

**MOBRIDGE CITY COUNCIL  
REGULAR MEETING  
January 19, 2015**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Monday, January 19, 2015 at 5:30 PM. Mayor Jamie Dietterle, Finance Officer Heather Beck, City Administrator Christine Goldsmith, City Attorney Rick Cain and the following council persons were present: Cox, Cerney, Henderson, O'Connell (by phone) and Carlson. Absent was Yellow Boy.

**ADOPT AGENDA:**

The agenda was adopted on a motion by Cerney, second by Henderson and carried.

**MINUTES:**

Moved by Cox, second by Henderson and carried, to approve the minutes from the January 5, 2015 regular meeting.

**DEPT HEAD REPORTS:**

**POLICE DEPT,** Chief Justin Jungwirth

- **24/7 Grant Update** – Chief Jungwirth report that his department was once again awarded a grant for the 24/7 program. The amount for this year was \$5,000.
- **Step Increase** – Moved by Henderson, second by Carlson and carried, to approve a step increase for Linda Chappell increasing her hourly wage from \$16.66 to \$16.89 effective January 12, 2015.

**OLD BUSINESS:**

**GARBAGE BID** - The following bid for the garbage contract was opened: Heartland Waste Management: \$11.75. Moved by Cerney, second by Henderson, and carried, to accept the bid of \$11.75 monthly unit price per resident for the 3 year term from March 2015 to February 2018.

**SCHERR HOWE POLICY MANUAL** – Goldsmith presented a revised Scherr Howe Policy Manual and Short Term Lease form. Moved by Cerney, second by Henderson and carried, to approve the revised policy manual and short term lease form for Scherr Howe Event Center and authorizing the Beck and Goldsmith to sign the lease agreements.

**NEW BUSINESS:**

**AIRPORT FUND TRANSFER** – Beck stated that the airport fund did not need the full \$53,000 transfer from the general fund. Beck requested the council approve only transferring \$20,000 of the budgeted amount. Moved by Henderson, second by Cox and carried, to approve amending the transfer amount from the general fund to the airport fund to \$20,000.

**CHANGE ORDER** - Moved by Carlson, second by Cox, and carried, to approve change order no. 2B for the water storage improvement project increasing the project cost by \$8,950 for additional work for replacement of 12” piping, fittings and gate valve in the valve vault.

**PAY REQUEST FOR THE WATER TOWER** – Moved by Cox, second by Cerney and carried, to approve pay request no. 3 (final) to Champion Coatings, Inc. in the amount of \$46,720 for the water tower storage improvement project.

**AMENDMENT FOR PROFESSIONAL SERVICES** – Moved by Cox, second by Henderson and carried, to approve an amendment to the agreement for professional services with Helms Engineering for the airport hangar project deducting the engineering costs by \$1,327.45.

**PAY REQUEST FOR THE POOL PROJECT** - Moved by Carlson, second by Cox, and carried, to approve pay request no. 3 to JDH Construction, Inc. in the amount of \$35,654.25 for the pool project.

**WELLNESS PROGRAM** – Goldsmith proposed starting a Wellness Program for the City employees. The Mayor commented that his was something the Council had an interest in getting started. Moved by Carlson, second by Cox and carried, to approve creating a Wellness Program committee for the employees.

**CITY HISTORIAN** – Goldsmith requested the Council approve the volunteer position of City Historian. There are grants available that some City history would be relevant. Moved by Cox, second by Henderson and carried, to approve creating the volunteer position of City Historian.

**INTERIM AIRPORT OPERATIONS** – The airport is in need of a temporary operations manager/snow removal. A proposal was submitted by a local pilot. Moved by Cerney, second by Cox and carried, to approve the proposal submitted by Tyler Hearnen to manage airport facilities and operations including snow removal from January 15, 2015 to February 28, 2015 for up to \$5,000.

**ADVERTISING FOR AIRPORT** – Moved by Carlson, second by Cox and carried, to approve advertising for contract for bids for the airport management and also to advertise for airport manager.

**DISCUSSION AND INFORMATION ITEMS:**

- **Nuisance Properties** – Goldsmith gave updates on two properties in Mobridge that are nuisance issues. The Council discussed Dakota Star Inn and 315 N Main.
- **Financial Report** – Beck presented a financial report to the Council.

**TRAVEL:**

- Moved by Cerney, second by Henderson and carried, to approve Christine Goldsmith to Pierre February 3<sup>rd</sup> for SD City Managers Association meeting and to Sioux Falls on March 18-19<sup>th</sup> for SD Airports Conference.

**PAYMENT OF BILLS:**

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment:

A&B Business, supplies-222.76 ;Andy Dockter, travel, supplies-104.46 ;AT&T, utilities-161.18 ;Beadles Sales, vehicle maintenance-45.59 ;Bridge City Small Engine, equipment-1,499.00 ;Cam Wal, street lights-161.00 ;Cam Wal, utilities-146.55 ;Cardmember Services, other services-374.36 ;Carlson Services, prof services-150.00 ;Central Diesel, repairs-20.00 ;Chamber of Commerce, 3B-8,890.61 ;Champion Coatings, prof services-46,720.00 ;Dish TV, other services-36.00 ;Environment Resource Assoc., water samples-313.55 ;Fabra Tech, prof services-136.30 ;Family Dollar, supplies-67.15 ;First National Bank, loan payment-84,198.96 ;Fleet Services, gasoline-995.75 ;Free Dar, repair-60.00 ;Gas N Goodies, supplies-73.34 ;Gienger Sales, supplies-205.00 ;Grand Central, repairs-72.75 ;Great Western Bank, payroll taxes-12,893.97 ;Gregg's Drilling, prof services-1,800.00 ;GTC Auto Parts, supplies-720.38 ;Helms & Assoc., prof services-12,050.59 ;Hettinger Mobridge Candy, supplies-37.96 ;High Point Networks, computer repairs-1,425.00 ;Intoximeters, supplies-140.00 ;JDH Construction, prof services-35,624.25 ;Jerry's Pawn Shop, training equipment-237.25 ;John Deere Financial, repairs-1,819.35 ;Klein Museum, other services-6,000.00 ;Language Line Services, prof services-90.00 ;Lucky's Gas, diesel-460.00 ;Marco, Inc., supplies-274.26 ;MDU, utilities-10,276.82 ;Merkel's Foods, supplies-49.66 ;Midcontinent Communications, utilities-110.00 ;Mobridge Ace, supplies-365.85 ;Mobridge Climate Control, repairs-120.00 ;Mobridge Gas Co., LP gas-3,092.58 ;Mobridge Tribune, publishing-484.12 ;NECOG, dues-1,508.99 ;Oahe Vet, prof services-20.00 ;Office Depot, supplies-111.12 ;Payless Foods, supplies-22.48 ;Recovery Resources, garnishment-63.96 ;Rodenburg Law Firm, garnishment-150.00 ;Runnings Supply, supplies-1,243.78 ;SD Airports Conference, travel-85.00 ;SD DENR, prof services-3,550.00 ;SD Police Chief's Assoc., dues-99.85 ;SD State Treasurer, sales tax-2587.43 ;SDRS Supplemental Retirement, retirement-50.00 ;Stoddard Silencers, supplies-166.40 ;Unum Life Ins., insurance-174.90 ;USDA-Rural Development, loan payment-2,925.00 ;USDA-Rural Development, loan payment-2,373.00 ;Valley Telecommunications, utilities-880.16 ;Venture Communications, utilities-424.09 ;Voyager Fleet, gasoline/diesel-671.16 ;West River Telecommunications, utilities-3,848.74 ;Western Communications, prof services-499.85 ;Zuercher Tech, software maintenance-5,550.00.

Salaries: Administration-2367.10; City Administrator-2040.19; Police Department-27482.32; Street Department-4874.05; Library-2685.25; Auditorium-1359.45; 24/7-192.32; Water Department-6930.37; Sewer Department-3573.38; and Airport – 1260.00.

There being no further business to come before the council, the meeting adjourned at 6:00 PM on a motion by Henderson, second by Carlson and carried.

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Heather Beck, Finance Officer  
Published once at the total approximate cost of \$

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Jamie Dietterle, Mayor