

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
November 4, 2013**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, November 4, 2013 at 5:30 PM. Mayor Jamie Dietherle, Finance Officer Heather Beck, City Administrator Steve Gasser, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Henderson, O'Connell, and Yellow Boy. Carlson was absent.

ADOPT AGENDA:

The agenda was adopted on a motion by Yellow Boy, second by O'Connell and carried.

MINUTES:

On a motion by O'Connell, second by Cox and carried to approve the minutes from the November 4, 2013 regular meeting.

DEPARTMENT HEAD REPORTS:

Matt Reichert, Zoning Officer

BUILDING PERMITS –The following building permits were approved by the Zoning Officer & approved by the Council on a motion by O'Connell, second by Cerney and carried: Terry Rinderneck, 218 10th Ave E, steel roof approved contingent on there are no code violations on the property.

Justin Jungwirth, Police Chief

Jungwirth presented Officer Jordan Majeske a merit award for disarming a person with a loaded weapon.

Water Superintendent

ADVERTISING FOR CHEMICAL BIDS – Moved by O'Connell, second by Henderson and carried, to approve advertising for the 2014 chemicals.

NEW HIRES – Moved by O'Connell, second by Yellow Boy and carried, to approve hiring William Pollock for the position at the water plant starting at \$13.49 per hour effective November 18, 2013. Moved by Yellow Boy, second by O'Connell and carried, to approve hiring Donald Blankartz for the wastewater position starting at \$13.49 per hour effective November 18, 2013.

NEW BUSINESS:

TREE MOVING FEES – Beck explained to the Council that the tree mover would need to be replaced in about 2-3 years. Currently the City is not making any money on tree moving fees. A portion of the fees go to the contractor for his services. Beck recommended increasing the fees to \$125 per tree so the City could put some of that away for the future purchase of a tree spade or no longer offer the service to the public saving on the wear and tear of the spade. Moved by Yellow Boy, second by O'Connell and carried, to increase the tree moving fees to \$125 per tree and \$3.50 mileage per mile one way.

AIRPORT CREDIT CARD FUEL SYSTEM – Airport Manager Virgil Lenling was present to discuss with the Council the credit card system at the airport. It has had several repairs on it in the last few years. He is requesting putting in a new system from OT Technologies. They were the cheaper system of the quotes he received and came recommended from several other airports. Beck informed the Council that the system was not budgeted in 2013 or 2014, but so far in 2013 the City has spent \$3100 in repairs. Moved by O'Connell, second by Yellow Boy and carried, to approve the purchase of a self-serve fueling terminal from QT Technologies for \$12,325.00, estimated installation fees of \$1,501.50 and the \$95 per month administration fees.

CHANGE ORDER - Moved by O'Connell, second by Cox and carried, to approve change order no. 2 increasing the 2nd Avenue Storm Sewer Improvement project cost by \$24,640.75.

PAY REQUEST NO. 3 – Moved by Cox, second by Henderson and carried, to approve pay request no. 3 from B&B Contracting, Inc. in the amount of \$168,219.35 for the 2nd Avenue Storm Sewer improvement project.

DISCUSSION AND INFORMATION ITEMS:

2012 AUDIT ACCEPTANCE – Beck presented a copy of the letter from the SD Legislative Audit which states that the City’s 2012 audit was accepted.

PAYMENT OF BILLS:

Moved by Yellow Boy, second by O’Connell and carried, to approve the following bills for payment:
A&B Business, supplies-98.62 ;Aberdeen Finance Corp., garnishment-220.00 ;Advanced Mechanical, maintenance/repairs-778.75 ;Aflac, insurance-910.24 ;B&B Contracting, prof services-168,219.35 ;Banyon Data Systems, prof services-2,385.00 ;Bestway Traffic, maintenance-7,710.94 ;Book Systems, computer-525.00 ;Books Galore, books-231.93 ;Bryan Rock Products, maintenance-7,691.44 ;Cain Law Office, attorney fees-90.00 ;Center Point Large Print, books-44.34 ;Central Diesel, repairs-3,316.03 ;Credit Collections Bureau, garnishment-201.34 ;Dakota Supply Group, supplies-226.52 ;Davis Martin, contract labor/trees/mowing-11,238.00 ;Demco, supplies-236.85 ;Friends of SD Public Broadcasting, dues-120.00 ;Gienger Sales, supplies-136.00 ;Great Western Bank, payroll taxes-13,303.93 ;Gregg’s Drilling & Excavating, prof services-4,300.00 ;Hawkins, chemical-3,968.45 ;Heartland Waste, solid waste collection-16,348.50 ;Helms & Associates, prof services-12,000.00 ;Hewlett Packard, computers-1,368.00 ;Homestead Building Supplies, repairs-4.17 ;Ingram, books-435.89 ;JP Cooke, supplies-88.75 ;Karla Bieber, travel-7.49 ;Kohlman, Bierschbach, prof services-3,410.00 ;Library Director, petty cash-40.06 ;Linda Chandler, travel-233.43 ;MDU, utilities-9,800.79 ;Merkels, supplies-53.67 ;Midwest Pump & Tank, repairs-351.69 ;Mobr Regional Hospital, prof services-40.00 ;Neve’s Uniforms, uniforms-85.41 ;Northside Flowers, other services-80.00 ;Pete Lien & Sons, chemical-3,408.48 ;SD Attorney General, scam fees-84.00 ;SD Dept of Revenue, water testing-530.00 ;SD Division of Motor Vehicles, prof services-9.00 ;SD Retirement, retirement-12,312.24 ;SDRS Supplemental Retirement Plan, retirement-44.00 ;Showcases, supplies-378.76 ;Slater Oil, gasoline/propane-9,440.04 ;Total Administrative Services, flex-382.68 ;Tumbleson Lawn Service, maintenance-140.00 ;US Dept of Education, garnishment-126.90 ;US Postal Service, postage-497.93 ;Voyager, gasoline/diesel-616.30.

Salaries: Administration – 4492.60; City Administrator – 1933.37; Police Dept – 23754.02; Fire Dept – 500.00; Street Dept – 10101.28; Airport – 1188.00; Library – 2746.48; Auditorium – 1304.07; Zoning – 500.00; 24/7 – 121.80; Water Dept – 5659.07; Sewer Dept – 2934.98.

There being no further business to come before the council, the meeting adjourned at 5:44 PM on a motion by Cerney, second by Henderson and carried.

Heather Beck, Finance Officer
Published once at the total approximate cost of \$

Jamie Dietterle, Mayor