

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 11, 2022**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 11, 2022 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Reichert, Jensen, Kemnitz and Carlson. Laundreaux was absent.

AGENDA:

The agenda was approved on a motion by Mound, second by Carlson and carried.

MINUTES:

Moved by Kemnitz, second by Reichert and carried, to approve the minutes from the April 11, 2022 regular meeting.

There being no further business to come before the council, the meeting adjourned at 5:32 PM on a motion by Mound, second by Carlson and carried.

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday May 11, 2022 at 5:33 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following council persons were present: Mound, Reichert, Jensen, Kemnitz, and Carlson.

COUNCIL APPOINTMENT: No petition was filed for the Council seat in Ward II, previously held by Jeff Laundreaux. Mayor Cox requested the Council approve his appointment of Amy Cerney to the seat. Moved by Mound, second by Carlson, and carried, to approve the Mayor's appointment of Amy Cerney to Ward II.

Beck swore in the Councilor Amy Cerney. Also, having filed petitions and continuing to serve their constituents for additional two year terms were Councilors Kyle Jensen and Randy Carlson and Mayor Gene Cox.

COUNCIL OFFICER ELECTION:

Moved by Mound, second by Cerney and carried, to elect Carlson as council president. Carlson abstained. Moved by Reichert, second by Carlson, and carried, to elect Kemnitz as vice council president. Kemnitz abstained.

PUBLIC FORUM & VISITORS:

Mobridge Youth Organization was present to give the Council an update on their programs and what they do for the youth. They have been serving the community and surrounding area for 30 years. They have approximately 200 kids enrolled so far for this year ages Pre K – 6th Grade. Their board consists of all volunteers. Their funding consists of \$15,000 from the City, fees and donations.

PETITION AND RESOLUTION TO WAIVE SIDEWALK REQUIREMENTS – A petition was filed by Aldeen Goehring to waive the sidewalk requirement per ordinance 9-6-1, due to lack of space, two large trees and lack of pedestrian foot traffic in the area. Moved by Kemnitz, second by Carlson and carried, to approve Resolution 22-07, a resolution to waive sidewalk requirement. Jensen abstained.

RESOLUTION NO. 22-07

RESOLUTION TO WAIVE SIDEWALK REQUIREMENT

WHEREAS, the owners of the real property described as Lot 6, Block 34, Northwest Townsite Company's Third Addition to the City of Mobridge, South Dakota have requested the City waive the requirement of placing a sidewalk on the above property; and

WHEREAS, there lack of space and two large trees impeding sidewalk zone; and lack of pedestrian foot traffic in the area;

NOW THEREFORE, the City of Mobridge hereby resolves to waive the requirement of placing a sidewalk on the Lot 6, Block 34, Northwest Townsite Company's Third Addition to the City of Mobridge, South Dakota.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison

STEP INCREASE – Moved by Mound, second by Reichert and carried, to approve a step increase for dispatcher Emily Killback increasing her hourly wage from \$15.59 per hour to \$17.04 effective May 9, 2022.

NEW HIRE POLICE OFFICER – Moved by Carlson, second by Kemnitz and carried, to approve hiring Jameson Reese in the position of police officer at \$18.62 per hour part time effective May 5, 2022 and moving to full time status as of May 23, 2022.

SURPLUS VEHICLES – Moved by Cerney, second by Mound and carried, to approve the following police department vehicles as surplus: 2004 Chevy Silverado, 2010 Chevy Tahoe, 2013 Ford Explorer, 2016 Dodge Charger (K9) and 2016 Dodge Charger.

PURCHASE POLICE VEHICLE – Moved by Mound, second by Kemnitz and carried, to approve the budgeted purchase of a 2020 Dodge Durango from the Kansas Highway Patrol in the amount of \$29,600.

DISPATCH EQUIPMENT – The dispatch radios and repeaters that are currently being used will be obsolete at the end of the year. Moved by Kemnitz, second by Carlson and carried, to approve the quote from Minn-Kota Communications Inc. in the amount of \$132,265.16. Funding for the purchase is from a SD Public Safety grant in the amount of \$105,000 and the remaining amount from a Homeland Security Grant.

Water/Wastewater - Superintendent Kurt Schmaltz

STEP INCREASE – Moved by Mound, second by Cerney and carried, to approve a step increase for Wastewater Plant Operator Don Wilson, increasing his hourly wage from \$16.93 per hour to \$17.27 per hour effective May 9, 2022.

LEVEL INCREASE – Moved by Cerney, second by Mound and carried, to approve a level increase for Water Plant Operator Nate Shillingstad, having passed his Level 1 Certification, increasing his hourly wage from \$16.58 to \$17.59 effective April 25, 2022.

PAY REQUEST NO. 1 – Moved by Cerney, second by Mound and carried, to approve Pay Request No. 1 to Northern Plains Contracting in the amount of \$15,759.00 for the WWTP Headworks Improvement project.

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of April 2022: Hard Rock Resources LLC, 2 4th Ave East, 60'x120' Shop; Kramer, Inc., 119 West Grand Crossing, New Gas Station; Kenny Jensen Rentals, 1401 West Grand Crossing, 60'x96' Storage units; Jesse Roshau, 1105 2nd St East, 2012 Continental 16'x70' Mobile Home; Danielle Mittelsteadt, 620 5th Ave West, Replace sheetrock, windows and doors; Roger Krone, 1121 5th Ave West, Replacing deck 6'x15 1/2'; City of Mobridge, 114 1st Ave East, Moving 29'x12' Wall; David Hess, 1304 2nd St East, Egress window; Don Dupper, 1204 Sunset Ave, new 12x16 and moving 8x8 deck; Mobridge Regional Hospital, 1401 10th Ave West, Renovation & addition; Dan Richards, 1011 2nd Ave West, Remodel bathroom; Donovan Flaherty, 810 4th Ave East, 2 egress windows & chain link fence; Great Western Bank, 505 North Main, Changing signs and adding signs; Grand Central, 502 North Main, Replace concrete & remodel inside.

NEW BUSINESS:

MAYOR APPOINTMENTS – Moved by Carlson, second by Cerney and carried, to approve the following Mayor's Appointments: Mayor – Police, Finance, Rail Authority, Weed and School Board Rep; Reichert –

Police, Finance, Library and Water/Sewer; Jensen – Auditorium, Parks, and Airport; Cerney – Park, Auditorium, and Streets; Kemnitz – Fire, Police and Zoning; Carlson – Airport, Zoning and Streets; Mound – Housing, Fire, and Water & Sewer.

Library Board: Amy Cerney, LeeAnn Mack, Danny Merkel, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom O’Connell, Liz Ford, Denise Centuro, Ken Rossow, Chad Hintz, Chris Peltier and Lillian Wientjes.

Parks Board: Thomas O’Connell, Dan Richards, DJ Taylor, Chris Fried and Ryan Kemnitz.

Housing Board: Chris Fried, Jade Mound, Misti Helm, Todd Wagner and Amy Cerney.

Appointed Employees and Officers: City Administrator/Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Doug Delaroi; Asst. Fire Chief – Ryan Ries; Fire Dept Secretary – Kelly Silbernagel; Zoning Officer – Jacque Rawstern; and Health Officer – Dr. Robert Marciano.

RESOLUTION 22-08, BANKING AUTHORIZATION – Moved by Kemnitz, second by Reichert and carried, to approve Resolution 22-08, banking authorization.

**RESOLUTION NO. 22-08
BANKING AUTHORIZATION RESOLUTION**

WHEREAS, The City of Mobridge is a Municipality under the laws of South Dakota; and

WHEREAS, The City of Mobridge has authorized Mayor Gene Cox, Council President Randy Carlson, and Finance Officer Heather Beck to act on behalf of the City of Mobridge to open any deposit or share accounts in the name of the Municipality; and

WHEREAS, The City of Mobridge will require two (2) of the three (3) signatures for any transaction; and

WHEREAS, The City of Mobridge will obey all of the rules of Wells Fargo Bank, Dacotah Bank, SD FIT and Great Western Bank,

NOW, THEREFORE BE IT RESOLVED, That the City of Mobridge shall be entitled to operate and maintain bank accounts at Wells Fargo Bank, Dacotah Bank, SD FIT and Great Western Bank in Mobridge, South Dakota and all transactions in said accounts shall require signatures of any two of the following persons: Mayor Gene Cox, Council President Randy Carlson, or Finance Officer Heather Beck.

LETTER OF COMMITMENT WARHAWK – Moved by Cerney, second by Carlson and carried, to approve the Mayor signing a letter of commitment for the City to participate in the Warhawk District Natural Hazard Mitigation planning effort.

CEMETERY DEED TRANSFERS – Moved by Mound, second by Cerney and carried, to approve the following cemetery deeds from the City of Mobridge: to Jim Nadeau and Jane Nadeau transferring Grave 4, Lot 92, in Block P Greenwood Cemetery; to Kim Stoecker and Ruth Stoecker transferring Graves 5 and 6, Lot 92, in Block P Greenwood Cemetery; to Kevin Stoecker transferring Grave 3, Lot 92, Block P Greenwood Cemetery; and to Ronald Unterseher and Sheila Unterseher transferring Grave 2, Lot 111, Block H, Greenwood Cemetery.

MALT BEVERAGE LICENSE RENEWALS - Moved by Carlson, second by Cerney and carried, to approve the following malt beverage license renewals:

Mobridge Pit Stop	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo’s 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 1-4 Block 22 Milwaukee 1 st	Retail (On-Off Sale)
Rick’s Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
Great Plains Family Rest.	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
Merkel’s Foods	Lots 14-18 Block 21 Milwaukee 1 st	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)
Donnie’s Pizzeria	Lots 11-12, Block 10, Original	Retail (On-Off Sale)

D&D Mine LLC
D&D Mine II LLC
Mobridge Rodeo Assc.
Family Dollar

Lot 6A, Block 2, Original
Lot 6A, Block 2, Original
Tr A & B SE ¼ 20-124-79
N 250' Lot B, Shor Acres

Retail (On-Off Sale)
Retail (On-Off Sale)
Retail (On-Off Sale)
Retail (On-Off Sale)

AIRPORT FUEL TANK BID – Moved by Reichert, second by Carlson and carried, to approve the bid from O’Day Equipment, LLC in the amount of \$762,435.87 and to authorize the Mayor to sign the Notice of Award. One other bid was received from Acterra Group, Inc. in the amount of \$796,517.69. The engineer’s estimate was \$782,990.

GRANT APPLICATIONS FOR THE AIRPORT FUEL TANK PROJECT – Moved by Kemnitz, second by Cerney and carried, to approve two application for the airport fuel tank project in the amounts of \$137,564.13 and \$762,435.87.

SURPLUS PROPERTY – A list of items was given to the council to declare as surplus. Beck requested adding the addition of 10 bikes. Moved by Cerney, second by Mound and carried, to declare all items surplus at a value of less than \$500.

APPLICATIONS TO MOVE BUILDINGS ON CITY STREETS – Moved by Reichert, second by Mound and carried, to approve the following application to move a building on city streets to Jay Shillingstad and to authorize the return of the deposit once the project is finished and no damage is done. Moved by Mound, second by Carlson and carried, to approve the following application to move a building on city streets to Joe Roshau and to authorize the return of the deposit once the project is finished and no damage is done.

RESOLUTION 22-09, WRT EASEMENT IN ROW – Moved by Mound, second by Cerney and carried, to approve Resolution 22-09, granting WRT transmission easement in right of way.

**RESOLUTION NO. 22-09
GRANTING WRT TRANSMISSIN EASEMENT IN RIGHT OF WAY**

WHEREAS, The City of Mobridge is a Municipality under the laws of South Dakota; and

WHEREAS, West River Telecommunications (WRT) is requesting the right to install and maintain buried fiber optic telecommunications line or lines in certain road rights of way within the City of Mobridge; and

WHEREAS, The City of Mobridge is willing to grant the request of WRT.

NOW, THEREFORE BE IT RESOLVED, That the City of Mobridge does hereby grant unto WRT an easement with the right and authority to install and maintain buried fiber optic telecommunications line or lines in the hereinafter described road rights of way within the City of Mobridge, provided however, WRT is responsible for immediately repairing any damage to the road rights of way caused by the installation and maintenance of its telecommunications lines. To the extent possible all installations and maintenance of the line or lines shall occur outside the driving surface of the roads and streets. This right and easement is perpetual.

The road rights of way in Mobridge, South Dakota effected by this resolution are described as follows:

Commencing at the intersection of Lake Front Drive and 288th Avenue, thence South on 288th Avenue to the intersection of Walleye Way, thence Westerly and Northerly on Walleye Way to the Burlington Northern Railway right of way.

DISCUSSION AND INFORMATION:

2021 ANNUAL REPORT – Per SDCL 9-22-21, Beck presented the 2021 Annual Report to the Council.

POOL – Beck gave some information on the pool. Pool opens on May 30th. Lifeguard classes are May 23-25th. Another fundraiser for the pool shade project is June 1st.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 965.42; Airside Solutions, Inc., repair & maintenance 354.05; Alano Society, refund 49.66; Alicia Naasz, postage 12.50; Aqua-Pure Inc., chemicals 2,014.17; Associated Supply Co., repair & maintenance 65.42; Badger Meter, prof. services 106.56; Best Western Plus, travel & conference 308.97; Bridge City Small Engine & Rentals, equipment maintenance 114.98; Bridgemark Insurance Solutions, liability insurance 5,368.00; C&B Operations, LLC, equipment maintenance 181.76; Cain Law Office, attorney services 220.00; Cam Wal Electric, utilities 614.57; CAN Surety, liability insurance 126.00; Cardmember Service, pref. services/other services 25.00; CDW Government, radio maintenance 156.18; Center Point Large Print, books 47.94; Chamber of Commerce, other 10,832.80; Connie Fiedler, supplies 27.69; Core & Main, repair & maintenance 3,741.79; Credit Collections Bureau, garnishment 520.04; Dady Drug, supplies 15.45; Dakota Auction, refund 350.00; Dakota Glass & Alignment, vehicle maintenance 66.13; Dakota Pump & Control, repair & maintenance 7,302.49; Dash Medical Gloves, supplies 452.70; Davis Martin, mowing contract 2,345.00; Demco, supplies 91.92; Deputy Finance, postage 22.14; Dish TV, utilities 48.07; Donald Wilson, travel & conference 26.00; Findaway, books 106.93; Fleet Services, gasoline 2,362.29; Geneva Wollman, training 470.08; Gienger Sales & Services, supplies 196.00; Grand Central, gasoline/vehicle maintenance 194.93; Graymont, chemicals 4,484.48; Great Western Bank, building maintenance/HSA contributions/payroll taxes/repair & maintenance/sprinkler system/supplies 37,746.54; Gregg's Drilling & Excavating, prof. services 750.00; GTC Auto Parts, equipment maintenance/repair & maintenance/truck maintenance 79.15; Hawkins, chemical/repair & maintenance 9,921.58; Heartland Waste, prof services 21,169.70; High Point Network, computer software & hardware 1,197.50; Homestead Building Supplies, repair & maintenance 131.89; Ingram, books 297.88; Jensen Rentals, other services 55.00; Jensen Rock & Sand, prof. services 1,495.00; Joe & Heidi Roshau, refund 500.00; KCL, insurance 497.40; Kiefer Aquatics, uniform & equipment 691.00; KLJ, prof services 11,714.39; Language Line Services, prof. services 376.36; Lindskov Implement, repair & maintenance 96.55; Macqueen Equipment, uniform & equipment 96.34; Marco, copier lease 345.29; Matheson Tri-Gas Inc, other services 149.00; MDU, utilities 19,189.89; Midco, utilities 185.39; Milbank Winwater Works, water meters 75.51; Minnesota Valley Testing Lab, water samples 511.00; Mobridge Economic Development Corporation, other services 5,000.00; Mobridge Garden Club, mobridge garden club 500.00; Mobridge Gas, LP Gas 19.50; Mobridge Hardware, supplies/office supplies/supplies in-house repairs/repair & maintenance 2,022.42; Mobridge Rodeo Inc., mobr rodeo association 10,000.00; Mobridge Tribune, publishing 588.71; Moore Engineering, prof services 82,086.95; MoRest Motel, travel & conference 150.00; Napa Central, repair & maintenance 58.86; NAPA Central, supplies 49.40; Northern Plains Contracting, prof. services 15,759.00; Oahe Vet, prof. services 250.00; ODP Business Solutions LLC, supplies 444.52; Open Canvas, uniforms/equipment 46.59; Paylessfoods, supplies 162.65; Payment Service Network, credit card fees 54.95; Powerphone, Inc., prof. services 729.00; Premier Equipment, equipment maintenance/repair & maintenance 920.63; Ramkota Hotel, travel & conference 98.00; Riverside Home Furnishings, supplies 1,198.00; Ron Roesler, refund 30.34; Runnings Supply, sup. In-house repairs/supplies/small tools/repair & maintenance/uniform & equipment 2,804.13; Safariland, LLC, uniform & equipment 92.89; SD Assoc. of Rural Water System, membership 865.00; SD Dept. of Health, water samples 556.00; SD Magazine, other services 25.00; SD Municipal League, travel & conference 130.00; SD One Call, prof. services 42.00; SD Retirement System, retirement 15,765.62; SD State Treasurer, sales tax 1,793.91; SD Unemployment, unemployment compensation 1,506.47; SDRS Supplemental Retirement, retirement 250.00; Selby Record, other services 37.00; Servall, supplies 64.96; Slater Oil, diesel/gasoline/LP gas & fuel 4,694.87; TimeClock Plus LLC, computer software & hardware 2,354.94; Tri State Water, supplies 44.25; US Bank, prof. services 21,932.50; US Postal Service, postage 1,255.22; USA Bluebook, chemicals/repair & maintenance/supplies 1,160.89; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 831.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 193.42; Voyager, gasoline/diesel 556.38; Wellmark, insurance 15,349.37; West River Telecommunications, utilities 3,372.61.

Salaries: Administration – 6448.22; City Administrator – 1462.00; Police Dept – 35734.00; Fire Dept – 500.00; Street Dept- 5160.80; Parks – 47.25; Zoning – 463.49; Library -2816.80; 24/7 -626.98; Water Department – 9458.01; Sewer Department -6307.55; and Airport – 750.00.

There being no further business to come before the council, the meeting adjourned at 6:11 PM on a motion by Carlson, second by Cerney and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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