

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
March 9, 2022**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, March 9, 2022 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Laundreaux, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Carlson and carried with the following addition: Mayor Cox requested a special council meeting on March 30, 2022 at 5:30 PM under discussion and information.

MINUTES:

Moved by Mound, second by Kemnitz and carried, to approve the minutes from the February 9, 2022 regular meeting.

PUBLIC FORUM & VISITORS:

Mobridge Chamber of Commerce – New staff was present to introduce themselves to the Council. Katy Hutchins is the Director of Operations and Tim Conlon is the Director of Outreach.

Darrell Fritz was present to complain to the Council about the garbage trucks dumping early in the morning. He questioned the noise ordinance and why they could wake him up banging the dumpsters. The Mayor stated the matter would be looked into and someone would get back to him.

Keylene Garreaxhead, Oahe Corner Market had requested to be on the agenda, but was not present.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz

WASTEWATER AGREEMENT FOR SLUDGE DISPOSAL OPTIONS – Schmaltz requested the Council approve an agreement with Moore Engineering to look into sludge disposal alternatives. The department has been having issues getting rid of the sludge due to numerous factors, one being the drought. Moved by Reichert, second by Carlson and carried, to approve the agreement with Moore Engineering to complete a Sludge Disposal Alternative Analysis in the amount of \$29,500.

WATER AND SANITARY SEWER EVALUATION – Schmaltz also requested approval of an agreement to do an overall evaluation on the water and wastewater system. This way projects can be prioritized and the City can start applying for funding. Moved by Mound, second by Carlson and carried, to approve the agreement with Moore Engineering to do an evaluation of the water and sanitary sewer in the amount of \$109,735.

STEP INCREASE – Moved by Mound, second by Laundreaux and carried, to approve a step increase for Nate Shillingstad, increasing his hourly wage from \$15.19 to \$16.58 per hour effective February 28, 2021. Shillingstad completed his 6 month probation period.

UPCOMING PROJECTS – Jerod Klabunde, Moore Engineering, also discussed future needs of the water and wastewater departments with the Council. A special meeting will be held on March 30, 2022 with Ted Dickey from NCOG, to approve an application.

Police Department – Captain Tom Strickland

INTERNSHIP PROGRAM – Captain Strickland requested approval of an internship program for the July 4th holiday weekend. The program would consist of 6-8 students from Lake Area Tech, coming to work with area law enforcement for one week over the July 4th holiday. The advantages of the program is to have extra staff available during the busy week, help with recruitment of future officers, creating a bond and

interest in the area. Wages would be \$15 per hour. Students would stay at the National Guard Armory.
Moved by Laundreaux, second by

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of February 2022: Kevin Hoffmann, 906 8th Ave West, 45' of 6' Privacy Fence; Dave Haefner, 810 1st Ave East, 2 Egress Windows; Dave Haefner, 810 1st Ave East, Demolition of Garage; Ryan & Sarah Ries, 1502 13th Ave East, Finish 75' basement into bedroom & living area; Jensen Rentals, 920 6th St West , 20x50 addition office space.

1st READING ORDINANCE NO. 1005, ADD CONDITIONAL USE – Moved by Mound, second by Kemnitz and carried, to approve the 1st reading of Ordinance No. 1005, an ordinance of the City of Mobridge, South Dakota, amending the revised zoning ordinances of the City, amending Ordinance 12.02 permitted uses, section 2. Conditional Uses (subject to approval by Board of Zoning Adjustment) of Title 12- General Commercial District (GC).

NEW BUSINESS:

CEMETERY DEEDS – Moved by Reichert, second by Laundreaux and carried, to approve the following cemetery transfers: from the City of Mobridge to Steven L. Fuhrman and Patricia A Fuhrman, Graves 5 and 6, Lot 31, Block P in Greenwood Cemetery; and from the City of Mobridge to Deborah Banik, Graves 1-8, Lot 23, Block Q in Greenwood Cemetery.

AUDIT AGREEMENT – Moved by Carlson, second by Reichert and carried, to approve the 2021 audit agreement with Kohlman, Bierschback & Anderson in the amount of \$20,800.

STEP INCREASE – Moved by Reichert, second by Laundreaux and carried, to approve a step increase for Jacque Rawstern, increasing her hourly wage from \$16.64 to \$17.04 effective February 14, 2022.

2022 POOL STAFF – Moved by Mound, second by Jensen and carried, to approve the following pool staff for 2022: **Monica Weninger-Schmaltz, Manager \$3,182 per month during pool season; WSI - \$13.00;** Logan Vetch; Bryson Vetch; Phoebe Schmaltz; **Head Lifeguards - \$13.00;** Regan Stoick; Ava Stoick; **Returning Guards - \$12.25;** Mia Fiast; Gabby Zimmer; Blaise Thompson; Sarah Cox; Bailey Keller; Kobe Good Shield; **New Guards - \$12.00;** Megan Malmedal; Simon Fried; Selena Arpan; Haidyn Stangl; Kaitlyn Perman; Kennedy Hohle; Cadee Peltier; Trenton Two Hearts; **Returning Concessions - \$10.25;** Amber Vetch; Cole Wellner; Sarah Lopez - Slide; **New Concessions - 10.00;** Becca Cox; Brooke Schlomer; Corbin Stoick; Makelle Sandmeier; Peter Fried and Jolaine Bain.

GRANT POLICY – Moved by Mound, second by Carlson and carried, to approve the grant policy as presented. This is an audit requirement.

DISCUSSION AND INFORMATION:

Financial Statement – Beck presented the Council with a financial statement for the month of January. Moved by Kemnitz, second by Reichert and carried, to approve the financial report.

Equalization Meeting –The equalization meeting will be held on March 21, 2022. A quorum of the Council will need to be present.

District 7 Annual Meeting – The District 7 Annual Meeting of the SDML will be held on March 22, 2022 in Herried.

Pool Shade Fundraiser – A fundraiser for the Mobridge Aquatic Center will be held April 2, 2022 at Scherr Howe Event Center. Oahe Baggers is hosting a corn hole tournament with proceeds going to purchase shading for the pool.

Special Council Meeting – There will be a special council meeting March 30, 2022 at 5:30 PM.

PAYMENT OF BILLS:

Moved by Kemnitz, second by Carlson and carried, to approve the following bills for payment: A-1 Heating & Air, repair & maintenance 965.31; Accounts Management Inc., garnishment 208.00; Aflac, insurance 965.42; Aqua-Pure Inc., chemicals 1,915.38; Badger Meter, prof. services 1,306.68; Beadle's Sales, vehicle maintenance 21.75; Best Western, travel & conference 252.00; Book Systems, computer software & hardware 795.00; Bridge City Small Engine & Rentals, repair & maintenance 41.45; CNA Surety, liability insurance 1,132.00; Cal Wal Electric, utilities 160.17; Cam Wall Electric, street lights 483.00; Cardmember Service, prof. services/other services/ computer software & hardware 159.24; CDW Government, computer software & hardware 328.46; Center Point Large Print, books 47.94; Central Diesel, equipment maintenance/vehicle maintenance 2,475.14; CentralSquare Technologies, computer software & hardware 939.33; Collaborative Summer Library Program, supplies 44.81; Connecting Point, computer software & hardware 4,153.43; Credit Collections Bureau, garnishment 520.04; Dady Drug, supplies 11.92; Dakota Glass & Alignment, vehicle maintenance 2,623.09; Defensive Edge Training & Consulting, safety training 450.00; Deputy Finance, postage 14.76; Dish TV, utilities 48.07; Donald Wilson, uniform & equipment 80.00; Ethanol Products, LLC, chemicals 1,985.44; Fisher Scientific, chemicals 940.13; Fleet Services, gasoline 2,309.98; Giengers Sales & Services, supplies 230.00; Grand Central, vehicle maintenance 102.75; Graymont, chemicals 4,112.43; Great Northern Environmental, sup. In-house repairs 4,500.65; Great Western Bank, HSA contributions/other services/payroll taxes/vehicle replacement 33,033.93; Gregg's Drilling & Excavating, prof. services 3,750.00; GTC Auto Parts, repair & maintenance 34.76; Hach Company, chemicals 185.82; Hawkins, chemicals 2,171.43; Heartland Waste, prof services 21,086.30; High Point Network, computer software & hardware 371.00; Ingram, books 217.40; JD Services, vehicle maintenance 1,493.29; Jensen Rentals, other services 55.00; Jensen Rock & Sand, gravel & oil 957.32; Johnson Controls, repair & maintenance 2,683.21; KCL, insurance 497.40; Kiesler Police Supply, uniform/equipment 642.16; KLJ, prof services 16,213.78; Language Line Services, prof. services 90.00; Macqueen Equipment, uniform & equipment 10,016.68; Marco, copier lease 345.29; MDU, utilities 21,565.23; Midco, utilities 185.39; Milbank Winwater Works, repair & maintenance 286.40; Minnesota Valley Testing Lab, water samples 127.00; Mobridge Chamber of Commerce, refund 1,397.64; Mobridge Hardware, sup. in-house repairs/ supplies 1,511.02; Mobridge Manufacturing, vehicle replacement 905.00; Mobridge Tribune, publishing 333.49; Mobridge Youth Organization, refund 350.00; MoRest Motel, travel & conference 180.00; Mountain Plains Library Association, prof. services 55.00; N&W Auto, vehicle maintenance 53.95; Napa Central, small tools 103.98; NBS Calibrations, prof. services 187.00; North Central Steel Systems, building maintenance 504.27; Oahe Vet, prof. services 250.00; Office Depot, computer software & hardware/supplies 1,852.96; Open Canvas, uniform & equipment 472.32; Paylessfoods, supplies 140.60; Payment Service Network, credit card fees 54.95; Postmaster, postage 265.00; Powerphone, prof. services 329.00; Quenzer Electric, repair & maintenance/street lights 4,750.15; Riteway, supplies 1,337.48; River Edge Repair, vehicle maintenance 49.99; Running Supply, supplies 1,789.44; SD Dept. of Public Safety, prof. services 5,400.00; SD Dept. of Ag. & Natural Resources, prof. services 120.00; SD Dept. of Health, water samples 487.00; SD Library Association, prof. services 116.00; SD One Call, prof. services 5.25; SD Retirement System, retirement 16,191.97; SD State Treasurer, sales tax 1,823.88; SDRS Supplemental Retirement, retirement 250.00; Servall, supplies 32.20; Slater Oil, LP gas & fuel/diesel/gasoline 12,792.61; Tim Szczur, refund 20.00; Tri State Water, supplies 41.40; US Postal Service, postage/supplies 866.16; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 930.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 294.73; Voyager, gasoline 86.79; Walworth County Treasure, prof. services 42.40; Wellmark, insurance 17,302.77; West River Telecommunications, utilities 3,346.01.

Salaries: Administration – 9259.69; City Administrator – 1462.00; Police Dept – 65647.98; Fire Dept – 500.00; Street Dept- 11204.80; Zoning – 905.22; Library -5627.10; 24/7 -1314.63; Water Department – 17612.44; Sewer Department -11553.49; and Airport – 750.00.

There being no further business to come before the council, the meeting adjourned at 6:02 PM on a motion by Carlson, second by Reichert and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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