

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
September 3, 2013**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, September 3, 2013 at 5:30 PM. Mayor Jamie Dieterle, Finance Officer Heather Beck, City Administrator Steve Gasser, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, O'Connell, Yellow Boy and Carlson. Absent was Henderson.

ADOPT AGENDA:

The agenda was adopted on a motion by Carlson, second by Yellow Boy and carried.

MINUTES:

On a motion by Cerney, second by Cox and carried (Mayor voted yes), to approve the minutes from the August 19, 2013 regular meeting and the August 27, 2013. Yellow Boy and O'Connell abstained.

PUBLIC FORUM AND VISITORS:

BOY SCOUTS – Trace Rische, representing Boy Scout Troup 65, was present to request use of the City Park on September 21, 2013 from 11:30 AM – 2:00 PM in order to host a mini expo to get youth interested in scouting. The Council had no objections to the event.

UNFINISHED BUSINESS:

BIDS FOR AIRPORT HANGER PROJECT – Moved by O'Connell, second by Yellow Boy and carried, to table approving the bids for the airport hanger project until Sept. 16th to allow Helms Engineering to verify the company that received the lowest bid made a good faith effort.

AIRPORT HANGER PROJECT GRANT APPLICATION – Mike with Helms Engineering was present to discuss with the Council the revenue producing hanger project. 5% of the cost will be the City's, 5% the State and the remaining 90% will be funded by Federal funds that are allocated every year. Moved by Yellow Boy, second by O'Connell and carried, to approve authorizing the Mayor to sign the grant application and to sign the grant offer when it is received.

DEPARTMENT HEAD REPORTS:

Haden Bowie, Zoning Officer

BUILDING PERMITS –The following building permits were approved by the Zoning Officer & approved by the Council on a motion by Yellow Boy, second by O'Connell and carried: ABC Seamless-402 7th St West-Remove old shingles, replace with royal brown seamless steel roofing; Charles Howe--Building 62x60 house; Kyle Jensen-1217 9th Ave West-42x90 Building; Hilton Walth-309 5th Ave East-Steel roof + possible siding; Gerald Chase-819 11th St West-Remove shingles, replace with white steel; Calvin Gill-816 3rd Ave West-Change flat roof on garage to truss rafter a frame. Measurements 22x26; and Jack Pringle-711 3rd Ave West-Tear down 2 old sheds, replace with 1 shed 12x24. The Council had a discussion on the building permit process.

Justin Jungwirth, Police Chief

LEVEL INCREASE – Moved by O'Connell, second by Cox and carried, to approve moving Ashton Norder to Level 2 on the wage scale, increasing his hourly wage from \$16.92 to \$17.38 effective August 26, 2013.

Water Department

ADVERTISE FOR WATER DEPARTMENT POSITION – Due to the resignation of Kurt Schmaltz, moved by O'Connell, second by Yellow Boy and carried to approve advertising for a water department position.

NEW BUSINESS:

2014 APPROPRIATIONS ORDINANCE –Moved by Cerney, second by O'Connell and carried, to approve the 1st reading of Ordinance No. 929, 2014 Appropriations Ordinance.

STORM SEWER PROJECT PAY REQUEST – Moved by O’Connell, second by Cox and carried, to approve pay request no. 2 from B&B Contracting in the amount of \$220,536.65 for the 2nd Avenue West Storm Sewer project.

CEMETERY DEED TRANSFER - Moved by Cerney, second by O’Connell and carried, to approve the following cemetery deed transfer: Grave 5, Lot 13, Block P, Greenwood Cemetery 1st Addition, from the City of Mobridge to Edward Schweitzer and Mary Ann Schweitzer.

BACKBOARDS AT SCHERR HOWE– In order to proceed with the mural restoration at Scherr Howe, the basketball backboards need to be moved. The cost estimate to move the backboards is \$13,675. Beck reported that the funds are available this year using \$10,000 from the 2013 Capital Outlay specified for the murals with the remaining amount coming from the current year budget. Moved by Cerney, second by O’Connell and carried, to approve the cost estimate for moving the backboards in the amount of \$13,675 from School Specialty.

LIBRARY SURPLUS PROPERTY – Moved by Carlson, second by Cox and carried, to approve declaring the following items from the library surplus:

1- Circulation Desk – 0 value; 1 – Bar Code Scanner (not compatible with new computers and pieces missing) – 0 value; 2 – Spinning Paper Back Racks - 0 value; 1 – Computer Stand – 0 value; 1 – Wooden Chair (broken) – 0 value; 1 – Media Cabinet (broken) – 0 value; 6 – Red Plastic Children’s Chairs – 0 value; 2 – Medium Size Heavy Plastic Children’s Chairs – 0 value; 4 – Small Size Heavy Plastic Children’s Chairs – 0 value; 1 – Locking Fire Safe Box (broken) – 0 value; 1 – Plastic Computer Monitor Riser with Keyboard Drawer (broken) – 0 value; 1 – Wooden Paperback Rack – 0 value; 1 – Wooden Book Shelf Display – 0 value; 1 – Wire Magazine Rack – 0 value; 1 – Computer Mouse (broken) – 0 value; 1 – Computer Keyboard (broken) - 0 value; 1 – Wooden Computer Desk (broken) – 0 value; 2 – Large Headphones (broken) – 0 value; 1 – Small Headphone (broken) – 0 value; 1 – Tape Dispenser – 0 value; 2 – Metal Desk Calendar Bases – 0 value; 1 – Small Hand Operated Disc Cleaning Kit (not sure if it is all there) – 0 value; 1 – 5 Port Computer Switch (broken) – 0 value; 1 – Wireless Router (broken) – 0 value; 1 – Scissors (do not work well) – 0 value; 4 – Brother AX10 Typewriter Ribbons – 0 value; 2 – Nu’Kote b163 Typewriter Ribbons – 0 value; 1 – Plastic Shelf – 0 value; 1 – Small Metal Book Display – 0 value; 1 – Metal Air Freshener Dispenser Holder (not compatible with any brands) – 0 value; 86 – Plastic Book Ends (Tan and Green) – 0 value; 64 – Metal Book Ends (Mostly Black) – 0 value; 104 – Metal L Shaped Book Ends (Mostly Black) – 0 value. Moved by O’Connell, second by Cerney and carried, to approve disposing of surplus library items without sale. Cerney reminded the Council of the Library grand opening Sept. 5th at 1:00PM, ribbon cutting at 2:00 PM.

DISCUSSION AND INFORMATION ITEMS:

FINANCIAL REPORT – Beck presented the Council a financial report.

TRAVEL:

Moved by Cox, second by Cerney and carried, to approve Karla Bieber and Linda Chandler to Sioux Falls Sept. 25-27, 2013 for State library convention.

PAYMENT OF BILLS:

Moved by O’Connell, second by Carlson and carried, to approve the following bills for payment: A&B Business, supplies-9,888.47; Aberdeen Finance Corp., garnishment-220.00 ;Aflac, insurance-569.08 ;B&B Contracting, prof services-220,536.65 ;Beadles Chevy, vehicle maintenance-530.54 ;Beadles Sales, vehicle maintenance-29.09 ;Cain Law Office, attorney fees-423.00 ;Carol Godkin, travel-74.00 ;Center Point Large Print, books-44.34 ;Charles Dutt Electric, repairs-223.28 ;Credit Collections Bureau, garnishment-201.34 ;Dakota Supply Group, storm sewer/supplies-669.40 ;Davis Martin, contract labor/mowing-8,503.00 ;Demco, supplies-146.02 ;Deputy Finance Officer, other services/postage-91.55 ;Doug Nelson Masonry, prof services-765.00 ;Environmental Toxicity Control, water samples-339.50 ;Family Dollar, supplies-21.75 ;Fisher Scientific, chemicals/repairs-71.84 ;Gienger Sales, supplies-161.00 ;Great Western Bank, payroll taxes-10,619.15 ;Gregg's Drilling & Excavating, prof services-7,800.01 ;Hawkins, chemical-2,738.25 ;HD Supply Waterworks, repairs-2,768.62 ;Heartland Waste, solid waste collection-16,569.00 ;Homestead Building Products, supplies-203.58 ;Hometown TV & Appl., supplies-39.99 ;Ingram, books-512.21 ;J&M One Stop, prof services-313.00 ;Janitor's Closet, supplies-69.47 ;Lind's Hardware, supplies-743.81 ;Lynn Schott, computer-100.00 ;Matheson Tri Gas, repairs-2,212.81 ;MDU, utilities-4,952.60 ;Merkels, supplies-78.64 ;Mobridge Manufacturing, repairs-90.00 ;Neve's Uniforms, uniforms-219.56 ;Oahe Sportsman Club, insurance-850.16 ;Office Depot, supplies-53.75 ;Premier Equipment, supplies-1.26 ;Runnings,

repairs-859.26 ;SD Attorney General, scam fees-126.00 ;SD Dept of Revenue, water testing-433.00 ;SD Retirement, retirement-11,598.58 ;SDRS Supplemental Retirement Plan, retirement-44.00 ;TASC, prof services-297.00 ;Total Administrative Services, flex-607.66 ;US Dept of Education, garnishment-126.90 ;US Post Office, postage-168.55 ;Valley Motors, repairs-471.47 ;Walworth County Landfill, prof services-15.70 ;Walworth County Register of Deeds, prof services-30.00 ;Wellmark Blue Cross Blue Shield, insurance-18,342.28.

Salaries: Administration – 4487.07; City Administrator – 1933.27; Police Department – 22052.43; Fire Dept – 500.00; Street Dept – 4538.88; Airport – 1228.92; Library – 2461.37; Auditorium – 613.80; Zoning – 500.00; 24/7 Sobriety – 235.10; Water Dept – 6699.78; and Sewer Dept – 2414.98.

There being no further business to come before the council, the meeting adjourned at 5:59 PM on a motion by Carlson, second by O’Connell and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor