

AGENDA
Mobridge City Council - Regular Meeting
Wednesday March 12, 2025 5:30 P.M.
Mobridge City Hall

- 1) **Call to Order & Roll Call**
- 2) **Pledge of Allegiance**
- 3) **Adopt Agenda**
- 4) **Approve Minutes**
February 5, 2025 regular meeting [1]
- 5) **Unfinished Business**
- 6) **New Business**
 - Parks**
 - a. Approve proposal and funding for a new scoreboard at Legion field [2]
 - Police Dept.**
 - a. Approve new hire Amanda Perez as dispatcher at \$21.18 eff upon start date
 - b. Approve new hire Kyle Brown as police officer at \$24.36 eff upon start date
 - Zoning**
 - a. Hear petition to appeal conditional use permits denials [3]
 - Water/Sewer Dept.**
 - a. Approve quote for pump replacement for lift station [4]
 - b. Approve step increase for Aaron Vogel, wastewater maintenance from \$22.55 to \$22.80 per hr eff 3.10.25
 - c. Approve pay request no. 1 to Muth Electric in the amount of \$19,859.40 for water treatment plant [5]
 - d. Approve change order no. 8 increasing the water treatment project by \$7,153.08 [6]
 - e. Approve task order no. 3 with Moore Engineering for the wastewater treatment project [7]
 - Finance Department**
 - a. Discuss and/or approve quote for cyber insurance [8]
 - b. Public notice and approval of transfer of liquor licenses [9]
 - c. Approve bids for street chip seal
 - d. Approve revision for office lease agreement with Walworth County [10]
 - e. Approve appointing Katie Zerr to the library board for a one-year term
 - f. Approve election board and salary [11]
 - g. Discuss and/or approve payout of accrued vacation leave for short staffed dept
 - h. Approve surplus of 2000 Elgin sweeper
 - i. Approve Disadvantaged Business Enterprise (DBE) program for airport [12]
 - j. Approve 2025 pool staff [13]
 - k. Approve 1st reading Ord. No. 25-01, licensing ordinance revision – Airbnb [14]
- 7) **Discussion and Information Item**
 - a. Financial Report [15]
 - b. Building Permits - No report for February.
 - c. Events and Library Report [16]
 - d. SDML District Meeting March 20, 2025 in Akaska
 - e. Equalization Meeting
 - f. 3B Update – Jesse Konold
- 8) **Public Forum and Visitors*****

The Public Forum and Visitors section offers the opportunity for anyone not listed on the agenda to speak to the Councilors concerning important topics. The time will be limited to 5 minutes in length.
- 9) **Payment of Bills** [17]
- 10) **Adjournment**

***No action will be taken on items not on the Agenda due to the 24-hour public notice requirement.

***IF YOU WOULD LIKE TO ADDRESS THE COUNCIL YOU MUST COME TO THE PODIUM.

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
February 5, 2025**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, February 5, 2025, at 5:30 P.M. Mayor Gene Cox, and the following council were present: Mound, Cerney, Reichert, Jensen and Kemnitz. Absent was Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Kemnitz and carried.

MINUTES:

Moved by Mound, second by Cerney and carried, to approve the minutes from January 8, 2025 regular meeting. Reichert abstained.

NEW BUSINESS:

Water/Wastewater Department

PAY REQUEST – Moved by Kemnitz, second by Reichert and carried, to approve Pay Request No. 2 in the amount of \$39,363.01 to Sentry for the water treatment plant rehabilitation project.

Finance Department

2025 INSURANCE RENEWAL – After a brief explanation of increases, moved by Cerney, second by Jensen and carried, to approve the renewal with Bridgemark Insurance Solution in the amount of \$144,686. This is an increase from the previous year of 27% due to an increase in the City's property coverage, a nationwide increase and law enforcement increases based on more claims nationwide to law enforcement.

CYBER INSURANCE – Beck presented a quote for cyber insurance in the amount of \$5,199. Due to the unavailability of the agent for questions, moved by Cerney, second by Mound and carried, to consider the quote at the March meeting.

TEMPORARY LIQUOR LICENSE – A public hearing was held to consider a temporary liquor license. Hearing no opinion for or against, moved by Cerney, second by Mound and carried, to approve a temporary liquor license for the Mobridge Regional Health Care Foundation at Scherr Howe Event Center for the purpose of a fundraiser on May 3, 2025.

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Mound, second by Reichert and carried, to designate Dacotah Bank, First Interstate Bank, and SD Public Funds Investment Trust as the official depositories for 2025.

COUNCIL CHAMBERS AUDIO – Moved by Kemnitz, second by Jensen and carried, to approve the quote from Dakota Sound to update the sound system in the council room in the amount of \$18,535. This was included in the 2025 budget.

LIBRARY POINT TUCK PROJECT – Moved by Reichert, second by Mound and carried, to approve the contract with Mid-Continental Restoration Co., Inc. to complete exterior building repairs to the old section of the AH Brown Library in the amount of \$47,857. Funding sources as follows: Deadwood Grant - \$15,000; restricted library fund - \$15,000; library foundation - \$15,000 and city library budget \$2,857.

CEMETERY DEED – Moved by Cerney, second by Kemnitz and carried, to transfer Graves 3 & 4, Lot 42 in Block Q from the City of Mobridge to Sandra Meckle in the amount of \$800.00.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck submitted a financial statement to the Council.

BUILDING PERMITS – There were no building permits for the month of January 2025.

EVENTS & LIBRARY – An update was given to the Council.

Mobridge City Council – February 5, 2025

SHORT TERM RENTAL ORDINANCE – A discussion was held regarding the short-term rental ordinance. Public comments were received. The first reading will be at the regular March meeting.

LEASE FEE TRADE WITH COUNTY – The Mayor informed the Council that he was asking the County to trade office lease fees for land fill for the Schmit property demo.

PUBLIC FORUM AND VISITORS: No one wished to address the Council.

PAYMENT OF BILLS:

Moved by Mound, second by Cerney and carried, to approve the following bills for payment:

Aflac, insurance 683.16; AT&T Mobility, telephone/utilities 929.94; Auto Value Mobridge, repair & maintenance/supplies/truck maintenance 344.94; Badger Meter, prof. services 125.23; Bantz, Gosch & Cremer, LLC, attorney services 524.00; Borah's Automotive & Recycling, prof. services 150.00; Bridge City Small Engine, machinery & equipment/repair & maintenance 736.78; Butler Machinery, equipment maintenance 652.97; Cahill Bauer & Associates, prof. services 225.00; Cam Wal Electric, street lights/utilities 672.47; Capital Trophy, prof. services 21.00; Cardmember, prof. services 625.85; Center Point Large Print, books 50.34; CentralSquare Technologies, computer software & hardware 7,437.53; Century Business Products, copier lease 482.36; Chamber of Commerce, other 12,304.74; Cole Papers, supplies 258.75; Consolidated Electrical Distributor, prof. services 4.20; Credit Collections Bureau, garnishment 520.04; Dacotah Paper, supplies 320.06; Dady Drug, supplies 45.41; Dakota Glass & Alignment, truck maintenance 192.15; Dakota Supply Group, buildings 554.77; Dash Medical Gloves, supplies 346.45; Delta Dental of SD, dental 426.30; Deputy Finance Officer, postage 212.96; Dish TV, utilities 78.10; Emily Kills Back, refund 348.80; First Interstate Bank, HSA contributions/payroll tax 19,324.30; Fisher Scientific, chemicals 504.51; Fleet Services, gasoline/vehicle maintenance 1,633.00; Gienger Service & Sales, supplies 105.00; Grand Central, vehicle maintenance 264.29; Gregg's Drilling & Excavating, prof. services 1,435.00; Hach Company, supplies 3,209.06; Hawkins, chemicals 1,062.93; Heartland Waste, prof services 24,148.30; High Point Network, computer software & hardware 3,164.85; Homestead Building Supplies, buildings/repair & maintenance 1,056.50; Ingram, books 358.69; KCL, insurance 440.06; K LJ, prof. services 53,300.00; Language Line Services, prof. services 90.00; M&T Fire & Safety, supplies 579.50; Mastercard, computer software & hardware/gasoline/office supplies/other services/building maintenance/uniform & equipment/supplies 4,531.44; MDU, utilities/street lights 2,018.53; Merkel's Foods, supplies 94.03; Midcontinent Communications, utilities 210.39; Mid-State Organized Crime, membership 100.00; Milliken Electric, buildings 416.86; Mobridge Climate Control, prof. service 107.10; Mobridge Hardware, supplies/repair & maintenance/office supplies/equipment maintenance/small tools/buildings/building maintenance 4,387.91; Mobridge Manufacturing, repair & maintenance 5,800.00; Mobridge Regional Hospital, prof. services 202.00; Mobridge Tribune, publishing 502.14; Mobridge Youth Organization, refund 668.80; Monica Weninger, travel & conference 214.19; Montana Dakota Utilities, street lights/utilities 3,279.55; Moore Engineering, water rehab project 6,756.25; Muth Electric Inc., street lights 852.00; NAPA Central, repair & maintenance 8.95; Nathan Shillingstad, travel & conference 60.00; Northside Flowers, other services 100.00; Oahe Vet, prof. services 250.00; ODP Business Solutions, office supplies/supplies 94.00; OverDrive Inc., books 1,100.00; Paylessfoods, office supplies/supplies 223.54; Pheasantland Industries, supplies 46.73; Plunkett's, prof. services 71.81 ;Postmaster, postage 350.00; Premier Equipment, repair & maintenance 81.49; Redwood Toxicology Laboratory, Inc., supplies 418.75; Roesler Services, repair & maintenance 699.85; Runnings Supplies, supplies/equipment maintenance/repair & maintenance 380.93; Sanitation Products, repair & maintenance 2,233.03; SD Child Support Payment Center, garnishment 559.38; SD City Management, prof. services 150.00; SD Dept. of Health, water samples 278.00; SD Government Finance Officers Assn, prof. services 40.00; SD Municipal League, prof. services 3,039.00; SD One Call, prof. services 4.20; SD Police Chief's Assn., prof. services 200.00; SD Retirement System, retirement 17,076.22; SD State Treasurer, sales tax 1,964.81; SD Unemployment Insurance, unemployment compensation 107.72; SD Water/Waste Water Assn, travel & conference 60.00; SDRS Supplemental Retirement, retirement 200.00; Slater Oil & LP Gas, lp gas/diesel/gasoline 20,584.56; Snowy Fire Cloud, refund 46.68; Stryker, supplies 720.75; TimeClock Plus, computer software & hardware 4.55; Tri-State Waters, supplies 58.10; Uniform Center, uniform & equipment 969.93; US Postal Service, postage/supplies 4,049.48; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 820.16; Venture Communications, utilities 424.09; Verizon, telephone 133.16; Walworth County Landfill, prof. services 14.72; Walworth County Register of Deeds, prof. services 60.00; Wellmark, insurance 17,413.16; West River Telecommunications, utilities 6,475.62

Salaries: Administration – 5,905.70; City Administrator – 2,375.42; Government Buildings – 168.21; Police – 66,193.55; Street – 15,956.80; Regulation & Inspection – 562.07; Library – 9980.25; Auditorium – 168.21; Zoning – 1094.25; 24/7 - 2,126.89; Water Department – 24,194.37; Sewer Department – 11,638.30 and Airport – 168.21

There being no further business to come before the Council, the meeting adjourned at 7:08 PM on a motion by Reichert, second by Mound and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$

Legion Field Scoreboard Proposal

Generous donations have come forward to replace the existing scoreboard at Legion Field. We are requesting approval from the City Council to approve the project and additional funding. The new scoreboard, if approved, will be installed this spring.

Project Costs:

Scoreboard	\$55,022
Installation Est.	\$17,625
Electrical Est.	\$7,000
Contingency	\$8,000
Total	\$87,647

Funding:

Hagar Foundation	\$45,000 (to be paid over a 3 years, \$15k per yr)
Sponsorships	\$27,500
City Contribution	\$15,147
Total	\$87,647

Below is an example of what the new scoreboard would look like.



DAKTRONICS QUOTE # 865900-1-0

CITY OF MOBRIDGE
 Stacy Bauer
 114 1st Ave E
 Mobridge, SD USA 57601
 Phone:
 Fax:
 Email: sbauer@cahillbauer.com

7/Feb/2025
 Quote Valid for: 60 days
 Terms: Net 30 days from shipment with
 Purchase Order
 Subject to Credit Review
 FCA: DESTINATION
 Delivery: Call for Production Time

Reference: Baseball

Item No.	Model	Description	Qty	Price
1	BA-2026-W-PV-F/R	PanaView® Baseball/Softball Scoreboard; Scoreboard Color: _____; Caption Color: _____; Left Caption Choice (Pitch Count, At Bat, or Time): AT BAT; Right Caption Choice (Pitch Count, At Bat, or H/E): H/E Cabinet Dimensions: 9' 4" H X 36' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: WHITE Max Power: 1090 watts/display Weight: Unpackaged 840 lbs per display; Packaged 2050 lbs per display	1	\$33,684.00
	Stripe; 0A-1091-0090	Border Stripe for BA-2026 Scoreboards; Color: _____	1	
	Stripe; BSO 0A-1157-1521 / 1558	Stripe around BSO Digits for BA-2026 Scoreboards; Color: _____	1	
	TNMC_8x48_White LED (34mm)	8x48-34mm LED Team Name Message Center; Set of 2; White LED's Digit Color: WHITE Weight: Unpackaged 120 lbs per display; Packaged 250 lbs per display	1	
	AS-5010 Kit	All Sport® 5010 Control Console Kit	1	
	Outdoor Scoreboard Radio Communication (Transmitter)	Frequency of 2.4 GHz	1	
	Radio Receiver	Frequency of 2.4 GHz	1	
	DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure	DAK Score App with All Sport® MX-1 Mobile Scoring Kit and Gen VI Radio Transmitter. Includes Outdoor Enclosure	1	
	I-Beam Mounting Method (B)	For 3 I-Beams	3	
2	DA-1001-36 with Non-Backlit Lettering and Screen Backing	Arch Truss; Alum, 5ft tall x 36ft long w/ 50% Non-Backlit Lettering/Logo & Screen Backing. Cabinet Dimensions: 5' 0" H X 36' 0" W X 0' 3" D (Approx. Dimensions) Weight: Unpackaged 500 lbs per display; Packaged 1250 lbs per display	1	\$15,971.00

DAKTRONICS QUOTE # 865900-1-0

3	Outdoor Non-Backlit 3' 0" x 36' 0" Horizontal	Ad Panel, Above or Below Display	1	\$4,352.00
		Cabinet Dimensions: 3' 0" H X 36' 0" W X 0' 8" D Weight: Packaged 346 lbs per display		
4	FREIGHT	Shipping to site via Independent Carrier (flatbed trailer). Crane or telehandler required for unloading. Customer is responsible for receiving & unloading truck upon delivery.	1	\$1,015.00
Services				
5	G5C5-W	Five (5) Year Parts Only - Includes Customer Care Level 3	1	

Total Price Excluding Applicable Tax:	\$55,022.00
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Please reference listed sales literature: DD1696958 for TNMC_8x32_Red LED (34mm), DD1696958 for TNMC_8x48_White LED (34mm), DD1972163 for BA-2026-W-PV-F/R, DD2118182 for BA-2019-R-PV-F, DD2594524 for BA-2125-R-PV-F/R, DD3888368 for DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure, DD5454486 for G5C5-W, SL-03991 for AS-5010 Kit, SL-04370 for Outdoor Scoreboard Radio Communication (Transmitter), SL-04370 for Radio Receiver, SL-08028 for DA-1001-20 with Non-Backlit Lettering and Screen Backing, SL-08028 for DA-1001-25 with Non-Backlit Lettering and Screen Backing, SL-08028 for DA-1001-36 with Non-Backlit Lettering and Screen Backing

Please reference listed shop drawings: DWG-03899921 for DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure

Options

Please contact your sales representative for additional information

Angle Clamp Mounting Method (B)	For 3 Tubes	3
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David Haefner

510 7th Ave East

Mobridge, SD 57691

Haefnerrentals@gmail.com

605-845-8486

March 3, 2025

Mobridge City Council

114 1st Ave East

Mobridge, SD 57601

Subject: Appeal for Approval of Short-Term Rental Use at 115 5th Ave East, Mobridge

I am writing to formally appeal the recent decision regarding my property at 115 5th Ave East, Mobridge, and its continued use as a short-term rental through Airbnb. I respectfully request that the board reconsider the matter, as the property has been successfully operating in this capacity for the past two years without issue.

I understand that a neighbor raised concerns regarding noise and parking. However, I want to emphasize that I have taken careful measures to ensure that this property adheres to community standards and does not cause disturbances. Over the past two years, there have been no documented noise violations, complaints to law enforcement, or other disruptions related to this property. Additionally, parking has remained well within the property's capacity, and I have clear guidelines in place for guests regarding respectful parking and noise levels.

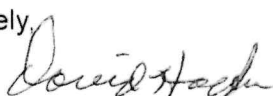
I am committed to maintaining a positive relationship with the community and am open to implementing any additional reasonable measures to address concerns, such as:

- Establishing a clear guest policy limiting noise after certain hours.
- Providing designated on-site parking and clear guest instructions to prevent street congestion.

Short-term rentals contribute to the local economy by bringing visitors to the area and supporting small businesses. Given my history of responsible property management, I strongly believe this property should be granted approval to continue operating as a short-term rental. I kindly request a meeting or further discussion to explore solutions that ensure both my rights as a property owner and the concerns of my neighbors are addressed.

Thank you for your time and consideration. I look forward to your response.

Sincerely,



David Haefner



David Haefner
510 7th Ave East
Mobridge, SD 57691
Haefnerrentals@gmail.com
605-845-8486

March 3, 2025

Mobridge City Council
114 1st Ave East
Mobridge, SD 57601

Subject: Appeal for Approval of Short-Term Rental Use at 217 3rd Ave East, Mobridge

I am writing to formally appeal the recent decision regarding my property at 217 3rd Ave East, Mobridge, and its eligibility for short-term rental approval. I understand that concerns have been raised regarding parking, and I would like to clarify that each property in question has dedicated off-street parking available to accommodate guests.

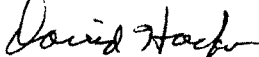
The property has been used successfully as a rental property for years without issue. I have always taken proactive steps to ensure that guests follow clear parking guidelines to minimize any impact on the surrounding neighborhood. These include:

- Providing detailed instructions to guests regarding parking locations to avoid street congestion.
- Ensuring that the number of guests does not exceed the available off-street parking spaces.
- Monitoring compliance and being available to address any concerns in a timely manner.

Given that the property already meets parking requirements and has operated without disturbances, I respectfully request that the board reconsider its decision and grant approval for continued short-term rental use. I remain committed to working collaboratively with the community to address any concerns and ensure that this property remains a well-managed and beneficial addition to the area.

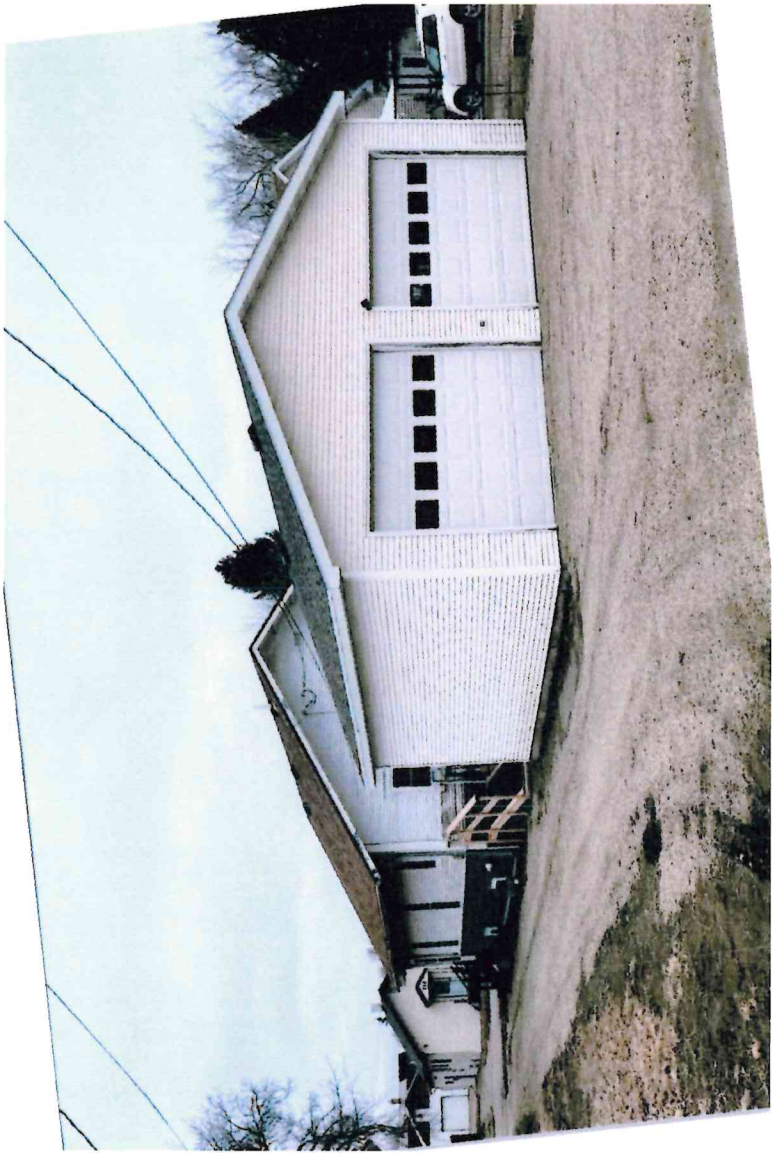
Thank you for your time and consideration. I welcome the opportunity to discuss this matter further and look forward to your response.

Sincerely,



David Haefner





David Haefner
510 7th Ave East
Mobridge, SD 57691
Haefnerrentals@gmail.com
605-845-8486

March 3, 2025

Mobridge City Council
114 1st Ave East
Mobridge, SD 57601

Subject: Appeal for Approval of Short-Term Rental Use at 306 3rd Ave East, Mobridge

I am writing to formally appeal the recent decision regarding my property at 306 3rd Ave East, Mobridge, and its eligibility for short-term rental approval. I understand that concerns have been raised regarding parking, and I would like to clarify that each property in question has dedicated off-street parking available to accommodate guests.

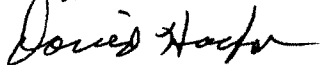
The property has been used successfully as a rental property for years without issue. I have always taken proactive steps to ensure that guests follow clear parking guidelines to minimize any impact on the surrounding neighborhood. These include:

- Providing detailed instructions to guests regarding parking locations to avoid street congestion.
- Ensuring that the number of guests does not exceed the available off-street parking spaces.
- Monitoring compliance and being available to address any concerns in a timely manner.

Given that the property already meets parking requirements and has operated without disturbances, I respectfully request that the board reconsider its decision and grant approval for continued short-term rental use. I remain committed to working collaboratively with the community to address any concerns and ensure that this property remains a well-managed and beneficial addition to the area.

Thank you for your time and consideration. I welcome the opportunity to discuss this matter further and look forward to your response.

Sincerely,



David Haefner



David Haefner
510 7th Ave East
Mobridge, SD 57691
Haefnerrentals@gmail.com
605-845-8486

March 3, 2025

Mobridge City Council
114 1st Ave East
Mobridge, SD 57601

Subject: Appeal for Approval of Short-Term Rental Use at 318 3rd Ave East, Mobridge

I am writing to formally appeal the recent decision regarding my property at 318 3rd Ave East, Mobridge, and its eligibility for short-term rental approval. I understand that concerns have been raised regarding parking, and I would like to clarify that each property in question has dedicated off-street parking available to accommodate guests.

The property has been used successfully as a rental property for years without issue. I have always taken proactive steps to ensure that guests follow clear parking guidelines to minimize any impact on the surrounding neighborhood. These include:

- Providing detailed instructions to guests regarding parking locations to avoid street congestion.
- Ensuring that the number of guests does not exceed the available off-street parking spaces.
- Monitoring compliance and being available to address any concerns in a timely manner.

Given that the property already meets parking requirements and has operated without disturbances, I respectfully request that the board reconsider its decision and grant approval for continued short-term rental use. I remain committed to working collaboratively with the community to address any concerns and ensure that this property remains a well-managed and beneficial addition to the area.

Thank you for your time and consideration. I welcome the opportunity to discuss this matter further and look forward to your response.

Sincerely,



David Haefner



Mobridge City Planning & Zoning Commission
Wednesday, February 19, 2025

The Planning and Zoning Commission for the City of Mobridge S.D. was duly held in the City Hall on Wednesday, February 19, 2025, at 5:30 pm.

Chairman Liz Ford called the meeting to order at 5:30 pm. Board members present were: Lillian Wientjes, Denise Centeno, Ken Rossow, Greg Mix, and Jason Weisbeck. Also, in attendance were Zoning Officer Jacquelyn Rawstern with the City of Mobridge.

Agenda: A motion to adopt the agenda was made by Weisbeck and second by Mix, motion carried.

Election: Moved by Wientjes and second by Weisbeck to nominate Mix as Chairman, nominations to cease and cast a unanimous ballot. All members present voted aye, motion carried.

Moved by Mix and second by Wientjes to nominate Ford for Vice-Chair, nominations to cease and cast a unanimous ballot. All members present voted aye, motion carried.

Leah Schmidt entered the meeting at 5:33 pm.

Conditional Use:

Mike & Jessie Norder requested a conditional use permit to operate the following property: E. 81' of Lots 7 & 8, Block 24, Milw. Land Co.'s 1st Addn., aka 316 4th Street West, Mobridge, South Dakota, as a short-term lodging house aka Airbnb in a Medium Density Residential District zoned area (R-2). Norder's were present and addressed the board with more information about the property. A motion to approve a conditional use permit for property owners Mike and Jessie Norder was made by Mix, second by Centeno, all in favor, motion carried.

Dave Haefner requested conditional use permits to operate the following properties as a short-term lodging house aka Airbnbs. Haefner was present and addressed the board with more information about each property.

Lot 10, Block 37, Grand Crossing Addn., aka 514 5th Ave. West, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Wientjes, motion carried. Wientjes, Rossow, Mix, Weisbeck, and Schmidt voted yes; Ford and Centeno voted no.

Rossow left the meeting at 6:42 pm.

W. 60' of Lot 1, Block 25, Milw. Land Co.'s 1st Addn., aka 303 4th St. West, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Wientjes, second by Schmidt, all in favor, motion carried.

Lot 9 & S. 15' of Lot 10, Block 56, Grand Crossing Addn, aka 706 3rd Ave. West, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to deny a conditional use permit for property owner Haefner was made by Weisbeck, second by Centeno, motion carried. Ford, Wientjes, Mix, Centeno and Weisbeck voted yes; Schmidt voted no.

Mobridge City Planning & Zoning Commission - Wednesday, February 19, 2025

S.18' of Lot 5C & All Lots 5D & 5E, Thompson's Outlots, aka 1201 1st Ave. West, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Schmidt, second by Wientjes, all in favor, motion carried.

Lot 13 & S 2 1/2' of Lot 14, Block 12, Main Park, aka 810 1st Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Wientjes, second by Ford, all in favor, motion carried.

E.100' of Lot 6, Block 8, Original Plat, aka 201 2nd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Ford, second by Schmidt, all in favor, motion carried.

Lot 4, Block 17, Milw. Land Co.'s 1st Addn., aka 209 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to deny a conditional use permit for property owner Haefner was made by Weisbeck, second by Ford, all in favor, motion carried.

Lot 2, Block 17, Milw. Land Co.'s 1st Addn., aka 217 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to deny a conditional use permit for property owner Haefner was made by Ford, second by Centeno, failed due to lack of majority. Ford, Mix and Centeno voted yes; Wientjes, Weisbeck and Schmidt voted no.

Lot 5, Block 18, Milw. Land Co.'s 1st Addn., aka 305 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Wientjes, second by Schmidt, all in favor, motion carried.

Lot 8, Block 28, Milw. Land Co.'s 2nd Addn., aka 306 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to deny a conditional use permit for property owner Haefner was made by Weisbeck, second by Ford, motion carried. Ford, Wientjes, Mix, Centeno and Weisbeck voted yes; Schmidt voted no.

Lot 4, Block 18, Milw. Land Co.'s 1st Addn., aka 309 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Schmidt, all in favor, motion carried.

Lot 11, Block 28, Milw. Land Co.'s 2nd Addn., aka 318 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Ford, second by Schmidt, failed due to lack of majority. Ford, Wientjes and Schmidt voted yes; Mix, Centeno and Weisbeck voted no.

Lot 13B, Block 61, Grand Crossing Addn., aka 619 3rd Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use

permit for property owner Haefner was made by Weisbeck, second by Schmidt, all in favor, motion carried.

Lot 6, Block 28, Milw. Land Co.'s 2nd Addn., aka 301 4th Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Ford, all in favor, motion carried.

Lot 5, Block 28, Milw. Land Co.'s 2nd Addn., aka 307 4th Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Wientjes, all in favor, motion carried.

Lot 2A, Block 30, Milw. Land Co.'s 2nd Addn., aka 413 2nd St. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Schmidt, second by Ford, all in favor, motion carried.

Lot 4, Block 4, Eklo's 1st Addn., aka 115 5th Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to deny a conditional use permit for property owner Haefner was made by Ford, second by Centeno, motion carried. Ford, Mix, Centeno and Weisbeck voted yes; Wientjes and Schmidt voted no.

Lot 4C, Block 5, Eklo's 1st Addn., aka 310 5th Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Wientjes, second by Schmidt, all in favor, motion carried.

S. 2' of Lot 1 & All of Lot 2, Block 2, Eklo's 1st Addn., aka 317 5th Ave. East, Mobridge, South Dakota, in a Medium Density Residential District zoned area (R-2). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Schmidt, all in favor, motion carried.

S. 39.8' of Lot 30 & W2 of Lot 29D, Eklo's 3rd Addn., aka 204 7th Ave. East, Mobridge, South Dakota, in a Medium Density Residential and Mobile Home District zoned area (R-3). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Ford, all in favor, motion carried.

N. 50' of Lot 3A, Eklo's 3rd Addn., aka 401 7th Ave. East, Mobridge, South Dakota, in a Medium Density Residential and Mobile Home District zoned area (R-3). A motion to approve a conditional use permit for property owner Haefner was made by Wientjes, second by Schmidt, motion carried. Wientjes, Mix, Centeno and Schmidt voted yes; Ford and Weisbeck voted no.

Lot 16, Block 2, Goodman's Q.H., aka 405 7th Ave. East, Mobridge, South Dakota, in a Medium Density Residential and Mobile Home District zoned area (R-3). A motion to approve a conditional use permit for property owner Haefner was made by Ford, second by Schmidt, all in favor, motion carried.

Lot 4, Block 15, Draeger's 1st Addn., aka 112 9th Ave. East, Mobridge, South Dakota, in a Medium Density Residential and Mobile Home District zoned area (R-3). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Schmidt, all in favor, motion carried.

Lot 6, Block 15, Draeger's 1st Addn., aka 118 9th Ave. East, Mobridge, South Dakota, in a Medium Density Residential and Mobile Home District zoned area (R-3). A motion to approve a conditional use permit for property owner Haefner was made by Weisbeck, second by Ford, all in favor motion carried.

Minutes: A motion to approve November 6, 2024 minutes was made by Schmidt and second by Ford, all in favor, motion carried.

With no further business to address, Chairman Mix requested a motion to adjourn. Ford made the motion, Mix second, the motion carried. The meeting adjourned at 7:40 pm.

Submitted by:

Approved by:

Jacquelyn Rawstern - Zoning Officer

Gregory Mix - Chairman – Planning & Zoning Commission



EDELMANN & ASSOCIATES, INC.

P.O. Box 47129
Minneapolis, MN 55447-0129

Phone (763) 559-7867

Fax (763) 559-9403

E-mail sales@edelmann.com

QUOTE

QUOTE NUMBER	152945
PAGE	1
DATE	02/13/2025

**B
I
L
L
T
O**
2935
New Customer

**S
H
I
P
T
O**
TEMP
Mobridge Water
114 1st Ave E
Mobridge, SD 57601

REFERENCE	EXPIRES	SALESPERSON	TERMS	W/H	FREIGHT	SHIP VIA
AC Pmp	03/13/25	Chris Kinner	CREDIT CARD	01	PRE/ADD	BEST WAY

QUOTED TO	Kurt Schmaltz	PHONE	605-848-0074	QUOTED BY	Billy Young
-----------	---------------	-------	--------------	-----------	-------------

ITEM	DESCRIPTION	QUANTITY	U/M	PRICE	PER	EXTENSION
Xylem Pump	<p>We are pleased to present this Quote to you</p> <p>AC 4x4x10LC NSWV Model 400 Pump with Cast Iron John Crane 21 Double Mech Pedestal to match current pump 3 HP 900 RPM Motor</p> <p>Lead Time: 26-28 Weeks</p>	1	EA	27723.75	EA	27723.75

All Credit card orders subject to a 3.5% surcharge

Estimated taxes on merchandise only. Freight not included.

It is understood and agreed that payment is due according to the payment terms shown on this quote.

MERCHANDISE	27723.75
MISCELLANEOUS	.00
TAX	1718.87
FREIGHT	.00
TOTAL DUE	29442.62

5.

Contractor's Application for Payment

Owner:	<u>City of Mobridge</u>	Owner's Project No.:	<u> </u>
Engineer:	<u>Moore Engineering, Inc.</u>	Engineer's Project No.:	<u>22024</u>
Contractor:	<u>Muth Electric, Inc.</u>	Contractor's Project No.:	<u> </u>
Project:	<u>Water Treatment Plant Rehabilitation</u>		
Contract:	<u>Contract No. 2: Water Treatment Plant Electrical Construction</u>		
Application No.:	<u>1</u>	Application Date:	<u>1/30/2025</u>
Application Period:	<u>From 12/1/2024</u>	to	<u>1/30/2025</u>
1. Original Contract Price		\$	<u>689,573.00</u>
2. Net change by Change Orders		\$	<u>-</u>
3. Current Contract Price (Line 1 + Line 2)		\$	<u>689,573.00</u>
4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)		\$	<u>22,066.00</u>
5. Retainage			
a. <u>10%</u> X \$ <u>22,066.00</u> Work Completed		\$	<u>2,206.60</u>
b. <u> </u> X \$ <u>-</u> Stored Materials		\$	<u>-</u>
c. Total Retainage (Line 5.a + Line 5.b)		\$	<u>2,206.60</u>
6. Amount eligible to date (Line 4 - Line 5.c)		\$	<u>19,859.40</u>
7. Less previous payments (Line 6 from prior application)			<u> </u>
8. Amount due this application		\$	<u>19,859.40</u>
9. Balance to finish, including retainage (Line 3 - Line 6)		\$	<u>669,713.60</u>
Payment Recommended By Engineer		\$	<u>19,859.40</u>
(Line 8 or other - attach explanation of the other amount)			
Payment Approved by Owner		\$	<u> </u>
(Line 8 or other - attach explanation of the other amount)			
Contractor's Certification			
The undersigned Contractor certifies, to the best of its knowledge, the following:			
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;			
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and			
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.			
Contractor:		<u>Muth Electric Inc.</u>	
Signature:		<u>Kameron Okey</u>	Date: <u>1/31/25</u>
Recommended by Engineer		Approved by Owner	
By:	<u>Michael Gordon</u>	By:	<u> </u>
Title:	<u>Professional Engineer - Moore Engineering Inc.</u>	Title:	<u> </u>
Date:	<u>1/31/2025</u>	Date:	<u> </u>
Approved by Funding Agency			
By:	<u> </u>	By:	<u> </u>
Title:	<u> </u>	Title:	<u> </u>
Date:	<u> </u>	Date:	<u> </u>

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Moberge	Owner's Project No.:	0
Engineer:	Moore Engineering, Inc.	Engineer's Project No.:	22024
Contractor:	Muth Electric, Inc.	Contractor's Project No.:	0
Project:	Water Treatment Plant Rehabilitation		
Contract:	Contract No. 2: Water Treatment Plant Electrical Construction		

Application No.: 1			Application Period: From			12/1/2024			to			1/30/2025			Application Date: 1/30/2025		
A	B	C	D	E	F	G	H	I	J	K	L						
Bid Item No.	Description	Current Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Installed This Period	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)					
							Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)									
Contract No. 2: Water Treatment Plant Electrical Construction																	
Base Bid And Alternate B1																	
Water Treatment Plant Electrical Construction and ADD Decant Lift Station Modifications																	
B.1	Div 26 Electrical and Controls Work	1.00	L SUM	\$ 689,573.00		0.06											
B.1.1	Div 26 Mobilization	1.00	L SUM	\$ 83,300.00	\$ 83,300.00		0.06			\$ 4,614.00	6%	\$ 78,686.00					
B.1.2	Div 26 Conduit & Fittings	1.00	L SUM	\$ 211,838.00	\$ 211,838.00					\$ -	0%	\$ 211,838.00					
B.1.3	Div 26 Wire & Cable	1.00	L SUM	\$ 79,602.00	\$ 79,602.00					\$ -	0%	\$ 79,602.00					
B.1.4	Div 26 Service & Distribution	1.00	L SUM	\$ 44,096.00	\$ 44,096.00	0.39				\$ 17,077.00	39%	\$ 27,019.00					
B.1.5	Div 26 Fixtures	1.00	L SUM	\$ 1,115.00	\$ 1,115.00	0.34				\$ 375.00	34%	\$ 740.00					
B.1.6	Div 26 Sub - Data	1.00	L SUM	\$ 13,176.00	\$ 13,176.00					\$ -	0%	\$ 13,176.00					
B.1.7	Div 26 Sub - Controls	1.00	L SUM	\$ 256,446.00	\$ 256,446.00					\$ -	0%	\$ 256,446.00					
*Bolted "Current Item Quantity" indicates a change due to a Change Order				Original Contract Totals		\$ 689,573.00			\$ 22,066.00	\$ -	3%	\$ 667,507.00					
Change Order No. [1]																	
		-		\$ -	\$ -				\$ 0.00	\$ -	-	\$ -					
		-		\$ -	\$ -				\$ 0.00	\$ -	-	\$ -					
Change Order No. [2]																	
		-		\$ -	\$ -				\$ 0.00	\$ -	-	\$ -					
		-		\$ -	\$ -				\$ 0.00	\$ -	-	\$ -					
Change Order No. [3]																	
		-		\$ -	\$ -				\$ 0.00	\$ -	-	\$ -					
		-		\$ -	\$ -				\$ 0.00	\$ -	-	\$ -					
Change Order Totals				\$ -					\$ -	\$ -	-	\$ -					
Change Order Totals																	
Current Contract and Change Orders																	
Project Totals				\$ 689,573.00					\$ 22,066.00	\$ -	3%	\$ 667,507.00					
Change Order Summary																	
					Additions				Deductions			Net Change					
	Change Order No. [1]				\$ -				\$ -			\$ -					
	Change Order No. [2]				\$ -				\$ -			\$ -					
	Change Order No. [3]				\$ -				\$ -			\$ -					
Change Order Totals				\$ -					\$ -			\$ -					

Le.

CHANGE ORDER NO.: 8

Owner:	City of Mobridge	Owner's Project No.:	
Engineer:	Moore Engineering, Inc.	Engineer's Project No.:	22024
Contractor:	Sentry	Contractor's Project No.:	
Project:	Water Treatment Plant Rehabilitation		
Contract Name:	Contract No. 1: Water Treatment Plant General Construction		
Date Issued:	2/20/2025	Effective Date of Change Order:	3/12/2025

The Contract is modified as follows upon execution of this Change Order:

Description: Change includes 6-pneumatic open/close 8" valve actuators for 6-electric modulating 8" valve actuators. Change in 1-pneumatic open/close 12" valve actuator for 1-electric modulating 12" valve actuator. A restocking fee for the electric actuators. Deduct in flow meters and partial sidewalk outside of the water treatment plant.

Attachments: Exhibit A, CCO Propoal, C-405

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 2,689,900.00		Substantial Completion: September 27, 2025	
		Ready for Final Payment: November 15, 2025	
Increase from previously approved Change Orders No. 0 to No. 6		Increase from previously approved Change Orders No. 0 to No. 6	
\$ 46,595.18		Substantial Completion: March 12, 2026	
		Ready for Final Payment: April 30, 2026	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 2,736,495.18		Substantial Completion: March 12, 2026	
		Ready for Final Payment: April 30, 2026	
Increase this Change Order:		Increase this Change Order:	
\$ 7,153.08		Substantial Completion: None	
		Ready for Final Payment: None	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 2,743,648.26		Substantial Completion: March 12, 2026	
		Ready for Final Payment: April 30, 2026	

Recommended by Engineer (If required)	Accepted by Contractor
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____
Authorized by Owner	Approved by Funding Agency (if applicable)
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A
CHANGE ORDER NO.: 8

<u>Item No. & Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Bid Unit Price</u>	<u>Decrease in Contract Price</u>	<u>Increase in Contract Price</u>
CHANGE ORDER ITEMS					
C08.1 8" and 12" Valve with Electric Modulating Actuator	L SUM	1.00	\$ 77,919.58		\$ 42,446.66
C08.2 Deduct of Flow Meters	L SUM	1.00	\$ (29,048.67)	\$ (29,048.67)	
C08.3 Deduct of Sidewalk	L SUM	1.00	\$ (6,244.91)	\$ (6,244.91)	
				\$ (35,293.58)	\$ 42,446.66
NET CHANGE IN CONTRACT PRICE				\$7,153.08	



Flexible. Innovative. Results.

1505 21st Ave NW; PO Box 566 Watford City ND 58854; 701-842-2602
1928 Calvin Drive; PO Box 151 Watertown SD 57201; 605-753-0880
<http://sentryusa.com>

CCO Proposal

Mobridge Water Treatment Rehabilitation
Construction Change Order Proposal Number: TBD
Sentry Project Number: 1524
Architect/Engineer Project Number: 22024
DWSRF Project Number: C462016-08
Proposal Date: 07 January 2025
Sentry Project Manager: Chad Umlauf

We are pleased to present this proposal for the following changes:

ITEM 01

-Cost of 6 – electric modulating 8" valve actuators (BF-CV-301-303, BF-CV-604-606)	\$9,505.00/ea	
-Deduct Cost of 6 – pneumatic open/close 8" valve actuators (BF-CV-301-303, BF-CV-604-606)	\$5,490.00/ea (what was originally quoted)	
-Difference between these.	\$4,015.00/ea (x6)	= \$24,090.00
-Cost of 1 – electric modulating 12" valve actuator (BF-CV-404)	\$10,071.00/ea	
-Deduct of 1 – pneumatic open/close 12" valve actuator (BF-CV-404)	\$5,443.29/ea (What was originally quoted)	
-Difference between these.	\$4,627.71/ea (x1)	= \$04,627.71
-Restocking fee/coordination	\$12,835.72 (x1)	= \$12,835.72
TOTAL ADD		= \$41,553.43
-Deduct of all flow meters		
Interior - 12" Flow Meter	\$6,702.34 (x1)	= \$6,702.34
Exterior - 18" Flow Meter	\$15,864.23 (x1)	= \$15,864.23
Exterior - 4" Flow Meter	\$6,482.10 (x1)	= \$6,482.10
TOTAL DEDUCT		= \$29,048.67
NET DIFFERENCE		\$ 12,504.76
General Contractor: 5% OP:		\$ 00,625.24
Subtotal:		\$ 13,130.00
Excise Tax:		\$ 00,267.99
Total:		\$ 13,397.99

(Thirteen thousand, three hundred, ninety-seven, and 99/100 dollars)

ITEM 02

-Deduct 510 SF of sidewalk: 510 X \$12	\$ 06,120.00
Excise Tax:	\$ 00,124.91
Total:	

(Six thousand, two hundred, forty-four, and 91/100 dollars)



Bid date:

page 1

Engineer:

Quoted to:

Mobridge Plus and Minus

Quoted by Justis Clayton
jwclayton@winsupplyinc.com
Cell# (605) 553-5103

item	description of material	quantity	unit	unit price	ext. price
------	-------------------------	----------	------	------------	------------

Cover Sheet

Index:

Section 1: Cost pages (2)

Section 2: Deduct pages (2)

Specs:

Quote Notes:

- Do not pay attention to the total bid cost. You have to subtract all the "deduct totals" to the "Cost Totals"

Notes:

Every effort has been made to provide a complete quote, however this quote does not constitute a guaranteed bill of materials. It is recommended to verify the line items listed and call Justis with any discrepancies. Unit prices are subject to prevail if there are discrepancies.

Call Justis with any questions

Mobridge Plus and Minus

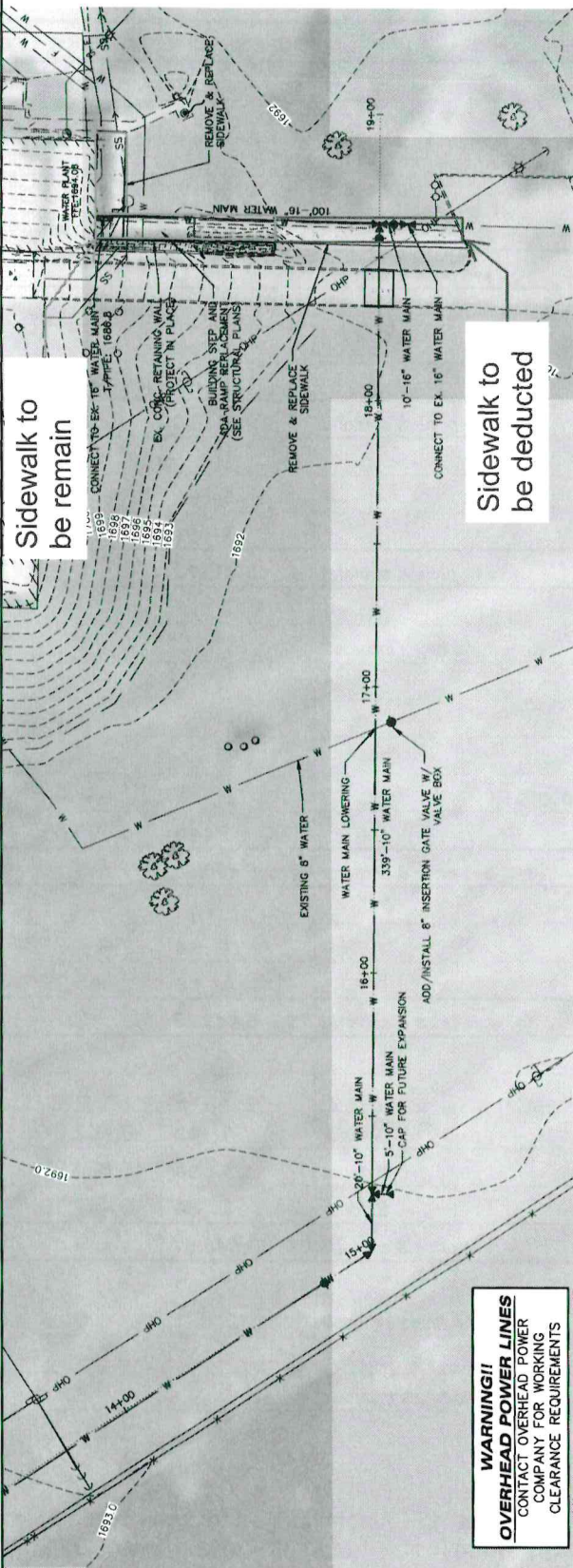
Quoted by Justis Clayton
 jwclayton@winsupplyinc.com
 Cell# (605) 553-5103

item	description of material	quantity	unit	unit price	ext. price
Cost					
i.	Cost of 6 Electric modulating 8" Valve Actuators	6	ea	----	----
	8" Electric Modulation Actuators	6	ea	9,505.00	57,030.00
		ave price & subtotal		\$ 9,505.00	\$ 57,030.00
iv.	Cost of 1 Electric Modulating 12" Valve Actuator	1	ea	----	----
	12" Electric Modulation Actuators	1	ea	10,071.00	10,071.00
		ave price & subtotal		\$ 10,071.00	\$ 10,071.00
	Actuator Restocking Fee	1	ea	----	----
	Restocking Fee for all 8" and 12" Actuators	1	ea	12,835.72	12,835.72
		ave price & subtotal		\$ 12,835.72	\$ 12,835.72
TOTAL Cost		no taxes included		\$	79,936.72
Deduct					
ii.	Deduct Cost of 6 - Pneumatic open/close 8" Valve Actuators	6	ea	----	----
	8" Pneumatic open/Close 8" Valve Actuators	6	ea	5,490.00	32,940.00
		ave price & subtotal		\$ 5,490.00	\$ 32,940.00
v.	Deduct of 1 - Pneumatic open/close 12" valve actuator	1	ea	----	----
	12" Electric Modulation Actuators	1	ea	5,443.29	5,443.29
		ave price & subtotal		\$ 5,443.29	\$ 5,443.29
vii.	Deduct of All Flow Meters	1	ea	----	----
	12" Flow Meter Interior	1	ea	6,702.34	6,702.34
	18" Flow Meter Exterior	1	ea	15,864.23	15,864.23
	4" Flow Meter Exterior	1	ea	6,482.10	6,482.10
		ave price & subtotal		\$ 29,048.67	\$ 29,048.67
TOTAL Deduct		no taxes included		\$	67,431.96
	TOTAL bid	no taxes included		\$	147,368.68

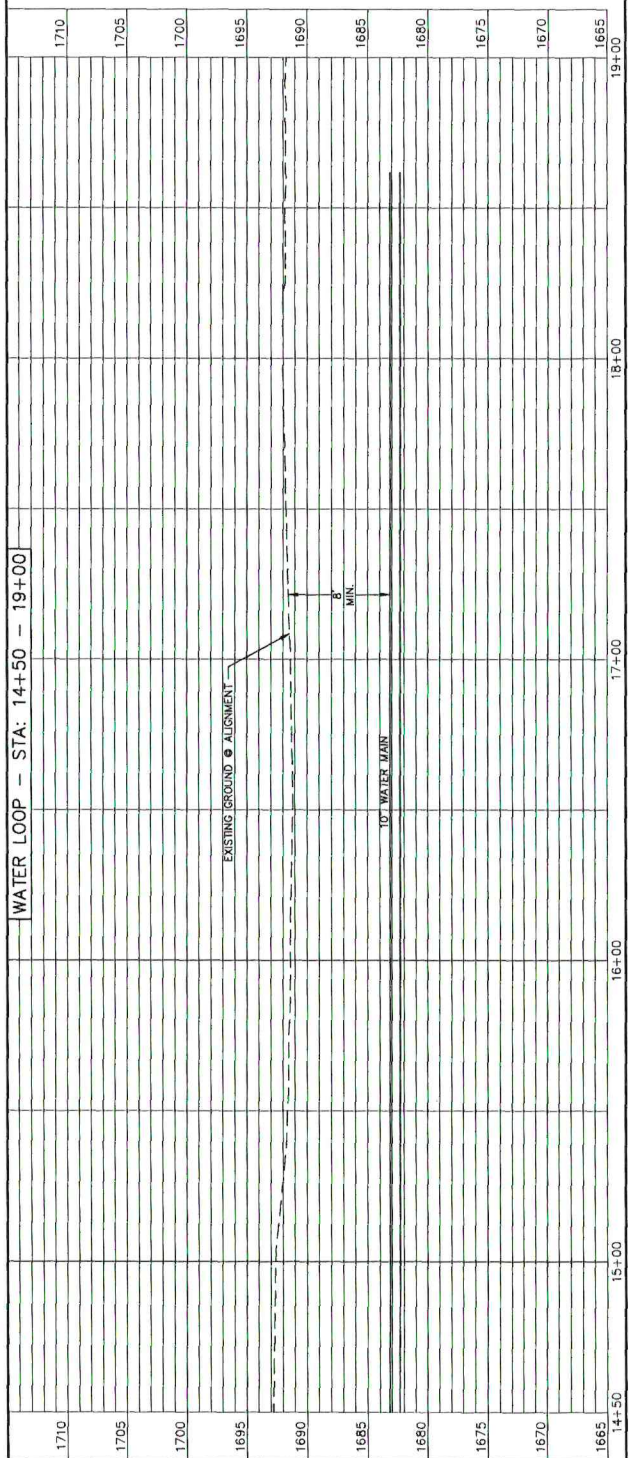
terms: Net 30 days. Prices good for 15 days unless otherwise noted. Orders subject to credit dept. approval.
 Winwater Sioux Falls SD Co, 3221 N 1st Ave Sioux Falls, SD 57104 (605) 333-2099 (fax 605-333-0899)

Sidewalk to
be remain

WARNING!!
OVERHEAD POWER LINES
CONTACT OVERHEAD POWER
COMPANY FOR WORKING
CLEARANCE REQUIREMENTS



Sidewalk to
be deducted



WATER LOOP - STA: 14+50 - 19+00

PLAN & PROFILE - UNDERGROUND
WATER SYSTEM IMPROVEMENTS PROJECT
WATER TREATMENT PLANT REHABILITATION
MOBRIDGE, SOUTH DAKOTA
WATER LOOP STA 14+50 - 19+00

DATE:	05/30/24
REV DATE:	—
REV NUM:	—
RECORD	—
PROJECT No. 220024	
MANAGER:	JBK
DESIGNER:	JRS
DRAFTER:	MJZ
REVIEWER:	JRS

C-405

CHANGE ORDER NO. 1

TASK ORDER 3

This is Task Order No. 3,
consisting of 6 pages.

Task Order 3

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated February 7, 2024 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- | | | |
|----|-------------------------------|--|
| a. | Effective Date of Task Order: | March 12, 2025 |
| b. | Owner: | City of Mobridge, SD |
| c. | Engineer: | More Engineering, Inc. |
| d. | Specific Project (title): | Wastewater Treatment Plant Improvement Project |

BACKGROUND: City of Mobridge authorized a study of their existing wastewater treatment facility (WWTF) which was finalized and approved in July 2022. The City of Mobridge then secured project funding from CDBG and CWSRF programs to complete a rehabilitation project at WWTF. An amendment to the Engineer's report was completed in September 2024, which was approved by both funding sources. NECOG initiated an environmental review process that resulted in a Categorical Exclusion (CATEX) determination by South Dakota DANR. The environmental document is currently being published now, and will be finalized this month which will clear the way for design and construction of the project. The Task Order will authorize Moore Engineering and its subconsultants to proceed with plans, specification and bidding phase services for the project.

GENERAL DESCRIPTION OF PROJECT: The following is a summary. Full details and anticipated costs are shown in Amendment #1. Moore Engineering will complete plans and specifications for the following:

- Construct new 30' diameter final clarifier just to the north of existing final clarifier. The City's intention is to alternate back and forth between the clarifiers, not to operate in a series.
- Once new clarifier is constructed, rehabilitate existing 52' diameter final clarifier by replacing deteriorated equipment.
- Demo and remove existing trickling filter
- Construct new Aeration Basin
- Demo and remove existing aeration basin
- Replace aeration blowers in existing building
- Replace mixer, equipment and minor concrete repairs at Sludge Digester / Holding Tanks
- Demo and remove existing sludge drying beds
- Procure mechanical sludge dewatering equipment
- Finalize design around procured mechanical sludge dewatering equipment (disc thickening equipment, belt conveyor, polymer feed system, air compressor, filtrate pump housed within a building complete with heat, electrical, controls and loading equipment.
- The intention for the building is to have a simple spread footing, slab on grade, with no downstairs basins, utilizing an above ground auger to load sludge into waste containers. The intention is to utilize dumpers

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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and American Society of Civil Engineers. All rights reserved.

provided by the city's waste management contractor, Waste Management, who will haul away and dispose of solid waste offsite.

- There will be minor control system updates. The intention is to utilize the City's existing Control Integrator, Sweeney Controls, who will be given a lump sum contract to integrate control system changes.
- A map, labeled C-104 is attached that shows the approximate location of the improvements
- It is assumed that the electrical power demand for the facility will be a net wash as the new mechanical equipment will offset the removal of the trickling towers. Regardless, the City's generator will not be changed. The mechanical dewatering equipment will operate approximately 2 days per week and can be turned off, as it isn't critical for the operation of the facility.

PROJECT OBJECTIVES: Moore Engineering will manage the design and bidding phase of the project.

- Internally, Moore will complete civil and process engineering.
- Moore will utilize a structural engineering subconsultant, Heyer Engineering to complete structural design on the concrete basin for the final clarifier, concrete basin for the aeration tank, and foundation/structural design for the dewatering building.
- Moore will utilize an electrical engineering subconsultant, Prairie Engineering for electrical and control system design for all parts.
- Moore will utilize a mechanical engineering subconsultant, Prairie Engineering to completed HVAC design (and any minor bathroom design if needed) for the sludge dewatering building.
- Moore will utilize an architect for final design of the mechanical dewatering building (Unless the city removes this component to utilize a pre-engineered steel building from a local contractor.)

There will be weekly design review meetings starting approximate 2 weeks after the official Notice to Proceed. There will be an official design review meeting at 50% and 90% complete. The subconsultants have been engaged now to develop a scope of work; however, they will not begin work until near 50% plan completion in order for civil and process design to be more fully developed.

Once the plans achieve 95% complete, the City and DANR will be asked to approve the procurement of the mechanical dewatering equipment. The equipment procurement will be publicly advertised as per DANR requirements. The City will officially select and enter into a purchase agreement with the selected vendor.

Moore Engineering and subconsultants will finalize design around the equipment, re-seek the necessary approvals from City and DANR. The final plans will be signed by a registered professional engineer. The project will be advertised for construction bids, with the intent that a single General Contractor will complete all work at the site. Once a construction contract is awarded, the equipment procurement contract will be transferred to the general contractor.

Construction Phase Services are not included. The intention is that if the City of Mobridge awards a construction contract, Moore Engineering will seek a subsequent agreement to perform construction engineering services that matches the contractor's projected schedule.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are set forth in the M.S.A. —Basic Services, but are modified for this specific Task Order, as per the following:
 - Study and Report Services - The original PER was paid for under a separate Agreement. Amendment #1 to the P.E.R., dated 9/4/24 will be compensated for under this agreement.

Task Order Form

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and American Society of Civil Engineers. All rights reserved.

- Preliminary Design Phase – No Changes to definitions within M.S.A.
- Final Design Phase – No Changes to definitions within M.S.A.
- Bidding Phase Services – In addition to the definition within the M.S.A., the following is added which will essentially establish 2 bidding phase cycles:

Once the plans achieve 95% complete, the City and DANR will be asked to approve the procurement of the mechanical dewatering equipment. The equipment procurement will be publicly advertised as per DANR requirements. The City will officially select and enter into a purchase agreement with the selected vendor.

Moore Engineering and subconsultants will finalize design around the equipment, re-seek the necessary approvals from City and DANR. The final plans will be signed by a registered professional engineer. The project will be advertised for construction bids, with the intent that a single General Contractor will complete all work at the site. Once a construction contract is awarded, the equipment procurement contract will be transferred to the general contractor.

B. Additional Services

Engineer shall provide the owner assistance in the following:

1. Moore Engineering shall coordinate with geotechnical engineering firms to seek a quote (will seek 3 quotes) to provide soil borings and a geotechnical engineering report/recommendations for assistance in structural/excavation design. Owner will be presented with quotes for final contracting with Geotechnical firm.
 2. Moore Engineering will provide operator assistance with DANR staff on official Operator Scoring Procedure to operate the revised Mechanical WWTF.
- C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.
- D. Additional Services that may be authorized or necessary under this Task Order are: None.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- ***Pay for advertising***
- ***Pay for permitting fees, if any.***
- ***Pay for soil borings and geotechnical report***
- ***Coordination with Waste Management Firm to ensure they can handle waste disposal***
- ***Provide record drawing and/or as-built drawings***
- ***Locate private utilities, or pay for company to locate private utilities.***

4. Task Order Schedule

The parties shall meet the following schedule:

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Furnish copies of the Amendment #1 to the Preliminary Engineer's Report.	Completed on 9/4/24
Owner	Approve Design & Bidding Phase Agreement and issue Notice to Proceed	3/12/25
Engineer	Furnish 3 copies of the Preliminary Design Phase documents (50% Plan Set), opinion of probable Construction Cost, and other deliverables to Owner.	May 15, 2025 (60 Days)
Owner	Submit comments regarding Preliminary Design Phase documents (50% Plan Set), opinion of probable Construction Cost, and other deliverables to Engineer.	Within 7 days of the receipt of deliverables from Engineer.
Engineer	Furnish 3 copies of the Drawings (95% Plan Set) and Specifications, and Construction Contract Documents, Equipment solicitation Proposal (for Sludge Dewatering Equipment) and any other deliverables, to Owner and DANR.	July 1, 2025 (105 Days)
Owner	Upon approval from DANR, City to provide approval of plans and authorize advertisement for equipment procurement documents.	July 9, 2025
Engineer	Upon Receipt of Equipment Procurement Proposals, Furnish 3 Copies of Engineer's Recommendation to Owner and DANR.	August 1, 2025.
Owner	Owner to approve purchase order contract for equipment, and direct engineer to finalize plans around selected equipment.	August 13, 2025
Engineer	Furnish 3 copies of Drawings (100% Plan Set) and Specifications, and Construction Contract Documents, and any other Final Design Phase deliverables, to Owner and DANR.	September 1
Owner	Owner to approve plans and specs, authorize advertisement for construction bids.	September 10, 2025

Owner	Owner to Open Bids and Consider award of Construction Contract for General Contractor for Construction of Project.	October 8, 2025
--------------	---	------------------------

5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount
1. Basic Services (Part 1 of Exhibit A)	
a. Study and Report Phase (A1.01)	\$40,000
b. Preliminary Design Phase (A1.02)	\$165,000
c. Final Design Phase (A1.03)	\$275,000
e. Bidding or Negotiating Phase	\$25,000
TOTAL COMPENSATION	\$505,000

Moore will perform the tasks specified in the scope of work above for the Lump Sum. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Consultants' charges, if any. The schedule is based on a four (4) month continuous design phase period. Invoices will be submitted monthly based on the Engineer's estimate of the percent complete on each phase. Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

If directed to in writing by the City, Moore will perform tasks not specified in the scope of work above on a Category Billing Rate basis using the actual hours worked times the appropriate Category Billing rate plus the actual direct expenses incurred, including subconsultant fees.

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

6. Consultants retained as of the Effective Date of the Task Order:

- a. **Prairie Engineering (Electrical & Mechanical Engineering Subconsultant)**
- b. **Heyer Engineering (Structural Engineering subconsultant)**
- c. **Architect (Not yet procured.)**

7. Other Modifications to Agreement and Exhibits: N/A

8. Attachments:

Attachment A: Map C-104

Attachment C: Work Breakdown Structure

9. Other Documents Incorporated by Reference: Original PER from July 2022 and Amendment #1 to PER dated 9/4/24.

10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is March 12, 2025.

OWNER: City of Mobridge, SD

ENGINEER: Moore Engineering, Inc.

By: _____

By: _____

Print Name: Gene Cox

Print Name: Kent W Ritterman

Title: Mayor

Title: Civil Sector Leader

Engineer License or Firm's 011C
Certificate No. (if required): _____
State of: ND

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Heather Beck

Name: Jerod Klabunde, PE

Title: Finance Officer

Title: Project Manager Group Leader

Address: 114 1st Avenue East
Mobridge, SD 57601

Address: 4503 Coleman Street, Suite 105
Bismarck, ND 58503

E-Mail
Address: cityhall@westriv.com

E-Mail
Address: Jerod.klabunde@mooreengineeringinc.com

Phone: 605-845-3555

Phone: 701-751-8360

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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and American Society of Civil Engineers. All rights reserved.

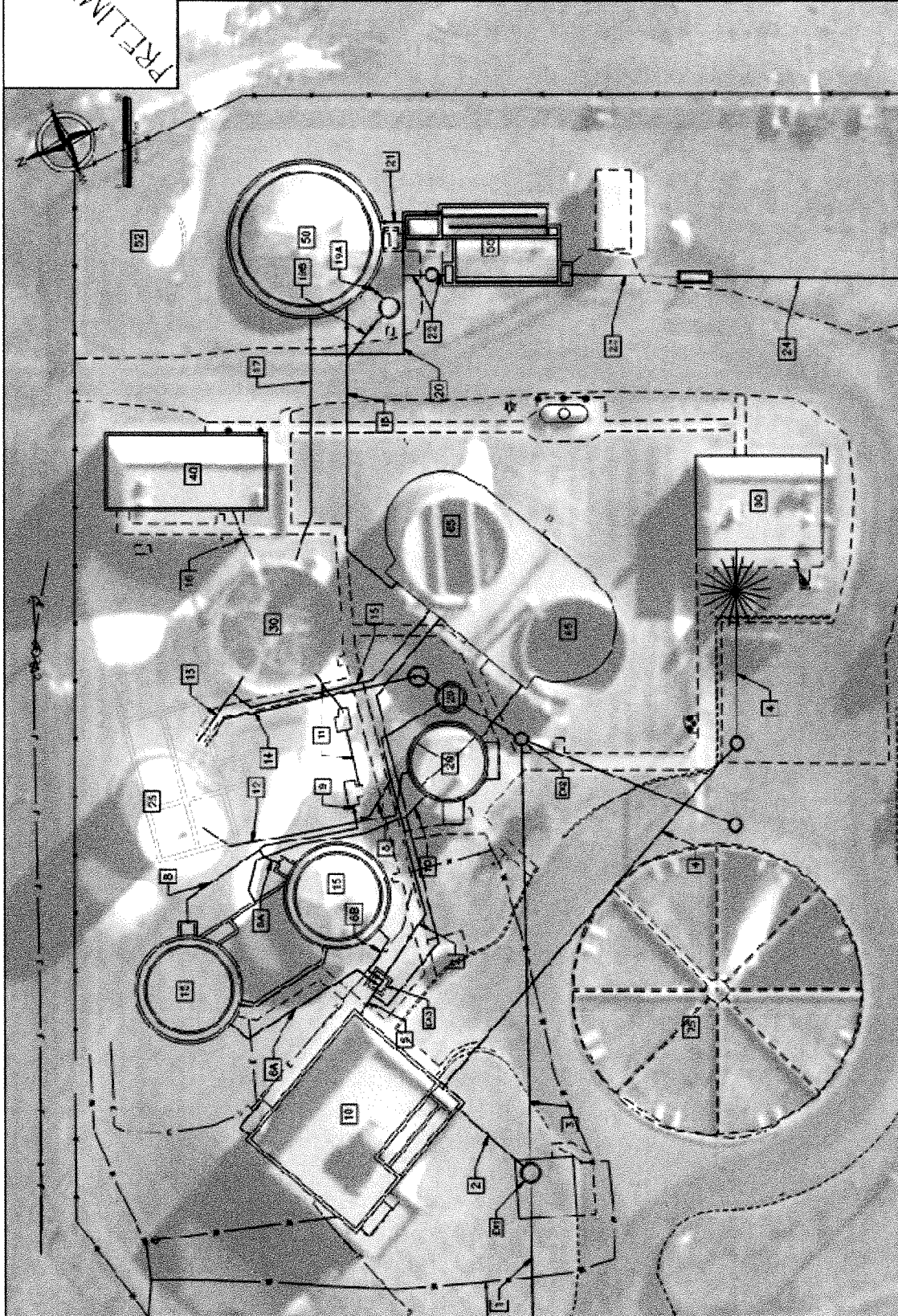
PRELIMINARY

Attachment A

moore
ENGINEERING, INC.

Civil
WASTEWATER TREATMENT FACILITY UPGRADES
WASTEWATER TREATMENT PLANT IMPROVEMENTS
KINGSTREE SOUTH DAMOURA
PROPOSED PIPING AND BUILDINGS

C-104



moore engineering, inc.										Project Name: Wastewater Sludge Disposal Project Project Number: 22931 Client: Moberg, SD DATE: 3/5/2025																							
PHASE	TASK NO.	PHASE DESCRIPTION	Group	Defined Limits	Duration	TASK TOTAL	TASK HOURS	TOTAL	SR PROJECT MANAGER	SR PROJECT ADMINISTRATOR	MILEAGE # OF MILES	SENIOR PE	PE II	PROJECT ENGINEER	CADD TECH III	MILEAGE # OF MILES	SUBCONSULTANT	SENIOR PE	SR TECH ADVISOR	PE II	PE I	GRADUATE ENGINEER	MILEAGE # OF MILES	SUBCONSULTANT	SR LAND SURVEYOR	SURVEY MANAGER	SURVEY CREW CHIEF II	SURVEY TECH I	MILEAGE # OF MILES	MISC EXPENSE	AD		
310 - Preliminary Design (60 Days)																																	
310	310.001	Topographic Survey				\$15,187	93	1	1																								
310	310.002	Flow Diagram for Revised Wastewater Processes				\$4,180	17	1																									
310	310.003	Meetings with Owner in person (assume 1)				\$3,714	12	2			400						400																
310	310.004	Weekly Design Meetings (Assume 8 @ 1.5hrs each)				\$8,840	36	12																									
310	310.005	Create Existing Conditions Map - CAD Generated				\$2,480	16									16																	
310	310.006					\$260	1	1																									
310	310.007	General Layout of Site - Flow Diagram, Access & Staging Areas				\$13,040	57	1				2	2	2	4			16	8	12	12												
310	310.008	General Layout - Bypass Pumping Req. with Flow Diagram				\$13,040	57	1				2	2	2	4			16	8	12	12												
310	310.009	Denodition Plan (Trickling, Aeration, Settling Basins)				\$12,980	57	1				2	2	2	4			16	8	12	12												
310	310.010	General Layout of Clarifier, Aeration/Selector Basin, Dewatering Bldg				\$15,582	70	1	1						4			16	8	20	20												
310	310.011	Below Ground Piping Plan - Excavation Contractor Info.				\$2,470	11	1				2	8					12	8	20	20												
310	310.012	Site Layout, Grading Plan, Surfacing Requirements				\$20,048	96	1	1			2	8	8	16			12	8	20	20												
310	310.013	Clarifier: Preliminary Layout & Sizing of Pipe/Valve/Pumps/Equip				\$13,800	61	1										12	8	20	20												
310	310.014	Aeration/Selector Basin: Preliminary Layout and Sizing of Pipe/Valves/Pumps/Equip				\$13,800	61	1										12	8	20	20												
310	310.015	Sludge Dewatering: Preliminary Layout & Sizing of Pipe/Valve/Pumps/Equip.				\$13,800	61	1	1									12	8	20	20												
310	310.016	Coordination with Geotech for Boring Hole Locations				\$872	4	1	1				2																				
310	310.017	Engineer's Opinion of Probable Cost				\$2,861	14	1				1	8					4															
310	310.018	Preparation of Exhibits and Documents for 50% Design Mtg				\$4,086	22		2			2	8	8				4															
310	310.019	50% Design Review Meeting with Owner & Subs				\$3,477	17	4				1	4					4															
																								</									

2



Project Name: Wastewater Sludge Disposal Project

Project Number: 22931

Client: Mohrbridge, SD

DATE: 3/5/2025

moore engineering, inc.										Project Name: Wastewater Sludge Disposal Project																						
										Project Number: 22931																						
										Client: McBridge, SD																						
										DATE: 3/5/2025																						
PHASE		TASK NO.		PHASE DESCRIPTION		Group		Defined Limits		Duration		TASK TOTAL		TASK HOURS TOTAL		PM			MUNI			W&WW			SURVEY			AD				
330	330.015	Prepare bid tabulation										\$348	2	1																		
330	330.016	Recommendation of Award										\$490	2																			
330	330.017	Attend Council Meeting for Award										\$1,174	4	4																		
330	330.018	Assemble Contracts										\$1,356	7	1																		
330	330.019	Notice of Award, Coordinate Execution of Contracts										\$2,046	10	2																		
330	330.020																															
PHASE 320 - Bidding & Negotiation: SUBTOTAL														\$49	2		200		22.5													

MONTHLY REPORT FOR PUBLIC WORKS DEPARTMENT

City of Mobridge

Council Meeting | 03.12.2025

1.0 **Wastewater System Items:**

1.1 **Wastewater Treatment Plant Headworks Improvements**

1.1.1 Contractor has warranty items that are being taken care of.

1.2 **Wastewater Treatment Plant Rehabilitation**

1.2.1 CDBG and CWSRF Funding are in place

1.2.2 Project scope from 9/4/24 includes removing trickling filter, aeration basin replacement, reconstruct final clarifier, add redundant final clarifier, equipment replacement and dewatering biosolids mechanically.

1.2.3 NECOG conducted an environmental review – CATEX Published on February 5th.

1.2.4 **Next Steps: Design Phase Agreement**

1.3 **Wastewater Collection System**

1.3.1 Recommend completing additional televising to capture missing areas.

2.0 **Water System Projects**

2.1 **Water Tank and Transmission Line (2 Contracts Awarded)**

2.1.1 Contract 1: Water Storage Tank & Site Work (Preload LLC.)

2.1.1.1 We anticipate Construction starting in May.

2.1.1.2 No Contractors Application for Payments.

2.1.2 Contract 2: Water Transmission Line (Crow River LLC.)

2.1.2.1 Deductive Change Order in process (Expect -\$5k-\$7K).

2.1.3 Overall Available Contingency on Project: \$245,187.

2.2 **Water Treatment Plant Rehabilitation (2 Contracts Awarded)**

2.2.1 Contract 1: Water Treatment Plant General Construction (Sentry)

2.2.1.1 Work within Treatment expected to start end of March.

2.2.1.2 **Change Order 9 - \$7,153.08 (Pages 2-4).**

2.2.2 Contract 2: Water Treatment Plant Electrical Construction (Muth Electric)

2.2.2.1 **Contractors Application for Payment 1 - \$19,859.40 (Pages 2-4).**

2.2.3 Overall Available Contingency on Project after approved change orders: \$233,000.

2.3 **Water Intake Project**

2.3.1 On hold, FEMA review of the Biological Assessment and Plans and Specifications.

2.3.2 Funding for FEMA Phase 1 was granted on July 24th for \$585,000.

2.3.3 Biological Assessment – Draft completed and submitted to FEMA on 12/2/2024

2.3.4 Expect Bidding in Spring 2025 (Waiting on FEMA approval).

2.3.5 Televising / Cleaning of remaining intake pipeline needed at some point.

2.4 **Water Distribution System Improvements**

2.4.1 No work is being done.

3.0 **Pedestrian Trail Rehab Project funded by Parks & Rec RTP**

4.0 **RTAP Grant application for Pedestrian Trail.**

5.0 **Legion Park Preliminary Layout and Opinion of Cost.**

Jerod Klabunde, PE

Direct 701.751.8380 | Cell 701.566.4289

Michael Gorder, PE

Direct 701.751.8377 | Cell 651.328.3354

Alcoholic Beverage Licenses - GF Buche Co.

<u>Name</u>	<u>Type of License</u>	<u>License Number</u>	<u>Location</u>
Buche Foods	Package Liquor	PL-4466	Gregory, SD
GF Buche Co.	Retail on/off Sale Malt Bev.	RB-2685	Gregory, SD
Gus Stop 7	Retail on/off Sale Malt Bev.	RB-2024	Gregory, SD
Gus Stop 7	Retail on/off Sale Malt Bev. Suite B	RB-28155	Gregory, SD
Gus Stop 7	Package Liquor	PL-29484	Gregory, SD
Bob's Liquor	Package Liquor	PL-4910	Wagner, SD
GF Buche Co.	Retail on/off Sale Malt Bev.	RB-2458	Wagner, SD
Bob's Liquor	Retail on/off Sale Malt Bev.	RB-2980	Wagner, SD
Bob's Liquor 2	Retail on/off Sale Malt Bev.	RB-26326	Wagner, SD
Buche - Wagner	Retail on/off Sale Malt Bev. STE B	RB-29482	Wagner, SD
Gus Stop 8	Retail on/off Sale Malt Bev.	RB-3240	Pickstown, SD
Gus Stop 8	Retail on sale Liquor	RL-5800	Pickstown, SD
Gus Stop 8	Package Liquor	PL-4973	Pickstown, SD
Gus Stop 3	Package Liquor	PL-5079	Lake Andes, SD
Gus Stop 3	Retail on/off Sale Malt Bev.	RB-2050	Lake Andes, SD
Buche Foods	Package Liquor	PL-4728	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev.	RB-27104	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite B	RB-28107	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite C	RB-28272	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite D	RB-28273	Oacoma, SD
Al's Oasis	Package Liquor	RL-5801	Oacoma, SD
Al's Oasis	Retail on/off Sale Malt Bev. & SD Farm Wine	RB-2895	Oacoma, SD
Buche Foods	Retail On/Off Sale Wine	RW-24490	Sisseton, SD
Buche Foods	Retail on/off Sale Malt Bev.	RB-25681	Sisseton, SD
Buche Hardware	Retail on/off Sale Malt Bev.	RB-28113	Sisseton, SD
Gus Stop 2	Retail on/off Sale Malt Bev.	RB-2643	White River, SD
Gus Stop 2.5	Retail on/off Sale Malt Bev.	RB-20200	White River, SD
Gus Stop 6	Package Liquor	PL-19847	Winner, SD
Gus Stop 6	Retail on/off Sale Malt Bev.	RB-3334	Winner, SD
Gus Stop 6	Retail on/off Sale Malt Bev. Suite B	RB-27932	Winner, SD
Buche Hardware	Retail on/off Sale Malt Bev.	RB-28326	Winner, SD

CYBER INSURANCE QUOTE PROPOSAL

PRIME 100 PRO

CYBER INSURANCE MADE EASY

Cowbell gives you peace of mind with standalone cyber coverage tailored to your unique needs. Our Prime 100 Pro cyber insurance policies are designed to cover today's and tomorrow's threats, backed by top reinsurers, and packaged with robust risk engineering services.



CLOSED LOOP RISK MANAGEMENT

Our unique approach enables you to continuously improve your risk profile, and stay ahead of threats.

ASSESS

Cowbell Factors, our risk ratings, compare your business' risk profile to your industry peers.

RESPOND

Cowbell's cyber experts are on-call 24x7 to help you recover quickly from cyber incidents.



INSURE

The quote below is custom-designed to suit your cyber risk profile and your needs.

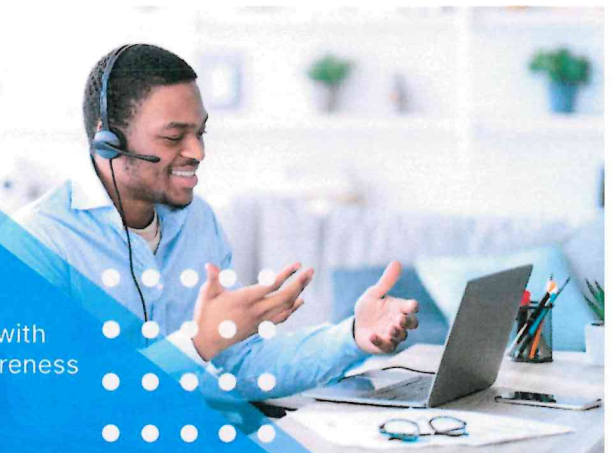
IMPROVE

Our risk engineers help proactively mitigate risk and improve your security standing with continuous risk monitoring and advice.

CONTINUOUSLY IMPROVE YOUR RISK PROFILE

Take advantage of the resources available with your policy:

- ▶ Use our Incident Response Plan template to get prepared
- ▶ Identify security partners in [Cowbell Rx](#) to strengthen your security
- ▶ Deploy a cyber awareness training program to all your employees with Wizer - Cowbell policyholders benefit from free cybersecurity awareness training for all employees for the duration of the first policy year





CYBER INSURANCE QUOTE - PRIME 100 PRO

City of Mobridge

Subject to the terms and conditions contained herein, Cowbell Cyber Insurance Agency, LLC ("Cowbell") agrees to issue to the below Named Insured the following quote for insurance coverage. Upon binding of this account, we must receive a signed application from the Insured.

Quote Number	QCB-PRO-YAFORYEP	Quoted On	Jan. 23, 2025
Name of Insured	City of Mobridge		
Mailing Address	114 1st Ave E, Mobridge, SD 57601-2604		
Email Address			
Industry	921110 Executive Offices		
Revenue	\$3,768,775		
# of Employees	38	Year Established	2025
Agency Name	Bridgemark Insurance Solutions, Inc.		
Policy Period	From: Feb. 06, 2025 (Effective Date) To: Feb. 06, 2026 (Expiration Date) Both dates at 12:01 AM Insured Local Time		
Policy Term	365	Policy Number	TBD
Policy Premium	Estimated Premium (without TRIA)	\$5,147.69	
	TRIA	\$51.31	
	Premium	\$5,199.00	
	Admin Fees	\$50.00	
	TOTAL AMOUNT:	\$5,199.00	
Aggregate Limit	\$750,000	Insured State	SD
Issuing Carrier	Palomar Specialty Insurance Company NAIC# 20338 (A.M. Best A (Excellent), X Rated)		
Product	Prime 100 PRO Admitted		

Coverage under this policy is provided only for those Insuring Agreements for which a limit of liability appears on subsequent pages. **If no limit of liability is shown for an Insuring Agreement, such Insuring Agreement is not provided by this policy.** The Aggregate Limit shown above is the most the Insurer(s) will pay regardless of the number of Insured Agreements purchased.



COVERAGES & ENDORSEMENTS - PRIME 100 PRO

First Party Expenses

	COVERAGE LIMIT	RETENTION
Cowbell Breach Fund	\$750,000	\$5,000
Extortion Threats and Ransom Payments	\$750,000	\$5,000
Replacement or Restoration of Electronic Data	\$750,000	\$5,000
Business Income and Extra Expense	\$750,000	\$5,000
Cyber Crime Incidents	\$250,000	\$10,000

Third Party Coverages

	COVERAGE LIMIT	RETENTION
Cyber Liability	\$750,000	\$5,000

Coverage Endorsements

	COVERAGE LIMIT	RETENTION
Contingent Business Interruption	\$750,000	\$5,000
Cryptojacking Loss	\$50,000	\$25,000
Bricking Costs	\$100,000	\$5,000
Post Breach Remediation	\$100,000	\$5,000
System Failure Loss	\$100,000	\$5,000
Telecommunications Fraud	\$100,000	\$5,000
Website Media Content Liability	\$750,000	\$5,000
Impersonation Fraud	\$50,000	\$5,000

Amendatory Endorsements

Blanket Additional Insured		
War Exclusion		



ENDORSEMENTS & FORMS - PRIME 100 PRO

(EFFECTIVE AT INCEPTION)

TITLE	FORM #
Cowbell Cyber Risk Insurance Declarations - PRIME 100 PRO	PRIME 100 PRO 002 SD 07 23
Cowbell Cyber Insurance Policy - PRIME 100 PRO	PRIME 100 PRO 001 11 22
Notice of Privacy Policies & Practices	PRIME 100 PRO 030 11 22
Advisory Notice to Policy Holders	PRIME 100 PRO 039 03 23
Trade or Economic Sanctions	PRIME 100 PRO 022 11 22
Policyholder Disclosure Notice of Terrorism Insurance Coverage	PRIME 100 PRO 025 11 22
Cryptojacking Loss Endorsement	PRIME 100 PRO 005 11 22
Post Breach Remediation Coverage Endorsement	PRIME 100 PRO 009 11 22
Contingent Business Interruption Endorsement	PRIME 100 PRO 003 11 22
System Failure Loss Endorsement	PRIME 100 PRO 011 11 22
Impersonation Fraud Coverage Endorsement	PRIME 100 PRO 038 11 22
Website Media Content Liability Endorsement	PRIME 100 PRO 013 11 22
Telecommunications Fraud Endorsement	PRIME 100 PRO 012 11 22
Bricking Costs Endorsement	PRIME 100 PRO 007 11 22
War Exclusion Endorsement	PRIME 100 PRO 042 07 23
Blanket Additional Insured Coverage Endorsement	PRIME 100 PRO 008 11 22
Cowbell Breach Fund Separate Limit Endorsement	PRIME 100 PRO 004 11 22
South Dakota Amendatory	PRIME 100 PRO 029 SD 11 22
Policy Documentation Delivery Method Consent	PRIME 100 PRO 028 11 22
Policyholder Disclosure Notice of Terrorism Insurance Coverage	PRIME 100 PRO 024 11 22



SUBJECTIVITIES -PRIME 100 Pro

This quote proposal expires on the earlier of the following: seven (7) days after the effective date of the policy; or upon notice to you by Cowbell that the quote is expiring as of a particular date due to changes in market conditions and/or the discovery of any new information related to the quoted risk.

If the policy is issued after the effective date of coverage a no known loss letter will be required to issue.

This quote proposal for insurance coverage is issued based on the truthfulness and accuracy of the information provided to Cowbell in response to the questions on the insurance application entered into our underwriting system.

If between the date of the quote and the Effective Date of the proposed insurance contract, there is a material change in the condition of the Named Insured or if any notice of claim or circumstance giving rise to a claim is reported prior to the Effective Date of the proposed insurance contract, then the Named Insured must notify Cowbell. Whether or not this quote has already been accepted by the Named Insured, Cowbell reserves the right to rescind this quote as of its Effective Date or to modify the final terms and conditions of the quote upon review of the information. Cowbell also reserves the right to modify the final terms and conditions upon review of the information received in satisfaction of the aforementioned conditions.

Please note this quote contains only a general description of coverage provided. For a detailed description of the terms, you must refer to the insurance contract itself and the endorsements listed herein.

This quote is also subject to the satisfaction of the following conditions:

- Loss Runs dated within the last 60 days.
- Please provide the intended Policyholder's contact information.
- Cowbell Application signed and dated within 30 days of the effective date.



DESCRIPTION OF COVERAGES - PRIME 100 PRO

(Please note this quote contains only a general description of coverage provided. For a detailed description of the terms, you must refer to the insurance contract itself and the endorsements listed herein).

Cowbell Breach Fund

Coverage for expenses related to the investigation and remediation of a cyber incident. This can include fees and costs associated with breach counsel, forensic and incident response providers, notifications to customers, call center services, credit monitoring, and public relations expenses.

Replacement or Restoration of Electronic Data

Coverage for the cost to replace or restore electronic data and/or software that is stored on a computer system which is compromised as a direct result of a security breach, cyber incident or extortion threat. This can also include costs for data entry, reprogramming, and/or computer consultation services.

Cyber Crime Incidents

Coverage for a loss of funds arising from a social engineering incident, a reverse social engineering incident, or a transfer of funds loss.

Contingent Business Interruption

This endorsement provides coverage for the loss of business income and other expenses arising from the inability to conduct business due to a security breach, cyber incident, or extortion threat occurring on a third party's system. This can also include additional costs incurred, in excess of the Insured's normal operating expenses, to reduce or avoid a loss of business income.

Bricking Costs

This endorsement provides coverage for reasonable and necessary costs to replace an Insured's hardware, including computers and associated devices or equipment that is damaged, impaired, or inoperable as a direct result of a security breach, cyber incident, or extortion threat.

Extortion Threats and Ransom Payments

Coverage for expenses related to the investigation, negotiation, and possible payment of an extortion threat and ransom. This can include fees and costs associated with ransom negotiators, the payment of a ransom, interest costs paid to a financial institution for a loan to pay the ransom, and/or reward payments for information leading to an arrest.

Business Income and Extra Expense

Coverage for the loss of business income and other expenses arising from the inability to conduct business due to a security breach, cyber incident, or extortion threat. This can also include additional costs incurred, in excess of the Insured's normal operating expenses, to reduce or avoid a loss of business income.

Cyber Liability

Coverage for loss and defense expenses as a result of (1) a claim made against the Insured, (2) a regulatory proceeding instituted against the Insured, and/or (3) a payment card industry non-compliance action instituted against the Insured. Loss can include compensatory damages and settlement amounts, as well as punitive damages and fines/penalties where insurable.

Cryptojacking Loss

This endorsement provides coverage for additional utility bill costs, including electricity, natural gas, oil, or internet, caused by the unauthorized access or use of your computer system.

Post Breach Remediation

This endorsement provides coverage for costs that are incurred after a cyber incident, security breach, or extortion event to identify and resolve any vulnerabilities or weaknesses in the Insured's computer system.



System Failure Loss

This endorsement provides coverage for the loss of business income and other expenses arising from the inability to conduct business due to an accidental or negligent shutdown of your system in the course of, among other things, data processing and/or maintenance. This can also include additional costs incurred, in excess of the Insured's normal operating expenses, to reduce or avoid a loss of business income.

Website Media Content Liability

This endorsement provides coverage for a claim arising out of, among other things, copyright infringement, plagiarism, trademark infringement, or improper deep-linking with respect to media material that is on the Insured's website.

Blanket Additional Insured

This endorsement provides coverage for a claim made against an Additional Insured for any actual or alleged wrongful acts committed by the Additional Insured on behalf of the Named Insured. Coverage is limited, however, to claims which would have been covered by the Policy had the same claim been made against the Named Insured.

Telecommunications Fraud

This endorsement provides coverage for costs arising from unauthorized calls or the unauthorized use of the Insured's telephone system. This can include elevated telephone bills due to the unauthorized use.

Impersonation Fraud

Coverage for costs relating to fraudulent electronic communications or websites intended to impersonate the Insured, the Insured's website, or the Insured's Computer System. This includes costs and expenses incurred, with Cowbell's prior approval, to engage a law firm or pr firm to advise the Insured and notify potentially affected individuals. This can also include costs and expenses incurred, with Cowbell's prior approval, to engage a third-party vendor to remove a website designed to fraudulently impersonate the Insured.

War Exclusion

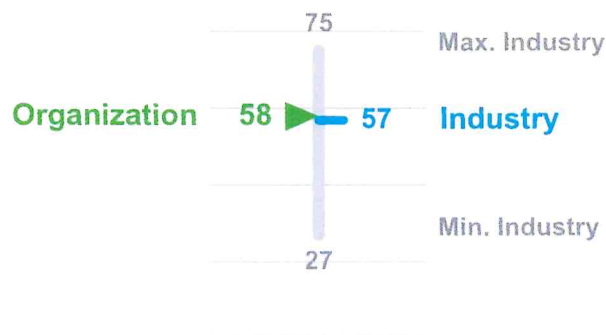
War Exclusion Endorsement



AGGREGATE COWBELL FACTOR - BENCHMARKING RISK

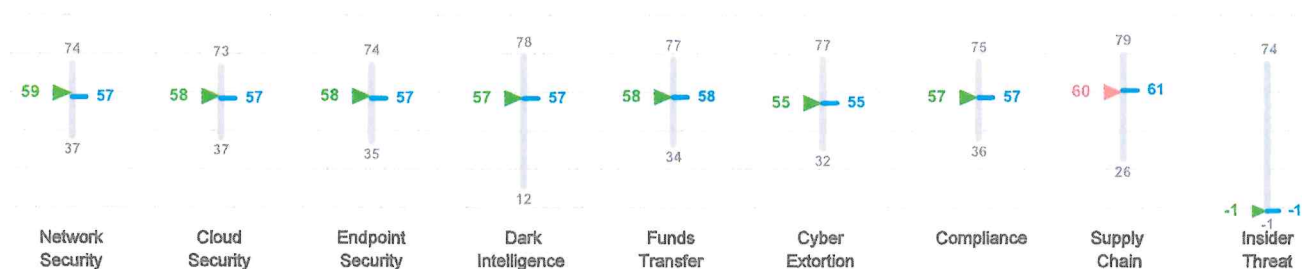
Cowbell Factors are a set of risk ratings that continuously assess your organization for cyber risks. Your company aggregate factor provides an immediate benchmark of your organization against its industry peers.

Aggregate Cowbell Factor



YOUR COWBELL FACTORS - CONTINUOUS RISK ASSESSMENT

Cowbell Factors are compiled using hundreds of data points from multiple sources: public databases, third-party vendors, proprietary external scanners, dark web intelligence, and compliance information. Cowbell applies artificial intelligence algorithms to model risks and generate Cowbell Factors which define an organization's risk profile.



LEGEND:

Max. Industry Aggregate
Min. Industry Aggregate
Industry Aggregate
Organization >= Industry Aggregate
Organization < Industry Aggregate

DESCRIPTION - COWBELL FACTORS

Company Aggregate Cowbell Factor

Weighted average of Cowbell Factors for the account and an effective metric to benchmark a company against its industry peers. The higher, the better: a company with a rating of 85 represents less risk than one with a rating of 64.

Industry Aggregate Cowbell Factor

Measures an industry overall cyber risk profile. This is calculated for each industry based on Cowbell's risk pool of 25 million U.S. accounts, incorporating information from proprietary scanners and external data sources.

Network Security

Measures the strength of the organization's network infrastructure and whether security best practices are deployed - encryption, secure protocols, patching frequency. This factor also checks for vulnerabilities, malware, and misconfigurations.

Cloud Security

Measures the strength of an organization's cloud security based on footprint on commonly used public clouds (AWS, Azure, GCP, etc), security configuration, and alignment to security best practices.

Endpoint Security

Measures endpoints preparedness (servers, mobile devices, IoT endpoints) towards cyberattacks. This factor incorporates the number of endpoints as well as the level of security hygiene applied to them.

Dark Intelligence

Measures an organization's exposure on the darkweb, taking into account the type, timing, and volume of data exposed and its value for criminal activity (examples: stolen credentials, PII).

Funds Transfer

Tracks risk markers related to the compromise of emails that commonly leads to nefarious activities such as fraudulent funds transfer.

Cyber Extortion

Measure of an organization's potential exposure to extortion related attacks such as ransomware.

Compliance

Measures an organization's level of compliance to security standards such as CIS (Center of Internet Security) benchmarks, NIST CSF (Cyber Security Framework), CSC-20 (Critical Security Controls), HIPAA, PCI, EU GDPR and CCPA.

Supply Chain

Measures an organization's susceptibility to software supply chain incidents. This factor is compiled from technographic and firmographic data, web scraping information, and public vulnerability repositories.

Insider Threat

Measures an organization's susceptibility to insider threats. This factor is compiled from social media platforms and other sources that might expose attrition rate, negative opinion, or detrimental intent towards the organization by past and current employees and stakeholders.

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

GF Buche Co.
102 S. Main Ave.
Wagner, SD 57380

B. Business Name and Address

Buche Foods *Mobridge*
214 West Grand Crossing
Mobridge, SD 57601

Owner's Telephone #: 605-384-4300

Business Telephone #: 605-845-3606

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other _____

Place of business is located in a municipality? ☐ Yes ☒ No

County: Walworth

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

*Lots 4-15 Block 40
Grand Crossing Addition*

Is this license in active use? ☒ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

E. State Sales Tax Number 1041-9388-ST

☒ Yes ☐ No **If Yes, please list on the back page.**

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 2-21-25 Print Name RF Buche Signature *RF Buche*

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC GF Buche Co.

Address of office and principal place of business of corporation/partnership/LP/LLC 102 S. Main Ave., Wagner, SD 57380

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☐ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
RF Buche	President	704 E. Clearwater Pl. Sioux Falls, SD 57108	President

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
Attached	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

HQ with Jody Kotab @ 102 S. Main Ave. Wagner, SD 57380

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

RF Buche

2-21-25

Alcoholic Beverage Licenses - GF Buche Co.

<u>Name</u>	<u>Type of License</u>	<u>License Number</u>	<u>Location</u>
Buche Foods	Package Liquor	PL-4466	Gregory, SD
GF Buche Co.	Retail on/off Sale Malt Bev.	RB-2685	Gregory, SD
Gus Stop 7	Retail on/off Sale Malt Bev.	RB-2024	Gregory, SD
Gus Stop 7	Retail on/off Sale Malt Bev. Suite B	RB-28155	Gregory, SD
Gus Stop 7	Package Liquor	PL-29484	Gregory, SD
Bob's Liquor	Package Liquor	PL-4910	Wagner, SD
GF Buche Co.	Retail on/off Sale Malt Bev.	RB-2458	Wagner, SD
Bob's Liquor	Retail on/off Sale Malt Bev.	RB-2980	Wagner, SD
Bob's Liquor 2	Retail on/off Sale Malt Bev.	RB-26326	Wagner, SD
Buche - Wagner	Retail on/off Sale Malt Bev. STE B	RB-29482	Wagner, SD
Gus Stop 8	Retail on/off Sale Malt Bev.	RB-3240	Pickstown, SD
Gus Stop 8	Retail on sale Liquor	RL-5800	Pickstown, SD
Gus Stop 8	Package Liquor	PL-4973	Pickstown, SD
Gus Stop 3	Package Liquor	PL-5079	Lake Andes, SD
Gus Stop 3	Retail on/off Sale Malt Bev.	RB-2050	Lake Andes, SD
Buche Foods	Package Liquor	PL-4728	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev.	RB-27104	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite B	RB-28107	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite C	RB-28272	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite D	RB-28273	Oacoma, SD
Al's Oasis	Package Liquor	RL-5801	Oacoma, SD
Al's Oasis	Retail on/off Sale Malt Bev. & SD Farm Wine	RB-2895	Oacoma, SD
Buche Foods	Retail On/Off Sale Wine	RW-24490	Sisseton, SD
Buche Foods	Retail on/off Sale Malt Bev.	RB-25681	Sisseton, SD
Buche Hardware	Retail on/off Sale Malt Bev.	RB-28113	Sisseton, SD
Gus Stop 2	Retail on/off Sale Malt Bev.	RB-2643	White River, SD
Gus Stop 2.5	Retail on/off Sale Malt Bev.	RB-20200	White River, SD
Gus Stop 6	Package Liquor	PL-19847	Winner, SD
Gus Stop 6	Retail on/off Sale Malt Bev.	RB-3334	Winner, SD
Gus Stop 6	Retail on/off Sale Malt Bev. Suite B	RB-27932	Winner, SD
Buche Hardware	Retail on/off Sale Malt Bev.	RB-28326	Winner, SD

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

GF Buche Co.
102 S. Main Ave.
Wagner, SD 57380

B. Business Name and Address

Buche Foods - Mobridge
214 West Grand Crossing
Mobridge, SD 57601

Owner's Telephone #: 605-384-4300

Business Telephone #: 605-845-3606

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☒ Yes ☐ No **If Yes, please list on the back page.**

Place of business is located in a municipality? ☐ Yes ☒ No

County: Walworth

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lots 4-15, Block 40 Grand Crossing Addition

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1041-9388-ST

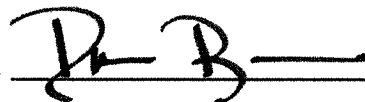
F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 02/21/2025

Print Name RF Buche

Signature



H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC GF Buche Co.

Address of office and principal place of business of corporation/partnership/LP/LLC 102 S. Main Ave., Wagner, SD 57380

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☐ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
RF Buche	President	704 E. Clearwater Pl. Sioux Falls, SD 57108	President

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
Attached	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

HQ with Jody Kotab @ 102 S. Main Ave. Wagner, SD 57380

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

RF Buche

2-21-25

Alcoholic Beverage Licenses - GF Buche Co.

<u>Name</u>	<u>Type of License</u>	<u>License Number</u>	<u>Location</u>
Buche Foods	Package Liquor	PL-4466	Gregory, SD
GF Buche Co.	Retail on/off Sale Malt Bev.	RB-2685	Gregory, SD
Gus Stop 7	Retail on/off Sale Malt Bev.	RB-2024	Gregory, SD
Gus Stop 7	Retail on/off Sale Malt Bev. Suite B	RB-28155	Gregory, SD
Gus Stop 7	Package Liquor	PL-29484	Gregory, SD
Bob's Liquor	Package Liquor	PL-4910	Wagner, SD
GF Buche Co.	Retail on/off Sale Malt Bev.	RB-2458	Wagner, SD
Bob's Liquor	Retail on/off Sale Malt Bev.	RB-2980	Wagner, SD
Bob's Liquor 2	Retail on/off Sale Malt Bev.	RB-26326	Wagner, SD
Buche - Wagner	Retail on/off Sale Malt Bev. STE B	RB-29482	Wagner, SD
Gus Stop 8	Retail on/off Sale Malt Bev.	RB-3240	Pickstown, SD
Gus Stop 8	Retail on sale Liquor	RL-5800	Pickstown, SD
Gus Stop 8	Package Liquor	PL-4973	Pickstown, SD
Gus Stop 3	Package Liquor	PL-5079	Lake Andes, SD
Gus Stop 3	Retail on/off Sale Malt Bev.	RB-2050	Lake Andes, SD
Buche Foods	Package Liquor	PL-4728	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev.	RB-27104	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite B	RB-28107	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite C	RB-28272	Oacoma, SD
Buche Foods	Retail on/off Sale Malt Bev. Suite D	RB-28273	Oacoma, SD
Al's Oasis	Package Liquor	RL-5801	Oacoma, SD
Al's Oasis	Retail on/off Sale Malt Bev. & SD Farm Wine	RB-2895	Oacoma, SD
Buche Foods	Retail On/Off Sale Wine	RW-24490	Sisseton, SD
Buche Foods	Retail on/off Sale Malt Bev.	RB-25681	Sisseton, SD
Buche Hardware	Retail on/off Sale Malt Bev.	RB-28113	Sisseton, SD
Gus Stop 2	Retail on/off Sale Malt Bev.	RB-2643	White River, SD
Gus Stop 2.5	Retail on/off Sale Malt Bev.	RB-20200	White River, SD
Gus Stop 6	Package Liquor	PL-19847	Winner, SD
Gus Stop 6	Retail on/off Sale Malt Bev.	RB-3334	Winner, SD
Gus Stop 6	Retail on/off Sale Malt Bev. Suite B	RB-27932	Winner, SD
Buche Hardware	Retail on/off Sale Malt Bev.	RB-28326	Winner, SD

Date Received: _____
Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. _____

A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name SHREE HARI OM3 LLC		Phone Number 2183161800	
Address 820 W Grand Crossing,	City MOBRIDGE	State SD	Zip 57601

B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name WRANGLER HOTEL		Phone Number (605) 845-3641	
Address 820 W Grand Crossing,	City MOBRIDGE	State SD	Zip 57601

C. INDICATE CLASS OF LICENSE BEING APPLIED FOR (Submit separate application for each class of license).

- | | |
|--|--|
| <input type="checkbox"/> Retail (on-sale) Liquor | <input type="checkbox"/> Retail (on-off sale) Malt |
| <input checked="" type="checkbox"/> Retail (on-sale) Liquor - Restaurant | Beverage & SD Farm Wine |
| <input type="checkbox"/> Convention Center (on-sale) Liquor | <input type="checkbox"/> Package Delivery |
| <input type="checkbox"/> Package (off-sale) Liquor | <input type="checkbox"/> Hunting Preserve |
| <input type="checkbox"/> Retail (on-off sale) Wine and Cider | <input checked="" type="checkbox"/> Other _____ |

Is this license in active use?	<input checked="" type="radio"/> YES <input type="radio"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="radio"/> YES <input checked="" type="radio"/> NO

Is place of business located in a municipality?	<input checked="" type="radio"/> YES <input type="radio"/> NO
County	WALWORTH
Do you own or lease this property?	<input checked="" type="radio"/> OWN <input type="radio"/> LEASE
Are real property taxes paid to date?	<input checked="" type="radio"/> YES <input type="radio"/> NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="radio"/> YES <input type="radio"/> NO

D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description:
HOTEL AND RESTAURANT

E. State Sales Tax Number _____

F. ☐ New License ☒ Transfer? (\$150) ☐ Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 02/18/2025	Print Name RAJ PATEL	Signature
--------------------	-------------------------	-----------

H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date
--------------------------	------

Renewal—no public hearing held: ☐
Establishment is ineligible for video lottery: ☐
Amount of fee collected with application: \$_____
Amount of fee retained: \$_____
Forwarded with application: \$_____

If disapproved, endorse reason thereon and return to applicant

**CITY - COUNTY OFFICE SPACE
LEASE**

This Agreement made and entered into this ____ day of _____ 20 ___, by and between the City of Mobridge, South Dakota, hereinafter described as landlord, and Walworth County hereinafter described as tenant witnesseth:

Landlord, in consideration of the rents and covenants hereinafter mentioned, does hereby demise, lease and let unto the tenant, and tenant does hereby take and hire from landlord the following described premises situated in the County of Walworth, State of South Dakota:

Office space in the commons area of the Mobridge, South Dakota Fire Hall building (specifically to be identified by the City Administrator) which building is located at 100 1st Ave. East, Mobridge, South Dakota. In addition, Lessee may have periodic use of the large open area conference room as is necessary for large meetings and periodic use of the kitchen facilities.

It is understood that all of the leased space except the designated office space will be used in conjunction with the Mobridge Fire department who shall have priority in the use of the spaces.

To have and to hold said premises from January 1, 2025 and ending on December 31, 2027. Lessee shall pay rental for the term in the sum of \$0.00 per year. In exchange, Walworth County will provide landfill fees for the demolition of the property located at 314 2nd Avenue West, Mobridge SD aka Lot 10, Block 4, Original Townsite to the City of Mobridge.

It is understood and agreed by and between the parties hereto that the landlord shall furnish, without any additional expense to tenant, the air conditioning and the heat during the term of this Lease. The landlord is to furnish all utilities except telephone service. Tenant shall provide janitorial service for Tenant's office and shall be obligated to clean the conference room and kitchen facilities after each use by Tenant.

It is understood and agreed that the tenant shall have the use of the bathroom facilities in the building.

It is agreed that tenant shall not have the right to affix and attach any advertising signs without express written consent of Landlord.

Tenant shall quietly and peacefully, at the end of the aforesaid term, quit and deliver up said premises in as good condition and state of repair, reasonable and ordinary tear and wear thereof excepted, as the same now are upon occupancy.

Tenant shall not make or suffer any waste thereon or thereof, and shall not assign or sublet the premises or any part thereof without first obtaining the written consent of landlord on this Lease.

The Lessee has examined the leased premises prior to the execution of this Lease and are satisfied with the physical conditions thereof, and agree to take the premises "as is" and further agree that their taking possession thereof shall be conclusive evidence of the receipt thereof in good and satisfactory order and repair and the Lessee further agrees that no representation as to the condition or repair thereof has been made by the Lessor, or any of its agents, which is not herein expressed or endorsed herein, and further agrees that no agreement or promise as to costs of utilities has been made and no promise or agreement to decorate, alter, repair, or improve, or to leave any equipment or furniture in the premises, either before or after the execution hereof, not contained herein, may have been made by the Lessor or any of its agents.

The Lessee agrees that they will, at their own costs and expense, make all repairs caused by their own acts or acts of their invitees.

Upon the occurrence of any damage to said premises the Lessee shall immediately notify Lessor of such damage and take the necessary actions to prevent further damage to said premises.

It agreed that TIME SHALL BE OF THE ESSENCE of this instrument and all terms and conditions thereof shall extend to and be obligatory upon the parties, their assigns and agents.

In case the building on the premises shall, without any fault or neglect on the part of tenant, be destroyed or be so injured by the elements or any other cause, so as to be unfit for occupancy, then the liability of the tenant for the rent of said premises thereafter and all right to possession thereof, shall at once cease.

It is mutually agreed all the covenants, terms and conditions of this Lease shall extend to and firmly bind the heirs, executors, administrators and assigns of the respective parties as fully as the respective parties are themselves bound.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

Landlord: _____
City of Mobridge
By Gene Cox, Mayor

Tenant: _____
Walworth County
Board Chairman

Memo

To: Mobridge City Council
From: Heather Beck
Date: March 12, 2025
Re: Election Board

Hello,

Per SDCL 9-13-16.1, the election board is appointed by the governing body. I recommend that the following individuals be appointed for the April 8, 2025 municipal election.

Carol Godkin – Superintendent
Carol Zimoski
Monica Schmaltz
Alicia Naasz – alternate

Please approve the salary of \$300 for the day. Workers work from 6:30 am to 8:00 pm.

Please let me know if you have any questions.

Thanks,

Heather

POLICY STATEMENT

Section 26.1, 26.23 Objectives/Policy Statement

The **City of Mobridge**, owner of **Mobridge Municipal Airport**, has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The **City of Mobridge** has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the **City of Mobridge** has signed an assurance that it will comply with 49 CFR Part 26 (hereafter referred to as "Part 26").

It is the policy of the **City of Mobridge** to ensure that DBEs as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also the **City of Mobridge** policy to engage in the following actions on a continuing basis:

1. Ensure nondiscrimination in the award and administration of DOT- assisted contracts;
2. Create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in DOT assisted contracts;
6. Promote the use of DBEs in all types of federally-assisted contracts and procurement activities;
7. Assist the development of firms that can compete successfully in the market place outside the DBE Program; and
8. Make appropriate use of the flexibility afforded to recipients of Federal financial assistance in establishing and providing opportunities for DBEs.

Heather Beck, City Administrator/Finance Officer, has been delegated as the DBE Liaison Officer. In that capacity, City Administrator/Finance Officer is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the **City of Mobridge** in its financial assistance agreements with the Department of Transportation.

The **City of Mobridge** has disseminated this policy statement to the Airport Committee of the City of Mobridge and all of the components of our organization. This statement has been distributed to DBE and non-DBE business communities that may perform work on the **City of Mobridge** DOT-assisted contracts. The distribution was accomplished by advertising in the SDDOT newsletter and the local newspaper, the Mobridge Tribune.

Gene Cox, Mayor

Date

Pool Staff for 2025 Season

Phoebe Schmaltz	\$13.75	4 year WSI, 5 year lifeguard
Jolaine Bain	\$13.50	2 year instructor, 2 year guard, 3 year assisting manager
Sophia Overland	\$13.50	2 year WSI, 3 year lifeguard
Grace Overland	\$13.50	2 year WSI, 3 year lifeguard
Kaitlynn Perman	\$13.00	3 year guard
Naomie Wessel	\$13.50	3 year assisting manager
Paige Meyer	\$13.25	2 year supervisor
Selena Arpan	\$13.00	3 year returning guard
Kale Knudson	\$12.75	2 year returning guard, 1 year attendant
Tatum Silbernagel	\$12.75	2 year returning guard
Mack Saxon	\$12.75	2 year returning guard
Claire Heil	\$12.75	2 year returning guard, 1 year attendant
Becca Cox	\$12.75	2 year returning guard, 2 years attendant
Sarah Lopez	\$11.50	5 years returning attendant
Cruz Dietterle	\$12.25	new guard, 1 year attendant
Noelia Leon Leon	\$11.50	3 year attendant
Kyson Good Shield	\$12.25	New guard
Tegan Konold	\$12.25	New guard
Dawson Wientjes	\$12.25	New guard
Avery Verhulst	\$11.50	attendant
Sophie Madison	\$11.50	attendant

ORDINANCE 25-
AN ORDINANCE ESTABLISHING TITLE 6 CHAPTER FIFTEEN (16), LICENSES, OF THE REVISED
ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA

BE IT ORDAINED by the City Council of the City of Mobridge, South Dakota, that Title 6 in Chapter 15, Licenses, of the revised ordinances of the City of Mobridge, be established to read as follows.

6-16-0 SHORT TERM RENTALS

6-16-1 DEFINITIONS

Unless an alternative definition is explicitly stated in this section, this chapter utilizes the definitions for lodging related terms which are defined by SDCL 34-18-1.

Bed and Breakfast Facility - A small lodging establishment that offers overnight accommodation and breakfast.

Department – The South Dakota Department of Health.

License Holder – The property owner of a short term rental property that possesses a license under this article to operate the short term rental for which the license was issued.

Property Owner - The individual, individuals or company that has proprietors' rights to the property.

Short Term Rental - Bed and Breakfast Facilities, Vacation Home Rentals, and Home Based Rentals that are available for rental to the same guest(s) for a period not exceeding thirty consecutive days. A short term rental does not include a Bed and Breakfast Facility, Vacation Home Rental, or Home Based Rental that is available for rent for fourteen or fewer days in a calendar year. Any short term rental which may be used occasionally as a Bed and Breakfast Facility and at other times be used as a Vacation Home Rental shall be reviewed as a Vacation Home Rental.

Transfer - The grant or conveyance of an ownership interest in the short term rental property from an entity, trust, person, or combination thereof to another entity, trust, person, or combination thereof. The grant or conveyance of an ownership interest in the short term rental property from one spouse to his or her respective spouse by lawful marriage shall not be considered a transfer.

Vacation Home Rental (VHR) - A short term rental in which a private dwelling is rented, leased, or furnished in its entirety to the public on a daily or weekly basis for a charge, and where the dwelling is not also occupied by an owner or manager during the time of rental.

Home Based Rental (HBR) – A short term rental in which a private dwelling is rented, lease, or furnished in whole or in part to the public on a daily or weekly basis for a charge, and where the dwelling is also occupied by an owner or manager during the time of rental.

6-16-2 GENERAL PROVISIONS

(a) Occupancy of recreational vehicles (RVs), camper trailers and tents shall not be allowed as a VHR.

(b) The minimum age allowed for the principal renter of a VHR is 21 years of age.

(c) The use of open fires, fire pits, fireworks, charcoal burning grills, gas fired grills, or other devices (as applicable) shall not be allowed without permission from the owner, property manager or local

contact. The owner, property manager or local contact must comply with all federal, state and/or local laws, ordinances, or rules regarding open burning, burn barrels, fire pits, fireworks, fireplace, or the burning of any flammable material.

6-16-3 LICENSE REQUIRED

No short term rental may be operated in the city without the appropriate valid and current license issued by the city pursuant to this article. A violation of this provision is subject to a penalty of \$500. Each day of the violation constitutes a separate offense.

No short term rental may be operated in the city without the appropriate valid and current license issued by the Department pursuant to rules promulgated under SDCL 34-18. A violation of this provision is subject to a penalty of \$500. Each day of the violation constitutes a separate offense.

6-16-4 LICENSE APPLICATION

An application for a short term rental license must be made on a form provided by the city. No other application form will be considered.

The applicant must submit the following:

- (1) Application fee as contained within the Rates and Fee Schedule, which is set and amended by resolution.
- (2) An application that will include, but is not limited to, the following:
 - a) Each property owner's name, permanent address, and phone number.
 - b) The legal description and physical address of the property to be used as a short term rental.
 - c) A description of the proposed use (including any outdoor use), the maximum number of rooms and occupancy available, and the anticipated dates the short term rental will be available for overnight accommodations.
 - d) Contact information for the property manager or local contact individual to comply with the requirements of this Section, and to be contacted in case of complaint or emergency.
 - e) Any additional information requested by the city.
- (3) A copy of the Lodging License issued by the Department.
- (4) A copy of the owner's South Dakota Sales Tax License issued by the South Dakota Department of Revenue.
- (5) A copy of the property's insurance coverage reflecting the endorsement for the short term rental.

6-16-4 ISSUANCE OF LICENSE

Once an application is filed, the application will be referred to the appropriate city departments for an investigation into the applicant's eligibility for a license. If applicant meets the requirements in 6-16-4, the City Council shall consider the application at a public hearing. Notice shall be given at least fifteen (15) days in advance of public hearing. All adjacent property owners shall be notified by first class mail. Notice of such hearing shall be published in one (1) official publication of the City at least fifteen (15) day prior to the public hearing.

- (a) The City Council may issue a license unless:
- (1) The owner has made a false statement on the application or submits false records or documentation; or
 - (2) The property is not in compliance with the Department.
 - (3) The license is to be used for a business prohibited by state or local law, statute, rule, ordinance, or regulation; or

- (4) Any applicant or property owner has had a short term rental license revoked by the city or a lodging license revoked by the state; or
 - (5) Any property owner of the property is overdue in payment to the city of taxes, fees, fines, or penalties assessed against or imposed upon the applicant in relation to any short term rental property; or
 - (6) The applicant will not be operating the business for which the license would be issued.
- (b) The city will reject any application if the limit on the number of short term rentals has been reached.
 - (c) The applicant shall pay all costs associated with the public hearing and providing notice of the public hearing.

6-16-6 NUMBER OF LICENSES

The number of licenses available shall be limited as set by resolution of the City Council.

Vacation home rentals and Bed and Breakfast Facilities already existing on Airbnb or a similar site at the time of the passage of this ordinance may apply for licensure within sixty days of passage of this ordinance and, if approved, shall be considered Pre-existing Facilities. Licenses issued to Pre-existing Facilities shall count towards the overall license limit, however, no Pre-existing Facility shall be denied a license on the basis that the license limit has been reached, including at time of license renewal for any Pre-existing Facility.

Home Based Rentals shall not be counted towards the license limit, and the license limit shall not apply to Home Based Rentals.

6-16-7 EXPIRATION OF LICENSE AND RENEWAL

- (a) Each license shall be for a calendar year. A license holder must renew the license on an annual basis in order to continue the short term rental operation. Renewal applications shall include the following:
 - (1) The annual application fee as contained within the Rates and Fee Schedule, which is set and amended by resolution.
 - (2) A copy of the current Lodging License issued by the Department.
 - (3) A copy of the property's insurance coverage reflecting the endorsement for the short term rental.
 - (4) Contact information for the property manager or local contact individual to comply with the requirements of this Section, and to be contacted in case of complaint or emergency.
- (b) It may be renewed within thirty (30) days of its expiration, but if a license holder fails to renew the permit within thirty (30) days of expiration, he or she must submit a new license application. The license holder must continue to meet the license requirements to be eligible for a renewal.
- (c) Failure to renew a license in accordance with this section may result in additional fees. Upon expiration of the license, the city may order closure of the short term rental.
- (d) If a Pre-existing Facility, as defined in 6-16-6 above, fails to renew its license, it shall lose its status as a Pre-existing Facility and any new license application for the facility will be subject to the license limit contained in 6-16-6.

- (e) If a license holder has not operated a short term rental for which it holds a license in the preceding twelve (12) months, the license will not be renewed.

6-16-8 SUSPENSION OR REVOCATION OF LICENSE

The City may suspend or revoke any short term rental license, or refuse to issue a license, for any of the following grounds:

- (a) Failure to adhere to applicable regulations or laws.
- (b) Concerns expressed to the City about the operation of the short term rental, including nuisance issues, noise complaints, safety concerns, calls for service to the Police department, or similar complaints.
- (c) Commission of fraud or willful misrepresentation in the application for or in obtaining a license.
- (d) Commission, or permitting, aiding, or abetting in the commission of any unlawful act in the short term rental.
- (e) Conduct or practices detrimental to the public health, safety, or welfare.
- (f) Any property owner is delinquent in payment to the city, county, or state for any taxes or fees related to the short term rental.
- (g) The Department issued registration is suspended, revoked, or not renewed or the registration certificate is expired.

6-16-9 SUSPENSION AND REVOCATION PROCESS

- (a) The license holder will be issued a notice of intent to suspend or revoke a short term rental license and the reasons for the suspension or revocation by first class mail to the license holder's address on record.
- (b) If the license holder disputes the suspension or revocation, the license holder has ten (10) days from the postmark date on the notice to request a hearing before a hearing panel, which will consist of the Mayor, Council Zoning Committee Representatives, and City Administrator.
- (c) A suspension will be for thirty (30) days and begins ten (10) days after the postmark date on the notice or the date the notice is hand delivered unless the license holder exercises its rights to process and appeal, in which case the suspension takes effect upon the final determination of suspension.
- (d) A revocation will be for one (1) year and begins ten (10) days after the postmark date on the notice or the date the notice is hand delivered unless the owner appeals the revocation, in which case the revocation takes effect upon the final determination of revocation.
- (e) Any property owner who has had a license revoked may not be issued a short term rental license for one year from the date the revocation became effective.

6-16-10 APPEAL

A property owner who has been denied a license or renewal of a license or who has had a license suspended or revoked under this article may appeal to the City Council by submitting a written appeal within ten (10) days of the postmark on the notice of denial, nonrenewal, suspension, or revocation. The written appeal must be submitted to City Administrator's Office. The appeal will be considered by the City Council at a regularly scheduled meeting within one month of the receipt of the appeal.

6-16-11 LICENSES NOT TRANSFERABLE

A short term rental license may not be transferred to a different location or to a different property

owner.

6-16-12 PENALTIES

Any person who operates or causes to be operated a short-term rental without a valid license or in violation of this article is subject to a suit for injunction as well as prosecution for ordinance violations. Such violations are punishable by a maximum fine of five hundred dollars (\$500.00). Each day a short-term rental so operates is a separate offense or violation.

Severability. The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

Dated this 12th day of March.

Gene Cox, Mayor

ATTEST:

Heather Beck, Finance Officer

First Reading:

Second Reading:

15.

City of Mobridge
Bank Statement Reconciliation
2/28/2025

<u>Account #</u>	<u>Account Description</u>		<u>Reconciling Items</u>	
000-10100	CASH - Payroll	(14,592.30)		
101-10100	CASH	5,440,652.55		
101-10520	Investments	-	Returned NSF - MU	75.60
101-10710	Pool - Restricted Donations	2,024.00		
101-10740	Armory	35,100.00		
101-10750	K-9	-	Unsure	0.00
101-10300	PETTY CASH	430.00		
211-10100	CASH - 3B	10,554.25		
221-10100	CASH - Special Park Gift	2,783.27	Total Reconciling items	75.60
221-10520	Investments			
224-10100	CASH	29,234.56	Petty Cash	
224-10520	Investments		Assistant Finance Officer	150.00
260-10100	CASH - E-911	307,355.13	Finance Officer	75.00
281-10100	CASH - 24/7	18,524.25	City Administrator	75.00
302-10100	CASH - Storm Sewer Debt Service	56,839.19	Police Department	75.00
303-10100	CASH - Pool Debt Service	(90,121.26)	Pool	55.00
502-10100	CASH - Storm Sewer Project Fund	-	Auditorium	-
504-10100	CASH - Airport Project Fund	-	Total Petty Cash	430.00
505-10100	CASH - Pool Project Fund	-		
512-10100	CASH - Mural Restoration	-	<u>Account Description</u>	<u>Amount</u>
515-10100	CASH - Bike Path Trail	34,152.74	First Interstate Bank Checking	499,086.19
518-10100	CASH - Library Expansion Project	-	Dacotah Bank CDs	1,326,741.75
519-10100	CASH - Riverfront Devel. Restricted	2,000.00	First Interstate Bank CDs	5,136,411.48
602-10100	CASH - Water Fund	1,828,749.88	First Interstate Bank MM	1,064,825.13
602-10520	Investments	-	SD FIT MM	3.80
602-10700	Restricted Cash	29,489.20	SD FIT CD	-
604-10100	CASH - Sewer Fund	347,073.62	Library Checking Account	34,997.70
604-10520	Investments	-	Petty Cash	430.00
606-10100	CASH - Airport Fund	(424.87)	Northern Oahe CISD Team	-
607-10100	CASH - Cemetery Fund	15,166.62	Police Positive	5,041.04
607-10720	Restricted Cash - Sprinklers	2,571.42	K9 Unit	-
607-10520	Investments	-	DARE	5,337.80
680-10100	CASH - Water & Sewer Main	67,047.74		
	Cash per Books	8,124,609.99	Total Cash in Banks	8,072,874.89
			Plus Outstanding Deposits	-
			Less Outstanding Checks	51,659.50
			Reconciling Items	75.60
			Cash per Bank	8,124,609.99

Library, Events and Recreation

I have been busy this past month looking through the budgets and getting employees hired for the pool season. We are set with employees and will be reaching out to other communities to invite their lifeguards to come and do training with us.

In the Mobridge Youth Organization, we are wrapping up basketball season and will soon start softball schedules for the summer and getting ready for Track concessions season. I also interviewed 3 students that are willing to take on the summer REC sports together. They will start in May and continue through July.

I hosted our 2nd annual puzzle tournament at the Event Center. We had a couple more teams than we did last year and hope it grows even more next year.

The Reading Between the Wines Book Club and Family Movie Nights continue to grow each month and will continue until May when we take a short pause for the summer.

The Commit to Fit competition is now over after a long 2 months of meetings. We came out on top again this year with over 70 pounds lost combined.

In the library, we have had many things going on. This past month we had librarians from across the state join us at our location for Train the Trainer. Our librarians (Staci and Karla) train the other librarians what to do during their summer reading programs. We have also added more monthly events to our calendars in the community room for adults and weekly events for the kids. The ladies and I have some great ideas coming this fall.

Thank you to the Mobridge-Pollock NHS students. They help with so many of the city and library events and it is nice to see them volunteer their weekend hours to help out.

See the attached newsletter for calendar of events coming up.

A.H. Brown Public Library

Hours:

M-T-TH-F 9am-5pm

W 9am-7pm

Saturdays - 9-12pm

521 North Main,
Mobridge, SD 57601
605-845-2808



We have so many great activities planned for this year. Stay tuned for updates and registration dates.

We are a "patron-friendly" organization. Every employee prioritizes meeting library users' unique needs. A climate of excellence in patron service permeates the atmosphere of the library.

A.H. Brown Public Library intends to provide:

- Services that are highly valued and result in library use and community involvement.
- A welcoming and lively cultural and lifelong learning center for the community.
- Outstanding reference, readers advisory, and borrower services.
- Barrier free services accessible to all, regardless of background, education level, or economic status.
- Collections of value and interest that are current and relevant to user needs.
- A friendly, trained, and highly competent staff that works together to provide responsive service to all users.
- Appropriate technology to extend, expand, and enhances services throughout the community and ensure that all users have equitable access to information.
- An environment in which staff treat customers and each other with respect.
- Promotion of collaboration and cooperation with other agencies to enhance services.

Upcoming Events

March 2025

2- MYO Meeting
3- Felting Class- Class Full
3- Maker Mondays
8- Open 9-12
10- Felting Class- Class Full
10- Maker Mondays
12- City Council Meeting
15- Open 9-12
17- Maker Mondays
24- Felting Class- Class Full
22- Open 9-12
24- Maker Mondays
25- Family Movie Night
27- PTO Carnival
28- Book Club Meets
28- Line Dancing
29- Open 9-12
31 - Felting Class- Class Full

Felting
LUCKY

Chase the "Space"

is an ongoing 50/50 weekly drawing for
The Mobridge Aquatic Center
to raise money for family passes, punch
cards, a new high dive, splash pad and a
pool liner.

Tickets are \$10 each

Drawings are live every Monday
on the Mobridge Aquatic Center Facebook Page

Ticket drawn wins the cash prize each week.



To purchase a ticket, stop by the A.H. Brown Library.
Questions?
Contact Monica at 605-850-4900.

Stop by the library events
desk to purchase a ticket
and get in on some fun.

Tickets are only sold during
library open hours.

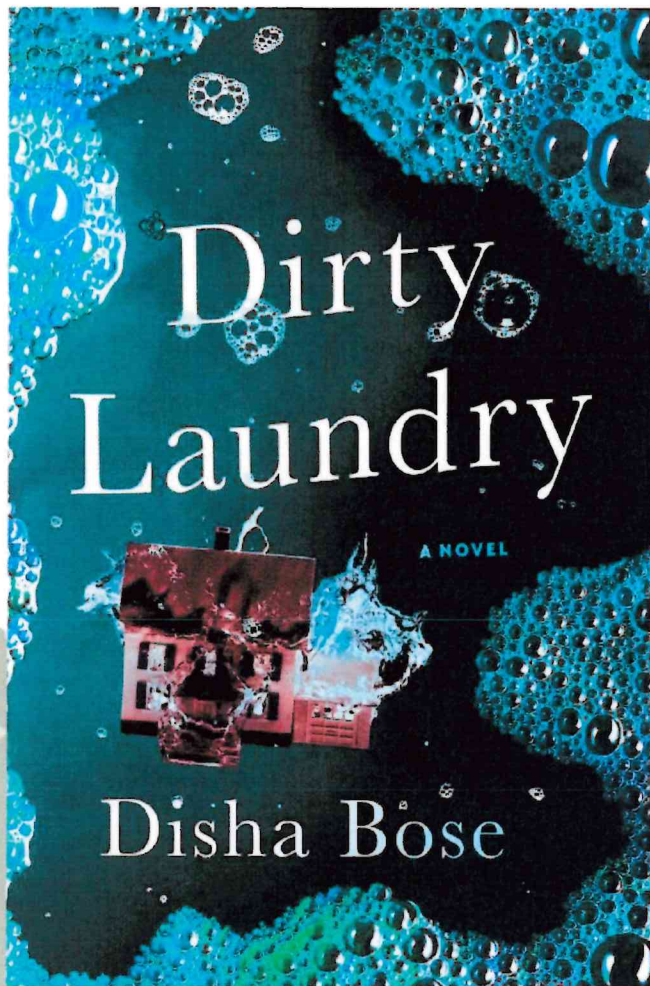
Stay up to date on the
Mobridge Aquatic Center
Facebook Page.

To register for any craft classes, please
call events @ 605-850-4900.
or email events@westriv.com

To register for Library School please call

READING BETWEEN THE WINES

JOIN ME ON MARCH 28TH AT 6PM TO TALK ABOUT.



Bring a bottle of wine to share and enjoy during our conversations.

We will meet in the AH Brown Community Room. Please use the entrance in the rear of the building.

This book is available in the library and on audiobook on your libby app using your library card number.

Questions? Email Monica at events@westriv.com or call 605-850-4900

AH BROWN LIBRARY

BOOK SALE



SATURDAY, MARCH 8

SATURDAY MARCH 29

Starting at 9:00-12:00 pm



Maker Mondays 3:30-4:00

The goal is to ease into the
week and have fun by
creating, designing and
making projects.
We provide the supplies.
(first come first serve)

Bring your creativity

The background of the poster is a dark green color with a repeating pattern of lighter green leaves. Scattered throughout the background are several gold coins, each embossed with a four-leaf clover. In the bottom left corner, there is a small illustration of a green pot with a handle, containing several green four-leaf clovers.

Join us in creating

ST. PATRICK'S DAY

MAKE AND TAKE
WINDOW DECORATION

• **A.H BROWN** •
LIBRARY

521 North Main Street
605-845-2808

Stop in anytime
March 12-15th
from 9-5pm

to create a St. Patrick's
Day Window Cling



A.H Brown Community Room

Free Family Movie Night
Tuesday, March 25th 5:30pm
Please use the back entrance
Bring your blankets and chairs

ADMINISTRATION

	3/12/2025
Salaries	9,477.90
Aflac, insurance	683.16
Bantz, Gosch & Cremer, LLC, attorney services	464.00
Cardmember Services, computer software & hardware	239.88
Century Business Products, copier lease	49.12
Credit Collections Bureau, garnishment	780.06
Delta Dental of SD, dental	678.80
First Interstate Bank, HSA contributions	5,004.00
First Interstate Bank, payroll tax	33,943.65
Gene Cox, travel & conference	141.48
High Point Network, computer software & hardware	298.36
KCL, insurance	408.03
Mastercard, computer software & hardware	171.52
Mobridge Rodeo Inc., refund	769.78
Mobridge Tribune, supplies/publishing	548.68
Paradigm Alliance, refund	456.20
Payment Service Network, credit card fees	54.95
SD Child Support Payment Center, garnishment	769.86
SD Retirement System, retirement	18,422.10
SD State Treasurer, sales tax	1,792.64
SDRS Supplemental Retirement, retirement	400.00
US Postal Service, supplies	85.18
Wellmark, insurance	13,228.57
	88,867.92

CITY ADMINISTRATOR

Salaries	2,375.42
Century Business Products, copier lease	49.13
Mastercard, computer software & hardware	34.99
	2,459.54

GOVERNMENT BUILDINGS

Salaries	236.25
Dacotah Paper, supplies	74.99
MDU, utilities	334.00
Midcontinent Communications, utilities	210.39
Mobridge Hardware, supplies	44.99
Paylessfoods, supplies	38.32
Tri-State Waters, supplies	52.75
	991.69

OLD CITY HALL

MDU, utilities	698.70
	698.70

POLICE DEPARTMENT

Salaries	67,556.45
AT&T Mobility, telephone	861.55
Beadle Chevrolet, vehicle maintenance	2,796.65
Cardmember Services, prof. services	74.75
Century Business Products, copier lease	89.44
City of Mobridge, software maintenance agreement	5,068.66
Dakota Glass & Alignment, vehicle maintenance	248.51
Dustin Drew, machinery & equipment	326.70
Fleet Services, gasoline/vehicle maintenance	1,517.25
Grand Central, vehicle maintenance	103.50
High Point Network, computer software & hardware	1,118.10
Kansas Highway Patrol, vehicle replacement	34,975.00
Kurt Schmaltz, gasoline/travel & conference	68.03
Mastercard, other services	9.95
MDU, utilities	667.99
Mobridge Hardware, supplies	104.35
Monica Weninger, travel & conference	104.00
ODP Business Solutions, supplies	36.86
Paylessfoods, supplies	65.21
Runnings Supply, vehicle maintenance	26.57
Signifi Mobile inc., radio maintenance	260.00
Uniform Center, uniform & equipment	1,279.99

LIBRARY

Salaries	10,200.78
Center Point Large Print, books	50.34
Century Business Products, supplies	118.58
Collaborative Summer Library Program, supplies	207.28
Dady Drug, supplies	86.86
Demco, supplies	474.74
High Point Network, computer software & hardware	520.10
Ingram, books	226.63
Johnson Controls, repair & maintenance	2,497.47
Library Director, supplies	55.75
MDU, utilities	933.85
Merkel's Food, supplies	18.47
Mobridge Hardware, supplies & maintenance/supplies	42.93
SD State Historical Society, other services	55.00
Tri-State Waters, supplies	10.85
	15,499.63

AUDITORIUM

Salaries	236.25
Allied Plumbing & Heating, repair & maintenance	3,265.31
Larry Erhardt, supplies	37.50
MDU, utilities	3,506.67
Mobridge Hardware, supplies/repair & maintenance	523.08
	7,568.81

NATIONAL GUARD ARMORY

USDA-Rural Development, loan payment	2,925.00
	2,925.00

HOUSING AUTHORITY

Salaries	3,115.38
Grand Central, gasoline/oil & grease	174.51
Jamie Dietterle, travel & conference	26.20
Mastercard, computer hardware & software	56.10
	3,372.19

ZONING

Salaries	1,087.46
Dady Drug, supplies	20.99
Deputy Finance, postage	48.40
Mobridge Tribune, publishing	82.41
US Postal Service, postage	36.50
	1,275.76

LIQUOR

Mobridge Tribune, publishing	12.81
	12.81

24/7

Salaries	2,088.91
	2,088.91

PSAP

AT&T Mobility, utilities	40.04
CDW Government, computer software & hardware	585.95
High Point Network, computer software & hardware	462.36
Language Line Services, prof. services	90.00
Valley Telecommunications, utilities	806.16
Venture Communications, utilities	424.09
West River Telecommunications, utilities	504.74
	2,913.34

3B

Mobridge Chamber of Commerce, prof. services	10,554.25
	10,554.25

WATER DEPARTMENT

Salaries	24,511.39
AT&T Mobility, telephone	62.52
Aqua-Pure, chemicals	6,916.28
Auto Value Mobridge, supplies/vehicle maintenance	94.19
Badger Meter, prof. services	1,325.23

Voyager, gasoline	137.16	Borah's Automotive & Recycling, vehicle maintenance	40.00
	117,496.67	Bridge City Small Engine, supplies	35.88
FIRE DEPARTMENT		Century Business Products, copier lease	49.13
Salaries	700.00	Core & Main, repair & maintenance	4,507.04
Anytime Heating & Cooling, building maintenance	657.98	Ferguson, equipment maintenance	707.88
MDU, utilities	698.70	Graymont, chemicals	6,169.10
Voyager, diesel	79.45	Hach Company, supplies	423.43
	2,136.13	Hampton Inn - Mitchell, travel & conference	359.00
OTHER PROTECTION		Hanna Instruments, chemicals	564.00
MDU, utilities	62.80	Hawkins, supplies	3,299.50
	62.80	High Point Network, computer software & hardware	568.73
STREET DEPARTMENT		Mastercard, vehicle maintenance/repair & maintenance	121.54
Salaries	16,988.82	MDU, utilities	4,268.41
AT&T Mobility, utilities	32.65	Metering & Technology, water meters	466.50
Auto Value Mobridge, repair & maintenance	346.77	Mobridge Hardware, machinery & equipment/equipment maintenanc	198.47
Cam Wal Electric, street lights	483.00	Mobridge Tribune, publishing	58.17
MDU, utilities/street lights	4,681.87	Moore Engineering, water rehab project	675.00
Premier Equipment, equipment maintenance	99.16	Paylessfoods, office supplies	95.70
Runnings Supply, supplies/repair & maintenance/small tools	335.38	Runnings Supply, vehicle maintenance/supplies	260.59
SD Division of Motor Vehicle, prof. services	29.70	SD Dept. of Health, water samples	135.00
Slater Oil & LP, lp gas/diesel	1,554.95	SD One Call, prof. services	1.05
Transource Truck & Equipment, equipment maintenance	3,066.33	Slater Oil & LP, gasoline	955.50
	27,618.63	US Postal Service, postage	463.87
SOLID WASTE COLLECTION		USA BlueBook, machinery & equipment	2,333.06
Heartland Waste, prof services	24,148.30	USDA-Rural Development, loan payment	2,373.00
	24,148.30	Verizon, telephone	33.66
REGULATION & INSPECTION			62,072.82
Salaries	255.99	SEWER DEPARTMENT	
Bantz, Gosch & Cremer, LLC, attorney services	332.83	Salaries	11,422.96
Century Business Products, copier lease	49.13	AT&T Mobility, telephone	16.32
Deputy Finance, postage	19.36	Century Business Products, copier lease	49.13
Mobridge Tribune, publishing	480.00	Deputy Finance, postage	19.55
US Postal Service, postage	73.00	Hawkins, chemicals	20.00
Verizon, telephone	42.74	High Point Network, computer software & hardware	192.25
	1,253.05	Kurt Schmaltz, gasoline/travel & conference	156.00
POOL		Mastercard, vehicle maintenance/prof. services	81.46
American Red Cross, training	200.00	MDU, utilities	3,892.31
Mastercard, supplies	233.01	Minnesota Valley Testing Lab, water samples	166.25
Matt Keller Construction, buildings	4,692.00	Mobridge Hardware, supplies	15.98
SCP Distributors LLC dba RecSupply, improve other than buildin	130.00	Runnings Supply, supplies	60.17
	5,255.01	SD Dept. of Health, water samples	207.00
CULTURE RECREATION		SD One Call, prof. services	1.05
High Point Network, computer software & hardware	4.95	Slater Oil & LP, lp gas/gasoline	4,899.05
Paylessfoods, supplies	49.07	Trojan Technologies Corp, machinery & equipment	7,070.50
Verizon, telephone	56.76	US Postal Service, postage	463.87
	110.78		28,733.85
PARK DEPARTMENT		AIRPORT	
MDU, utilities	435.24	Salaries	1,050.00
	435.24	Cam Wal Electric, utilities	182.45
		Dakota Glass & Alignment, repair & maintenance	329.98
		Dish TV, utilities	66.10
		KLJ, prof. services	6,900.00
		MDU, utilities	427.65
		Mobridge Hardware, repair & maintenance/supplies	178.15
		Slater Oil & LP, lp gas	2,192.75
			11,327.08
		CEMETERY	
		MDU, utilities	52.39
			52.39
			419,931.30