

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 10, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 10, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Mound, second by Reichert and carried with the following addition: elect council President and Vice President.

MINUTES:

Moved by Carlson, second by Mound and carried, to approve the minutes from the April 12, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

Haden Merkel, Mobridge CDC – Merkel announced to the Council that the Mobridge CDC was awarded a \$100,000 grant from Wellmark Blue Cross Blue Shield for play ground equipment at East Play Park. It is a 50/50 match, so the CDC has \$100,000 to raise. A portion of it can be in-kind donations.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz and Jerod Klabunde, Moore Engineering

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Carlson and carried, to approve Pay Request No. 9 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$155,680.50. Klabunde explained that \$25,000 in damages were being withheld at this time due to not being finished per the contract.

MEMORANDUM OF UNDERSTANDING – Moved by Reichert, second by Mound and carried, to approve the Memorandum of Understanding with the SD State Historic Preservation Officer and the SD DANR regarding the demolition of the existing water tower. Klabunde told the Council Moore Engineering has \$5,000 budgeted to complete the requirements of the MOU.

WATER PLANT PROJECT – Klabunde requested the Council approve the plans for the water plant project. Moved by Carlson, second by Mound and carried, to approve the final plans for the water plant project and advertise for bids, contingent on approval from the funding agency.

SEWER MAIN REPAIR – Schmaltz requested the repair of a sewer main that continually freezes and has problems. Moved by Carlson, second by Reichert and carried, to approve the repair in the amount of \$26,538.21 from Gregg's Drilling & Excavating for the sewer main on 14th Street West.

Fire Dept – Chief Doug Delaroi

LOAN FOR TRUCK – Moved by Jensen, second by Carlson and carried, to approve a loan to the Mobridge Fire Department for up to \$150,000, zero percent interest for five years. The loan is to pay for a truck refurbishment.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of April 2023: Betty & Wayne Anderson, 200 14th St. West, Repair S. Wall, replace door, 6'x15' deck, 2 windows & siding; Michael Roshau, 502 9th Ave West, New 8'x18' deck; Mike & Kersten Verhulst, 403 10th St. East, 32'x7' porch addition & new door entry & 38' replacement sidewalk; Gregory Allen Mix, 919 1st Ave East, 6' Privacy Fence; Grant Lockner, 724 4th Ave West, 10'x20' shed; Darrell Aas, 716 12th St. West, sheetrock & insulate garage.

OLD BUSINESS:

CAPITAL IMPROVEMENT PLAN – The City was awarded a \$15,000 grant from SD Governor’s Office of Economic Development to pay for a 5 year capital improvement plan. Action was deferred from last meeting in order for the Council to consider the proposal. After some discussion, the Council instructed Beck to consult with the SD GOED to see if by passing on this grant it would affect the City getting future grants from them.

ELECT COUNCIL PRESIDENT & VICE: Moved by Jensen, second by Mound and carried, to elect Randy Carlson as Council President and Brent Kemnitz as Vice-President. Carlson and Kemnitz abstained.

NEW BUSINESS:

MAYOR APPOINTMENTS – Moved by Reichert, second by Carlson and carried, to approve the following Mayor’s Appointments: Mayor – Police, Finance, Rail Authority, Weed and School Board Rep; Reichert – Police, Finance, Library and Water/Sewer; Jensen – Auditorium, Parks, and Airport; Cerney – Park, Auditorium, and Streets; Kemnitz – Fire, Police and Zoning; Carlson – Airport, Zoning and Streets; Mound – Housing, Fire, and Water & Sewer.

Library Board: Amy Cerney, LeeAnn Mack, Danny Merkel, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom O’Connell, Liz Ford, Denise Centuro, Ken Rossow, Chad Hintz, Chris Peltier and Lillian Wientjes.

Parks Board: Thomas O’Connell, Dan Richards, DJ Taylor, Chris Fried and Ryan Kemnitz.

Housing Board: Chris Fried, Jade Mound, Misti Helm, Jodi Madison and Amy Cerney.

Appointed Employees and Officers: City Administrator/Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Doug Delaroi; Asst. Fire Chief – Ryan Ries; Fire Dept Secretary – Colton Hunter; Zoning Officer – Jacque Rawstern; and Health Officer – Dr. Robert Marciano.

MALT BEVERAGE LICENSE RENEWALS - Moved by Carlson, second by Kemnitz and carried, to approve the following malt beverage license renewals:

Mobridge Pit Stop	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo’s 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Mobridge Gas-n-Goodies 2	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Rick’s Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
Great Plains Family Rest.	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
Merkel’s Foods	Lots 14-18 Block 21 Milwaukee 1 st	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)
Donnie’s Pizzeria	Lots 11-12, Block 10, Original	Retail (On-Off Sale)
D&D Mine LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
D&D Mine II LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
Mobridge Rodeo Assc.	Tr A & B SE ¼ 20-124-79	Retail (On-Off Sale)
Family Dollar	N 250’ Lot B, Shor Acres	Retail (On-Off Sale)

TRANSFER OF LIQUOR AND MALT BEVERAGE LICENSE – A public hearing was held to consider a request to transfer a liquor and malt beverage license from one location to another. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve the transfer of a retail on-sale liquor license from the location of Lots 1-4, Milwaukee Land Co’s 1st Addn to Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat of Lots 16, 17, 18, Block 22, Milwaukee Land Co’s 1st Addn, Mobridge owned by Kramer Inc., dba Gas N Goodies. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve the transfer of a retail on-off sale malt beverage license from the location of Lots 1-4, Milwaukee Land Co’s 1st Addn to Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat of Lots 16, 17, 18, Block 22, Milwaukee Land Co’s 1st Addn, Mobridge owned by Kramer Inc., dba Gas N Goodies.

SPECIAL EVENT PERMIT – A public hearing was held to consider a special event permit. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve a special event on-sale beverage permit for current license holders to Current Bar on June 10, 2023 at the Scherr Howe Event Center for a wedding reception.

TEMPORARY ON-SALE BEVERAGE PERMIT – A public hearing was held to consider two temporary on-sale beverage permits. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve two temporary beverage permits to the Mobridge Rodeo Inc. for June 24, 2023 and September 23, 2023 at the Scherr Howe Event Center for wedding receptions.

2023 SEASONAL STAFF – Moved by Reichert, second by Carlson and carried, to approve the following seasonal staff for 2023: Parks – Gordon Hintz, Lyle Walth, Jeff Anderson, Otto Oster, Bob Meiers, Dale Oster. Streets – Taylor Madden; all at \$16.00 per hour.

CHAMBER ALLOCATION – Moved by Jensen, second by Carlson and carried, to approve the 2023 budgeted allocation to the Mobridge Chamber of Commerce in the amount of \$18,000.

PLAT – Moved by Carlson, second by Kemnitz and carried, to approve a plat of Tract 2 of Lot A2 in the SW1/4 of 4-124-79, Walworth County, South Dakota.

STEP INCREASE – Moved by Cerney, second by Reichert and carried, to approve a step increase for Staci Wilson, library, increasing her hourly wage from \$15.15 to \$15.60 effective May 22, 2023.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

LEASE OF PUBLIC PROPERTY – The City Council continued the discussion on leasing a space to a tow company. The Council discussed various options. No action was taken.

2022 ANNUAL REPORT – Per SDCL 9-22-21, Beck presented the 2022 Annual Report to the Council.

UPDATE ON STREET REPAIRS – The Mayor gave an update on the street repairs. They will start next week.

POOL – The pool’s opening day will be June 1st weather pending.

SPRING CLEAN UP – Spring Clean Up will be held May 15-20th. Code Enforcement Specialist were out and 91 notices were sent out.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; Aqua-Pure Inc., chemicals 2,544.00; Avera Occupational Medicine, prof. services 96.00; Badger Meter, prof. services 106.86; Bantz, Gosch & Cremer, attorney 220.00; Bridge City Small Engine, repair & maintenance 68.99; Bridgemark Insurance Solutions, liability insurance 5,905.00; Cam Wal Electric, street lights/utilities 612.68; Cardmember Services, prof. services/other services 166.75; CDW Government, computer software & hardware 4,167.03; Center Point Large Print, books 49.14; Central Diesel, truck maintenance 81.88; Chamber of Commerce, other 9,890.87; Charles Bo Kaiser, travel & conference 136.00; Clubhouse Hotel & Suites, travel & conference 157.52; CNA Surety, liability insurance 126.00; Credit Collections Bureau, garnishment 520.04; Dady Drug, office supplies/supplies 66.28; Dakota Glass & Alignment, repair & maintenance/vehicle maintenance 595.14; Dash Medical Gloves, supplies 260.70; Davis Martin, contract labor 1,960.00; Delta Dental of SD, dental 237.50; Deputy Finance, postage 12.20; Dish TV, utilities 53.34; Faehnrich Construction, prof. services/repair & maintenance 2,100.00; First Interstate Bank, HSA contributions/payroll taxes 34,694.96; Fleet Services, gasoline 2,087.59; Gas N Goodies, gasoline 68.02; Gienger Sales & Services, supplies 135.00; Grand Central, repair & maintenance/vehicle maintenance 447.50; Great Northern Environmental, supplies 656.30; Gregg's Drilling & Excavating, repair & maintenance 3,192.24; GTC Auto Parts, equipment maintenance/repair & maintenance 892.37; Hach Company, chemicals 615.48; Hawkins, chemical 7,500.65; Heartland Waste, prof services 20,989.00; Heiman, uniform & equipment 82.41; High Point Networks, computer software & hardware 427.25; Hub City Roofing, buildings 360.00; Ingram, books 276.38; Interstate All Battery Center, repair & maintenance 232.50; Intoximeters, supplies 380.00; ISC Companies, repair & maintenance 382.01; Jensen Rentals, other

services 60.00; Jensen Rock & Sand, gravel & oil 1,000.22; Jesse Konold, refund 100.00; KCL, insurance 459.98; Language Services, prof. services 96.00; Larry's Lock & Key, prof. services 75.00; Lucky's Pit Stop, diesel 57.80; Marco, copier lease 351.28; Mastercard, office supplies/other services/prof. services/supplies/travel & conference 357.13; Matheson, supplies 69.84; MDU, utilities/street lights 17,684.89; Metering & Technology, water meters 81.26; Michael Todd Industrial Supply, snow removal 2,585.39; Michelle Pratt, refund 13.41; Midco, utilities 185.39; Milbank Winwater Works, supplies 76.60; Minnesota Valley Testing, prof. services 81.12; Mobridge Climate Control, repair & maintenance 113.32; Mobridge Economic Development Corporation, other service 5,000.00; Mobridge Garden Club, garden club 500.00; Mobridge Gas, lp gas 24.00; Mobridge Hardware, office supplies/repair & maintenance/supplies/sup. for inhouse repairs 981.82; Mobridge Regional Hospital, prof. services 42.00; Mobridge Tribune, publishing 579.62; Moore Engineering, other capital/prof. services 6,247.52; Northwestern Power Equipment, sup. In-house repairs 2,888.49; Oahe Vet, prof. services 430.00; ODP Business Solutions, computer software & hardware/supplies 753.82; Office of Fire Marshall, prof. services 80.00; Open Canvas, uniforms & equipment 88.50; Paylessfoods, supplies 159.24; Payment Service Networks, credit card fees 54.95; PowerPhone, computer software & hardware 5,783.00; Premier Equipment, equipment maintenance/repair & maintenance 313.81; River's Edge Repair, refund 22.51; Runnings Supply, repair & maintenance/office supplies/supplies/equipment maintenance 1,141.46; Sanitation Products, equipment maintenance 2,589.86; SD Assn. of Rural Water Systems, membership 865.00; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 364.00; SD Magazine, other services 29.00; SD One Call, prof. services 17.85; SD Retirement System, retirement 15,872.58; SD State Treasurer, sales tax 1,830.35; SDRS Supplemental Retirement, retirement 300.00; Selby Record, other services 38.00; Servall, supplies 101.32; Shawn Madison, travel & conference 406.40; Slater Oil & LP Gas, diesel/gasoline/lp gas 21,565.06; Sunset Law Enforcement, supplies 356.60; Tom O'Connell, refund 500.00; Tri-State Waters, supplies 10.85; Two Way Solutions, communications & radio/radio maintenance 937.50; Uniform Center, uniform & equipment 896.87; US Bank, loan payment 20,488.75; US Postal Service, postage 747.81; USA BlueBook, chemicals 1,411.13; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 814.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 250.62; Voyager, diesel/gasoline 89.34; Wellmark, insurance 13,474.55; West River Telecommunications, utilities 3,534.67.

Salaries: Administration – 8910.40; City Administrator – 2093.88; Police Dept – 64673.05; Fire Dept – 700.00; Street Dept- 11562.80; Zoning – 1005.86; Library -6113.60; 24/7 -1343.34; Water Department – 21417.72; Sewer Department -14200.61; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:41 PM on a motion by Carlson, second by Cerney and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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