

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 11, 2022**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, January 11, 2022 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Laundreaux (by phone), Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Carlson and carried.

MINUTES:

Moved by Laundreaux, second by Kemnitz and carried, to approve the minutes from the December 14, 2021 regular meeting. Moved by Kemnitz, second by Carlson and carried, to approve the minutes from the December 28, 2021 special meeting.

Note: Mound entered the meeting at 5:32 PM.

PUBLIC FORUM & VISITORS:

Ted Dickey, NEOG – Dickey spoke to the Council regarding projects and the State Water Plan; along with other various funding programs. Dickey suggested amending the current City State Water Plan application to include other needs. Moved by Reichert, second by Carlson and carried, to approve amending the state water plan application to include water lines, sewer lines and sludge removal; giving Beck authority to sign the application. The State Water Plan application is due to the state by Feb. 1st.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz

STEP INCREASE – Moved by Carlson, second by Reichert and carried, to approve a step increase for Brady Fuhrer, Water Maintenance, increasing his hourly wage .33 effective January 31, 2022.

Fire Dept – Chief Doug Delaroi

FIRE DEPT MEMBERS – Moved by Carlson, second by Mound and carried, to approve the following fire department roster for 2022: Doug Delaroi, James Bieber, Kelly Silbernagel, Ryan Ries, Mitch Voller, Justin Wiest, Brent Wiederholt, Kris Mosset, Steve Schneider, Kody Conlon, Justin Sadler, Brady Fuhrer, Kasey Roesler, Kurt Schmaltz, Chris Zeller, Dave Guggolz, Adam Fiedler, Dan Hunnel, Jed Gosch, Kyle Beier, Hunter Delaroi, Colton Hunger and Scott Mertz.

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of December 2021: Matt Keller, 413 13th Ave E, 40 x 70 addition; Mobridge Pit Stop, 401 6th Ave W, demo of house; and Mobridge Regional Hospital, 1401 10th Ave W, 12 x 16 storage shed.

2021 BUILDING PERMIT SUMMARY – Rawstern presented the Council with a 2021 summary. Total dollar value of permits for 2021 was \$1,393,066.

RE-ZONING APPEAL – Grant Oxner, owner of River’s Edge Repair, located at 520 West Grant Crossing filed an appeal on a re-zoning request he had submitted. The Zoning Board denied the request. The request was to re-zone from General Commercial to Highway Commercial to allow for a car dealership. After much discussion, moved by Mound, second by Reichert and carried (4-2), to up hold the zoning board’s decision and deny the re-zoning request. (Jensen and Carlson cast the opposing votes.) The Zoning Committee will take a look at permitted uses in the General Commercial zone and discuss uses for a possible change.

ZONING BOARD APPOINTMENT – Moved by Reichert, second by Carlson and carried, to approve the Mayor’s appointment of Denise Centeno to the Zoning Board until the term ending in May 2023. This appointment replaces Tom Singer who has resigned.

UNFINISHED BUSINESS:

2nd READING ORDINANCE NO. 1004 – Moved by Kemnitz, second by Carlson and carried, to approve the 2nd reading of Ordinance 1004, an ordinance of the City of Mobridge, South Dakota amending the revised ordinances of the City, amending voting precincts Ordinance 2-3-1.

ORDINANCE NO. 1004

**AN ORDINANCE OF THE CITY OF MOBRIDGE, SOUTH DAKOTA AMENDING
THE REVISED ORDINANCES OF THE CITY,
AMENDING VOTING PRECINCTS ORDINANCE 2-3-1**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Section 2-3-1 of Title of the Revised Ordinances of the City of Mobridge, South Dakota is hereby amended as follows:

2-3-1 Voting Precincts

The City of Mobridge in all regular and special municipal elections is hereby divided into three election precincts which shall encompass the same boundaries as the boundaries of each of the three Wards as defined in Chapter 2-2.

That in the resolution for each annual municipal election or any special election the governing body shall fix and determine the polling place, or places in each municipal precinct.

NEW BUSINESS:

PUBLIC HEARING AND VACATE ALLEY – A petition was received from James Prasek, owner of Hard Rock Resources, LLC, requesting the City vacate an alley located between the South 10 feet of Lots 2 and 11, and all of Lots 3 through 9, and Lots 12 through 22, located in Block 1, East Side Addition to Mobridge. Prasek informed the Council he would like to put a building where the current alley is platted. Moved by Carlson, second by Mound and carried, to approve Resolution 21-03.

RESOLUTION NO. 21-03

**RESOLUTION TO VACATE ALLEY BETWEEN THE SOUTH 10 FEET OF LOTS 2 AND 11, AND
ALL OF LOTS 3 THROUGH 9, AND LOTS 12 THROUGH 22, LOCATED IN BLOCK 1, EAST SIDE
ADDITION TO THE CITY OF MOBRIDGE, SOUTH DAKOTA**

WHEREAS, the owner of all of the real property abutting all sides of the alley between the South Feet of Lots 2 and 11, and all the Lots 3 through 9, and Lots 12 through 22, located in Block 1, East Side Addition to Mobridge South Dakota have signed a Petition to vacate the alley; and

WHEREAS, all of the property owned by the petitioner would be better used if the alley was closed; and

WHEREAS, that portion of the alley requesting to be vacated has never been opened.

WHEREAS, notice of time and place for hearing has been published and the hearing having been held;

NOW THEREFORE, the City of Mobridge hereby resolves to vacate the alley located between South Feet of Lots 2 and 11, and all the Lots 3 through 9, and Lots 12 through 22, located in Block 1, East Side Addition to Mobridge, Walworth County, South Dakota, subject to any existing easements of record.

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Reichert, second by Kemnitz and carried, to designate Dacotah Bank, Great Western Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2022.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Mound, second by Reichert, and carried, to designate the Mobridge Tribune as the official newspaper for 2022.

ELECTRONIC/EARLY PAYMENTS - Moved by Carlson, second by Reichert, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Clerk of Courts, Credit Collections Bureau, Deposit Refunds for Scherr Howe, Dish TV, First National Bank, Fleet Services, Great Western Bank, Kansas City Life, Marco, Midco, SD Retirement System, SD Office of Chold Support, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, USDA Rural Development, Venture Communications, Verizon Wireless, United Accounts, US Bank and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Mound, second by Carlson and carried, to set the annual municipal election date as April 12, 2022 and to combine the April 12, 2022 municipal election with Mobridge-Pollock School District school election.

CODE ENFORCEMENT – Moved by Kemnitz, second by Mound and carried, to approve the contract for 2022 with Joel Johnson of Code Enforcement Specialists, LLC.

RESOLUTION 22-01, WAGE RESOLUTION – Moved by Kemnitz, second by Reichert and carried, to approve Resolution 22-01, wage resolution.

RESOLUTION 22-01

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and
 WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);
 NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for 2022, effective January 3, 2022;

Name	Position	Hourly	Annually
Cox, Gene	Mayor		\$9,548.00
Carlson, Randy	Councilperson		\$6,753.00
Jensen, Kyle	Councilperson		\$6,753.00
Kemnitz, Brent	Councilperson		\$6,753.00
Laundreaux, Jeffrey	Councilperson		\$6,753.00
Mound, Jade	Councilperson		\$6,753.00
Reichert, Curtis	Councilperson		\$6,753.00
DeLaroi, Doug	Fire Chief		\$4,500.00
Ries, Ryan	Assistant Fire Chief		\$600.00
Silbernagel, Kelly	Fire Dept Sec-Treas		\$900.00
Sadler, Justin	Fire Safety Officer		\$600.00
Beck, Heather	Finance Officer/City Administrator		\$76,024.00
Naasz, Alicia	Deputy Finance Officer	\$17.54	
Rawstern, Jacquelyn	City Clerk/Zoning Officer	\$16.64	
Fuhrer, Brady	Airport Manager		\$9,000.00
Blankartz, Donald	Waste Water Plant Manager	\$24.66	
Brown, Daron	Water Plant Manager	\$22.45	
Fuhrer, Brady	Water Dept	\$16.93	
Kaiser, Charles Bo	Water Dept	\$20.72	
Keller, Chris	Water Dept	\$20.22	

Schmaltz, Kurt	Water & Waste Water Superintendent		\$66,516.00
Shillingstad, Nathan	Water Plant Operator	\$15.19	
Wilson, Donald	Wastewater Maintenance	\$16.93	
Bohle, Allen T.	Investigator	\$29.40	
Bratland, Nick	Police Officer	\$24.04	
DeLaroi, Doug	Police Officer	\$24.90	
Farmen, Lesley	Fill In Police Officer	\$22.91	
Fire Cloud, Snowy	Dispatcher	\$18.77	
Fischer, Tammie Rae	Lead Dispatcher/E911 Coordinator		\$51,953.00
Frank, Sandy	Dispatcher	\$19.07	
Jungwirth, Justin	Police Officer	\$24.90	
Kaiser, Mark	Dispatcher	\$18.77	
Killsback, Emily	Dispatcher	\$15.59	
Knecht, Don	Fill In Police Officer	\$22.91	
Lutz, Candice	Dispatcher	\$21.36	
Madison, Shawn	Police Chief		\$79,295.00
Maier, Laura	Dispatcher	\$22.26	
Norder, Ashton	Police Officer	\$24.68	
Pepin, Nate	Police Officer	\$23.49	
Rische, Cindy	Dispatcher	\$19.07	
Romans, Teresa	24/7 Administrator	\$16.18	
Strickland, Thomas	Captain		\$58,883.00
Wientjes, Kenneth	Fill In Police Officer	\$22.91	
Zweber, Josh	Fill In Police Officer	\$22.91	
Enderson, Ryan	Street/Park Superintendent	\$27.68	
Fischer, Joshua	Street/Park Maintenance	\$19.20	
Bieber, Wyatt	Street/Park Maintenance	\$17.54	
Baumann, Jordan	Part-time Properties	\$9.95	
Bieber, Karla	Library Director	\$21.25	
Wilson, Staci	Assistant Librarian	\$13.96	

RESOLUTION 22-02, LEGAL SERVICES – Moved by Reichert, second by Mound and carried, to approve Resolution 22-02, a resolution establishing contract for legal services.

RESOLUTION 22-02

RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES

WHEREAS, the City of Mobridge by and through its duly elected council members hereinafter referred to as "City of Mobridge" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Mobridge.

WHEREAS, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

WHEREAS, the City of Mobridge has decided to enter into a contract for a City Attorney for legal services at \$240.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the City of Mobridge hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Mobridge from January 1, 2022, through December 31, 2022.

CEMETERY DEED – Moved by Carlson, second by Mound and carried, to approve the following cemetery transfer: from the City of Mobridge to Bruce Redding, Graves 1 and 2, Lot 74, Block P in Greenwood Cemetery.

DISCUSSION AND INFORMATION:

2020 AUDIT – Beck presented a letter from the SD Dept of Legislative Audit to the Council stating they have accept the audit for 2020. The audit is available on the City of Mobridge website. www.cityofmobridge.com.

PAYMENT OF BILLS:

Moved by Kemnitz, second by Mound and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 104.00; Aflac, insurance 965.42; Aqua-PureInc., chemicals 1,981.00; Avera Occupational Medicine, prof. services 304.00; Badger Meter, prof. services 106.68; Bridgemark Insurance Solutions, liability insurance 90,469.00; Brown Palace, refund 1,248.63; Cam Wal Electric, street lights/utilities 641.25; Cardmember Service, prof. services/other services/furniture 789.81; CDW Government, radio maintenance 97.85; Chamber of Commerce, other 30,204.71; Christopher Peltier, other services 25.00; Code Enforcement Specialists, prof. services 1,500.00; Colliers Securities, prof. services 300.00; Credit Collections Bureau, garnishment 260.02; Dakota Glass & Alignment, repair & maintenance 25.00; Fisher Scientific, supplies/chemicals 595.11; Fleet Services, gasoline 1,998.08; Graymont, chemicals 4,126.50; Great Western Bank, HSA contributions/payroll taxes/supplies/uniform & equipment/repair & maintenance 16,895.47; Gregg's Drilling & Excavating, prof. services 3,015.30; GTC Auto Parts, equipment maintenance/vehicle maintenance 512.44; Hanna Instruments, repair & maintenance 96.00; Heartland Waste, prof services 21,016.80; Heather Back, refund 10.20; High Point Network, computer software & hardware 287.00; Intoximeters, supplies 550.50; Jensen Rentals, other services 110.00; Johnson Controls, prof. services 5,784.42; KCL, insurance 470.10; Kenneth Rossow, other services 25.00; Kiesler Police Supplies, uniform & equipment 131.27; KLJ, prof services 4,952.14; Language Line Services, prof. services 90.00; Lillian Wientjes, other services 25.00; Liz Ford, other services 25.00; MDU, utilities 20,383.85; Milbank Winwater, repair & maintenance 38.40; Mobridge Hardware, supplies/sup. In-house repairs 129.51; Mobridge Tribune, publishing 176.46; N&W Auto, vehicle maintenance 53.95; NECOG, prof. services 9,373.15; Northside Flowers, other services 35.00; Oahe Vet, prof. services 250.00; Paylessfoods, supplies 103.39; Payment Service Network, credit card fees 54.95; Riki Peterson, refund 16.28; Riverside Home Furnishings, equipment 1,049.00; Runnings Supply, small tools/supplies/sup. In-house repairs 929.21; SD Airport Management Assoc., prof. services 25.00; SD Building Official's Assoc., prof. services 50.00; SD City Management Assoc., prof. services 150.00; SD DENR, prof. services 3,550.00; SD Governmental Finance Officer's Assoc., prof. services 40.00; SD Municipal Street Maintenance Assoc., other services 35.00; SD State Treasurer, sales tax 1,944.48; SDML, prof. services 2,746.57; SDRS Supplemental Retirement, retirement 125.00; Slater Oil, LP gas & fuel/diesel/gasoline 14,507.97; Tri State Water, supplies 26.30; Trittech Software System, computer software & hardware 39,437.97; United Postal Services, supplies/postage 806.15; US Bank, loan 43,224.48; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 827.16; Vessco, repair & maintenance 56,950.37; Vivienne Leslie Barz, refund 36.69; Voyager, diesel/gasoline 102.87; Walworth County Registered of Deeds, prof. services 126.00; West River Telecommunications, utilities 3,349.83.

Salaries: Administration – 2720.38; City Administrator – 1386.54; Police Dept – 35578.14; Street Dept- 16167.87; Park – 3019.40; Zoning – 1318.65; Library -8203.20; 24/7 -1849.85; Water Department – 25832.30; Sewer Department -17483.64; and Airport – 750.00.

There being no further business to come before the council, the meeting adjourned at 6:34 PM on a motion by Carlson, second by Reichert and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$