

AGENDA
Mobridge City Council - Special Meeting
Wednesday December 28, 2022 5:30 P.M.
Mobridge City Hall

- 1) **Call to Order & Roll Call**
- 2) **Pledge of Allegiance**
- 3) **Adopt Agenda**
- 4) **Public Forum and Visitors*****
 - Mobridge Area Chamber of Commerce
- 5) **Unfinished Business**
 - Approve 2nd Reading Supplemental Appropriations Ordinance [1]
 - Approve step increase for Officer Barrett Wren (6 mths) from \$20.73 per hr to \$21.40 eff. 12/5/22
 - Approve step increase for Officer Jamison Ries (6 mths) from \$18.62 per hr to 19.73 eff. 12/5/22
- 6) **New Business**
 - Approve 2023 insurance quote [2]
 - Public hearing and approval to transfer liquor license [3]
 - Approve renewal of liquor license for 2023 [4]
 - Approve giving authority to Code Enforcement Joel Johnson to issue nuisance violation fines
- 7) **Payment of Bills** [5]
- 8) **Adjournment**

**** The Public Forum and Visitors section offers the opportunity for anyone not listed on the Agenda to speak to the Councilpersons concerning important topics. The time will be limited to 5 minutes in length.*

****No action will be taken on items not on the Agenda due to the 24 hour public notice requirement.*

*****IF YOU WOULD LIKE TO ADDRESS THE COUNCIL YOU MUST COME TO THE PODIUM.
PLEASE SPEAK INTO THE MICROPHONE.**

ORDINANCE NO. 1008
SUPPLEMENTAL APPROPRIATION ORDINANCE

BE IT ORDAINED by the Common Council of the City of Mobridge, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

	PSAP					Total
	General Fund	911 Fund	3B Fund	fund	Fund	
410 General Government						
411.1 Board, Council or Commission	0					0
412.1 Mayor	0					0
412.2 City Administrator	0					0
413.0 Elections	0					0
414.2 Finance Officer	0					0
419 Other General Government	0					0
419 Other General Government	0					0
419.11 Advertising	0					0
419.2 General Government Buildings	0					0
419.8 Old City Hall	0					0
Total General Government	0	0	0	0	0	0
420 Public Safety						
421 Police	0	150,000				150,000
422 Fire	0					0
429 Other Protection	0					0
Total Public Safety	0	150,000	0	0	0	150,000
430 Public Works						
431 Highways and Streets	0					0
431.01 Street Reconstruction Project	0					0
431.1 Entrance Signs	0					0
432.3 Solid Waste Collection	0					0
433 Water	0					0
435 Airport						0
437 Cemetery						0
Total Public Works	0	0	0	0	0	0
440 Health and Welfare						
441.1 Regulation & Inspection	0					0
441.3 West Nile	0					0
Total Health and Welfare	0	0	0	0	0	0
450 Culture and Recreation						
451 Pool	24,000					24,000
452 Parks	130,000					130,000
452.1 Trails	0					0
455 Library	18,000					18,000
456 Auditorium	31,000					31,000
458 Museum	0					0
Total Culture and Recreation	203,000	0	0	0	0	203,000

460 Conservation and Development						
463.1 Urban Redevelopment	7,681		0			7,681
465.0 Ec Development and Assist	0		29,000			29,000
465.3 Riverfront Development	0					0
Total Conservation and Development	<u>7,681</u>	0	<u>29,000</u>	0	0	<u>36,681</u>
Total Miscellaneous	0	0	0	0	0	0
490 Miscellaneous						
499 Liquor	0					0
Total Miscellaneous	<u>0</u>	0	<u>0</u>	0	0	<u>0</u>
510 Other Financial Uses						
511 Operating Transfers Out	0					0
Total Appropriations	<u>210,681</u>	150,000	<u>29,000</u>	0	0	<u>389,681</u>

Source of Funding

Unassigned Fund Balance	119,251	17,000	0	0	0	136,251
Assigned Fund Balance	0					0
310 Taxes			29,000			29,000
330 Intergovernmental Revenue	53,375	133,000				186,375
340 Charges for Goods and Services	13,055					13,055
360 Miscellaneous Revenue						0
388 Solid Waste Collection Fees						0
367 Other Contributions	25,000					25,000
390 Other Sources						0
39110 Operating Transfers In						0
Total Means for Finance	<u>210,681</u>	150,000	<u>29,000</u>	0	0	<u>389,681</u>

Passed First Reading: December 14, 2022
 Passed Second Reading: December 28, 2022
 Adopted: December 28, 2022
 Published:
 Effective:

ATTEST: _____
 Heather Beck, Finance Officer

APPROVED: _____
 Gene Cox, Mayor

Travelers
Account summary

A.

\$ 1,000 Deduct

2

Premium summary

COVERAGE	POLICY NUMBER	PREMIUM
DELUXE	630-8T797604	\$34,551
GENERAL LIABILITY	ZLP-21P69197	\$10,497
EMPLOYEE BENEFITS LIABILITY	ZLP-21P69197	\$192
INLAND MARINE	630-8T797604	\$1,612
CRIME	630-8T797604	\$250
LAW ENFORCEMENT LIABILITY	ZLP-21P69197	\$15,316
PUBLIC ENTITY MANAGEMENT LIABILITY	ZLP-21P69197	\$2,004
PUBLIC ENTITY EMPLOYMENT RELATED PRACTICES LIABILITY	ZLP-21P69197	\$4,762
AUTO LIABILITY	BA-8T797604	\$13,412
AUTO PHYSICAL DAMAGE	BA-8T797604	\$7,600
UMBRELLA EXCESS LIABILITY	ZUP-16P37866	\$16,618
Total		\$106,814

Note: The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.

IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM

The lines of business shown in the Premium Schedule and Quote Options, if any, are subject to a \$5,000 account minimum premium. If the line(s) of business selected for binding do not total at least \$5,000, then the premiums shown for those lines of business will be adjusted to total \$5,000.

Payment plan

To Be Determined

Bill Payment Options can be found at: Travelers.com/AutoPay

Note: The amount of each installment will be reflected on your policy invoicing.

Travelers Account summary

B.

\$10,000 Deductable

Premium summary

COVERAGE	POLICY NUMBER	PREMIUM
DELUXE	630-8T797604	\$24,536
GENERAL LIABILITY	ZLP-21P69197	\$10,497
EMPLOYEE BENEFITS LIABILITY	ZLP-21P69197	\$192
INLAND MARINE	630-8T797604	\$1,612
CRIME	630-8T797604	\$250
LAW ENFORCEMENT LIABILITY	ZLP-21P69197	\$15,316
PUBLIC ENTITY MANAGEMENT LIABILITY	ZLP-21P69197	\$1,995
PUBLIC ENTITY EMPLOYMENT RELATED PRACTICES LIABILITY	ZLP-21P69197	\$4,743
AUTO LIABILITY	BA-8T797604	\$13,412
AUTO PHYSICAL DAMAGE	BA-8T797604	\$7,600
UMBRELLA EXCESS LIABILITY	ZUP-16P37866	\$16,537
	Total	\$96,690

Note: The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.

IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM

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Payment plan

To Be Determined

Bill Payment Options can be found at: Travelers.com/AutoPay

Note: The amount of each installment will be reflected on your policy invoicing.

Current-Renewal

C.

B IL DS 00 09 07

Issuing Company: Union Insurance Company, 11201 Douglas Ave, Des Moines, IA 50306-1594
Claim Handling Office: P.O. Box 1594, Des Moines, IA 50306-1594; 800-235-2942
After Hours Claim Reporting: 866-232-6724
Underwriting Servicing Office: 11201 Douglas Avenue, Urbandale, IA 50322; 800-235-2942

COMMERCIAL LINES POLICY COMMON POLICY DECLARATIONS

Renewal

Policy No.: PEP 3253751 - 22
Previous Policy No.: 3253751-21

Billing Method: Agency
Payment Plan: 1P

Named Insured Name and Address
City of Mobridge
114 1st Ave E
Mobridge, SD 57601

Agency Name and Address 41575
(605)335-7777
McKinneyOlson Insurance -SD PEP
PO Box 89727
Sioux Falls, SD 57109

POLICY PERIOD

Policy Period: From 01/01/2023 to 01/01/2024 at 12:01 A.M. Standard Time at your mailing address shown above.

Business Description: Public Entity

Form of Business: Public Entity

IN RETURN FOR YOUR PAYMENT OF THE PREMIUM AND SUBJECT TO ALL TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	Premium
Commercial Property Coverage Part	\$ 48,800.00
Commercial General Liability Coverage Part	\$ 12,152.00
Employment Practices Liability Insurance	\$ 2,813.00
Commercial Auto Coverage Part	\$ 17,832.00
Commercial Crime and Fidelity Coverage Part	\$ 100.00
Commercial Inland Marine Coverage Part	\$ 8,443.00
Commercial Excess Liability Coverage Part	\$ 7,787.00
TOTAL:	\$ 97,927.00

five + 8989 -

FORMS APPLICABLE TO ALL COVERAGE PARTS

See attached "Schedule of Forms and Endorsements"

\$ 106,916 -

Date Received: _____
 Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. _____

A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name Dacotah Bank		Phone Number 605-845-3673	
Address 320 Main St	City Mobridge	State SD	Zip 57601

B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name Pauly's Pub		Phone Number 605-845-3673	
Address 203 Main St.	City Mobridge	State SD	Zip 57601

C. INDICATE CLASS OF LICENSE BEING APPLIED FOR
 (Submit separate application for each class of license).

- | | |
|---|--|
| <input checked="" type="checkbox"/> Retail (on-sale) Liquor | <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine |
| <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant | <input type="checkbox"/> Package Delivery |
| <input type="checkbox"/> Convention Center (on-sale) Liquor | <input type="checkbox"/> Hunting Preserve |
| <input type="checkbox"/> Package (off-sale) Liquor | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Retail (on-off sale) Wine and Cider | |

Is place of business located in a municipality?	<input checked="" type="radio"/> YES [] NO
County	WALWORTH
Do you own or lease this property?	<input checked="" type="radio"/> OWN [] LEASE
Are real property taxes paid to date?	<input checked="" type="radio"/> YES [] NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="radio"/> YES [] NO

Is this license in active use?	<input type="checkbox"/> YES <input checked="" type="radio"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="checkbox"/> YES <input checked="" type="radio"/> NO

D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description: Lot 11, Block 6, Original Townsite of the Town, now City of Mobridge, Walworth County, South Dakota

E. State Sales Tax Number 46-0239917

F. New License Transfer? (\$150) Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 12-9-2022	Print Name Mike Pierce for Dacotah Bank	Signature 
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H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date

Renewal—no public hearing held: []
 Establishment is ineligible for video lottery: []
 Amount of fee collected with application: \$ _____
 Amount of fee retained: \$ _____
 Forwarded with application: \$ _____

If disapproved, endorse reason thereon and return to applicant

**Uniform Alcoholic Beverage License Application
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC Dacotah Bank		
Address of office and principal place of business of corporation/partnership/LP/LLC 308 Main St.		
City Aberdeen	State South Dakota	Zip Code 57401
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		<input checked="" type="radio"/> YES [] NO

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
NA			

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date 12-9-22
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Date Received: _____
Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. _____

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(Submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
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- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

Is this license in active use?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

Is place of business located in a municipality?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
County	WALWORTH
Do you own or lease this property?	<input checked="" type="checkbox"/> OWN <input type="checkbox"/> LEASE
Are real property taxes paid to date?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

D. LEGAL DESCRIPTION OF LICENSED PREMISE:

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Date 12-9-2022	Print Name Mike Pierce for Dacotah Bank	Signature
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FOR LOCAL GOVERNMENT USE

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City Aberdeen	State South Dakota	Zip Code 57401
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Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
NA			

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date 12-9-22
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ADMINISTRATION	12/28/2022	LIBRARY	
Salaries	2,876.82	Salaries	2,816.80
Accounts Management, garnishment	113.70	Center Point Large Print, books	49.14
Credit Collections Bureau, garnishment	260.02	Dady Drug, supplies	47.20
First Interstate Bank, HSA Contribution	2,290.56	Ingram, books	115.54
First Interstate Bank, payroll tax	13,505.55	Servall, supplies	50.66
Marco Inc., copier lease	69.06	TimeClock Plus, computer software & hardware	85.74
ODP Business Solutions, supplies	50.48		<u>3,165.08</u>
SD Retirement System, retirement	15,618.04	AUDITORIUM	
SDRS Supplement Retirement, retirement	125.00	Mobridge Hardware, supplies	75.97
TimeClock Plus, computer software & hardware	885.98		<u>75.97</u>
	<u>35,795.21</u>	ZONING	
CITY ADMINISTRATOR		Salaries	463.49
Salaries	1,462.00	Chad Hintz, other services	150.00
Marco Inc., copier lease	69.06	Christopher Peltier, other services	125.00
	<u>1,531.06</u>	Denise Centeno, other services	175.00
GOVERNMENT BUILDINGS		Deputy Finance, postage	8.45
Mobridge Hardware, supplies	15.98	Kenneth Rossow, other services	150.00
	<u>15.98</u>	Lillian Wientjes, other services	175.00
POLICE DEPARTMENT		Liz Ford, other services	175.00
Salaries	29,812.99	Tom O'Connell, other services	50.00
AST Computer Repair & Custom Tees, repair & maintenance	60.00		<u>1,471.94</u>
Grand Central, vehicle maintenance	31.58	PSAP	
Marco Inc., copier lease	69.06	Candice Lutz, travel & conference	20.00
Paylessfoods, supplies	117.50	Tammie Fischer, travel & conference	314.43
Redwood Toxicology Labs, supplies	101.25	Venture Communications, utilities	424.09
TimeClock Plus, computer software & hardware	843.11	Verizon, utilities	40.01
Verizon, telephone	80.04		<u>798.53</u>
	<u>31,115.53</u>	24/7	
FIRE DEPARTMENT		Salaries	809.00
Salaries			<u>809.00</u>
Dakota Glass & Alignment, repairs & maintenance	20.90	WATER DEPARTMENT	
	<u>20.90</u>	Salaries	9,218.49
REGULATION & INSPECTION		Dakota Pump & Control, repair & maintenance	6,086.98
Code Enforcement, prof. services	1,270.20	Hanna Instruments, chemical	2,936.00
	<u>1,270.20</u>	Marco Inc., copier lease	69.06
STREET DEPARTMENT		ODP Business Solutions, office supplies	50.48
Salaries	7,461.40	Runnings, supplies/sup. Inhouse repairs/small tools/repair & mainten	647.71
Mobridge Manufacturing, repair & maintenance	627.50	TimeClock Plus, computer software & hardware	257.22
Open Canvas, prof. service	60.00	USA BlueBook, supplies	1,535.38
Runnings, supplies	44.76	Verizon, telephone	53.13
TimeClock Plus, computer software & hardware	157.19		<u>20,854.45</u>
TransSource Truck, equipment maintenance	10.91	SEWER DEPARTMENT	
Verizon, utilities	24.67	Salaries	4,658.84
	<u>8,386.43</u>	Hach Company, chemicals	83.35
PARK DEPARTMENT		Idexx Distribution, supplies	1,386.01
Salaries		Johnson Controls, prof. services	696.05
Mobridge Hardware, supplies/repair & maintenance	188.28	Marco Inc., copier lease	69.05
Runnings, repair & maintenance/supplies	210.30	Mobridge Hardware, supplies	134.31
TimeClock Plus, computer software & hardware	228.64	ODP Business Solutions, supplies	50.48
	<u>627.22</u>	Paylessfoods, supplies	30.97
		Runnings, supplies	62.73
		TimeClock Plus, computer software & hardware	85.74
		Verizon, telephone	12.33
		WasteCorp Pumps, repair & maintenance	711.68
			<u>7,981.54</u>
		AIRPORT	
		Salaries	
		Dish TV, utilities	53.34
		Muth Electric Inc. repair & maintenance	11,593.68
		Runnings, supplies	50.28
			<u>11,697.30</u>
		CEMETERY	
		Gregg's Drilling, prof. services	3,500.00
			<u>3,500.00</u>
			<u><u>129,116.34</u></u>