

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 14, 2019**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, May 14, 2019 at 5:30 PM. Mayor Gene Cox, City Finance Officer Heather Beck, City Administrator Christine Goldsmith, and the following council persons were present: Mound, Laundreaux, Reichert (by phone), O'Connell, Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Carlson.

MINUTES:

Moved by O'Connell, second by Mound and carried (Laundreaux abstained), to approve the minutes from the March 18, 2019 equalization meeting. Moved by Yellow Boy, second by O'Connell and carried, to approve the minutes from the April 9, 2019 regular meeting.

DEPARTMENTS:

ZONING – BUILDING PERMITS - The following building permits were approved and issued by Zoning Officer Duane Martin for the month of April: Drew Ruedebusch, 26 5th Ave E, install window and remodel bathroom; Robert Jones, 102 1st Ave E, build 30x36 garage; J. Mitchell, 8 7th Ave E, renew temporary permit; Yvonne Haefner, 708 4th Ave W, install egress windows; Lucas Tabbert, 1013 N Main, build 163 feet of vinyl fence; and Duane Martin, 404 4th Ave E, build 65 feet of wood fence.

STREET DEPT, Superintendent Ryan Anderson

PURCHASE EQUIPMENT – Anderson requested approval to purchase an oil distributor. The one they had previously no longer runs and is not repairable. Anderson received three quotes and recommended the lowest one. Moved by Carlson, second by Laundreaux and carried, to approve the purchase of a 500 gallon oil distributor from Butler Machinery Company in the amount of \$19,850.65. Yellow Boy inquired about the plan to repair the streets that were heaved due to the winter. Anderson explained that he was in the process of working on some options and figuring out repairing those places. Work will be started in the following week.

POLICE DEPT, Chief Shawn Madison –

DISPATCHER NEW HIRES – Moved by O'Connell, second by Reichert and carried, to approve hiring Mark Kaiser at \$15.14 per hour effective May 6, 2019 and Amy Huber at \$15.14 per hour effective June 17, 2019.

BIKE SURPLUS – Moved by Yellow Boy, second by O'Connell and carried, to surplus the following bikes with a value of under \$500 per bike and approve all proceeds of the bike sale to be donated to the Police Positive account: Green Chaos BMX –S/N 54078-1213; Women's White Schwinn S/N SNFSD16D30641; Black Huffy Mountain Bike S/N AL11I024274; Red Free Agent S/N U80160972; Orange Mongoose S/N SNACY11M11588; White Huffy S/N AL15K016379; Orange Mongoose S/N SNACE09J08348; Flame Huffy S/N B00C025050; Silver Murray s/n 79993X920804972; and Black Next S/N LWCMS1907.

USE OF MULE DONATION – Chief Madison informed the Council that the police department once again was offered the use of a mule for the summer. The City pays for the insurance and signage. The department already has police accessories for it. Moved by Yellow Boy, second by Carlson and carried, to approve accepting the donation for use of a 2019 Kawakaki Mule.

EXPENDITURE INCREASE – Due to an insurance payment, moved by O'Connell, second by Carlson and carried, to approve increasing E 101-42100-42502 vehicle maintenance in the amount of \$1,641 for an insurance payment due to the police vehicle being damaged by a deer.

STEP INCREASE – Moved by Mound, second by Laundreaux and carried, to approve a step increase for dispatcher Sandy Frank, for completing her certification, increasing her hourly wage from \$15.14 to \$16.11 effective March 18, 2019.

NEW BUSINESS:

PRESIDENT AND VICE PRESIDENT OF THE COUNCIL – Moved by Laundreaux, second by O’Connell and carried, to elect Carlson as President of the Council. Carlson abstained. Moved by Carlson, second by O’Connell and carried, to elect Laundreaux as Vice President of the Council. Laundreaux abstained.

MAYOR APPOINTMENTS – Moved by Mound, second by Carlson and carried, to approve the following Mayor’s Appointments: Mayor – Police, Finance and Rail Authority; Reichert – Police, Finance, Library and Water/Sewer; O’Connell – NECOG, Parks, School Board Rep, and Water/Sewer; Laundreaux – Airport, Auditorium, Housing and Street; Yellow Boy – Fire, Police and Zoning; Carlson – Parks and Streets; Mound – Airport, Fire, Auditorium, and Zoning.

Library Board: Amy Cerney, LeeAnn Mack, Lynn Mertz, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom Singer, Liz Ford, Open, Ken Rossow and Lillian Wientjes.

Parks Board: Chris Fried, Dan Richards, DJ Taylor and Ryan Kemnitz.

Housing Board: Pat Fuhrman, Jade Mound, Heidi Roshau, Todd Wagner and Amy Cerney.

Appointed Employees and Officers: City Administrator – Christine Goldsmith; Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Doug Delaroi; Asst. Fire Chief – James Bieber; Fire Dept Secretary – Scott Mertz; Zoning Officer – Duane Martin; Health Officer – Dr. Robert Marciano; and City Historian – Twyla Fritz.

RESOLUTION 19-03, BANKING AUTHORIZATION – Moved by Yellow Boy, second by Laundreaux and carried, to approve Resolution 19-04, banking authorization.

**RESOLUTION NO. 19-04
BANKING AUTHORIZATION RESOLUTION**

WHEREAS, The City of Mobridge is a Municipality under the laws of South Dakota; and

WHEREAS, The City of Mobridge has authorized Mayor Gene Cox, Council President Randy Carlson, and Finance Officer Heather Beck to act on behalf of the City of Mobridge to open any deposit or share accounts in the name of the Municipality; and

WHEREAS, The City of Mobridge will require two (2) of the three (3) signatures for any transaction; and

WHEREAS, The City of Mobridge will obey all of the rules of Wells Fargo Bank, Dacotah Bank, SD FIT and Great Western Bank,

NOW, THEREFORE BE IT RESOLVED, That the City of Mobridge shall be entitled to operate and maintain bank accounts at Wells Fargo Bank, Dacotah Bank, SD FIT and Great Western Bank in Mobridge, South Dakota and all transactions in said accounts shall require signatures of any two of the following persons: Mayor Gene Cox, Council President Randy Carlson, or Finance Officer Heather Beck.

CEMETERY DEED – Moved by O’Connell, second by Carlson and carried, to approve the following cemetery deed: City of Mobridge to Richard Leonard and Loretta Leonard, transferring Grave 4, Lot 38, Block B in Greenwood Cemetery.

AIRPORT HAYING LEASE – Discussion on airport haying lease. Current lessee has not paid the entire amount that was due Nov. 1, 2018, but did promise to pay in full by June 1, 2019. Bales not being removed within 30 days after being cut was also discussed. Moved by Reichert, second by Laundreaux and carried, to send the current lessee a letter informing him that if the lease is not paid in full by June 1, 2019 the lease would be terminated. The Council also requested the letter enforce the bales being picked up within the 30 days or the Council would give them away to anyone who could haul them.

In the event the lease is terminated, moved by Yellow Boy, second by Carlson and carried, to approve advertising the lease for bids.

MALT BEVERAGE LICENSE RENEWALS - Moved by Yellow Boy, second by O'Connell and carried, to approve the following malt beverage license renewals:

Gas N More/Lucky's	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo's 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 1-4 Block 22 Milwaukee 1 st	Retail (On-Off Sale)
Rick's Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
Great Plains Family Rest.	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
Merkel's Foods	Lots 14-18 Block 21 Milwaukee 1 st	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)
Family Dollar	N 250' Lot B, Shor Acres	Retail (On-Off Sale)

FLIGHT INSPECTION AGREEMENT – Moved by Yellow Boy, second by Mound and carried, to approve the agreement with the Department of Transportation FAA to provide a commissioning flight inspection of the PAPIs and the runway at the Mobridge Airport at a cost of \$15,202.08. This service will be reimbursable through AIP grant funds. The service is necessary in order to reopen the runway once the project is complete.

FINAL PAY REQUEST SCHERR HOWE BATHROOMS – Moved by O'Connell, second by Carlson and carried, to approve the final pay request to Kyburz Construction in the amount of \$7,500.00.

CERTIFICATE OF COMPLETION - Goldsmith reported that the final list of items have been completed. She is requesting the date be changed to reflect the actual dates the bathrooms were able to be opened to the public. Moved by Yellow Boy, second by Carlson and carried, to approve the Certificate of Completion for the Scherr Howe bathroom projected with the change of the date of completion to December 12, 2018.

2019 POOL EMPLOYEES – Moved by O'Connell, second by Laundreaux and carried, to approve the following salaries and employees for the 2019 pool season effective the date they begin working: Lifeguards: Geneva Grace Wollman – Head Lifeguard - \$12.25/hour; Mary Martin – WSI Lifeguard - \$12.00; Darcy Kelly, Conner Unterseher, Caitlyn Claymore, Keene Schlomer, Caden Halsey – \$9.60; Regan Stoick, Tyrel Thompson, Madison Eismann, Tish Mousseau - \$9.35. Attendants: Rachel Goldsmith – Head Attendant - \$12.25/hour; Sarah Cox - \$9.10, Lauren Thompson - \$9.10, Gennie Krause - \$9.10, Remi Ford - \$9.10, Ketch Claymore - \$9.10.

SHOOTING RANGE AGREEMENT WITH GF&P – Moved by Yellow Boy, second by Reichert and carried, to approve the Letter of Agreement with the SD Game, Fish & Parks to extend the Joint Powers of Agreement for another 5 years until December 31, 2024 for operation of the Mobridge Shooting Range.

SOUTH MAIN FISHING POND PROJECT ENGINEERING AGREEMENT – Moved by O'Connell, second by Carlson and carried, to approve the agreement with KLJ, Inc. to preform preliminary engineering services for the fishing pond project amount not to exceed \$14,000.

SOIL EXPLORATION FOR SOUTH MAIN FISHING POND – Moved by O'Connell, second by Carlson and carried, to approve the agreement with Soil Technologies in the amount of \$5,500 to explore the condition of the soil at the site of the proposed South Main Fishing Pond site.

ENGINEERING AGREEMENT FOR LEGION COMPLEX – Moved by Mound, second by Yellow Boy and carried, to approve the agreement with KLJ, Inc. to preform preliminary engineering of the drainage issue at Legion Complex amount not to exceed \$4,000.

STEP INCREASE – Moved by Yellow Boy, second by Carlson and carried, to approve a step increase for Staci Wilson, part time librarian, increasing her hourly wage from \$12.04 to \$12.41 effective May 27, 2019.

DISCUSSION AND INFORMATION

2018 ANNUAL REPORT – Beck presented the 2018 Annual Report to the Council.

AWARDS - Wastewater Operations and Water Operations Awards were presented to employees of those departments. Tree City Designation award was presented.

ARTIST OF THE MONTH - Staci Street

SPRING CLEAN UP IS MAY 20-25TH

RECOGNITION OF COLE DAVIS – Carlson recognized wrestler Cole Davis for his outstanding achievements.

PAYMENT OF BILLS:

Moved by Carlson, second by Laundreaux and carried, to approve the following bills for payment:

Aflac, insurance-1,258.32 ;Banyon Data Systems, prof services-595.00 ;Allen Bohle, travel-118.00 ;Aqua Pure, chemicals-3,937.63 ;At&T, utilities-169.64 ;Blackstone Publishing, books-99.74 ;Bridge City Small Engine, repairs-207.04 ;Butler Machinery, equipment maintenance-282.84 ;C N A Surety, insurance-126.00 ;Cain Law Office, attorney fees-60.00 ;Cam Wal Electric, utilities-514.18 ;Cardmember Services, other/supplies-69.75 ;CenterPoint Large Print, books-46.74 ;Central Diesel, supplies-215.15 ;Century Link, utilities-996.19 ;Chamber of Commerce, other-7,469.00 ;Chief Supply, supplies-49.49 ;Clerk of Courts, garnishment-900.00 ;Cole Papers, supplies-306.92 ;Credit Collections Bureau, garnishment-665.68 ;Dakota Electronics, prof services-4,939.15 ;Dakota Glass & Alignment, equipment maintenance-1,597.56 ;Dakota Sound Systems, repairs-777.50 ;Dean Schilling, travel-130.40 ;Deputy Finance Officer, postage-35.10 ;Dish TV, utilities-64.06 ;Don Blankart, supplies-80.00 ;Dougherty & Co., prof services-300.00 ;Dwight Baumann, prof services-54.00 ;Environmental Toxicity Control, water samples-1,077.55 ;Farmers Union Oil, LP gas-11,591.19 ;First National Bank, loan payment-44,555.00 ;Fleet Services, gasoline-1,587.58 ;Galls, uniforms-409.00 ;Gas N Goodies, gasoline-122.67 ;Gienger Sales, supplies-164.00 ;Grand Central, vehicle maintenance-42.75 ;Graymont, chemical-3,710.13 ;Great Western Bank, HS A contributions-7,339.02 ;Great Western Bank, payroll taxes-38,319.19 ;Great Western Bank, other-734.68 ;GTC Auto Parts, repairs-651.51 ;Hach Company, chemical-274.95 ;Hase Plumbing, repairs-3,041.66 ;Hawkins, chemical-3,629.14 ;Heartland Waste, prof services-20,391.75 ;Hieman Fire Equipment, supplies-150.00 ;High Point Networks, computer repairs/software-10,035.48 ;Hoffman Law, attorney fees-218.75 ;Ingram, books-392.45 ;International Institute of Municipal Clerks, dues-170.00 ;J&M One Stop, prof services-95.00 ;Jensen Rock & Sand, supplies-16.98 ;JGE, repairs-61.04 ;JP Cooke Co., supplies-60.50 ;Key Ins., insurance-4,495.00 ;KLJ, prof services-1,475.37 ;Kurt Schmaltz, prof services-30.00 ;Language Line, prof services-90.00 ;Levi Jensen, refund-750.00 ;Library Director, other-46.86 ;Light & Siren, vehicle maintenance-619.00 ;Marco, Inc., copier-660.68 ;Matheson Tri State, supplies-53.91 ;MDU, utilities-17,940.53 ;Merkels, supplies-29.20 ;Metering & Technology, meters-761.41 ;Michael Todd, supplies-576.75 ;Mid-American Research Chemical, supplies-390.90 ;Midco, utilities-185.00 ;Milliken Electric, building maintenance-449.26 ;Mobr Gas Co., LP gas-95.25 ;Mobr Tribune, other-45.00 ;Mobridge Hardware, supplies-407.56 ;Mobridge Tribune, publishing-1,019.92 ;Moore Engineering, prof services-2,375.00 ;MVTL, water samples-471.50 ;Nancy Deckert, refund-24.21 ;North Central Steel, building maintenance-80.60 ;Oahe Vet, prof services-250.00 ;Office Depot, office supplies-275.32 ;Office Depot, supplies-417.83 ;Payless Foods, supplies-59.20 ;Payment Services Network, prof services-4.95 ;Pheasantland Industries, supplies-386.55 ;Pollard Water, storm sewer-1,099.52 ;Premier Equipment, repairs-1,192.93 ;Quenzer Electric, repairs-961.71 ;Rees Communications, radio maintenance-170.00 ;Riteway Business Forms, supplies-1,235.41 ;Ron's Repair, repairs-72.95 ;Runnings, supplies-1,433.72 ;SD Assn of Rural Water, dues-850.00 ;SD Dept of Health, water samples-283.00 ;SD Dept of Revenue, vehicle maintenance-11.00 ;SD Dept of Transportation, SIB Loan-25,000.00 ;SD Magazine, other-25.00 ;SD One Call, prof services-1.05 ;SD Redbook Fund, prof services-150.00 ;SD Retirement, retirement-20,217.16 ;SD State Treasurer, sales tax-1,623.51 ;SDRS Supplemental Retirement, retirement-225.00 ;Servall, supplies-29.47 ;Sherwin Williams, supplies-1,402.55 ;Showcases, supplies-152.88 ;Slater Oil, diesel/gasoline-1,861.66 ;Tri State Water, supplies-51.10 ;Tyler Polzen, prof services-300.00 ;US Post Office, postage-516.88 ;USA Blue Book, repairs-197.95 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecomm., utilities-850.16 ;Van

Diest Supply, spraying-4,708.80 ;Venture Comm., utilities-424.09 ;Verizon Wireless, cell phone-472.13 ;Vessco, repairs-493.29 ;Walworth County Emergency Management, radio maintenance-535.56 ;Walworth County Treasurer, prof services-50.40 ;Wastecorp Pumps, repairs-229.54 ;Wellmark BC/BS, health insurance-16,067.46 ;West River Telecommunications, utilities-3,374.46 ;Western Communications, supplies-48.63 ;Wilson Designs, other-24.00.

Salaries: Administration-5,414.27; City Administrator-5,000.00; Police Dept-52,273.96; Street Dept-10,246.52; Park Dept-3484.34; Library-6,389.84; 24/7-829.36; Water Dept-14,244.13; Sewer Dept-10,147.94.

There being no further business to come before the council, the meeting adjourned at 6:25 PM on a motion by Yellow Boy, second by Carlson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Gene Cox, Mayor