

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
July 12, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, July 12, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, and Kemnitz. Carlson was absent.

AGENDA:

The agenda was approved on a motion by Reichert, second by Mound and carried.

MINUTES:

Moved by Cerney, second by Reichert and carried, to approve the minutes from the June 14, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison

PART TIME DISPATCHER – Moved by Mound, second by Kemnitz and carried to approve hiring Snowy Fire Cloud as part time dispatcher at \$23.13 per hour effective July 1, 2023.

FULL TIME DISPATCHER – Moved by Kemnitz, second by Cerney and carried, to approve hiring Elizabeth Ford as full time dispatcher at \$21.24 per hour effective July 18, 2023.

Water/Wastewater Department – Superintendent Kurt Schmaltz

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Mound and carried, to approve Pay Request No. 11 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$85,416.32.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of June 2023: Milliken Investments, 206 2nd Ave East, 28x34 3 Unit Apartment Building; Kenny Jensen, PO Box 454, 70'x120' Storage Unit; Grace Torevell, 903 9th Ave West, Remove 4' Wall; Tim Frailing, 415 5th Ave West, Demolition of House; Trey Marshall, 916 1st Ave West, Chain Link Fence; Ashley Weintjes-Zeller, 905 4th Ave West, Replace Sidewalk & Fence; Stephanie & Alex Johnson, 211 13th St East, Fencing; David Lowe, 516 12th St West, Egress Window; Beacon of Hope Mission, 1300 North Main, Handicap Ramp; Dylan Szczur, 302 4th Ave West, Chain Link Fence; Gary & Kim Nault, 1016 4th Ave East, 12'x24' shed.

NEW BUSINESS:

SPECIAL EVENT ON-SALE BEVERAGE PERMIT – A public hearing was held to consider a special event on-sale beverage permits. Hearing no opinion for or against, moved by Mound, second by Jensen and carried, to approve a special on-sale beverage permits for a current license holder to the Dean Ulmer DBA Arcade Bar for August 19, 2023 at the 203 Main Street in the street for a street dance.

BROWN BAG PERMITS - Hearing no opinion for or against, moved by Cerney, second by Mound and carried, to approve a brown bag permits to the City of Mobridge for July 12 and August 9, 2023 at the Mobridge Aquatic Center for fundraisers.

TEMPORARY MALT BEVERAGE PERMIT – Hearing no opinion for or against, moved by Cerney, second by Mound and carried, to approve a temporary malt beverage permit to the Mobridge Chamber of Commerce for January 10-13, 2024 at Scherr Howe Event Center for an ice fishing tournament.

CEMETERY DEEDS – Moved by Reichert, second by Cerney and carried, to approve the following cemetery deed transfers: from the City of Mobridge to Duane Wegner and Audrey Wegner for Graves 3, 4, 5 & 6 in Lot 64, Block P, Greenwood Cemetery; from the City of Mobridge to Steve Kraft and Kathy Kraft for Grave 3, in Lot 104, Block H, Greenwood Cemetery; and from the City of Mobridge to Lyle Fritz for Graves 5 & 6, Lot 14, Block Q, Greenwood Cemetery.

GENERATOR PLANNED MAINTENANCE AGREEMENT – Moved by Reichert, second by Kennitz and carried, to approve renewing the generator planned maintenance agreement with Cummins Sales and Service in the amount of \$12,432.01.

SERVER AND COMPUTER UPDATE – Moved by Kennitz, second by Mound and carried, to approve a quote from Highpoint Networks to update the City's servers and software in the amount of \$38,232. Beck informed the Council that the original system was installed in 2013 and is in need of replacement and upgrades.

ABATEMENTS – Three abatements were presented to the Council for approval. These properties were taken by Walworth County for back taxes. Moved by Cerney, second by Mound and carried, to approve the following property tax abatements: parcel no. 5681 - \$953.50, parcel no. 5164 – \$409.94 and parcel no. 5536 - \$2,286.06.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

PAYMENT OF BILLS:

Moved by Mound, second by Kennitz and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; American Red Cross, training 462.00; Aqua-Pure Inc., chemicals 6,115.78; AT&T Mobility, telephone 245.08; Avera Occupational Medicine, prof. services 288.00; Badger Meter, prof. services 107.16; Bantz, Gosch & Cremer, attorney 140.62; Ben Ellsworth, refund 10.93; Bridge Small Engines, repair & maintenance 146.99; Cain Law Office, attorney 234.00; Cam Wal Electric, street lights/utilities 582.13; Cardmember Services, prof. services 74.75; Center Point Large Print, books 49.14; Central Diesel, truck maintenance 439.59; Century Business Products, supplies 115.36; Chamber of Commerce, other 20,424.41; Cherie Leibel, refund 723.38; Coca-Cola Bottling Co., concession stand 1,686.00; Code Enforcement Specialist, prof. services 1,901.03; Core & Main, supplies/sup. for inhouse repairs 379.49; Credit Collections Bureau, garnishment 520.04; Dacotah Paper, supplies 414.50; Dady Drug, supplies 34.97; Dakota Glass & Alignment, truck maintenance 96.46; Davis Martin, contract labor 6,650.00; Delta Dental of SD, dental 237.50; Deputy Finance, postage 18.45; Dish TV, utilities 53.34; Estate of Donald Giese, refund 19.34; First Interstate Bank, HSA contributions/payroll taxes 39,328.78; Fleet Services, gasoline/vehicle maintenance 2,036.44; Gienger Sales & Services, supplies 211.00; Graymont, chemicals 5,440.91; Great Northern Environmental, repair & maintenance 1,347.75; Gregg's Drilling & Excavating, supplies/repair & maintenance 3,337.38; GTC Auto Parts, repair & maintenance/equipment maintenance/truck maintenance 1,270.99; Hawkins, chemical 6,959.04; Heartland Waste, city wide cleanup/prof. services 21,331.40; Homestead Building Supplies, supplies/repair & maintenance 190.94; Ingram, books 377.71; Interstate All Battery Center, repair & maintenance 279.00; Jensen Rentals, other services 60.00; Jensen Rock & Sand, cold & hot mix/supplies 9,700.56; KCL, insurance 450.88; KLJ, prof. services 9,824.73; KOLY, prof. services 200.00; KR Building Products, improve other than buildings 93.00; Language Services, prof. services 104.40; Larry's Lock & Key, repair & maintenance 85.00; Lyle Kennitz, refund 500.00; Mandan Northwest Pipe Fitting, improve other than buildings 2,702.18; Marco, copier lease 351.28; Mastercard, other services/supplies/prof. services/repair & maintenance/training 919.09; MDU, utilities/street lights 2,256.63; Merkel's Foods, concession stand/supplies 70.66; Metering & Technology, water meters 482.06; Midco, utilities 185.39; Minnesota Valley Testing, water samples 160.60; Mobridge Candy, concession stand 3,277.71; Mobridge Hardware, machinery & equipment/equipment maintenance/repair & maintenance/small tools/yard work/supplies/building maintenance 3,901.37; Mobridge Manufacturing, repair & maintenance 135.00; Mobridge Regional Hospital, prof. services 126.00; Mobridge Rodeo Inc., Mobridge Rodeo Association 10,000.00; Mobridge Tribune, other services/publishing/supplies 670.18; Modern Marketing, supplies 435.82; NAPA Central, vehicle maintenance 180.44; North Central Steel System, building maintenance/repair & maintenance 331.08; Northern Plains Contracting, other capital 85,416.32; Oahe Vet,

prof. services 250.00; ODP Solutions, supplies 1,339.98; Orth Lawn Services, supplies & s. softball field 695.00; Paylessfoods, supplies/concession stand 2,151.10; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 69.05; Premier Equipment, repair & maintenance 16,613.96; Recreation Supplies Co, repair & maintenance 822.70; Running Supply, supplies/repair & maintenance/vehicle maintenance/equipment maintenance/equipment & machinery/sup. for inhouse repairs/small tools/landscaping/spraying 4,245.45; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 358.00; SD Dept. of Revenue, transfer 75.00; SD Municipal League, travel & conference 100.00; SD One Call, prof. services 70.35; SD Retirement System, retirement 15,963.08; SD State Treasurer, sales tax 4,369.94; SDRS Supplemental Retirement, retirement 350.00; Servall, supplies 50.66; Slater Oil & LP Gas, diesel/gasoline/LP gas 2,077.45; Tri-State Waters, supplies 29.05; US Bank, loan payment 43,224.48; US Postal Service, postage 753.33; USA BlueBook, improve other than buildings 271.39; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 823.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 250.62; Voyager, gasoline 1,452.64; Wags to Whiskers Pet Solan, refund 27.95; Walworth County Registered of Deeds, prof. services 3.00; Wastecorp Pumps, repair & maintenance 624.27; Wellmark, insurance 13,346.34; West River Telecommunications, utilities 3,585.31

Salaries: Administration – 8875.26; City Administrator – 2093.88; Police Dept – 59436.95; Fire Dept – 700.00; Street Dept- 13987.39; Pool – 25277.13; Park – 8936.00; Zoning – 1005.86; Library -6185.60; 24/7 -1161.43; Water Department – 21497.92; Sewer Department -14056.87; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:42 PM on a motion by Jensen, second by Kemnitz and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$