

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
September 13, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, September 13, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Kemnitz and Carlson. Jensen was absent.

AGENDA:

The agenda was approved on a motion by Reichert, second by Cerney and carried.

MINUTES:

Moved by Cerney, second by Carlson and carried, to approve the minutes from the August 9, 2023 regular meeting. Moved by Carlson, second by Kemnitz and carried, to approve the minutes from the August 23, 2023 special meeting. Moved by Reichert, second by Cerney and carried, to approve the minutes from the August 28, 2023 special meeting.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz and Jerod from Moore Engineering CHANGE ORDER NO. 3 – Jerod explained to the Council that a change order is necessary for the Wastewater Treatment plant project. There was a flaw in the design that caused issues in the primary flow meter due to turbulent flows. Moved by Carlson, second by Mound and carried, to approve change order no. 3 in the amount of \$28,941.85 to correct the primary flow meter problem. Moore Engineering will be reimbursing the City for this Change Order.

WATER PROJECT BIDS – Bids were received for the water projects as follows:

Water Treatment Plant Rehab – Swanberg Construction, Inc.:
base bid part A - \$4,727,000;
base bid part B - \$418,815 and alternate 1 - \$23,000.

Water Storage Tank – DN Tanks, LLC – base bid - \$3,773,305

Water Transmission Line – Crow River Construction
base bid - \$2,545,640 and alternate 1 - \$110,000
Wagner Construction
base bid - \$2,597,045 and alternate 1 – no bid

All bids were significantly higher than the engineer’s estimate. Moved by Reichert, second by Mound and carried, to reject all bids and rebid the projects.

DIVING CONTRACT – Jerod explained that in order to move forward with the water intake project design, divers need to come and inspect the pipes from the river intake. Moved by Carlson, second by Cerney and carried, to approve the contract with Midco Diving and Marine Services. The total cost will be approximately \$50,000.

INSPECTION CONTRACT – The other inspection contract is with KLM Engineering. They will be inspecting the pipe from the top of the intake out to the intake pipe. Moved by Mound, second by Cerney and carried, to approve the agreement with KLM Engineering in the amount of \$4,500.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of August 2023: Steve & Deb Pfeifer, 320 8th Street East, New LP Siding & Soffit; Drew Ruedebusch, 26 5th Ave East, 9x7 overhead door and concrete work; Rylae & Dayton Jensen, 805 2nd Ave West, House

Renovations; Jake Selzler, 1421 N. Main, Curb & Gutter; Cass Oil Company, 505 East Grand Crossing, Changing Signage brand to Circle K; Matt Keck & Sandi Votja, 515 Crescent, Fence in back yard, kitchen, bathroom and basement renovation; Janice Anderson, 20 5th Ave East, Demo house & Root Seller; Wanda Martin, 912 2nd Ave West, Replace Sidewalk; Mobridge Rodeo, 1100 East Grand Crossing, Demo Chutes; Mobridge Rodeo, 1100 East Grand Crossing, Replacing Chutes & Crows Nest; Darlene Paquet, 621 4th Ave West, New Fence; Duane Martin, 408 5th Ave East, Enclosing Porch and Extending Existing Fence.

RECREATION & EVENTS – An update from submitted from the Events and Recreation Manager Monica Weninger-Schmaltz. There are numerous events and plans coming.

NEW BUSINESS:

PUBLIC HEARING TRANSFER OF OFF SALE LIQUOR LICENSE – A public hearing was held to consider an application to transfer an off sale liquor license. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve the transfer of an off-sale liquor license from Diniz Enterprises, LLC located at Lot 10, Block 3, Original Townsite to Merkel's Foods, Inc. located at Lots 11-18, Block 21, Milwaukee Land Company's 1st Addition.

SURPLUS PROPERTY – Moved by Reichert, second by Kemnitz and carried, to declare the following lots surplus property: Lot 17, Block 27, Fairview Addn – 520 5th Ave E and Lot 19, Block 19, Main Park Addn – 112 9th St W. The property will be appraised by 3 residents and put out for sealed bids.

1st READING ORD. NO. 23-04, 2024 APPROPRIATIONS - Moved by Carlson, second by Cerney and carried to approve the 1st reading of Ordinance 23-04, 2024 Appropriations Ordinance. A special meeting will be held on September 27, 2023 at 5:30 PM to consider the 2nd reading.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

SPECIAL COUNCIL MEETING – There will be a special council meeting on September 27, 2023 at 5:30 PM.

PAYMENT OF BILLS:

Moved by Carlson, second by Kemnitz and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 341.10; Aflac, insurance 740.94; Aqua-Pure Inc., chemicals 4,455.00; AT&T Mobility, telephone/utilities 423.63; Avera Occupational Medicine, prof. services 384.00; Badger Meter, prof. services 107.28; Beadle's Sales, vehicle maintenance 283.30; Bismarck Tribune, other services 173.99; Bridge City Small Engines, repair & maintenance 33.98; Cam Wal Electric, street lights/utilities 583.83; Cardmember Services, prof. services/other services 133.52; CDW Government, computer software & hardware 227.25; Center Point Large Print, books 49.14; CentralSquare Technologies, radio maintenance 145.26; Century Business Products, supplies 99.54; Chamber of Commerce, other 13,009.02; Cirque Luz Dalia, refund 243.80; Commercial Recreation Specialists, improve other than buildings 40,702.00; Credit Collections Bureau, garnishment 780.06; Dady Drug, supplies 83.04; Dakota Glass & Alignment, truck maintenance/vehicle maintenance 122.32; Dakota Territory Gun Collectors Assn., refund 318.14; Davis Martin, contract labor 7,245.00; Delta Dental of SD, dental 190.00; Deputy Finance, postage 30.65; Diamond M Design, uniforms/equipment 511.00; Dish TV, utilities 53.34; Ethanol Products, chemicals 2,068.75; First Interstate Bank, HSA contributions/payroll taxes 57,988.02; Fleet Services, gasoline/vehicle maintenance 2,575.25; Galls, uniform & equipment 80.70; Gas n Goodies, supplies 6.68; Grand Central, vehicle maintenance 678.76; Graymont, chemicals 5,165.66; Gregg's Drilling & Excavating, repair & maintenance 3,329.85; GTC Auto Parts, repair & maintenance 266.06; Hawkins, chemicals 80.00; Heartland Waste, city wide cleanup/prof. services 21,359.20; Heiman Fire Equipment, uniform/equipment 875.32; High Point Network, computer software & hardware 20,254.76; Homestead Building Supplies, repair & maintenance/supplies 95.42; House of Glass, repair & maintenance 3,266.00; Ingram, books 307.18; Jamie Sathern, refund 50.00; JD Services, repair & maintenance/vehicle maintenance 314.11; Jensen Rentals, other services 60.00; Jensen Rock & Sand, city wide cleanup/street surface 9,226.81; KCL, insurance 450.88; K LJ, prof. services 1,817.83; Language Services, prof. services 90.00; Lee & Jundt Auto Body, vehicle maintenance 260.45; Lindskov Implement, repair & maintenance 79.62; Marco, copier lease

351.28; Mastercard, computer software & hardware/travel & conference/prof. service/supplies 3,743.41; MDU, utilities/street lights 20,886.24; Merkel's Food, supplies 169.42; Michael Todd Industrial Supply, repair & maintenance 1,582.92; Midco, utilities 185.39; Minnesota Valley Testing Lab, water sample 81.12; Mobridge Candy, concession stand 111.12; Mobridge Hardware, buildings/supplies/small tools/sup. for inhouse repairs/repair & maintenance/computer software & hardware/yard work 1,844.64; Mobridge Manufacturing, repair & maintenance 85.00; Mobridge Regional Hospital, prof. services 126.00; Mobridge Tribune, publishing 564.11; Moore Engineering, other capital/prof. services 26,925.10; North Dakota APCO, travel & conference 750.00; Oahe Vet, prof. services 610.10; ODP Business Solutions, office supplies/supplies 1,003.14; Paylessfoods, concession stand/supplies 275.65; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 69.05; Premier Equipment, machinery & equipment/repair & maintenance/yard work 492.44; Runnings, sup. for inhouse repairs/building maintenance/machinery & equipment/small tools/ repair & maintenance/supplies/yard work/spraying 1,891.04 ;SD Child Support Payment Center, garnishment 839.07; SD Dept. of Health, water samples 1,326.00; SD Library Assoc., travel & conference 390.00; SD Retirement System, retirement 16,674.72; SD State Treasurer, sales tax 2,658.15; SDRS Supplemental Retirement, retirement 525.00; Servall, supplies 50.66; Slater Oil & LP Gas, diesel/LP gas 3,795.41; Steve Rowe, refund 18.28; Sweeney Controls Co., repair & maintenance 1,790.00; Teresa Romans, travel & conference 308.48; Tiger's Fire Extinguisher, other services 1,195.00; Tim Szczur, refund 14.00; Tri-State Water, supplies 49.75; Uniform Center, uniform/equipment 94.97; US Postal Service, postage/supplies 1,168.45; USA BlueBook, supplies 344.95; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 807.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 158.86; Voyager, gasoline/diesel 2,296.94; Walworth County Landfill, prof. services 7.68; Walworth County Register of Deeds, prof. services 30.00; Wellmark, insurance 12,341.70; West River Telecommunications, utilities 3,557.29

Salaries: Administration – 11568.74; City Administrator – 3140.82; Police Dept – 103241.41; Fire Dept – 700.00; Street Dept- 18466.46; Pool – 14281.66; Culture & Recreation – 1605.00; Park – 13408.00; Zoning – 1519.79; Library -9278.40; 24/7 -2111.59; Water Department – 33464.98; Sewer Department -22355.06; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:53 PM on a motion by Cerney, second by Mound and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$