

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
MAY 7, 2012**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, May 7, 2012 at 6:30 PM. Mayor Kyle Jensen, Finance Officer Heather Beck, City Administrator Steve Gasser and City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Dietterle, O'Connell, and Godkin. Yellow Boy was absent.

MINUTES:

On a motion by Godkin, second by Cox and carried, the minutes from the April 16, 2012 regular meeting were approved.

OLD BUSINESS:

LIBRARY CONSTRUCTION BIDS – Cerney reported that three bids were received as follows:

	First Dakota Enterprises	JDH Const.	Lieberman Const.
Base	\$678,000	\$701,900	\$627,303
Alternate #1 (Community Room)	\$124,000	\$115,380	\$114,685
Alternate #2 (roof existing library)	\$18,000	\$16,330	\$11,865
Alternate #3 (repair/repaint existing windows)	\$2,900	\$2,930	\$2,685
Alternate #4 (new storm windows)	\$5,000	\$5,870	\$4,269
Alternate #5 (replace existing exterior doors)	<u>\$11,000</u>	<u>\$13,000</u>	<u>\$10,844</u>
Total Project Cost	\$838,900	\$855,410	\$771,651

Upon the recommendation of the engineering firm and the library foundation board, moved by O'Connell, second by Dietterle and carried to approve the bid from Lieberman Construction.

DENR ENGINEERING STUDY – Todd Goldsmith stated that in order for the any funding to be considered for the storm sewer project, an engineering study must be completed. The cost to complete the study will not exceed \$10,000. Moved by Godkin, second by Cerney and carried, to approve having Goldsmith complete the engineering study to exceed a cost of no more than \$10,000.

LIGHTING FOR HWY 1804 – Moved by O'Connell, second by Godkin and carried, to approve the Mayor signing the agreement with the SD DOT for the lighting project on SD1804 with the city paying 18.05% match estimated at \$9,240; total estimated project cost is \$51,187.

This meeting adjourned at 6:35 PM on a motion by Godkin, second by O'Connell and carried.

Beck swore in the new council members: Randy Carlson for Ward 3 and Jamie Dietterle for Mayor.

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, May 7, 2012 at 6:36 PM. Mayor Jamie Dietterle, City Attorney Rick Cain, City Administrator Steve Gasser, Finance Officer Heather Beck, and the following councilpersons were present: Cox, Cerney, O'Connell and Carlson. Yellow Boy was absent.

ADOPT AGENDA:

The agenda was adopted on a motion by O'Connell, second by Cerney and carried.

COUNCIL SEAT APPOINTMENT:

Moved by O'Connell, second by Cerney and carried, to appoint for a one year term to Council seat Ward 1 Rose Henderson.

Beck swore in new councilperson Henderson.

COUNCIL OFFICER ELECTION:

Moved by Cerney, second by O'Connell, and carried, to nominate Cox for council president, to cease nominations and cast unanimous ballots. Cox abstained. Moved by O'Connell, second by Henderson, and carried, to nominate Cerney for council vice president, to cease nominations and cast unanimous ballots. Cerney abstained.

DEPARTMENT HEAD REPORTS:

- Harley Overseth, Zoning Officer
 - **BUILDING PERMITS** – The following building permits were approved by the Zoning Officer & approved by Council on a motion by Carlson, second by Cox and carried: Jeffrey Bosch, 1015 5th Ave E, adding on 18'x57' garage, replace windows, doors, gutters & siding; Robert Knudson, 810 5th Ave W, shingles, siding, new windows on house, new linoleum floor in house; Jade Peterson, 919 3rd St E, 28'x28' detached garage with vinyl siding, asphalt shingles; Dennis Naasz, 620 5th Ave W 18'x12' front wood deck; Jeanne Weigum, 316 E Grand Crossing, remove old tin, sheet building with OSB Hardi Siding, install new windows & entry door; Jeff Piatt, 304 13th St W, addition and 12'x39' garage, vinyl siding, new windows and roof; Dave Haefner, 217 3rd Ave E, remove windows install 30x48 windows; Steel Structures (Runnings), 910 East Grand Crossing, 130x125 steel frame steel clad addition; John Rothstein, 320 6th St W, build a permanent PVC gazebo; Kurt Ortlieb, 908 4th Ave E, 30'x30' detached garage on vacant lot & install bay window in kitchen; Kenneth Berg, 317 5th Ave W, install wood privacy fence on alley and north property line; Gary & Pam Flieds, Shirbers 2nd Addn, Lot #1 20th St W, 52'x32' home with 28'x28' attached garage; Ruth Bergers, 120 5th Ave E, fence in south side of lot, approx 260' of fence 36" fence permanent vinyl; Vickie Broz Krause, 921 6th Ave W, 8'x20' front deck; Kevin Nelson, 921 10th St W, add 3' on front of deck; Otha Joens, 1108 2nd Ave W, remove old fiberglass roof on carport replace with white tin; and Erin Dale, 521 5th Ave W, replace deck with cedar extend south side by 3'.
- Police Captain Justin Jungwirth
 - Captain Jungwirth gave a department report
 - **SIRENS CHARGERS & BATTERIES** – Jungwirth stated that when the emergency testing went off some sirens did not function properly. They need a new charger and battery. Jungwirth reported that there is possibly some funds from Homeland Security to cover the cost according to the Walworth County Emergency Manager. Moved by O'Connell, second by Cerney and carried, to approve purchasing 4 siren chargers and batteries at a total cost of \$2,024.
- Water and Wastewater
 - The following employees were awarded from the State a Drinking Water Certificate of Achievement Award: Boyd Naasz, Jason Voegele, Justin Dame and Kurt Schmaltz.
 - **APPROVE ADVERTISING** – Moved by O'Connell, second by Cerney and carried, to approve advertising for Mobridge fire hydrant rehabilitation.
 - **AUCTION SALE** – Moved by Cerney, second by Carlson and carried, to approve surplusing the following items and selling them at Droog's Auction Sale on Wed., May 9: 83 Chevy Auto, 93 Chevy 4 sp, 8' flat bed, 3000 gal sludge tank, and 500 gal UG LP tank.
 - **WATER & SEWER APPLICATION** – Moved by O'Connell, second by Cox and carried, to approve a sewer and water application for Tom Unterseher at 401 2nd Ave E a 4" plastic sewer line.

NEW BUSINESS

- **RESOLUTION 12-11, BANKING AUTHORIZATION**
Moved by O'Connell, second by Carlson and carried, to approve Resolution 12-11, banking authorization.

RESOLUTION NO. 12-11 BANKING AUTHORIZATION RESOLUTION

WHEREAS, The City of Mobridge is a Municipality under the laws of South Dakota; and

WHEREAS, The City of Mobridge has authorized Mayor Jamie Dietterle, Council President Gene Cox, and Finance Officer Heather Beck to act on behalf of the City of Mobridge to open any deposit or share accounts in the name of the Municipality; and

WHEREAS, The City of Mobridge will require two (2) of the three (3) signatures for any transaction; and

WHEREAS, The City of Mobridge will obey all of the rules of Wells Fargo Bank, Dacotah Bank and Great Western Bank,

NOW, THEREFORE BE IT RESOLVED, That the City of Mobridge shall be entitled to operate and maintain bank accounts at Wells Fargo Bank, Dacotah Bank and Great Western Bank in Mobridge, South Dakota and all transactions in said accounts shall require signatures of any two of the following persons: Mayor Jamie Dietterle, Council President Gene Cox, or Finance Officer Heather Beck.

➤ **ACTING CHIEF OF POLICE**

Moved by Cox, second by Carlson and carried, to appoint Captain Justin Jungwirth as acting Police Chief until a permanent Chief is hired effective May 7, 2012.

➤ **PART TIME OFFICER**

Moved by Cox, second by O'Connell and carried, to approve hiring Mike Nehls as part time police officer for 19 hours per week, \$22 per hour effective May 7, 2012.

➤ **HIRING COMMITTEE**

Moved by O'Connell, second by Henderson and carried, to approve the following hiring committee for the Chief of Police: Amy Cerney, Steve Gasser, Heather Beck and Jamie Dietterle.

➤ **ADVERTISING**

Moved by O'Connell, second by Cox and carried, to approve advertising for the housing preservation grant.

➤ **AIRPORT ENTITLEMENT TRANSFER**

In order for the City to use their Aviation Entitlement Funds, the City needs to transfer the amount of the pavement maintenance project to the State of SD. The State will then pay for the amount of the project and bill the City for its share, 2% local match. Moved by O'Connell, second by Cox and carried, to approve the transfer of 2011 entitlement funds in the amount of \$31,500 to the SD DOT.

➤ **SWIMMING LESSON FEES**

O'Connell explained that the costs for a lifeguard to obtain their Water Safety Instructor (WSI) certification so they can teach lessons, it costs them \$225. In the past the City has had trouble finding enough lifeguards who were willing to get their WSI. O'Connell proposed increasing swimming lesson fees and using the additional funds to help pay for the lifeguards WSI certification. Moved by O'Connell, second by Cox and carried, to increase the swimming lesson fees from \$20 to \$25 for a two week session and from \$40 to \$45 for a private lesson.

➤ **LIFEGUARD WSI CERTIFICATION**

Moved by Carlson, second by Cox and carried, to approve paying for the entire cost of the WSI certification for any approved lifeguard who would like to become certified.

➤ **CLEANING CITY HALL**

Beck reported that the City's maintenance person has retired and instead of hiring another maintenance person, she recommended to hiring Lu's Cleaning Service. It would be an approximate savings to the City of \$400 per month and they are an insured business that has references. Moved by O'Connell, second by Cerney and carried, to approve Lu's Cleaning service to clean the City Hall and Police Department for a cost of \$700 per month.

➤ **ELECTRICAL ENGINEERING SERVICES**

Moved by O'Connell, second by Henderson and carried, to approve the proposal from West Plains Engineering for electrical engineering services necessary to prepare plans for Main Street Lighting for the RR Crossing project in the amount of \$1,500.

➤ **PUBLIC HEARING DATE**

Moved by Cerney, second by Cox and carried, to approve setting a public hearing date for a temporary malt beverage license for Mobridge Chamber of Commerce fishing tournament on May 21, 2012 at 6:45 PM.

DISCUSSION AND INFORMATION

➤ **FINANCIAL REPORT** – Beck presented a financial report to the Council.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment:

Administration: Salaries – 3841.23; Aberdeen Finance Corp, garnishment – 200.00; Cain Law Office, attorney fees – 574.00; Great Western Bank, payroll taxes – 9796.53; Marco, supplies – 15.35; Mobridge Tribune, publishing – 526.98; SD Unemployment, unemployment – 116.27; SD Retirement, retirement – 11681.20; SDRS Supplemental Retirement Plan, retirement – 44.00; Total Administrative Services, flex – 678.81; Wellmark Blue Cross Blue Shield, health insurance – 16710.48; City Administrator: Salaries – 1876.96; A&B Business, supplies – 39.98; Marco, supplies – 10.34; Mobridge Tribune, publishing – 38.53; SD Unemployment, unemployment – 60.00; Verizon Wireless, cell phone – 6.52; Walworth County ROD, prof services – 75.00; Election: Brown & Saenger, supplies – 26.69; Merkels, supplies – 3.99; Mobridge Tribune, publishing – 289.80; Office Depot, supplies – 84.14; Rick’s Café, supplies – 50.82; Government Buildings: Dakota Dust Tex, supplies – 3.10; Deputy Finance Officer, pop/candy – 90.00; Gienger’s, supplies – 82.00; Merkels, supplies – 88.97; Mobridge Tribune, publishing – 52.07; SD Unemployment, unemployment – 19.77; Police Department: Salaries – 20483.34; Deputy Finance Officer, supplies – 58.41; Family Dollar, supplies – 7.00; Graham Tire, tires – 1139.20; Grand Central, vehicle maintenance – 68.03; Larry Jensen Motors, vehicle maintenance – 34.76; Marco, supplies – 51.82; McLeods Printing, supplies – 212.41; Mobridge Tribune, publishing – 362.00; Oahe Vet, prof services – 230.00; Office Depot, supplies – 79.98; Ron’s Repair, vehicle maintenance – 15.00; SD Unemployment, unemployment – 690.58; Valley Motors, repairs – 12.00; Verizon Wireless, cell phone – 96.09; Fire Department: Salaries – 500.00; Gas N Goodies, gasoline – 154.93; George Frazier, buildings – 25.00; Marco, supplies – 3.91; Mobridge Manufacturing, supplies – 25.00; Office Depot, supplies – 52.49; Street Department: Salaries – 5024.00; Cam Wal Electric Coop, utilities – 145.82; Jensen Rock & Sand, cold mix/gravel – 3209.90; Marco, supplies – 0.22; MDU, utilities – 24.00; Merkels, supplies – 26.97; Michael Todd & Co, supplies – 1178.97; Mobridge Tribune, publishing – 68.70; North Central Steel Systems, repairs; 530.77; SD Unemployment, unemployment – 140.67; Share Corp, supplies – 301.50; Verizon Wireless, cell phone – 36.66; Solid Waste Collection: Heartland Waste, prof services – 16600.50; Airport: Salaries – 1153.60; AmeriPride, supplies – 42.91; Cam Wal Electric Coop, utilities – 97.85; Payless Foods, supplies – 16.52; MDU, utilities – 262.84; Mobridge Gas Co, LP gas – 976.72; SD Unemployment, unemployment – 40.21; West Nile: Davis Martin, other services – 273.00; Regulation & Inspection: Walworth County Abstract, other services – 200.00; Pool: Marco, supplies – 0.15; Mobridge Gas Co, LP gas – 475.20; Raco Stained Glass, supplies – 315.00; Share Corp, supplies – 141.84; Park Department: Davis Martin, mowing/contract labor – 6580.00; Deputy Finance Officer, trees – 10.00; MDU, utilities – 140.94; Library: Salaries – 2480.65; A&B Business, supplies – 146.31; CenterPoint Large Print, books – 43.74; Gumdrop Books, books – 218.81; Ingram, books – 450.18; Kipp Brothers, supplies – 202.55; SD Magazine, other services – 34.00; SD Unemployment, unemployment – 84.99; Tri State Water, supplies – 23.55; Upstart, supplies – 89.85; Auditorium: Salaries – 1149.44; Chemsearch, supplies – 368.24; Dakota Dust Tex, supplies – 28.70; Hettinger-Mobridge Candy, supplies – 64.88; MDU, utilities – 44.16; SD Unemployment, unemployment – 44.00; Verizon Wireless, cell phone – 16.01; Zoning: Salaries – 575.00; Deputy Finance Officer, supplies – 5.75; Marco, supplies – 0.23; Mobridge Tribune, publishing – 10.05; US Post Office, supplies – 71.70; 24/7: Salaries – 371.58; SD Unemployment, unemployment – 7.00; Storm Sewer Project: Goldsmith & Heck, prof services – 7168.00; RR Crossing: Goldsmith & Heck, prof services – 9792.00; Water Department: Salaries – 6400.16; Gienger’s, supplies – 64.00; Deputy Finance Officer, supplies – 1.80; Evergreen Supplies, chemical – 137.67; Grand Central, equipment maintenance – 30.00; Hawkins, chemical – 1510.76; Homestead Building Supplies, supplies – 33.08; Lindskov Implement, vehicle maintenance – 282.09; Maple Investment Group, prof services – 72.50; Marco, supplies – 18.99; MDU, utilities – 204.61; Mobridge Tribune, publishing – 19.26; Office Depot, supplies – 68.13; Payless Foods, supplies – 7.14; SD Assoc of Rural Water Systems, dues – 335.00; SD Dept of Revenue, water samples – 293.00; SD Unemployment, unemployment – 131.10; US Post Office, postage – 243.32; Verizon Wireless, cell phone – 38.13; Warne Chemical, supplies – 1003.40; Sewer Department: Salaries – 3886.07; Dean Schilling, travel – 264.22; Endress & Hauser, repairs – 1986.27; Gas N Goodies, gasoline – 62.31; Hawkins, chemical – 780.00; Homestead Building Supplies, repairs – 18.78; Maple Investment Group, prof services – 72.50; Marco, supplies – 18.99; MDU, utilities – 45.00; Merkels, supplies – 22.85; Mobridge Gas Co, LP Gas – 1852.40; Mobridge Tribune, publishing – 19.26; Office Depot, supplies – 10.67; SD Assoc of Rural Water Systems, dues – 335.00; SD Dept of Revenue, water samples – 416.00; SD Unemployment, unemployment – 135.41; Slater Oil, diesel – 484.65; US Post Office, postage – 243.32; Verizon

Wireless, cell phone – 38.12; Warne Chemical, supplies – 606.90; Cemetery: Davis Martin, repairs – 168.00; MDU, utilities – 40.55

There being no further business to come before the council, this meeting adjourned at 7:15 PM on a motion by Carlson, second by Cerney and carried.

Heather Beck, Finance Officer

Jamie Dietterle, Mayor

Published once at the total approximate cost of \$