

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
November 8, 2017**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, November 08, 2017 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain, and the following council persons were present: Cox, Laundreaux, Quaschnick, O'Connell (by phone), Yellow Boy and Carlson.

MAYOR FOR A DAY:

Mayor Dietterle presented the Mayor for a Day Alexandria Steiger with a Certificate of Appreciation.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Cox and carried.

MINUTES:

Moved by Yellow Boy, second by Laundreaux and carried, to approve the minutes from the October 11, 2017 regular meeting.

PUBLIC FORUM & VISTORS:

Darrell Schlepp and Bruce Brekke, Mobridge Rodeo Foundation, was present to discuss the grounds improvement project. They are hoping to complete the project by the 75th anniversary of the rodeo in the year 2020. They are currently raising funds for the approximate \$2.4 million project. The Foundation requested the City consider a contribution of \$190,000 for the lighting and audio upgrades. The Mayor made a strong statement of support for the project and suggested the Council put away for the project into Capital Outlay for the next three years.

Doug DeLaRoi, Mobridge Fire Dept., informed the Council of the Fire Dept's current equipment needs. They are in need of 10-12 air packs, an upgrade of the refill unit and bunker gear. Their total needs are approximately \$91,000. The Mayor requested the department come back with written quotes for the Council to consider.

COPD Awareness – The Mayor read pieces of a letter in regards to COPD Awareness from Candy Blankartz.

DEPT HEAD REPORTS:

Library – Director Karla Bieber

COMPUTER PURCHASE – Moved by Yellow Boy, second by Carlson and carried, to approve purchase of 3 computers and 1 monitor from Platimum PC in the amount of \$3,060.

Zoning – Cindy Rische

BUILDING PERMITS – The following building permits were approved and issued by the Zoning Officer: Corey Eisemann, 1505 W Grand Crossing – additional office space and JDANG Construction, 1213 Lake Front Drive – structural repair to National Guard Readiness Center.

Water/Wastewater – Superintendent Kurt Schmaltz

PURCHASE FRAME & GRATE – Moved by Yellow Boy, second by Quaschnick and carried, to purchase 3 frame and grates from Milbank Winwater in the amount of \$5,291.25.

FACILITY REPORT WATER PLANT – Schmaltz requested services from Banner Associates to do a water treatment plant planning document and distribution system model. This will help in planning for 5-10 year improvement plan for the plant. Moved by Carlson, second by Quaschnick and carried, to approve the contract with Banner Associates for the planning document in the amount of \$49,800.

FACILITY REPORT WASTEWATER PLANT – Schmaltz also requested the same type of services for the wastewater plant for future planning and development. Moved by Carlson, second by Quaschnick and carried, to approve a contract for an engineering report and collection system map for the wastewater treatment facility with Banner Associates in the amount of \$43,500.

STRUCTURE OVER UV AT WASTEWATER PLANT – Schmaltz informed the Council that a structure is needed over the UV at the wastewater plant. The UV system is out in the elements and should be covered and protected. The department can build an adequate building for approximately \$20,000 including electrical. Moved by Yellow Boy, second by Quaschnick and carried, to approve building the structure over the UV.

PURCHASE PAY LOADER FORKS – Moved by Yellow Boy, second by Laundreaux and carried, to approve the purchase of forks for the pay loader from RDO Equipment in the amount of \$4,200. The expenditure will be split between the street and water department.

Police Department – Chief Shawn Madison

PURCHASE BODY CAMERA – Moved by Carlson, second by Quaschnick and carried, to approve the purchase of 3 body cameras in the amount of \$1,347.

PURCHASE OFFICE FURNITURE – Moved by Carlson, second by Quaschnick and carried, to approve the purchase of office furniture in the amount of \$2,904.92.

STEP INCREASE – Moved by Quaschnick, second by Laundreaux and carried, to approve a step increase for Officer Kyle Kienholz, increasing his hourly wage from \$19.54 to \$19.77 effective November 13, 2017.

NEW HIRE – Moved by Carlson, second by Laundreaux and carried, to approve hiring Liz Ford for the position of Dispatcher with a starting wage of \$13.87 per hour effective November 13, 2017.

GRANT FOR TRAINING – Moved by Yellow Boy, second by Quaschnick and carried, to approve accepting a grant from SD Attorney General Office in the amount of \$1,000 for 5 officers to attend LE Training.

OLD BUSINESS:

PUBLIC HEARING BROWN BAG PERMIT– Hearing no opinion for or against, moved by Yellow Boy, second by Cox and carried, to approve brown bag permit to the Mobridge Fire Department for the location of Mobridge Fire Hall for December 1, 2017.

PUBLIC HEARING TEMPORARY LIQUOR LICENSES - Hearing no opinion for or against, moved by Yellow Boy, second by Quaschnick and carried, to approve a temporary malt beverage/wine license to Mobridge Chamber of Commerce for January 11-13, 2018 at Scherr Howe Event Center; a temporary liquor license to Mobridge Chamber of Commerce for January 27, 2018 at Scherr Howe Event Center; a temporary liquor license to Mobridge Chamber of Commerce for February 3, 2018 at Scherr Howe Event Center

SCHERR HOWE RENTAL AGREEMENT – The rental agreement for Scherr Howe Event Center was brought before the Council with some changes to insurance requirement. Moved by Yellow Boy, second by Laundreaux and carried, to approve the new agreement.

NEW BUSINESS:

CHANGE ORDER – Moved by Yellow Boy, second by Carlson and carried, to approve Change Order No. 3 for the Street Reconstruction Project, increasing the project cost by \$23,625. The change order was for asphalt concrete that was replaced with 6” PCC approach pavement to driveways at entrance/exist locations. It also included reinforcement fabric where soft spots in the existing subgrade existed.

PAY REQUEST FOR STREET IMPROVEMENT PROJECT – Moved by Cox, second by Yellow Boy and carried, to approve pay request no. 3 for the Street Improvement project to Jensen Rock & Sand in the amount of \$272,575.24.

AUTHORIZATION OF PUBLISHING PUBLIC NOTICES – Moved by Quaschnick, second by Carlson and carried, to approve the Finance Officer to publish public notices and advertising without prior Council approval for the following: Variances, Conditional Use, Zoning, Plat Review, Vacate Street/Alley,

Temporary Liquor/Malt Beverage Applications and Leases.

TRANSFER – Moved by Yellow Boy, second by Cox and carried, to approve a transfer of \$50,000 from the General fund to the Pool Loan Payment fund. This transfer was included in the 2017 budget.

TRANSFER – Moved by Yellow Boy, second by Quaschnick and carried, to approve a transfer of \$206,773 from the PSAP fund to the general fund. This transfer was included in the 2017 budget.

LIQUOR LICENSE RENEWAL - Moved by Yellow Boy, second by Cox and carried, to approve the renewal of the following liquor licenses for 2018:

Bar None	Bar None	American Legion Club
Jackson Enterprises	Bridge City Liquors	The Grand Oasis
KT’s Fireside Supper Club	Last Chance	ShopKo Stores
Moose Club	Stoick’s Inc.	Silver Dollar
Oak Keg Liquors	Pauly’s Pub & Casino	LaCabana
Dollar General		

ADVERTISING FOR GARBAGE CONTRACT – Moved by Yellow Boy, second by Quaschnick and carried, to approve advertising for garbage contract bids.

STREET LIGHTS – Moved by Quaschnick, second by Carlson and carried, to approve Montana Dakota Utilities installing two street lights at Sunset.

CEMETERY DEEDS – Moved by Quaschnick, second by Cox and carried, to approve the following cemetery deeds: the City of Mobridge transferring Graves 1, 2, 3, 5, 6, 7 and 8, Lot 43, Block Q in Greenwood Cemetery to Tom Lang; and the City of Mobridge transferring Grave 7, Lot 34, Block N in Greenwood Cemetery.

NEW HIRE – Moved by Carlson, second by Quaschnick and carried, to approve hiring Jordan Zahn as part time City Hall custodian at \$10.50 per hour effective October 16, 2017.

HEALTH INSURANCE RENEWAL – Beck informed the Council that the finance committee recommended approving renewing the City’s health insurance policy. A quote was received from Sanford Health, but the premium was significantly higher than the City’s current Wellmark Blue Cross Blue Shield. Moved by Carlson, second by Cox and carried, to approve renewing the health insurance current policy.

FAA PRE-APPLICATION – Moved by Laundreaux, second by Cox and carried, to approve the pre-application for the FAA airport funding for the new fiscal year.

DISCUSSION AND INFORMATION ITEMS:

SCHERR HOWE BATHROOMS – Goldsmith informed the Council that the bathroom project has once again resurfaced. She stated current project costs from the architect are approximately \$200,000-225,000. She has possible funding of half; depending on grant awards. Goldsmith feels the time is now to complete this project. Mayor Dietterle gave a statement of support for the project. Moved by Carlson, second by Quaschnick and carried, to approve Goldsmith getting a contract with Ciavarella Architects to create bid documents.

PAYMENT OF BILLS:

Moved by Yellow Boy, second by Carlson and carried, to approve the following bills for payment: A&B Business, furniture-3,028.88 ;Aflac, insurance-1,456.59 ;Allegiant Emergency Services, equipment - 967.15 ;Anderson Contractors, storm sewer-800.00 ;Ascent Aviation Group, fuel for resale-28,867.66 ;Banyon Data Services, prof services-2,385.00 ;Beadles Chevy, vehicle maintenance-36.29 ;Beadles Floral, trees-2,024.51 ;Beadles Sales, vehicle maintenance-69.18 ;Bridge City Small Engine, repairs-14.99 ;Butler Machinery Co., repairs-46.93 ;Cain Law Office, legal fees-1,425.00 ;Cam Wal Electric, utilities-484.84 ;Cardmember Service, supplies/other-372.28 ;Carlson Services, prof services-575.00 ;CenterPoint, books-46.74 ;Century Link, utilities-1,239.43 ;Chamber of Commerce, other services-30,858.63 ;Christine

Goldsmith, travel-512.05 ;Clerk of Courts, garnishment-600.00 ;Commercial Elec Corp, software maintenance-2,786.50 ;Credit Collections Bureau, garnishment-286.24 ;Deputy Finance Officer, postage-35.73 ;Dish TV, utilities-25.02 ;Econo Signs, supplies-135.70 ;First National Bank, bond payment-157,819.55 ;Friends of SD Public Broadcasting, prof services-120.00 ;Gas N Goodies, supplies/gasoline-238.74 ;Gienger Sales, supplies-205.00 ;Great Western Bank, payroll taxes-46,956.70 ;GTC Auto Parts, maintenance-546.04 ;Hawkins, chemical/supplies/snow removal-2,248.00 ;Heartland Waste, prof services-18,130.25 ;High Point Networks, computer repairs-371.25 ;Homestead Bldg Supplies, supplies-110.68 ;Ingram, books-239.19 ;Jensen Rock & Sand, gravel/street project/supplies-284,712.95 ;Karla Bieber, travel-160.92 ;Language Line Services, prof services-90.00 ;Larry N. Campbell, books-27.96 ;Larry's Lock & Key, prof services-5.00 ;Larry's Locks, prof services-65.00 ;Lee & Jundt Auto, repairs-211.47 ;Library Director, supplies-40.50 ;Marco, Inc., copier-279.44 ;Matheson Tri Gas, supplies-53.86 ;MDU, utilities-15,861.76 ;Metering & Technology solutions, meters-356.66 ;Michael Todd, equipment maintenance-1,831.69 ;Midco, utilities-105.00 ;Mobr Pollock School, building maintenance-268.02 ;Mobr Regional Hospital, prof services-42.00 ;Mobridge Gas, LP gas-198.75 ;Mobridge Hardware, supplies-548.13 ;Mobridge Regional Hospital, other-42.00 ;Mobridge Tribune, publishing-194.28 ;Nebraska Salt & Grain, snow removal-5,940.00 ;North Central Steel, building-691.14 ;Oahe Landscapes, other-330.00 ;Oahe Vet, prof services-230.00 ;Office Depot, supplies-89.98 ;Payless Foods, supplies-56.95 ;Perma Bound, books-78.65 ;Quenzer Electric, supplies-316.80 ;Redwood Toxicology, supplies-437.50 ;Runnings, K9/supplies-758.76 ;SD Attorney General, state fees-856.00 ;SD Dept of Revenue, water samples-421.00 ;SD Dept of Transportation, runway repairs-5,188.91 ;SD Dept of Transportation, SIB loan payment-25,000.00 ;SD History Society Press, books-94.97 ;SD One Call, prof services-72.45 ;SD Retirement, retirement-20,498.09 ;SD Treasurer, sales tax-1,524.11 ;SDRS Supplemental Retirement, retirement-150.00 ;Servall, supplies-28.32 ;Share Corp, supplies-426.00 ;Sitting Bull Foundation, refund-250.00 ;Slater Oil, gasoline/diesel/LP gas-4,625.77 ;Tomi Travis, refund-61.53 ;Tony Yellow Boy, refund-231.62 ;Tri State Water, supplies-47.25 ;Tyler Hearnon, prof services-3,950.00 ;Uline, supplies-60.85 ;Unum Life Ins., insurance-342.00 ;US Post Office, postage-631.83 ;Usborne Books, books-24.95 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Venture Communications, utilities-424.09 ;Verizon Wireless, cell phone-463.27 ;Vessco, repairs-4,593.00 ;Vicki Berg, travel-8.60 ;Voyager Fleet, gasoline-221.31 ;Walworth County Register of Deeds, prof services-180.00 ;Wellmark BC/BS, health insurance-15,396.14 ;West River Telecommunications, utilities-3,504.03 ;Western Equipment Finance, mowing-1,004.09 ;Western Rancher, prof services-11.00 ;William Pollock, uniforms-80.00.

Salaries: Administration-8804.72; City Administrator-4328.84; Govt Bulings – 294.14; Police Department-57108.91; Fire Department – 500.00; Street Department-9320.37; Regulation & Inspection – 2224.00; Park –3433.89; Library-5771.68; Auditorium – 79.20; 24/7-776.04; Water Department-13075.97; and Sewer Department-9234.32; and Pool – 2089.57.

There being no further business to come before the council, the meeting adjourned at 6:25 PM on a motion by Quaschnick, second by Carlson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor