

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
September 14, 2022**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, September 14, 2022 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, Deputy City Attorney Rick Cain and the following councilpersons were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Carlson and carried.

MINUTES:

Moved by Carlson, second by Mound and carried, to approve the minutes from the August 10, 2022 regular meeting. Moved by Kemnitz, second by Cerney and carried, to approve the minutes from the August 24, 2022 special meeting. Carlson abstained.

PUBLIC FORUM & VISITORS:

No one wished to address the Council.

DEPARTMENTS:

Water/Wastewater – Superintendent Kurt Schmaltz

LEVEL INCREASE – Moved by Reichert, second by Mound and carried, to approve a level increase for Charles Kaiser, having passed his third-Class II Certification, increasing his hourly wage from \$20.72 to \$20.99 effective August 29, 2022.

STEP INCREASE – Moved by Mound, second by Reichert and carried, to approve a step increase for Nate Shillingstad, Water Plant, increasing his hourly wage from \$17.59 to \$18.13 effective August 29, 2022.

CONTRACT WITH MOORE ENGINEERING – Moved by Mound, second by Carlson and carried, to approve the contract with Moore Engineering for construction engineering services for the wastewater treatment plant headworks rehabilitation project (screw pump project) in the amount of \$115,144.00. Final completion of the project is July 30, 2023.

NECOG AGREEMENT – Moved by Carlson, second by Kemnitz and carried, to approve the agreement with Northeast Council of Government for DANR ARPA Administrative Assistance in the amount of \$8,000.

Police Department – Chief Shawn Madison

STEP INCREASE – Moved by Kemnitz, second by Reichert and carried, to approve a step increase for Officer Ashton Norder, increasing his hourly wage from \$24.68 to \$24.93 effective August 29, 2022.

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of August 2022: Farm Credit Services of America, 322 1st Ave East, Replace sidewalk; Mark Wolff, 610 15th Street West, Install Sidewalk; Brian Kramer, 1106 7th Ave West, 20x16 Shed, sprinkler system, & 3x50 sidewalk, 250 of chain link fence; Dollar Tree Stores, 1719 West Grand Crossing, Expansion of existing Family Dollar Store; Jerzy & Alina Twarog, 409 5th Ave West, Enclosed Patio 13'x8'; Cody Wolff, 905 7th Ave West, Replace Windows & Siding.

APPLICATION TO MOVE BUILDING ON CITY STREET – Moved by Carlson, second by Mound and carried, to approve an application to move a building on a city street to Charlie & Sherry Savely, contractor Oahe Builders, and to approve the refund once the move is complete, the route re-inspected and required signatures obtained.

PETITION AND RESOLUTION TO WAIVE SIDEWALK REQUIREMENTS – A petition was filed by Jason and Nicole Dallman located at 1120 4th Ave W to waive the sidewalk requirement per ordinance 9-6-1, due to lack of space on the north side. The property owners will install curb and gutter around the entire property and sidewalk on all except the north side. Moved by Mound, second by Carlson and carried, to approve Resolution 22-13, a resolution to waive sidewalk requirement.

RESOLUTION NO. 22-13

RESOLUTION TO WAIVE SIDEWALK REQUIREMENT

WHEREAS, the owners of the real property described as Lot 14-16, Block 17, Northwest Townsite Company's Second Addition to the City of Mobridge, South Dakota have requested the City waive the requirement of placing a sidewalk on the above property on the North side; and

WHEREAS, there lack of space on the North side only; properties to the East and West do not have joining sidewalk and lack foot traffic.

NOW THEREFORE, the City of Mobridge hereby resolves to waive the requirement of placing a sidewalk on the North side of Lot 14-16, Block 17, Northwest Townsite Company's Second Addition to the City of Mobridge, South Dakota.

PETITION AND RESOLUTION TO WAIVE SIDEWALK REQUIREMENTS – A petition was filed by Brady Kuhn located at 615 Crescent Street to waive the sidewalk requirement per ordinance 9-6-1, due to lack of adjoining sidewalks on neighboring properties. The existing sidewalk was removed due to it being nonrepairable and a hazard for pedestrians. Moved by Reichert, second by Cerney and carried, to deny Resolution 22-14, the sidewalk must be re-installed. The Council felt that this area was in front of the home and sidewalks could possibly connect in the future.

UNFINISHED BUSINESS:

2nd READING ORDINANCE NO. 1006 – Moved by Carlson, second by Kemnitz and carried, to approve the 2nd reading of Ordinance No. 1006, an ordinance of the City of Mobridge, South Dakota adopting Ordinance 9-3-8.1, other items in streets and sidewalks. This ordinance is in regards to grass being blown into the streets when being cut.

ORDINANCE NO. 1006

AN ORDINANCE OF THE CITY OF MOBRIDGE, SOUTH DAKOTA ADOPTING ORDINANCE 9-3-8.1 OTHER ITEMS IN STREETS AND SIDEWALKS

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Section 9-3-8.1 of Title of the Revised Ordinances of the City of Mobridge, South Dakota is hereby adopted as follows:

9-3-8.1 Other Items in Streets and Sidewalks

The depositing, placing, throwing, blowing, raking, or accumulation of leaves, grass or any other debris likely to be washed into a storm sewer from private property, sidewalks, or driveways onto or across any street, alley, or sidewalk, as to impede storm drainage, the passage of vehicles upon a street or alley, the passage of pedestrians upon a sidewalk, or create an otherwise hazardous condition by a property owner, occupant, agent, employee, or person effectuating lawn care services is unlawful.

NEW BUSINESS:

PUBLIC HEARING FOR TEMPORARY ALCOHOL PERMIT - Hearing no comments for or against, moved by Cerney, second by Carlson and carried, to approve a temporary on-sale alcohol permit to Scarecrow Hollow Haunted House for the event of Murder Mystery Reunion entertainment at the Scherr Howe Event Center on November 18 and 19, 2022.

PUBLIC HEARING FOR MALT BEVERAGE LICENSE - Hearing no comments for or against, moved by Carlson, second by Mound and carried, to approve a malt beverage license to the Gas N Goodies 2 located at 119 W Grand Crossing.

1st READING ORD. NO. 1007, 2023 APPROPRIATIONS - Moved by Mound, second by Carlson and carried to approve the 1st reading of Ordinance 1007, 2023 Appropriations Ordinance. A special meeting will be held on September 28, 2022 at 5:30 PM to consider the 2nd reading.

AIRPORT FUEL TANK PROJECT GRANT AGREEMENT WITH STATE – Moved by Reichert, second by Carlson and carried, to approve the airport grant agreement with the State of South Dakota 3-46-0038-020-2022 for the Jet A Fueling System with Supplemental Tank and Card Readers in the amount of \$685,000.

CEMETERY DEEDS – Moved by Mound, second by Kemnitz and carried, to approve the following cemetery deed: the City of Mobridge to John Badgley and Hazle Badgley granting Graves 7 and 8, Lot 52, Block Q in Greenwood Cemetery.

PAY REQUEST FOR WW TREATMENT PLANT PROJECT – Moved by Kemnitz, second by Mound and carried, to approve Pay Request No. 2 in the amount of \$25,703.10 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks project.

DISCUSSION AND INFORMATION:

FINANCIAL REPORT – Beck presented a financial report for the month of August to the Council.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 341.10; Aflac, insurance 1,185.57; Aqua-Pure, chemicals 6,617.56; Arley Fadness, books 21.50; Avera Occupational Medicine, prof. services 91.00; Badger Meter, prof. services 106.68; Bantz, Gosch & Cremer LLC, prof. services/attorney services 234.00; Brian Bunn, refund 24.78; Cain Law Office, attorney services 984.00; Cam Wal, street lights/utilities 584.67; Cardmember Services, prof. services/other services 84.70; Carlson Services LLC, street resurface/prof. services 1,810.00; Center Point Large Print, books 47.94; Central Diesel, equipment maintenance 541.69; Chamber of Commerce, other/refund 14,949.60; CHS River Plains, spraying 175.00; CNA Surety, prof. services 50.00; Core & Main, repair & maintenance 7,708.98; Credit Collections Bureau, garnishment 780.06; Cummins Sales & Services, repair & maintenance/prof. services 8,144.06; Dady Drug, supplies 58.72; Dakota Glass & Alignment, vehicle maintenance/tires 2,030.11; Dakota Pump & Control, repair & maintenance/prof. services 10,176.89; Davis Martin, labor contract 7,350.00; Deputy Finance, other services/supplies/postage 78.54; Dish TV, utilities 48.07; Eisemann Building Products, supplies for in-house repairs 2,000.00; Ethanol Products LLC, chemicals 2,127.21; Findaway, books 44.99; First Interstate Bank, HSA contributions/payroll taxes 51,425.97; Fleet Services, gasoline 3,362.48; Galls, uniforms & equipment 982.26; Gas-N-Goodies, travel & conference 48.75; Gienger Sales & Services, supplies 651.00; Grand Central, vehicle maintenance/gasoline 618.20; Graymont, chemicals 4,303.27; Gregg's Drilling & Excavating, repair & maintenance 2,648.80; GTC Auto Parts, repair & maintenance 589.06; Hach Company, supplies 293.09; Hawkins, chemicals 5,434.31; Heartland Waste Management, prof. services 21,456.50; High Point Network, computer hardware & software 1,083.50; Homestead Building Supplies, building maintenance 384.80; Ingram, books 339.16; J.P. Cooke Co., supplies 115.25; Janco Specialized Surfaces, improve other than buildings 32,860.00; JD Services, repair & maintenance 529.36; Jensen Rentals, other services 60.00; Jensen Rock & Sand, gravel/street resurface/snow removal 44,485.56; Johnson Controls, building 2,410.85; Kasey Roesler, refund 468.35; KCL, insurance 469.41; KLJ, prof. services 6,207.87; Language Line Services Inc., prof services 180.00; Layne Perman, gasoline 50.81; Legacy Mark LLC, prof. services 432.80; Lindskov Implement, equipment maintenance 113.59; Marco, copier lease 693.42; MDU, utilities/street lights 27,544.11; Merkel's Foods, supplies 207.30; Michael Todd & Co., repair & maintenance 1,462.19; Midco, utilities 185.39; Milbank Winwater Works Co., in-house repair supplies 1,017.71; Mobridge Climate Control LLC, repair & maintenance/buildings 1,331.10; Mobridge Hardware, repairs & maintenance/supplies/spraying/yard work/ building maintenance 4,014.09; Mobridge Manufacturing, repair & maintenance 35.00; Mobridge Regional Hospital, prof. services 126.00; Mobridge Tribune, publishing/supplies 1,131.06; NAPA Central, repair & maintenance 14.75; Northern Plains Contracting Inc., prof. services 25,703.10; Oahe Landscapes LLC, repair & maintenance 31.58; Oahe Vet, prof. services 250.00; ODP Business Solutions, computer hardware & software/supplies 1,303.72; Office of Fire Marshall, prof. services 160.00; Open Canvas, uniforms/equipment 348.40; Orth Lawn Service, repair & maintenance 207.50; Park & Play USA LLC, improve other than buildings 8,490.00; Paylessfoods, concessions/supplies 277.29; Payment Service Network, credit card fees 54.95; Phoebe Schmaltz, training 255.00; Plunketts Pest Control, prof services 68.39; Premier Equipment, repair & maintenance 725.24; Quenzer Electric, street

lights 2,907.71; Ramkota Hotel, travel & conference 320.97; Real Tuff, building maintenance 636.44; Runnings Supply, supplies/supplies for in-house repairs/repair & maintenance/improve other than buildings/yard work/spraying 2,111.13; Sanitation Products, machinery & equipment 3,873.24; SD Department of Public Safety, teletype services 5,400.00; SD Dept. of Health, water samples 437.00; SD One Call, prof. services 96.60; SD Retirement System, retirement 22,455.60; SD State Treasurer, sales tax 2,608.66; SDRS Supplemental Retirement, retirement 375.00; Servall, supplies 36.60; Slater Oil, diesel/gasoline 6,680.54; Steve Dady, refund 157.07; Teresa Romans, travel & conference 524.52; Traffic Solutions, supplies 1,225.00; Tri-State Water, supplies 28.05; US Postal Service, postage 1,281.34; USA Blue Blook, machinery & equipment/yard work 6,175.34; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 834.16; Van Diest Supply Co., supplies 4,077.50; Venture Communications, utilities 424.09; Verizon, telephone/utilities 244.22; Voyager, diesel/gasoline 1,528.12; Walworth County Landfill, other services 754.90; Wellmark, insurance 9,655.87; West River Telecommunications, utilities 3,424.35

Salaries: Administration – 12,163.83; City Administrator – 4386.00; Police Dept – 90651.88; Fire Dept – 500.00; Street Dept- 15752.99; Pool – 10101.55; Parks – 7385.00; Zoning – 1390.47; Library -8450.40; 24/7 -2540.26; Water Department – 29383.85; Sewer Department -19375.27; and Airport – 750.00.

There being no further business to come before the council, the meeting adjourned at 5:48 PM on a motion by Carlson, second by Reichert and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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