

AGENDA
Mobridge City Council - Special Meeting
Tuesday December 29, 2020 5:30 P.M.
Mobridge City Hall

- 1) Call to Order & Roll Call
- 2) Pledge of Allegiance
- 3) Adopt Agenda
- 4) Unfinished Business
 - Approve the 2nd reading of Ordinance 985, a supplemental appropriations [1]
- 5) New Business
 - Approve fire department member Mike Olson and Hunter Delaroi
 - Approve pay request no. 2 to Muth Electric for beacon project at airport [2]
 - Approve dispatcher Liz Ford moving to part time status
 - Approve the purchase of two Grasshopper mowers for the parks dept in the amount of \$22,800
- 6) Payment of Bills [3]
- 7) Adjournment

**** The Public Forum and Visitors section offers the opportunity for anyone not listed on the Agenda to speak to the Councilpersons concerning important topics. The time will be limited to 5 minutes in length.*

****No action will be taken on items not on the Agenda due to the 24 hour public notice requirement.*

*****IF YOU WOULD LIKE TO ADDRESS THE COUNCIL YOU MUST COME TO THE PODIUM.**

ORDINANCE NO. 990
SUPPLEMENTAL APPROPRIATION ORDINANCE

BE IT ORDAINED by the Common Council of the City of Mobridge, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

	General Fund	PSAP 911 Fund	3B Fund	Storm Sewer Loan Fund	Pool Loan Fund	Total
410 General Government						
411.1 Board, Council or Commission	0					0
412.1 Mayor	0					0
412.2 City Administrator	0					0
413.0 Elections	0					0
414.2 Finance Officer	0					0
419 Other General Government	0					0
419 Other General Government	0					0
419.11 Advertising	64,000					64,000
419.2 General Government Buildings	0					0
419.8 Old City Hall	0					0
Total General Government	64,000	0	0	0	0	64,000
420 Public Safety						
421 Police	0	10,000				10,000
422 Fire	0					0
429 Other Protection	0					0
Total Public Safety	0	10,000	0	0	0	10,000
430 Public Works						
431 Highways and Streets	100,000					100,000
431.01 Street Reconstruction Project	0					0
431.1 Entrance Signs	0					0
432.3 Solid Waste Collection	0					0
433 Water	0					0
435 Airport						0
437 Cemetery						0
Total Public Works	100,000	0	0	0	0	100,000
440 Health and Welfare						
441.1 Regulation & Inspection	10,000					10,000
441.3 West Nile	0					0
Total Health and Welfare	10,000	0	0	0	0	10,000
450 Culture and Recreation						
451 Pool	18,000					18,000
452 Parks	21,000					21,000
452.1 Trails	0					0
455 Library	0					0
456 Auditorium	0					0
458 Museum	0					0
Total Culture and Recreation	39,000	0	0	0	0	39,000

460 Conservation and Development						
465 Economic Development & Assistance	100,000		0			100,000
465.2 Planning and Zoning	0					0
465.3 Riverfront Development	0					0
Total Conservation and Development	100,000	0	0	0	0	100,000
470 Debt Service						0
471.56 RR Crossing SIB Loan	0					0
Total Miscellaneous	0	0	0	0	0	0
490 Miscellaneous						
499 Liquor	200					200
Total Miscellaneous	200	0	0	0	0	200
510 Other Financial Uses						
511 Operating Transfers Out	110,075					110,075
Total Appropriations	423,275	10,000	0	0	0	433,275

Source of Funding

Unassigned Fund Balance	191,200	0	0	0	0	191,200
Assigned Fund Balance	230,075					230,075
310 Taxes						0
330 Intergovernmental Revenue		10,000				10,000
340 Charges for Goods and Services						0
360 Miscellaneous Revenue						0
388 Solid Waste Collection Fees	2,000					2,000
367 Other Contributions						0
390 Other Sources						0
39110 Operating Transfers In						0
Total Means for Finance	423,275	10,000	0	0	0	433,275

Passed First Reading: December 8, 2020
Passed Second Reading: December 29, 2020
Adopted: December 29, 2020
Published:
Effective:

ATTEST: _____
Heather Beck, Finance Officer

APPROVED: _____
Gene Cox, Mayor

2.

Periodical Estimate for Partial Payment No. 2

For the Period 11/01/2020 through 12/19/2020



Airport Name Mobridge Municipal Airport
Location Mobridge, South Dakota
Project Name Replace Airport Rotating Beacon and Beacon Tower & Foundation

AIP Project # 3-46-0038-015-2020
KLJ Project # 1905-02341

Owner
City of Mobridge
114 1st Ave E
Mobridge, SD 57601

Contractor
Muth Electric, Inc.
1717 N Sanborn Blvd
Mitchell, SD 57301

Engineer
KLJ Engineering LLC
5110 E 57th St
Sioux Falls, SD 57108

Cost \$62,490.00 (Unit price per Contract and Change Orders)

	AIP	Non-AIP	Total
Total Work Done to Date	\$ 60,048.00	\$ -	\$ 60,048.00
Material on Hand	-	-	-
Subtotal	60,048.00	-	60,048.00
Retainage 10%	6,004.80	-	6,004.80
Subtotal (less retained percentage)	54,043.20	-	54,043.20
Amount Previously Paid	23,814.00	-	23,814.00
Total Amount Due This Estimate	\$ 30,229.20	\$ -	
Make payment directly to Contractor		TOTAL \$	30,229.20

Summary of Previous Payments			
	AIP	Non-AIP	Total
Estimate No. 1	\$ 23,814.00	\$ -	\$ 23,814.00
Estimate No. 2			-
Estimate No. 3			-
Estimate No. 4			-
Estimate No. 5			-
Total	\$ 23,814.00	\$ -	\$ 23,814.00

I hereby certify that I have prepared this Periodical Estimate and that to the best of my knowledge and belief it is a true and correct statement of work performed and materials supplied by the Contractor. All work and materials included in the estimate have been performed and supplied in full in accordance with the terms and conditions of the corresponding construction contract documents and authorized changes thereto.

12/23/2020
Date

KLJ Engineering LLC

12-23-20
Date

Muth Electric, Inc.

Date

City of Mobridge

Airport Name Mobridge Municipal Airport
 Location Mobridge, South Dakota
 AIP Project # 3-46-0038-015-2020
 Contractor Muth Electric, Inc.

Periodical Estimate No. 2

KLJ Project # 1905-02341

Item #	Spec #	Item	Quantities			Unit	Unit Price	Total Price
			Planned	Current	Total			
Replace Airport Rotating Beacon and Beacon Tower & Foundation								
1	C-105	Mobilization	1	0.4	1.0	L.S.	\$ 3,400.00	\$ 3,400.00
2	L-101	L-801A, Class 2 Airport Rotating Beacon, In Place	1	1.0	1.0	Ea.	10,250.00	10,250.00
3	L-103	Tip-Down Beacon Pole and Foundation, In Place	1	0.45	0.95	Ea.	48,840.00	46,398.00
							TOTAL	\$ 60,048.00

ADMINISTRATION

	<u>12/29/2020</u>
Salaries	6,116.92
Credit Collections Bureau, garnishment	806.28
Great Western Bank, HSA contributions	5,329.70
Great Western Bank, payroll taxes	27,843.80
SD Division of Child Support, garnishment	513.24
SD Retirement System, retirement	14,770.52
SDRS Supplemental Retirement, retirement	150.00
Wellmark BC/BS, health insurance	17,948.60
	<u>67,362.14</u>

CITY ADMINISTRATOR

Salaries	6,038.37
Bantz, Gosch, & Cremer, LLC, attorney	960.00
Deputy Finance, postage/supplies	13.50
High Point Network, LLC, computer software & hardware/other s	1,553.00
Office Depot, supplies	56.98
TimeClock Plus, computer software & hardware	359.10
	<u>2,942.58</u>

GOVERNMENT BUILDINGS

Cummins Sales & Service, maintenance & repair	1,293.81
Homestead Building Supplies, supplies	22.47
Midcontinent Comm., utilities	185.00
Office Depot, supplies	319.96
Tri State Water, supplies	17.20
	<u>1,838.44</u>

OLD CITY HALL

Homestead Building Supplies, repairs & maintenance	299.22
Mobridge Hardware, repairs & maintenance	279.27
Runnings, supplies	42.28
	<u>620.77</u>

POLICE DEPARTMENT

Salaries	60,159.53
Cardmember Service, prof. services/other services	84.70
Dakota Glass & Alignment LLC, vehicle maintenance	49.18
Deputy Finance, postage/supplies	36.94
FedEx, prof. services	13.59
Gienger Sales & Services, supplies	130.00
Grand Central, Inc., other services	20.00
Great Wester Bank, uniforms/equipment	237.90
Mobridge Hardware, supplies	7.87
N&W Auto, LLC, vehicle maintenance	1,033.00
Office Depot, supplies	320.24
Open Canvas, uniform/equipment	468.51
Runnings, supplies	58.88
SD Attorney General, participation attorney fees	2,070.00
TimeClock Plus, computer software & hardware	793.80
Verizon Wireless, cell phone	131.50
	<u>5,456.11</u>

FIRE DEPARTMENT

Salaries	550.00
Alex Air Apparatus, prof. services	3,767.00
Allegiant Emergency Services, Inc., supplies	188.65
Dakota Glass & Alignment LLC, truck maintenance	2,059.11
Gas-N-Goodies, gasoline	61.30
Great Western Bank, computer software & hardware	106.49
GTC Auto Parts, supplies	550.19
Lucky's, gasoline	18.37
Mobridge Fire Department, fires	860.00
Napa Auto Parts, supplies	169.60
Runnings, supplies	619.58

PARK DEPARTMENT

Salaries	3,861.27
Bridge City Small Engine, repairs & maintenance	19.18
Homestead Building Supplies, repair & maintenance	59.28
Mobridge Hardware, supplies	133.33
Runnings, supplies	35.97
TimeClock Plus, other services	195.30
Verizon Wireless, cell phone	55.21
Walworth County Landfill, other services	9.60
	<u>507.87</u>

LIBRARY

Salaries	5,264.62
Center Point Large Print, books	46.74
Collaborative Summer Library Program, supplies	98.11
Ingram Library Services, books	63.76
Mobridge Hardware, supplies	20.93
Newegg Business, Inc., computer software & hardware	1,118.00
Office Depot, supplies	606.39
Open Canvas, supplies	315.88
SD State Historical Society, books	139.83
Servall Uniforms, supplies	29.35
Showcases, supplies	184.57
TimeClock Plus, computer software & hardware	75.60
Tri- State Water, supplies	9.10
	<u>2,708.26</u>

AUDITORIUM

Salaries	305.12
Mobridge Hardware, repair & maintenance/supplies	204.10
Runnings, supplies	42.55
TimeClock Plus, computer software & hardware	37.80
West River Telecommunications, machinery & equipment	9,920.16
	<u>10,204.61</u>

ZONING

Kenneth Rossow, other services	100.00
Lillian Wientjes, other services	100.00
Liz Ford, other services	125.00
Lou Novich, other services	75.00
Tom Singer, other services	75.00
	<u>475.00</u>

PSAP

CDW Government, prof. services	2,224.00
Language Line Services, prof. services	90.00
Venture Communications, utilities	424.09
Verizon Wireless, utilities	40.05
West River Telecommunications, utilities	504.74
	<u>3,282.88</u>

24/7

Salaries	1,105.63
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WATER DEPARTMENT

Salaries	16,214.92
Aqua-Pure Inc., chemicals	2,045.11
Core & Main, repair & maintenance	1,807.76
Cummins Sales & Services, prof. services	490.36
Graymont, chemicals	4,236.54
Gregg's Drilling & Excavating, prof. services	2,938.77
Hawkins, chemicals	474.98
Homestead Building Supplies, supplies	12.87

	<u>8,400.29</u>		
REGULATION AND INSPECTION			
Deputy Finance, postage	20.85		
Heartland Waste, prof services	2,620.00		
Roesler Tree Service, prof. services	<u>1,650.00</u>		
	4,290.85		
SENIOR CITIZENS TRANSPORTATION			
Mobridge Senior Citizens, other services	<u>6,500.00</u>		
	6,500.00		
STREET DEPARTMENT			
Salaries	10,466.45		
Cam Wal Electric, street lights	405.00		
Homestead Building Supplies, supplies	5.99		
Mobridge Hardware, supplies	27.98		
Rees Communications, prof. services	635.00		
Share Corporation, supplies	547.38		
TimeClock Plus, computer software & hardware	126.00		
Verizon Wireless, cell phone	32.11		
Walworth County Landfill, prof. services	<u>63.80</u>		
	1,843.26		
POOL			
American Red Cross, training	<u>38.00</u>		
	38.00		
		Meter & Technology Solutions, water meters	555.27
		Mobridge Hardware, supplies	920.92
		Office Depot, office supplies	42.99
		Open Canvas, uniforms/equipment	50.54
		Rees Communications, radio maintenance	317.50
		Runnings, supplies	189.29
		SD Dept. of Health, water samples	345.00
		SD One call, prof. services	4.73
		TimeClock Plus, computer software & hardware	245.70
		USA Blue Book, supplies	73.94
		Verizon Wireless, cell phone	106.80
		Western Rancher, uniforms/equipment	<u>169.80</u>
			15,028.87
		SEWER DEPARTMENT	
		Salaries	11,094.88
		Office Depot, office supplies	13.99
		Open Canvas, uniforms/equipment	77.25
		Paylessfoods, supplies	48.02
		Rees Communications, radio maintenance	317.50
		Runnings, supplies	242.98
		SD Dept. of Health, water samples	297.00
		SD One Call, prof. services	4.72
		TimeClock Plus, computer software & hardware	94.50
		USA Blue Book, supplies	73.94
		Verizon Wireless, cell phone	53.37
		Western Rancher, uniforms/equipment	<u>153.80</u>
			1,377.07
		AIRPORT	
		Airside Solutions Inc., repair & maintenance	143.10
		Cam Wal Electric, utilities	213.60
		Dish TV, utilities	37.29
		Muth Electric, Inc., prof. services	<u>30,229.20</u>
			30,623.19
		CEMETERY	
		Runnings, supplies	<u>14.98</u>
			14.98
			<u><u>163,515.17</u></u>