

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
December 7, 2015**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, December 7, 2015 at 5:30 PM. Mayor Jamie Dieterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Henderson, O'Connell, Yellow Boy and Carlson.

ADOPT AGENDA:

The agenda was adopted on a motion by Cox, second by Cerney and carried with the following addition: update on street improvement project on 10th Avenue. Yellow Boy was absent.

MINUTES:

Moved by O'Connell, second by Henderson and carried, to approve the minutes from the November 16, 2015 regular meeting. Carlson abstained. Yellow Boy was absent.

PUBLIC FORUM & VISITORS:

Shannon Thompson, Walworth County Emergency Manager - Thompson spoke to the Council about the Emergency Preparedness Plan.

DEPT. HEAD REPORTS:

LIBRARY - NEW BOARD MEMBER – Due to the resignation of Nancy McClellan, moved by Cerney, second by Carlson and carried, to approve appointing LeAnn Mack to the library board. Yellow Boy was absent

Yellow Boy entered the meeting at 5:36 PM.

OLD BUSINESS:

UPDATE ON LEAF/GRASS BIN – Goldsmith gave an update on the leaf/grass bin trail period. It cost the City \$45 for the month to offer the service. The Council felt it was a good service to the residents and should be continued next season.

NEW BUSINESS:

2016 INSURANCE QUOTES – Three quotes were received for the City's insurance policy for 2016. Key Insurance - \$74,808; SD Public Assurance Alliance - \$73,818 and Dacotah Insurance - \$55,610. The committee that reviewed the policies and met with the agents recommended Key Insurance. They felt that the policy Key Insurance quoted met the needs of the City in the event of a catastrophe. Council members had a few questions regarding the difference in cost and coverage. Jan Saylor of Dacotah Insurance was present. Moved by Yellow Boy to table the decision and to have the finance committee go back and review the policies again. Motion died for lack of second. Moved by Henderson, second by O'Connell and carried (5-1), to approve the recommendation of the finance committee and approve the quote from Key Insurance in the amount of \$74,808. Yellow Boy voted no.

UPDATES TO PERSONNEL POLICY – Goldsmith went suggested changes to the personnel policy. Moved by Henderson, second by O'Connell and carried, to approve the recommended updates to the personnel policy manual.

FIRST READING ORDINANCE NO. 942 – Moved by Yellow Boy, second by Carlson and carried, to approve the first reading of ordinance no. 942, an ordinance in revision of ordinances 1-1-1.1 A and 1-1-2 and 1-1-3 of the ordinances of the City of Mobridge, South Dakota pertaining to personnel and expenditure policies.

NUISANCE/ZONING COMMITTEE – Moved by Cerney, second by O'Connell and carried, to approve the Mayor's appointment of Cox and Yellow Boy to the nuisance/zoning committee.

PARKS DEPT IMPROVEMENTS – Goldsmith stated that due to lower than anticipated spending in the parks department this year, the parks would like to make some purchases and improvements with available funds from the 2015 budget. Moved by Carlson, second by O'Connell and carried, to approve the following purchases for the

parcs department in the fiscal year of 2015: install sign at parks, playground and trail 0 \$350; install motion lights at both city park gazebos - \$950; plow for UTV and installation - \$2505; heater and cab cover for UTV - \$2528; install 9 air hand dryers - \$2511; East playpark playground equipment and repairs (slide, see-saw, replace 2 doors on bathrooms) - \$3376; dog park fence - \$2000; 3 grills for West playpark - \$775; and water fixtures for dog parks - \$3356 for a total expense of \$18,351.

PROPERTY LOCATED AT 522 4TH AVE E – The owner contacted City Hall and is interested in donating the lot to the City in exchange for the City forgiving assessments and taxes or having the City purchase the lot for the sum owed in assessments and taxes. Moved by Cerney, second by O’Connell and carried, to authorize the city attorney to do a title search, move forward with the acquisition if the title is clear and ask the County to waive any liens they may have against the property.

SCHERR HOWE AFTER HOURS PROGRAM – Goldsmith reported to the Council that the Auditorium Committee met to discuss requests made by fitness groups to use the facility after normal hours of 6:30 AM – 5:00 PM. The Committee recommended an afterhours program once the SMART lock system is installed. Moved by Carlson, second by O’Connell and carried, to approve the After Hours fitness program with the following guidelines:

1. Users must have a current library card to demonstrate residency
2. A responsible party will need to pay a \$5 deposit for each access keycard
3. Reservations for the facility must be made at City Hall during regular business hours
4. Reservations can be made for 1 hour maximum per day
5. Up to two different groups/users can reserve the facility during the same time span
6. Reservations can be made no more frequently than 1 month in advance
7. The After Hours program will be suspended during times when the facility is rented out
8. The user is not for profit
9. User will leave the auditorium as they found it; i.e. clean up after themselves
10. Users must have a current library card to demonstrate residency
11. A responsible party will need to pay a \$5 deposit for each access keycard
12. Reservations for the facility must be made at City Hall during regular business hours
13. Reservations can be made for 1 hour maximum per day
14. Up to two different groups/users can reserve the facility during the same time span
15. Reservations can be made no more frequently than 1 month in advance
16. The After Hours program will be suspended during times when the facility is rented out
17. User cannot be for profit
18. User must sign a form that states they will leave the auditorium as they found it; i.e. clean up after themselves

RESOLUTION OF ANNEXATION – Moved by Henderson, second by O’Connell and carried, to approve Resolution No. 15-16, resolution of annexation.

RESOLUTION NO. 15-16

Resolution of Annexation

WHEREAS, the City of Mobridge is the owner of the hereinafter described lands which are contiguous to the Mobridge Airport facilities which have previously been annexed to the City of Mobridge.

WHEREAS, the Mobridge City Council finds that annexation of the real estate hereinafter described is necessary and desirable to provide for orderly growth and development of the City.

NOW, THEREFORE BE IT RESOLVED, by the Mobridge City Council of the City of Mobridge, South Dakota, to annex the following lands owned by the City of Mobridge, legally described as:

Armory Outlot in the NW1/4SW1/4 of Section 21, Township 124 North, Range 79 West of the 5th P.M, Walworth County, South Dakota as described in the plat in Book 5, Plats page 75.

NOW THEREFORE BE IT RESOLVED by the Mobridge City Council of the City of Mobridge, South Dakota that the new corporate limits are hereby extended and increased so as to include and embrace within the corporate limits of the City of Mobridge, the lands legally described above, and such lands are hereby declared to be part of the City of Mobridge.

SUPPLEMENTAL BUDGET ORDINANCE – Beck gave an overview of the necessary supplements to the budget for the year 2015. She stated the ordinance will change prior to the second reading. Moved by Yellow Boy, second by Cox and carried, to approve the 1st reading of Ordinance No. 943, supplemental appropriations ordinance.

ASSIGNED FUND TRANSFER – Moved by Henderson, second by Carlson and carried, to approve the transfer of \$78,450 from assigned street equipment to unassigned fund balance for the purchase of the two trucks.

AIRPORT FUND TRANSFER – Moved by Cerney, second by Henderson and carried, to approve a budgeted transfer of \$65,000 from the general fund to the airport fund.

PSAP FUND TRANSFER – Moved by Cox, second by Henderson and carried, to approve a budgeted transfer of \$206,773 from the PSAP fund to the general fund for agreement of services with North Central Regional E911.

LIQUOR LICENSE RENEWAL - Moved by O’Connell, second by Carlson and carried, to approve the renewal of the following liquor licenses for 2016:

Bar None	Bar None	American Legion Club
Jackson Enterprises	Bridge City Liquors	The Grand Oasis
KT’s Fireside Supper Club	Last Chance	ShopKo Stores
Moose Club	Stoick’s Inc.	Silver Dollar
Oak Keg Liquors	Pauly’s Pub & Casino	

PAY REQUEST – Moved by O’Connell, second by Henderson and carried, to approve pay request no. 13 to JDH Construction in the amount of \$193,056.34 for the pool project.

CHANGE ORDER – Moved by Yellow Boy, second by Cerney and carried, to approve change order no. 3A-C in the amount of -\$6,348.00 for the water tower project.

PAY REQUEST – Moved by O’Connell, second by Carlson and carried, to approve the final pay request no. 8A-C in the amount of \$64,373.00 to Maguire Iron for the water tower project.

CERTIFICATE OF COMPLETION – Moved by O’Connell, second by Cerney and carried, to approve the Certificate of Substantial Completion of Bid Schedule A for the water tower project.

CERTIFICATE OF COMPLETION – Moved by Yellow Boy, second by O’Connell and carried, to approve the Certificate of Substantial Completion of Bid Schedule C for the water tower project.

NECOG AGREEMENT - Moved by Carlson, second by Cox, and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2016.

DISCUSSION AND INFORMATION ITEMS:

- **Financial Report** – Beck presented a financial report to the Council.
- **Update on 10th Ave Street Project** – The Mayor informed the Council that the City received a notice of grant award for the project in the amount of \$243,000.

TRAVEL:

- Moved by Carlson, second by Cox and carried, to approve Ted Ford to Minnesota to pick up a repaired fire truck on December 9, 2015.

PAYMENT OF BILLS:

Moved by Henderson, second by Carlson and carried, to approve the following bills for payment:

Aberdeen Finance Corp, garnishment-480.00 ;A&B Business, supplies-296.76 ;Beadles Chevy, repairs-1,041.73 ;Bestway Traffic, prof services-1,447.50 ;Bridge City Properties, refund-16.16 ;BroDart, supplies-62.16 ;Business Forms & Accounting, supplies-135.00 ;Cain Law Office, attorney fees-1,000.00 ;Center Point, books-44.34 ;Central Diesel, repairs-476.72 ;Century Link, utilities-1,279.51 ;Commerical Electronics Corp, computer software-2,786.50 ;Dakota Pump & Control, repairs-3,659.06 ;Davis Martin, trees-559.00 ;Demco, books/supplies-259.14 ;Dish TV, utilities-41.00 ;Duane Martin, other services-25.00 ;Dwight Sackreiter, refund-15.03 ;Eagle Eye Security, prof services/supplies-2,486.02 ;Environmental Toxicity Control, water samples-527.00 ;Gienger Sales, supplies-254.00 ;Great Western Bank, payroll taxes-25,158.90 ;Greggs Drilling & Excavating, repairs-2,316.33 ;GTC Auto Parts, supplies-500.44 ;Hawkins, chemicals-5,810.22 ;Heartland Waste, solid waste collection-18,224.25 ;Helms & Assoc., prof services-23,425.85 ;Hettinger Mobridge Candy, supplies-30.03 ;High Point Networks, computer repairs-75.00 ;Ingram, books-293.80 ;JDH Construction, prof services-193,056.34 ;Jensen Rock & Sand, prof services-24.00 ;Larry Wimmer, other services-50.00 ;Liz Rische, other services-25.00 ;Lou Novich, other services-50.00 ;MDU, utilities-5,174.86 ;Merkels, supplies-55.92 ;Millers Machine, repairs-750.00 ;Milliken Electric, repairs-171.98 ;Mobridge Gas Co., LP gas-72.75 ;Mobridge Hardware, supplies-690.53 ;Mobridge Manufacturing, repairs-492.00 ;Mobridge Tribune, publishing-692.48 ;NECOG, prof services-200.00 ;Oahe Computer Solutions, computer repairs-245.00 ;Oahe Vet, prof services-418.00 ;Office Depot, supplies-190.86 ;Omega Engineering, repairs-632.82 ;Pete Lien, chemicals-3,996.76 ;Plunketts Pest Control, prof services-57.37 ;Pollard Water, repairs-229.16 ;quenzer Electric, prof services-1,950.00 ;Rapid City Journal, other services-273.00 ;Sanitation Products, repairs to jet truck & sweeper-14,941.45 ;SD DENR, prof services-10.00 ;SD Dept of Revenue, water samples-690.00 ;SD State Treasurer, sales tax-1,342.94 ;SDRS Supplemental Retirement Plan, retirement-350.00 ;Showcases, supplies-315.63 ;Slater Oil, fuel/diesel-875.50 ;Steve Ipswitch, refund-39.78 ;Todd Goldsmith, supplies-1,500.00 ;Tom Singer, other services-50.00 ;Tumbleson Lawn Service, maintenance & repairs-225.00 ;Tyler Hearnen, prof services-3,200.00 ;Unum Life Insurance, life insurance-135.90 ;US Post Office, postage-1,046.46 ;Valley Motors, repairs-309.35 ;Valley Telecommunications, utilities-884.16 ;Venture Comm, utilities-424.09 ;Vessco, repairs-201.05 ;Wellmark Blue Cross Blue Shield, insurance-15,050.74 ;Western Rancher, uniforms-6.00.

Salaries: Administration-7134.78; City Administrator-4080.38; Police Department-52756.98; Fire Department – 500.00; Street Department-8791.47; Park – 517.50; Library-5312.71; Auditorium-21150.00; 24/7-480.80; Water Department-13045.43; and Sewer Department-8763.21.

There being no further business to come before the council, the meeting adjourned at 6:44 PM on a motion by Yellow Boy, second by Henderson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor