

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 7, 2024**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, May 7, 2024 at 5:30 PM. Mayor Gene Cox, and the following council was present: Mound, Reichert, Jensen, Kemnitz and Carlson. Cerney was absent.

AGENDA:

The agenda was approved on a motion by Carlson, second by Mound and carried.

MINUTES:

Moved by Reichert, second by Mound and carried, to approve the minutes from the March 18, 2024 equalization meeting. Moved by Mound, second by Reichert and carried, to approve the minutes from the April 10, 2024 regular meeting.

NEW BUSINESS:

Council

ELECT COUNCIL OFFICERS – Moved by Kemnitz, second by Jensen and carried, to elect Randy Carlson as the Council President. Carlson abstained. Moved by Reichert, second by Mound and carried, to elect Brent Kemnitz as Council Vice President. Kemnitz abstained.

MAYOR APPOINTMENTS – Moved by Reichert, second by Carlson and carried, to approve the following Mayor’s Appointments: Mayor – Police, Finance, Rail Authority, Weed and Housing; Reichert – Police, Finance, Library and Water/Sewer; Jensen – Auditorium, Parks, and Airport; Cerney – Park, Auditorium, and Streets; Kemnitz – Fire, Police and Zoning; Carlson – Airport, Zoning and Streets; Mound – School Board Rep, Fire, and Water & Sewer.

Library Board: Amy Cerney, LeeAnn Mack, Danny Merkel, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Leah Schmidt, Liz Ford, Denise Centeno, Ken Rossow, Jason Weisbeck, Greg Mix and Lillian Wientjes.

Housing Board: Chris Fried, Rylae Jensen, Misti Helm, Jodi Madison and Amy Cerney.

Appointed Employees and Officers: City Administrator/Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Doug Delaroi; Asst. Fire Chief – Ryan Ries; Fire Dept Secretary – Colton Hunter; Zoning Officer – Jacque Rawstern; and Health Officer – Dr. Robert Marciano.

Water/Wastewater Department

CONSTRUCTION CONTRACT PRELOAD – Jerod Klabunde, Moore Engineering, was present to discuss the agreements that required approval to proceed with the projects in the water dept. Moved by Reichert, second by Carlson and carried, to approve the agreement for construction contract between the City of Mobridge and Preload, LLC for the construction of the water storage tank.

CONSTRUCTION CONTRACT CROW RIVER CONSTRUCTION – Moved by Mound, second by Carlson and carried, to approve the agreement for construction contract between the City of Mobridge and Crow River Construction, LLC for the underground and site work.

CHANGE ORDER NO. 1 – Klabunde explained to the Council the electrical work for the project and the separate quote for services. Moved by Mound, second by Carlson and carried, to approve Change Order No. 1 for an increase of \$69,300 to the Water Storage Tank project to add electrical work into the contract by Milliken Electric.

TASK ORDER NO. 1 – Moved by Kemnitz, second by Reichert and carried, to approve Task Order No. 1 for construction engineering services for the Water System Improvement Project: Part A Reservoir and Transmission Line for an estimated total of \$219,379.

EQUIPMENT PROCUREMENT BIDS – Klabunde explained the equipment bids for the upcoming water plant rehabilitation project. Moved by Reichert, second by Mound and carried, to approve the bids from

Vessco in the amount of \$375,000 (horizontal reel flocculators, effluent troughs, tank baffle walls) and Van Bergen Markson (chain and flight clarifier) in the amount of \$268,952; totaling \$643,952.

STEP INCREASE – Moved by Kemnitz, second by Reichert and carried, to approve a step increase for Daron Brown, Water Treatment Plant Manager, increasing his hourly wage from \$25.37 to \$25.72 effective May 6, 2024.

BOILER QUOTE – Three quotes were obtained to replace the boiler at the Waste Water Treatment Plant. Moved by Mound, second by Carlson and carried, to approve the quote to install a boiler system at the Waste Water Treatment Plant pre-treatment building from Hase Plumbing in the amount of \$22,250.

Police Department

GRAPPLER PURCHASE – Moved by Carlson, second by Mound and carried, to approve the purchase of three grapppler bumper kits in the amount of \$7,000 per kit; total of \$21,000. This price includes installation and training for officers.

24/7 HIRE – Moved by Reichert, second by Carlson and carried, to approve hiring Laura Maier as 24/7 Coordinator at \$18.09 per hour effective April 15, 2024.

Finance

NEW MALT BEVERAGE LICENSE – Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve a malt beverage license to Charles Demarrias dba ChuckWagon located at 2nd floor restaurant only, Lots 1-5 & 8-12, Block 42, NW Townsite 3rd Addition to the City of Moberidge.

NEW MALT BEVERAGE LICENSE – Hearing no opinion for or against, moved by Reichert, second by Carlson and carried, to approve a malt beverage license to Rick’s Café, LLC dba Rick’s Cafe located at Lots 3 & 4, Block 11, Original Plat to the City of Moberidge.

MALT BEVERAGE LICENSE RENEWALS - Moved by Carlson, second by Mound and carried, to approve the following malt beverage license renewals:

Moberidge Pit Stop	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo’s 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Moberidge Gas-n-Goodies	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Moberidge Gas-n-Goodies 2	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Rick’s Café, LLC	Lots 2-6 Block 11 Moberidge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
Great Plains Family Rest.	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
Merkel’s Foods	Lots 14-18 Block 21 Milwaukee 1 st	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)
Donnie’s Pizzeria	Lots 11-12, Block 10, Original	Retail (On-Off Sale)
D&D Mine LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
D&D Mine II LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
Moberidge Rodeo Assc. Tr A & B SE ¼ 20-124-79		Retail (On-Off Sale)
Family Dollar	N 250’ Lot B, Shor Acres	Retail (On-Off Sale)
Holiday Stationstores, LLC	Lots 10-12, Blk 1, Eklo’s 1 st Addn	Retail (On-Off Sale)
ChuckWagon, LLC	2 nd Floor Restaurant Only, Lots 1-5; 8-12, Blk 42, NWTS 3 rd Addn	Retail (On-Off Sale)

CEMETERY DEED – Moved by Kemnitz, second by Carlson and carried, to approve a cemetery deed transferring from the City of Moberidge to Jerry Hulm, Grave No. 3, Lot 45 in Block Q Greenwood Cemetery.

AUDIT AGREEMENT – Moved by Kemnitz, second by Reichert and carried, to approve the audit agreement with Cahill, Bauer & Associates for the 2023 audit in the amount of \$18,500.

2023 ANNUAL REPORT – Per SDCL 9-22-21, Beck presented the 2023 Annual Report to the Council.

Misc.

RE-PLAT – Moved by Carlson, second by Reichert and carried, to approve a plat of Tract 1A and 1B, Peterson Addition to Walworth County located in the SW1/4SW1/4, 16-124-79 Walworth County, South Dakota.

SEASONAL EMPLOYEE – Moved by Kemnitz, second by Carlson and carried, to approve the hiring of James Keller as a seasonal park employee at \$16.48 per hour.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck will be sending out the financial report once some items get resolved.

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of April 2024: Freedom Baptist Church, 415 6th Ave East, cement parking lot on east and north side; Cody & Kara Schaeffbauer, 620 2nd Ave East, Replace fence with chain link fence; Jeff Piatt & Grant Lockner, 28706 127th Street, 24x50 Basement w/Temp Roof for living space; Larry & Sally Erhardt, 708 2nd Street East, 12'x42.5' Carport; Alan Nelson, 803 4th Ave West, 32'x5' Double Gate; Daniel & Pamella Fischer, 908 1st Ave West, 13'x10 Awning Over Door; Jake Selzler, 1421 North Main, 26'x14' Garage; Charles & Becky Peacock, 1010 9th Ave West, 32'x18' Three Season Room; David Haefner, 217 2nd Ave West, Demo Garage; City of Mobridge, Greenwood, 5x7 Concrete pad, replace and add fence, new 40' approach on NE side.

EVENTS FUN UPDATE – Monica Weninger-Schmalz gave an update of the event activities and pool to the Council.

PUBLIC FORUM & VISITORS – Pastor David Werner addressed the Council regarding a building permit he received. He has drainage issues and the city will be staking the elevation of his concrete work in June.

PAYMENT OF BILLS:

Moved by Carlson, second by Kemnitz and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 766.20; Aqua-Pure, chemicals 23,380.50; Assembled Products Corporation, vehicle replacement 1,550.41; AT&T Mobility, utilities/telephone 826.56; Badger Meter, prof. services 107.40; Bantz, Gosch, & Cremer, attorney services 142.55; Bridge City Small Engines, repair & maintenance 36.77; CamWal Electric, street lights/utilities 605.85; Capital Trophy, prof. services 199.25; Cardmember Services, replacement vehicle/prof. services 1,815.16; Center Point Large Print, books 49.14; Century Business Products, copier lease/supplies 352.92; Chamber of Commerce, other 8,716.19; CNA Surety, liability insurance 126.00; Credit Collections Bureau, garnishment 520.04; Dacotah Insurance, prof. services 50.00; Dady Drug, supplies 42.28; Dakota Glass & Alignment, vehicle maintenance 1,713.56; Dakota Pump & Control, equipment & machinery 22,593.53; Dakota Sound Systems, repair & maintenance 1,040.00; Davis Martin, contract labor 1,925.00; Delta Dental of SD, dental 343.00; Deputy Finance, postage 80.84; Dish TV, utilities 58.35; First Interstate Bank, HSA contributions/payroll taxes 57,994.26; Fisher Scientific, chemicals 179.01; Fleet Services, gasoline/vehicle maintenance 3,128.93; Graffix Shoppe, vehicle replacement 825.00; Grand Central, diesel/repair & maintenance/vehicle maintenance 253.60; Gregg's Drilling & Excavating, prof. services/supplies 14,475.32; GTC Auto Parts, repair & maintenance/supplies 436.90; Hawkins, chemicals 9,383.40; Heartland Waste, prof services 24,677.78; Heiman, equipment & machinery/supplies 2,573.27; High Point Network, computer software & hardware 172.50; Hub City Roofing, buildings 39,500.00; Ingram, books 317.05; Irene Thompson, refund 40.00; Jensen Rock & Sand, cold mix 2,171.75; Justin Carlson, refund 21.01; Justin Jungwirth, refund/travel & conference 395.36; KCL, insurance 515.07; Language Services, prof. services 90.00; Library Director, supplies 69.81; M&M Electric, prof. services 880.10; MacQueen, small tools/supplies 2,124.76; Mastercard, other services/travel & conference/uniform 815.12; MDU, utilities/street lights 21,032.58; Merkel's Foods, supplies 25.00; Metering & Technology, water meters 2,362.92; Michael Todd Industrial Supplies, equipment maintenance 2,583.90; Milbank Winwater Works, water meters 352.10; Minnesota Valley Testing Lab., water samples 185.50; Mobridge Hardware, repair & maintenance/supplies/building maintenance/office supplies/machinery & equipment/sup. inhouse repairs/small tools 924.39; Mobridge Housing, refund 149.80; Mobridge Regional Hospital Foundation, refund 721.90; Mobridge Regional Hospital, prof. services 262.00; Mobridge Tribune, publishing/supplies 369.17; Monica Weninger, travel & conference 60.44; Oahe Vet, prof. services 310.00; ODP Business

Solutions, supplies 74.56; Office of Fire Marshal, prof. services 160.00; Open Canvas, uniform & equipment 195.00; Paylessfoods, supplies 321.22; Payment Service Networks, credit card fees 54.95; Premier Equipment, repair & maintenance 521.28; Ramkota Hotel, travel & conference 119.00; Rodenburg Law firm, garnishment 575.24; Runnings Supplies, supplies/small tools/machinery & equipment/repair & maintenance/sup. inhouse repairs/vehicle maintenance 2,260.48; Ruth Butler, refund 90.57; SD Assoc. of Rural Water Systems, membership dues 890.00; SD Child Support Payment Center, garnishment 559.38; SD DADR, prof. services 60.00; SD Dept. of Health, water samples 331.00; SD One Call, prof. services 33.60; SD Retirement System, retirement 18,096.56; SD Secretary of State, prof. services 30.00; SD State Treasurer, sales tax 2,082.03; SDRS Supplemental Retirement, retirement 350.00; Sweeney Controls CO., repair & maintenance 102.16; Tri-State Water, supplies 39.90; Trojan Technology, sup. inhouse repairs 6,853.96; Two Way Solutions, Inc., radio maintenance 135.96; Uniform Center, uniform & equipment 167.98; US Bank, loans 19,003.75; US Postal Service, postage 772.21; USA BlueBook, repair & maintenance 834.70; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 830.16; Venture Communications, utilities 424.09; Verizon Wireless, telephones 130.03; Voyager, gasoline/diesel 1,092.46; Wade's Carpet & Floor Covering, repair & maintenance 8,386.30; Walworth County Landfill, prof. services 5.12; Walworth County Register of Deeds, prof. services 7.00; Wellmark, insurance/prof. services 10,198.53; West River Telecommunications, utilities 4,130.33.

Salaries: Administration – 9071.97; City Administrator – 2156.70; Police Dept – 83214.64; Fire Dept – 700.00; Street Dept- 12622.87; Code Enforcement – 726.10; Pool – 53.13; Culture & Recreation – 3296.00; Zoning – 1035.78; Library -5346.74; 24/7 -1998.95; Water Department – 21593.05; Sewer Department - 10150.90; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:14 PM on a motion by Reichert, second by Carlson and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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