

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
February 9, 2021**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, February 9, 2021 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound (by phone), Laundreaux, Reichert, Jensen, Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Reichert and carried.

MINUTES:

Moved by Reichert, second by Mound and carried, to approve the minutes from the January 12, 2021 regular meeting.

PUBLIC FORUM & VISITORS:

No one was present to address the Council.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison

MOU WITH SHERIFF – Chief Madison presented the Council with an Memorandum of Understanding for transport services. The agreement states that the Walworth County Sheriff's will transport arrestee's to the designated jail facility after an arrest is made by the MPD. The agreement also states that of the Sheriff's Office is not able to transport due to manpower or other unexpected circumstances the MPD will assist. Moved by Reichert, second by Carlson and carried, to approve the Memorandum of Understanding with the Walworth County Sheriff's Office.

GRANT FROM SD DEPT OF PUBLIC SAFETY – Chief Madison reported that the PSAP was awarded a grant from the SD Dept of Public Safety. The grant will pay 100% of the cost of replacing the radios. Moved by Laundreaux, second by Reichert and carried, to approve the purchase of radios from Rees Communications at a cost of \$27,045.

Jensen entered the meeting at 5:36 PM.

The City was also awarded a grant to replace the generator at the PSAP and move the current generator to the water tower where their radios are stored. The share to the City is proposed at 30%. Moved by Laundreaux, second by Reichert and carried, to approve the purchase of a generator from Milliken Electric and moving a generator in the amount of \$45,000.

Water Department – Superintendent Kurt Schmaltz

GIS MAPPING PROJECT – Moved by Carlson, second by Reichert and carried, to approve the proposal from SD Association of Rural Water Systems for GPS locating and digitizing sewer and water lines, valves, hydrants, pump stations, clean outs, etc for a cost of \$20,890.00. This will put all the data into software for ease of use and storage.

BOILER – The purchase of a boiler for the Wastewater plant was tabled.

Fire Department – Chief Doug Delaroi

LOAN FROM CITY – Chief Delaroi requested a zero interest loan to refurbish a grass truck. Moved by Carlson, second by Mound and carried, to approve the zero interest loan in the amount of \$30,000 for a 5 year term. Payments of \$6,000 will be due March 1st of every year until paid in full.

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of January: Tim & Connie Frailing, 1615 North Main Street, 18'x28' Garage Addition.

OLD BUSINESS:

STEP INCREASE – Moved by Carlson, second by Mound and carried, to approve a step increase of .25 for Matt Reichert effective November 23, 2020. Reichert abstained.

HOME ACQUISITION GRANT – Beck updated the Council on the grant from SD Department of Public Safety. The City was approved through the Hazard Mitigation Grant Program to acquire a home located at 807 1st Ave W due to constant flooding issues. The grant is for up to \$138,000. Cost shares are 75% FEMA, 15% City and 10% State. The home will be purchased by the City, demolished and the lot will then be green space perpetually. The City's share is approximately \$22,000.

NEW BUSINESS:

PUBLIC HEARING FOR TEMPORARY MALT BEVERAGE PERMIT – Hearing no comments for or against, moved by Yellow Boy, second by Carlson and carried, to approve a malt beverage permit to Mobridge Chamber of Commerce for an I Hate Winter party fundraiser at Scherr Howe on March 6, 2021.

PUBLIC HEARING FOR A MALT BEVERAGE LICENSE – Hearing no comments for or against, moved by Yellow Boy, second by Carlson and carried, to approve a retail malt beverage & SD farm wine license to Dusty Roebuck dba The Mine located at Lot 6A, Block 2, Original Plat to the City of Mobridge.

ASSIGNMENT OF LEASE - Moved by Reichert, second by Yellow Boy and carried, to approve the assignment of lease from Christopher Lang to West Side Meats, Inc. Lots 1-4, of Mardian's Subdivision in the SE ¼ of 27-124-79.

GARBAGE BID – One bid was received for the garbage contracted services. Heartland Waste submitted a bid for \$13.90 per household with an alternate bid of \$16.50 with Heartland providing a tote for each residence. This is a .65 increase from the previous contract. Moved by Jensen, second by Reichert and carried, to approve the bid with Heartland Waste in the amount of \$13.90 for a 3 year contract. Moved by Jensen, second by Mound and carried, to approve amending the contract to allow the alternative option at a point during the contract with a 60 day notice.

RESOLUTION 21-03, GARBAGE RATES – Moved by Jensen, second by Carlson and carried, to approve Resolution 21-03, garbage rates. This increase is .65 per month.

CEMETERY DEED – Moved by Yellow Boy, second by Reichert and carried, to approve the following cemetery transfer: from the City of Mobridge to Terry Walking Elk and Louis Walking, Grave 3 & 4, Lot 71, Block P in Greenwood Cemetery.

AUDIT PROPOSAL – Moved by Carlson, second by Jensen and carried, to approve the proposal to perform an audit from Kohlman, Bierschbach & Anderson, LLP in the amount of \$16,800 with an additional \$3,100 for each major federal program for a Single Audit.

STEP INCREASE – Moved by Yellow Boy, second by Reichert and carried, to approve a step increase for Jacquelyn Rawstern increasing her hourly wage from \$15.81 per hour to \$16.16 effective February 15, 2021. Rawstern reached her one year anniversary.

EMPLOYEE DEPT TRANSFER – Moved by Laundreaux, second by Reichert and carried, to approve the transfer request from Wyatt Bieber to the open position in the street/parks department increasing his hourly wage from \$16.10 to \$17.03 effective April 12, 2021. Bieber is transferring from the Water/Wastewater Department.

AIRPORT ENGINEER SELECTION – Every 5 years the City goes through a engineering selection for the airport. KLJ was the only firm to submit a statement of qualifications. Beck stated KLJ Engineering does an excellent job for the City and recommended them for the next 5 years. Moved by Yellow Boy, second by Carlson and carried, to approve the reselection of KLJ Engineering for 5 years for Mobridge Municipal Airport.

AIRPORT MANAGER – Moved by Yellow Boy, second by Reichert and carried, to approve hiring Cody Aberle as Airport Manager at a salary of \$750 per month. The street/parks department will take care of snow removal and mowing.

AIRPORT SUPERVISORY COMMITTEE – Moved by Yellow Boy, second by Carlson and carried, to approve the following members of the airport supervisory committee as per Ordinance 9-10-1: Robert Mott (at large), Jeff Jackson (at large), Cody Aberle (airport manager) and Kyle Jensen (council).

1ST READING ORDINANCE NO. 991 – The following ordinances will change the billing for water, sewer and garbage service. These ordinances will not allow for putting the billing into anyone else's name besides the owner of the property. The owner of the property is already ultimately responsible but this change will save a lot of time and costs to the department. It will also save the property owner money everytime a renter moves and in or out.

Moved by Yellow Boy, second by Reichert and carried, to approve the 1st reading of Ordinance 991, an ordinance of the City of Mobridge, South Dakota amending the revised ordinances of the City, amending 5-4A-2 Collection – Residential Service.

1ST READING ORDINANCE NO. 992 – Moved by Carlson, second by Yellow Boy and carried, to approve the 1st reading of Ordinance No. 992, an ordinance of the City of Mobridge, South Dakota amending the revised ordinances of the City, amending Ordinance 11-4-1 k: Definition of User pertaining to the charges assessed for use of the municipal sewer system.

1ST READING ORDINANCE NO. 993 – Moved by Mound, second by Reichert and carried, to approve the 1st reading of Ordinance No. 993, an ordinance of the City of Mobridge, South Dakota amending the revised ordinances of the City, amending Ordinance 11-4-4: Service Charges pertaining to the charges assessed for use of the municipal sewer system.

1ST READING ORDINANCE NO. 994 – Moved by Yellow Boy, second by Carlson and carried, to approve the 1st reading of Ordinance No. 994, an ordinance of the City of Mobridge, South Dakota amending the revised ordinances of the City, amending Ordinance 11-2-15 pertaining to who is liable for payment of water rates and fees.

1ST READING ORDINANCE NO. 995 – The ordinance pertains to parking and what type of material in driveways that are allowed to park on. Moved by Jensen, second by Carlson and carried, to approve the 1st reading of Ordinance No. 995, an ordinance of the City of Mobridge, South Dakota amending the revised ordinances of the City, amending Ordinance 9-3-1 (d) pertaining to materials which can be used to construct driveways in front, side and rear yards with the following change: edit to not require edging in the alley parallel.

INFORMATION ITEMS:

EQUALIZATION MEETING – The Equalization meeting will be held on March 15, 2021, time to be determined. A quorum of the Council must be present.

DISTRICT 7 MEETINGS – Information was given to the Council regarding district 7 Municipal League meetings. They will be held virtually this year on March 24th at 5:30 PM.

PAYMENT OF BILLS:

Moved by Yellow Boy, second by Reichert and carried, to approve the following bills for payment: Aflac, insurance 891.10; Alex Air Apparatus, prof. services 880.00; Aqua-Pure Inc., chemical 4,073.55; Badgley Properties, refund 22.09; Barkmark Insurance Solutions, insurance 86,769.00; Bridge City Small Engine, repair & maintenance 119.83; Cain Law Office P.C., prof. services/attorney services 780.00; CamWal Electric, street lights/utilities 561.53; Cardmember Services, other services, prof. services, uniforms/equipment 658.00; Center Large Print, books 46.74; Central Diesel, repair & maintenance 102.02; Centurion Technologies, computer software & hardware 120.00; Chamber of Commerce, other 10,224.21; City of Mobridge, computer maintenance agreement fees 3,867.01; Clayton's Electronics, prof. services 45.00; CNA Surety, prof. services 50.00; Core & Main, supplies 2,054.21; Credit Collections Bureau,

garnishment 806.28; Dakota Glass & Alignment, vehicle maintenance 56.74; Dakota Pump & Control, repairs & maintenance 856.83; Tristan Graves, refund 66.30; Demco, supplies 123.51; DISH 37.29; Environmental Resource Associates, water samples 444.17; Ethanol Products, LLC, chemicals 2,071.10; Fisher Scientific, supplies 553.81; Fleet Services, gasoline 1,187.89; Galls, LLC, uniforms/equipment 414.81; Gas-n-Goodies, travel & conference 27.98; Great Northern Environmental, supplies 5,077.90; Great Western Bank, HSA contributions/payroll taxes 31,550.40; GTC Auto Parts, equipment maintenance/vehicle maintenance 614.21; Hawkins, chemicals 426.48; Heartland Waste, prof services 20,166.50; High Point Networks, computer software & hardware/prof. services 593.25; Homestead Building Supplies, repair & maintenance/supplies 491.27; Ingram, books 267.72; Jensen Rock & Sand, gravel & oil 113.00; Johnson Controls, building maintenance/repairs & maintenance 5,192.82; KCL, insurance 447.81; Klein Museum, other services 7,500.00; KLJ, prof services 21,991.74; Language Line Services, prof. services 90.00; Larry's Lock & Key, prof. services 85.00; Marco, Inc., copier 354.89; Matheson Tri-Gas Inc., other services 47.00; MDU, utilities 19,344.19; Merkels Foods, supplies 42.84; Midcontinent Comm., utilities 185.00; Mobridge Candy, supplies 158.66; Mobridge Chamber of Commerce, refund 270.75; Mobridge Hardware, supplies 1,050.74; Mobridge Manufacturing, refund 33.76; Moore Engineering, prof. services 877.50; Mountain Plains Library Association, travel & conference 55.00; N&W Auto, vehicle maintenance 374.90; Oahe Vet, prof services 520.00; Office Depot, office supplies/supplies 1,189.52; Open Canvas, other services/uniforms/equipment 436.83; OverDrive Inc., books 1,100.00; Paylessfoods, supplies 180.31; Payment Service Network, credit card fees 4.95; Plunkett's, prof. services 62.05; Quenzer Electric Inc., building maintenance/prof. services, repair & maintenance/street lights 2,245.57; Real-Tuff, repair & maintenance/sup. In-house repairs 106.34; Runnings, supplies/equipment & uniforms 1,870.86; SD DENR, prof. services 10.00; SD Department of Revenue, liquor & beer license 150.00; SD Dept. of Health, water samples 256.00; SD Division of Child Support, garnishment 513.24; SD Library Association, travel & conference 104.00; SD One call, prof. services 13.65; SD Retirement, retirement 14,986.94; SD State Treasurer, sales tax 2,399.48; SD Unemployment Insurance Div., unemployment Compensation 50.33; SDRS Supplemental Retirement, retirement 150.00; Servall, supplies 29.35; Slater Oil, gasoline/LP Gas/fuel oil, supplies 6,682.95; Tri State Water, supplies 9.10; Trittech Software Systems, computer software & hardware 6,118.88; Tyler Hearnen, prof services 1,317.00; US Postal Service, postage 1,493.70; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 811.16; Venture Communication, utilities 424.09; Verizon Wireless, cell phone/utilities 419.28; Wellmark BC/BS, health insurance 15,600.17; West River Telecommunications, utilities 3,179.07; Western Rancher, uniforms/equipment 32.00

Salaries: Administration – 6277.23; City Administrator – 6207.36; Police Dept – 65,911.49; Fire Dept – 500.00; Street Dept- 10,605.58; Park -2703.20; Library -5,406.40; Auditorium – 304.43; 24/7 -1217.53; Water Department – 16881.48; and Sewer Department -10808.40.

There being no further business to come before the council, the meeting adjourned at 6:24 PM on a motion by Carlson, second by Laundreaux and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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