	Properties Manager	\$15.91	
Berg, Vickie	Part-time Librarian	\$10.45	
Bieber, Karla	Library Director	\$16.20	
Chandler, Linda	Assistant Librarian	\$13.76	
Fuhrer, Mark	Library Custodian	\$11.84	
Holzer, Virginia	Part-time Librarian	\$11.04	
Rabenburg, Judy	Part-time Librarian	\$11.04	
Shaddock, Julie	Part-time Librarian	\$12.18	

POLICE DEPT GRANTS – The police dept received two grants totaling \$50,426. Moved by Yellow Boy, second by Cox and carried, to increase the police department 2017 expense budget by \$50,426 for the grants received.

1st READING ORDINANCE NO. 953, INDECENCY – Moved by Cox, second by Cerney and carried, to approve the 1st reading of Ordinance No. 953, an ordinance in revision of Chapter 7-2 of the ordinances of the City of Mobridge, South Dakota amending Section 7-2-7 Indecency.

1st READING ORDINANCE NO. 954, GATHERINGS ON STREETS – Moved by Cox, second by Cerney and carried, to approve the 1st reading of Ordinance No. 954, an ordinance in revision of Chapter 7-3 of the ordinances of the City of Mobridge, South Dakota amending Section 7-3-1 Gatherings on Streets.

1st READING ORDINANCE NO. 955, GOODS ON SIDEWALK – Moved by Carlson, second by Cox and carried, to approve the 1st reading of Ordinance No. 955, an ordinance in revision of Chapter 7-3 of the ordinances of the City of Mobridge, South Dakota amending Section 7-3-4 Goods on Sidewalk.

PAY REQUEST NO. 4 CLARIFIER PROJECT – Moved by Yellow Boy, second by Cox and carried, to approve pay request no. 4 to AB Contracting, LLC in the amount of \$92,133.49 for the wastewater clarifier project.

PAYMENT OF BILLS:

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment:

AB Contracting, clarifier project-92,133.49 ;Beverly & Richard Hausauer, refund-64.44 ;Butler Machinery, repairs-192.00 ;Cain Law Office, attorney fees-612.00 ;Center Point, books-45.54 ;Code 2 K-9 Services, drug dog deposit-4,500.00 ;Commerical Elec. Corp., maintenance fee-2,786.50 ;Core Fitness, gym membership-235.01 ;Dakota Pump & Control, back wash pump-37,704.15 ;Dakota Pump & Control, lift station panel-21,913.30 ;Davis Martin Rentals, refund-64.51 ;Deputy Finance Officer, postage/supplies-75.18 ;Dollar General, refund-502.50 ;Dougherty & Co., prof services-300.00 ;Eisemann Building Products, building/dog park-2,266.90 ;Fitness Center, gym membership-135.00 ;GameTime, slide-7,070.36 ;Great Western Bank, payroll taxes-13,876.91 ;Gregg's Drilling & Excavating, prof services-4,257.50 ;GTC Auto, supplies-238.18 ;Hammers Honda, repairs-95.90 ;Harley Overseth, refund-55.86 ;Hawkins, chemicals-1,633.50 ;HD Supply, hydrants-15,081.75 ;Heartland Waste, solid waste collection-18,036.25 ;HF Scientific, repairs-107.80 ;Ingram, books-46.88 ;Johnson Controls, building maintenance-213.18 ;JP Cooke Co., supplies-75.39 ;Lee & Jundt Auto Body, vehicle maintenance-1,649.00 ;Library Director, supplies/other-15.37 ;M&M Electric, building maintenance-248.28 ;MDU, utilities-17,285.94 ;Michael Todd, equipment maintenance-937.84 ;Milbank Winwater Co., frame & grate-3,220.00 ;Millers Machine, repairs-1,275.00 ;Mobridge Tribune, publishing/supplies-613.92 ;MVTL, water testing-123.00 ;NECOG, 17 dues-1,559.20 ;Neves, uniforms-869.43 ;Premier Equipment, repairs-640.87 ;Rees Communications, radios-7,729.96 ;SD DENR, prof services-3,500.00 ;SD One Call, prof services-13.65 ;SD Retirement, retirement-13,310.56 ;SD Secretary of State, prof services-30.00 ;SD State Treasurer, sales tax-1,522.38 ;Shirley Bauder, refund-27.94 ;Slater Oil, gasoline/diesel/oil/propane-4,370.50 ;Tyler Hearnen, prof services-3,200.00 ;Walworth County Treasurer, prof services-25.20 ;Water Resources, repairs-187.80 ;Western Equipment, mower lease-1,004.09.

Salaries: Administration-4910.22; City Administrator-2,101.38; Police Department-27,418.18; Fire Dept – 500.00; Street Department-6,352.29; Health & Inspection – 1080.00; Park – 1,713.65; Library-3,173.67; Auditorium-102.60; 24/7-198.08; Water Department-7,025.98; and Sewer Department-4,791.42.

There being no further business to come before the council, the meeting adjourned at 6:29 PM on a motion by Carlson, second by Cox and carried.

Heather Beck, Finance Officer

Published once at the total approximate cost of \$

Jamie Dietterle, Mayor