

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
October 11, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, October 11, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert (by phone), Kemnitz and Carlson. Jensen was absent.

AGENDA:

The agenda was approved on a motion by Mound, second by Kemnitz and carried.

MINUTES:

Moved by Cerney, second by Reichert and carried, to approve the minutes from the September 13 2023 regular meeting. Moved by Cerney, second by Kemnitz and carried, to approve the minutes from the September 27, 2023 special meeting. Carlson abstained.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Police Department – Captain Justin Jungwirth

NEW HIRE – Moved by Mound, second by Kemnitz and carried, to approve hiring Katelyn Keller as dispatcher at \$19.58 per hour effective October 5, 2023.

Fire Department – Chief Doug Delaroi

NEW MEMBER – Moved by Mound, second by Cerney and carried, to approve new member Wyatt Bieber to the department effective October 11, 2023.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of September 2023: Jordan Slater, 1119 3rd Ave West, 20x20 Carport; Kramer Inc., 421 N. Main Street, Install New Cenex Halo Logo on Fuel Canopy (Old Section); Brett & Cheryl Peterson, 901 7th Ave West, Replacing Windows 3 same size & 3 changing sizes.

ZONING BOARD MEMBERS – Moved by Cerney, second by Mound and carried, to approve the Mayor appointment of Leah Schmidt to the zoning board with a term expiring May 2026. Moved by Kemnitz, second by Cerney and carried, to approve the Mayor appointment of Jason Weisbeck to the zoning board with a term expiring May 2028.

Recreation & Events – Manager Monica Weninger-Schmaltz – Weninger-Schmaltz have the Council an update on her past and upcoming events.

NEW BUSINESS:

AIRPORT CHANGE ORDER NO. 2 – A final change order was submitted for the Jet A fuel project at the airport. Moved by Cerney, second by Mound and carried, to approve the final change order for the airport Jet A Fuel project. This change order did not change the amount of the contract, just the quantities.

AIRPORT FINAL PAY REQUEST – Moved by Kemnitz, second by Reichert and carried, to approve the final pay request to O’Day Equipment, LLC in the amount of \$103,663.07 for the Jet A Fuel System project.

AIRPORT FINAL – Moved by Cerney, second by Kemnitz and carried, to approve the Final Review and Acceptance of the New Jet A Fuel System.

RESOLUTION 23-04 – Moved by Mound, second by Cerney and carried, to approve Resolution 23-04, a resolution levying a front foot assessment for annual maintenance of street surfaces and setting maximum annual assessments.

RESOLUTION NO. 23-04

**A RESOLUTION LEVYING A FRONT FOOT ASSESSMENT
FOR ANNUAL MAINTENANCE OF STREET SURFACES AND
SETTING MAXIMUM ANNUAL ASSESSMENTS**

WHEREAS, SDCL 9-45-38 grants authority to the City of Mobridge to assess special front foot assessment for the purpose of maintaining or repairing street surfacing or pavement, and

WHEREAS, the assessment may not exceed sixty cents per front foot upon the lots fronting the street;

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Mobridge, Walworth County, South Dakota, that all taxable real property parcels fronting a city street shall be assessed a special front foot assessment of sixty cents per front foot; and

BE IT FURTHER RESOLVED that the Finance Officer of the City of Mobridge, Walworth County, South Dakota, be and the same is hereby instructed to direct the Director of Equalization to add the assessment to the general assessment against all taxable real property parcels; and

BE IT FURTHER RESOLVED that the Finance Officer of the City of Mobridge, certify the assessment together with the regular assessment to the County Auditor to be collected as municipal taxes for general purposes.

HEALTH INSURANCE RENEWAL – Moved by Cerney, second by Kemnitz and carried, to approve renewing the health insurance policy with Wellmark Blue Cross Blue Shield effective December 1, 2023. The policy increased 10.72%.

CEMETERY DEEDS - Moved by Reichert, second by Mound and carried, to approve the following cemetery deeds: City of Mobridge to Keith Black transferring Grave 1, Lot 85 in Block P located in Greenwood Cemetery and City of Mobridge to Leo Aberle transferring Grave 6, Lot 41 in Block O located in Greenwood Cemetery.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

CEMETERY CLEANUP – The council was informed the annual clean up of the cemeteries will be taking place. All items must be removed.

PAYMENT OF BILLS:

Moved by Cerney, second by Mound and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 946.02; Aqua-Pure Inc., chemicals 4,455.39; AT&T Mobility, telephone/utilities 424.72; Attorney General, participation fees 2,727.00; Avid Hawk, prof. services 25.00; Badger Meter, prof. services 107.40; Bantz, Gosch & Cremer, attorney services 192.50; Beadles Sales, vehicle maintenance 1,040.30; Bridge City Coin & Stamp, refund 350.00; Cain Law office, attorney services 1,456.00; Cam Wal Electric, street lights/utilities 584.86; Candice Lutz, travel & conference 528.62; Cardmember Services, prof. services/computer software & hardware/travel & conference 1,246.57; Center Point Large Print, books 49.14; Century Business Products, supplies 132.55; Chamber of Commerce, other/refund 15,197.77; Code Enforcement Specialist, prof. services 563.32; Commercial Recreation Specialist, improve other than buildings 45,000.00; Credit Collections Bureau, garnishment 520.04; Cynthia Rische, travel & conference 168.00; Dady Drug, supplies 22.47; Dakota Glass &

Alignment, truck maintenance/vehicle maintenance 295.94; Dakota Pump & Control, repair & maintenance 9,641.86; Davis Martin, contract labor 5,460.00; Delta Dental of SD, dental 285.00; Deputy Finance, postage 15.25; Diamond M Designs, uniforms & equipment 8.00; Digital Alley, uniform/equipment 20,028.00; Dish TV, utilities 53.34; Environmental Resource Assoc., water samples 648.12; Estate of Ria Ducheneaux, refund 21.45; Faehnrich Construction, repair & maintenance 800.00; First Interstate Bank, HSA contributions/payroll taxes 38,938.10; Fleet Services, gasoline/vehicle maintenance 2,537.31; Gas n Goodies, refund/supplies/gasoline 2,891.88; Gienger Sales Services, supplies 116.00; Grand Central, repair & maintenance/vehicle maintenance 99.00; Graymont, chemicals 5,220.69; Gregg's Drilling & Excavating, prof. services 10,650.00; GTC Auto Parts, repair & maintenance 12.95; Hawkins, chemicals 3,990.50; Heartland Waste, city wide cleanup/prof. services 21,345.30; Heidi Ducheneaux, refund 575.67; Heiman Fire Equipment, uniform/equipment 3,070.00; High Point Network, computer software & hardware 881.75; Homestead Building Supplies, supplies 130.17; Ingram, books 309.47; Jensen Rentals, other services 60.00; Jensen Rock & Sand, street resurface 87,846.36; Johnson Controls, buildings 6,630.00; JP Cooke CO, supplies 118.95; Justin Jungwirth, travel & conference 501.54; KCL, insurance 469.08; KLJ, prof. services 3,745.59; KR Building products, repair & maintenance 90.40; Language Services, prof. services 90.00; Lauane Johnson, refund 33.18; Marco, copier lease 376.82; Mastercard, supplies/other services 1,463.41; MDU, utilities/street lights 17,352.57; Merkel's foods, supplies 123.67; Midco, utilities 185.39; Milliken Electric, building maintenance 552.38; Minnesota valley Testing Lab, water sample 160.60; Moberidge Candy, supplies 124.10; Moberidge Hardware, repair & maintenance/building maintenance/improve other than buildings/small tools/supplies 1,371.50; Moberidge Manufacturing, truck maintenance 2,950.00; Moberidge Regional Hospital, prof. services 304.00; Moberidge Tribune, publishing 134.00; Moore Engineering, other capital/prof. services 5,330.91; NAPA Central, equipment maintenance 404.20; Oahe Landscapes, improve other than buildings 4,300.00; Oahe Vet, prof. services 290.00; O'Day Equipment, prof. services 103,663.07; ODP Business Solutions, supplies 290.50; Onsite Service Solutions, prof. services 2,970.00; Patriot Fire & Safety, truck maintenance 1,401.79; Paylessfoods, supplies 92.75; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 142.88; Premier Equipment, equipment maintenance/repair & maintenance 336.26; Quenzer Electric, repair & maintenance 414.99; Radar Shop, radio maintenance 220.00; Runnings, uniforms/building maintenance/ repair & maintenance/supplies 1,730.78; Safe Slide Restoration, improve other than buildings 11,250.00; Sanitation Products, repair & maintenance 1526.21; SD Child Support Payment Center, garnishment 559.38; SD CTSO Center, refund 211.94; SD DANR, prof. services 60.00; SD Dept of Public Safety, teletype service 5,400.00; SD Dept. of Health, water samples 698.00; SD One Call, prof. services 117.60; SD PBS, other services 120.00; SD Retirement System, retirement 18,217.02; SD State Treasurer, sales tax 1,834.15; SDRS Supplemental Retirement, retirement 350.00; Senneca Holdings, repair & maintenance 381.66; Servall, supplies 53.56; Slater Oil & LP Gas, diesel/gasoline/lp gas 21,334.15; Tri-State Waters, supplies 29.05; Uniform Center, uniform & equipment 1,387.97; US Bank, loans 43,224.48; US Postal Service, postage 772.04; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 804.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 194.11; Voyager, gasoline/diesel 2,145.53; Wellmark, insurance 18,838.58; West River Telecommunications, utilities 3,619.87.

Salaries: Administration – 8872.56; City Administrator – 2093.88; Police Dept – 74820.85; Fire Dept – 700.00; Street Dept- 11512.49; Pool – 30.94; Culture & Recreation – 3349.05; Park – 8480.00; Zoning – 1005.86; Library -6306.67; 24/7 -1413.58; Water Department – 21898.25; Sewer Department -14722.07; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:51 PM on a motion by Cerney, second by Mound and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$