

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 12, 2021**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, January 12, 2021 at 5:35 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Reichert, Jensen, and Yellow Boy. Carlson and Laundreaux were absent.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Reichert and carried.

MINUTES:

Moved by Yellow Boy, second by Mound and carried, to approve the minutes from the December 8, 2020 regular meeting and the December 29, 2020 special meeting.

PUBLIC FORUM & VISITORS:

Jeff Jensen, Walworth County Emergency Manger was present to inform the Council about his job function.

DEPT HEAD REPORTS:

Water Department – Superintendent Kurt Schmaltz

NEW HIRE – Moved by Mound, second by Reichert and carried, to approve hiring Brady Fuhrer, Water/Wastewater Maintenance, at \$14.75 per hour effective January 25, 2021.

Fire Department – Chief Doug Delaroi

BUNKER GEAR – Moved by Reichert, second by Mound and carried, to approve the purchase of 5 sets of bunker gear from Allegiant Emergency Services, Inc. in the amount of \$13,206.92.

FIRE DEPT MEMBERS –Moved by Mound, second by Reichert and carried, to approve the following fire department roster for 2021: Doug Delaroi, James Bieber, Kelly Silbernagel, Ryan Ries, Mitch Voller, Justin Wiest, Brent Wiederholt, Kris Mosset, Steve Schneider, Kody Conlon, Justin Sadler, Brady Fuhrer, Kasey Roesler, Kurt Schmaltz, Chris Zeller, Dave Guggolz, Curtis Huffman, Adam Fiedler, Brandon Carlson, Dan Hunnel, Jed Gosch, Kyle Beier, Mike Olson, Hunter Delaroi and Scott Mertz.

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permits were approved by the Zoning Officer for the month of December: Randy & Melody Hanson, 1122 10th Ave West, House Addition & Remodel; Terry While, 220 2nd Ave East, 12x32 Temporary Building; Dusty Roebuck, 114 3rd Street East, Replacing Window with a Door; Dayton & Rylae Jensen, 722 5th Ave West, Add Egress Window.

2020 PERMIT SUMMARY – Rawstern also gave the Council a summary on building permits for 2020.

NEW BUSINESS:

PUBLIC HEARING FOR TEMPORARY BROWN BAG PERMIT – Hearing no comments for or against, moved by Yellow Boy, second by Jensen and carried, to approve a brown bag permit to Kallyn Reinert for a Graduation Reception at Scherr Howe on May 23, 2021.

PUBLIC HEARING FOR A MALT BEVERAGE LICENSE – Hearing no comments for or against, moved by Mound, second by Yellow Boy and carried, to approve a retail malt beverage & SD farm wine license to Gary L Steuck dba Pizza Ranch located at Tract 1, Block 4 Exc. W170.86' Block 4 and Tract 2, Block 2, Academy Addition to the City of Mobridge.

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Yellow Boy, second by Reichert and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2021.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Reichert, second by Yellow Boy, and carried, to designate the Mobridge Tribune as the official newspaper for 2021.

ELECTRONIC/EARLY PAYMENTS - Moved by Mound, second by Yellow Boy, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Clerk of Courts, Credit Collections Bureau, Deposit Refunds for Scherr Howe, Dish TV, First National Bank, Fleet Services, Great Western Bank, Kansas City Life, Marco, Midco, SD Retirement System, SD Office of Child Support, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, USDA Rural Development, Venture Communications, Verizon Wireless, United Accounts, US Bank and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Yellow Boy, second by Reichert and carried, to set the annual municipal election date as April 13, 2021 and to combine the April 13, 2021 municipal election with Mobridge-Pollock School District school election.

MOVE APRIL MEETING DATE – Due to a conflict with the election, moved by Reichert, second by Mound and carried, to approve moving the April council meeting to Wednesday April 14, 2021.

CODE ENFORCEMENT CONTRACT – Moved by Yellow Boy, second by Jensen and carried, to approve a contract with Joel Johnson of Code Enforcement Specialists for one year from the date of the contract at a rate of \$75.00 per hour plus reimbursement for actual expenses.

RESOLUTION 21-01, WAGES - Moved by Jensen, second by Yellow Boy and carried, to approve Resolution 21-01, the 2021 wages reflecting a cost of living adjustment.

RESOLUTION 21-01

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and
 WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);
 NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for 2021;

Name	Position	Hourly	Annually
Cox, Gene	Mayor		\$9,270.00
Laundreaux, Jeffrey	Councilperson		\$6,556.00
Mound, Jade	Councilperson		\$6,556.00
Reichert, Curtis	Councilperson		\$6,556.00
Carlson, Randy	Councilperson		\$6,556.00
Jensen, Kyle	Councilperson		\$6,556.00
Yellow Boy, Tony	Councilperson		\$6,556.00
DeLaroi, Doug	Fire Chief		\$4,500.00
Bieber, James	Assistant Fire Chief		\$600.00
Silbernagel, Kelly	Fire Dept Sec-Treas		\$900.00
Sadler, Justin	Fire Safety Officer		\$600.00
Beck, Heather	Finance Officer/City Administrator		\$72,100.00
Naasz, Alicia	Deputy Finance Officer	\$16.63	
Rawstern, Jacquelyn	City Clerk/Zoning Officer	\$15.81	
Blankartz, Donald	Waste Water Plant Manager	\$23.69	
Bieber, Wyatt	Water Dept	\$16.10	
Kaiser, Charles Bo	Water Dept	\$19.50	
Keller, Chris	Water Dept	\$19.28	
Naasz, Boyd	Water Plant Manager	\$24.52	
Pollock, William	Water Plant Operator	\$20.61	
Open	Water/Wastewater Maintenance	\$14.75	

Schmaltz, Kurt	Water & Waste Water Superintendent		\$59,934.00
Bohle, Allen T.	Investigator	\$28.54	
Bratland, Nick	Police Officer	\$23.09	
DeLaroi, Doug	Police Officer	\$24.17	
Farmen, Lesley	Fill In Police Officer	\$22.24	
Fire Cloud, Snowy	Dispatcher	\$17.32	
Fischer, Tammie Rae	Lead Dispatcher/E911 Coordinator		\$49,440.00
Ford, Elizabeth	Dispatcher Part Time	\$19.63	
Frank, Sandy	Dispatcher	\$18.22	
Kaiser, Mark	Dispatcher	\$17.35	
Lutz, Candice	Dispatcher	\$20.74	
Madison, Shawn	Police Chief		\$67,965.00
Maier, Laura	Dispatcher	\$21.61	
Norder, Ashton	Police Officer	\$23.67	
Open	Dispatcher		
Pepin, Nate	Police Officer	\$22.81	
Rische, Cindy	Dispatcher	\$17.84	
Romans, Teresa	24/7 Administrator	\$15.71	
Strickland, Thomas	Captain		\$57,168.00
Vogel, Aaron	Police Officer	\$21.35	
Wientjes, Kenneth	Fill In Police Officer	\$17.14	
Zweber, Josh	Fill In Police Officer	\$20.19	
Enderson, Ryan	Superintendent	\$26.87	
Fischer, Joshua	Street Maintenance	\$18.33	
Reichert, Matthew	Street Maintenance	\$20.79	
Open	Street/Park Maintenance	\$0.00	
Baumann, Jordan	Part-time Properties	\$9.90	
Bieber, Karla	Library Director	\$20.63	
Wilson, Staci	Assistant Librarian	\$13.16	

RESOLUTION 21-02, LEGAL SERVICES – Moved by Reichert, second by Yellow Boy and carried, to approve Resolution 21-02, a resolution establishing contract for legal services.

RESOLUTION 21-02

RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES

WHEREAS, the City of Mobridge by and through its duly elected council members hereinafter referred to as "City of Mobridge" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Mobridge.

WHEREAS, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

WHEREAS, the City of Mobridge has decided to enter into a contract for a City Attorney for legal services at \$240.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the City of Mobridge hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Mobridge from January 1, 2021, through December 31, 2021.

AIRPORT LAND RUNWAY PROJECT CLOSEOUT – Moved by Reichert, second by Jensen and carried, to approve the Mayor signing documents to close out the airport runway project.

CEMETERY DEED – Moved by Yellow Boy, second by Mound and carried, to approve the following cemetery transfer: from the City of Mobridge to Raymond Miklos and Sharon Miklos, Grave 3 & 4, Lot 71, Block P in Greenwood Cemetery.

STEP INCREASES – Moved by Jensen, second by Mound and failed due to lack of majority (3 yes, Reichert abstained), to approve a step increase for Matt Reichert (street maintenance) increasing his hourly wage \$.25 effective November 23, 2020. Moved by Reichert, second by Mound and carried, to approve a step increase for Sandy Frank (dispatcher) increasing her hourly wage \$.38 per hour effective November 23, 2020. Moved by Mound, second by Reichert and carried, to approve a step increase for Cindy Rische (dispatcher) increasing her hourly wage \$.38 per hour effective January 4, 2021.

PAYMENT OF BILLS:

Moved by Mound, second by Reichert and carried, to approve the following bills for payment: Aflac, insurance 950.12; Alex Air Apparatus, Inc., uniform/equipment 3,767.00; Betty Mitchell, refund 388.18; Bruce Redding, refund 8.42; Cam Wal Electric Co., street lights/utilities 557.11; Cardmember Service, other services/prof. services 92.90; Central Diesel, repairs & maintenance 5.37; Chamber of Commerce, other 7,118.53; Collier Securities, prof. service 300.00; Credit Collections Bureau, garnishment 546.26; Department of Environment and Resources, membership dues/prof. services 3,616.00; Fleet Services, gasoline 1,138.24; Great Western Bank, computer hardware & software/ HSA contributions/ payroll taxes/ supplies 16,837.23; GTC Auto Parts, repair & maintenance/ supplies 405.09; Heartland Waste, prof. services 20,179.75; High Point Networks, prof. services 287.00; Intoximeter, supplies 645.00; Jensen Rock & Sand, supplies 24.32; Johnson Controls, building maintenance/repairs & maintenance 2,352.60; KCL, insurance 504.53; Kenny Jensen, refund 500.00; KLJ, prof. services 25,863.55; L & N Lindeman LLC, refund 326.03; Lucky's Gas n More, gasoline 86.22; Marco Inc., copier 291.25; MDU, utilities 18,081.85; Michael Todd & Co., snow removal 2,233.16; Milbank Winwater Works Co., water samples 180.46; Mobridge Hardware, repair & maintenance 97.71; Mobridge Tribune, publishing 294.00; NECOG, prof. services 1,664.68; Office Depot, office supplies/supplies 78.89; Pam Houghtaling, refund 69.22; Payment Service Network, credit card fees 4.95; Premier Equipment, other services 62.76; Riteway, supplies 167.00; Runnings, repair & maintenance/supplies 574.77; SD Airport Management Association, prof. services 25.00; SD Building Officials Association, prof. services 50.00; SD City Management, prof. services 150.00; SD Division of Child Support, garnishment 256.62; SD Government Finance Officers Association, prof. services 40.00; SD Municipal League, other services 2,735.24; SD Municipal Street Maintenance Association, other services 35.00; SD Police Chiefs Association, prof. services 99.85; SD State Treasurer, sales tax 1,681.71; SDML Workers' Compensation Fund, workmen's compensation 44,464.00; SDRS Supplemental Retirement, retirement 75.00; Slater Oil, diesel/LP Gas/fuel oil/propane/gasoline 7,818.89; Trittech Software System, computer software & hardware 35,771.40; Tyler Hearnen, prof services 3,950.00; US Bank, loan/ prof. services 45,724.48; US Postal Service, postage/supplies 755.52; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 842.16; Verlene Aman, refund 41.47; West River Telecommunications, utilities 2,875.62

Salaries: Administration – 1386.54; City Administrator – 3103.68; Police Dept – 34832.00; Street Dept- 5339.20; Park -2703.20; Library -2703.20; Auditorium – 138.60; 24/7 -624.47; Water Department – 8619.25; and Sewer Department -5304.95.

There being no further business to come before the council, the meeting adjourned at 6:00 PM on a motion by Yellow Boy, second by Mound and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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